

**UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF KENTUCKY
AT FRANKFORT**

**OSCAR ADAMS and MICHAEL
KNIGHTS**

Plaintiffs

v.

**COMMONWEALTH OF
KENTUCKY, et al.**

Defendants.

Case No. 3:14-cv-00001-GFVT

**Eighth Semi-Annual Report by the Settlement Monitor
May 27, 2020**

Margo Schlanger
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I. INTRODUCTION

The Settlement Agreement in this matter became effective on June 29, 2015, and was set to remain in effect for five years from that effective date. Therefore, it is scheduled to expire on June 28, 2020. I filed my last report in December 2019, five months ago. As this report explains, Ky DOC headquarters and facility staff have devoted real effort and attention to correcting the deficits highlighted previously. The result is significant compliance progress. While areas of non-compliance are shrinking, I remain concerned about a couple of institutions generally, and a couple of issues across institutions.

This report is based on several sources of information:

- A more limited version of the self-audit process I have described in prior reports, with information provided as of February 2020. I shared a limited version of the self-audit checklist with each Ky DOC ADA Coordinator and Warden on February 12, 2019, along with a request for other information. (The memo I sent is attached as Exhibit 1.) I asked that each institution complete and return it to me two weeks later. The resulting spreadsheet responses are attached as Exhibit 2. (I have redacted inmate names and id numbers, both in the spreadsheets and in this report; Ky DOC has unredacted versions.)
- Followups with each institution and Ky DOC headquarters about the areas of concern identified in the last report, and also responses to the draft of this report, circulated May 14, 2020.
- Several (but not a full round of) inmate interviews.
- Telecommunications testing of TTYs, captioned telephones, and videophones (using a video relay service).

Note: The information reported here largely predates the COVID-19 pandemic. I do not know how the pandemic is affecting deaf/HOH inmates and their accommodation.

Table 1, below, tallies deaf/HOH inmates at each institution. The number of deaf/HOH inmates listed at each institution is not their self-reported number; instead, I took a master list of deaf/HOH inmates that I maintain based on all the institutions' reporting, and then updated locations using Ky DOC's online inmate lookup page. The most recent full report was in March 2020, but some institutions have updated things in subsequent months.

Table 1: Ky DOC Institutions

Institution	# HOH Inmates Apr. 2019 master list, locations as of Sept. 2019	# HOH Inmates March 2020
Blackburn Corr. Complex (BCC)	12 (0 deaf)	26 (0 deaf)
Bell County Forestry Camp (BCFC)	3 (0 deaf)	6 (0 deaf)
Eastern Ky. Corr. Complex (EKCC)	59 (0 deaf)	94 (0 deaf)
Green River Corr. Complex (GRCC)	49 (0 deaf)	63 (1 deaf)
Ky. Corr. Inst. For Women (KCIW)	17 (2 deaf)	32 (2 deaf)
Ky. State Penitentiary (KSP)	32 (1 deaf)	69 (1 deaf)
Ky. State Reformatory (KSR)	217 (2 deaf)	283 (1 deaf)
Lee Adjustment Center (LAC)	32 (0 deaf)	42 (0 deaf)
Luther Luckett Corr. Complex (LLCC)	155 (2 deaf)	211 (1 deaf)
Little Sandy Corr. Complex (LSCC)	92 (1 deaf)	148 (1 deaf)
Northpoint Training Center (NTC)	76 (1 deaf)	94 (1 deaf)
Roederer Corr. Complex (RCC)	26 (0 deaf)	86 (0 deaf)
Western Ky. Corr. Complex/Ross-Cash (WKCC)	55 (0 deaf)	52 (0 deaf)
TOTAL	825 (9 deaf)	1206 (8 deaf)

To begin, I raise one issue that I have not previously identified—Settlement Agreement coverage of state inmates in county jail custody. In Kentucky, state-sentenced inmates can do their time in county jails; the state pays the counties for this incarceration. The Settlement Agreement does not directly address such inmates. Some of its provisions are general. For example, it defines “inmate” as “any person in the custody of the KDOC.” And its central provision states:

The KDOC will ensure that Deaf Inmates have full and equal access to and enjoyment of all services, privileges, facilities, advantages, and accommodations available to similarly situated non-Deaf Inmates. The KDOC shall provide Deaf Inmates with access to services, privileges, facilities, advantages, and accommodations substantially equivalent to those offered to similarly situated non-Deaf Inmates.

But many other provisions are limited to “Adult Institutions,” which does not encompass county jails—even though about half of Kentucky’s state-sentenced inmates are housed in county jails.

The issue whether the Settlement Agreement covers state inmates housed in county jails became more salient over the past week, when a hard-of-hearing inmate, Bradley Hicks (██████████) filed a pro se lawsuit, *Hicks v. Williams*, 5:20-cv-00081-TBR (W.D. Ky.), seeking to be moved from the Fulton County Jail to a jail or prison that complies with the Settlement Agreement in this case. Mr. Hicks complains that he has been unable to get access to parole-required programming because of his hearing impairment. I have asked both plaintiffs’ and defendants’ counsel to share their thoughts about his case’s appropriate connection to this litigation.

In what follows, I begin with systemwide issues previously discussed. In this report, I repeat the prior identified action items in **bold text**, followed where useful by Ky DOC’s response in *italics*, and then describe what I know about the progress on each.

II. PRIOR-IDENTIFIED SYSTEMWIDE ISSUES

1. New ADA Coordinators

Prior recommendation: Ky DOC should develop and implement an ADA Coordinator transition process, which should include processes for at least the following:

- **informing new ADA Coordinators about available resources,**
- **linking them to other facilities' ADA Coordinators,**
- **walking them through auxiliary aid, reporting, and tracking processes,**
- **updating the recipients of ADA related emails (for example, automated transfer emails),**
- **updating the Ky DOC website list of ADA Coordinators.**

Response: In its memo dated Nov. 14, 2009, which was Exhibit 2 to my December 2019 report, Ky DOC committed to designating primary and backup ADA Coordinators, to "help alleviate a lapse in services" caused by transitions, and to ensuring that ADA Coordinators, backup ADA Coordinators and Wardens were made aware of a shared resource folder. The Department stated, "[u]ntil training materials can be updated into a Computer Based Training module, previous training that was conducted via power point, will also be available on the G drive." It also updated the Ky DOC website list of ADA Coordinators, and it seems that this is currently up-to-date.

Progress: Ky DOC has largely but not completely carried out the recommendation related to ADA transition. By the February reporting, most but not all of the ADA Coordinators had done the training and gotten access to the shared resource folder. Specifically:

- GRCC's ADA Coordinator initially did not report that he has read the several training slide decks, instead reporting his completion of other (and insufficient) online ADA training; in subsequent reporting (in mid-May) he did report that he had completed the correct training.
- KSP's ADA Coordinator reported in February that he has taken an "ADA Basic Building Blocks" online course, which is, similarly, not the special training developed for ADA Coordinators in this case. He also reported that he still lacked access to the G-Drive, where the appropriate training and many other resources are kept. In May, KSP reported that on March 5, 2020, the ADA Coordinator had been provided access to the G-Drive, with its appropriate training and other resources.

At this point, then, all the ADA Coordinators have (finally) gotten G-Drive access and done the training. But the process was slow and required repeated nudges. So while progress has been made, I remain concerned about process robustness, both now and going forward. The Computer Based Training (CBT) module referenced in Ky DOC's November memo has been created and is currently with me for review. Conversion of the existing ADA Coordinator and staff powerpoint trainings to CBT modules should help ensure that everyone gets access into the future.

2. Inmate tracking, transfer alerts, etc.

Prior recommendation: Someone at Ky DOC headquarters should check each and every inmate for whom there is a record of a hearing impairment, and ensure that each of them is being appropriately tracked in KOMS.

Individuals whose records have only a general alert, in Kentucky Offender Management System (KOMS) need an ADA alert. The transfer notification system needs to be tested and problems solved, from Ky DOC headquarters.

Whether the information comes automatically to medical or is relayed by the ADA Coordinator, medical staff responsible for intake should be informed that a deaf/HOH inmate is incoming, so that they can ensure that audiology processes are not interrupted, deal with lost hearing aids, etc.

Response: Ky DOC carried out the first of these recommendations by delegating name checking to facility ADA Coordinators. On the second recommendation, it identified several process problems, reported them to me, and solved them.

Progress: There has been substantial progress with respect to these related recommendations. At this point, all the prisons—even Lee Adjustment Center—are getting transfer notices. More generally, it seems that identification issues have largely been solved, retrospectively. However, I have been unable to check whether *newly* identified deaf/HOH inmates are being flagged appropriately. (To be clear, I don't have a reason to think they are not—I am just not sure one way or the other.)

Prior recommendation: The ADA Coordinators should be polled to find out what information would be most useful, and the KOMS record of each individual with an alert should then be completed accordingly.

Response: The polling took place as recommended. Results included:

- Accommodations/auxiliary aids needed (and date issued)
- Degree of hearing impairment
- Communications method
- Other disabilities
- Date of provider follow up or audicus hearing test.
- Any information regarding the use of an outside agency (e.g, KY Talking Book Program).

Ky DOC headquarters' response to these suggestions was a memo to ADA Coordinators urging them to include more complete information in the comment areas of the KOMS ADA alert.

Progress: The information gathered from ADA Coordinators was excellent, and the new ADA Coordinators' training module, in development, also provides good guidance on identification and KOMS use. That said, for most institutions I have not been informed that any retrospective effort has been made to get fuller information into existing records. (BCC did report a retrospective review; other institutions may have done one as well, but I do not know.) I also do

not know whether this memo/effort is proving effective at improving the comprehensiveness of the KOMS records going forward.

Prior recommendation: Ky DOC Headquarters should develop and promulgate a memo about how to run an ADA report from KOMS, sharing it with each ADA Coordinator—and ensuring that it is shared with new ADA Coordinators as well.

Response: “Due to the complexity of the process to extract data from KOMS to generate the report, we believe an instructional memorandum would not be productive. Accordingly, the KY DOC Central office will automatically generate an ADA report to all ADA Coordinators and backups on a weekly basis.”

Progress: Solved. The self-audit reports indicate that lists are circulated on Mondays.

3. Audiology standards

Prior recommendation: Providers at each institution should receive a new memo with the correct audiology standard, and the update should be emphasized in some kind of training or other communications.

Providers at each institution should be trained about how to evaluate the need for binaural hearing aids, and should review recent requests for two hearing aids and evaluate them against the policy, with oversight from the regional medical director. In addition, inmates who have hearing deficits in both ears should have the policy explained to them when they are denied binaural amplification, so that they can make an informed decision whether to grieve the denial.

Response: On Nov. 5, 2019, Ky DOC headquarters sent an updated audiology standard to healthcare staff at each institution. It included the correct audiology standard, and the following new instructions on processes for requested binaural amplification:

Dual Hearing Aids

A patient who requests two hearing aids must submit a sick call slip describing his/her reason or reasons for requesting two hearing aids. The patient is then referred to his/her primary care provider (PCP) who reviews the most recent audiogram (on-site audiogram, Audicus online hearing test, or outside audiogram) to determine whether the hearing in each ear (separately) meets the DOC requirement for a prescription hearing aid. If both ears meet the DOC requirement for a hearing aid, the PCP will determine whether either of the two additional criteria for two hearing aids (see above) are met. The PCP will then either order a second hearing aid or deny the request for two hearing aids. Any request for two hearing aids is to be referred to the Therapeutic Level of Care Committee for review.

Institutional health services administrators (HSAs) were trained on the standards and processes at a quarterly HSA meeting in December 2019.

Ky DOC also reports that inmates who request binaural hearing aids are receiving an explanation of the policy when they are denied such amplification, so that they can make an informed decision whether to grieve the denial.

Progress: I remain somewhat concerned about this issue. In recent months, the issue of binaural amplification has come to my attention several times. It seemed that in none of these cases were binaural hearing aids authorized, even though some of the inmates asserted a safety and/or vocational need. I am not in a position to evaluate the medical issues, but it is important that the policy exception be a real one, not posing an unattainable hurdle. That said, when I alerted Ky DOC to my concern, I was informed of five individuals for whom binaural amplification is being provided ([REDACTED]; [REDACTED] (blind); [REDACTED]; [REDACTED]; [REDACTED]). In a draft of this report, I identified seven additional individuals who had brought this issue to my attention. Ky DOC's medical contractor conducted reviews, and reported that one of them had not expressly requested two hearing aids. His case was therefore being reviewed. The issue bears close attention, to ensure that binaural amplification remain available when appropriate.

4. Audiology services delays

a. Prior recommendation: Ky DOC's medical provider should centralize a reporting system so that if any inmate has not completed audiology processing in three months—from the first report of a hearing problem to provision of a hearing aid or other resolution—that is reported centrally and headquarters staff take a role in immediately solving the problem.

Response: Retrospectively, the healthcare contractor, Wellpath, identified 14 inmates whose audiology services took over 90 days. Review of the source of delay revealed:

- *Erroneous application of criteria/procedures (10)*
- *Changed criteria cause delay (2)*
- *Hearing aids lost during transfer (1)*
- *In one case there was some confusion about whether the inmate was waiving access to a hearing aid.*

Prospectively, Ky DOC stated, "WellPath's internal goal is from the time of (Referral/Hearing test) we should be able to deliver a hearing test within 30 days. If 30 days pass, Wellpath begins to determine the disruption of service. A number of reasons could delay service including retesting, other medical issues, and patient refusals. The delivery of hearing aids taking longer than 60 days are noted" on a spreadsheet initiated December 2019.

Progress: I do not yet have enough information to tell whether these new initiatives will fix the problem. I am hopeful. I can note that there certainly was, as of December 2019, a problem remaining to be fixed: In the most recent information request, I asked each facility to provide a list of every inmate whose audiology process began in 2019 or 2020 and had taken over 60 days, and why. I also myself tallied such inmates. Among inmates whose hearing issues came to the attention of Ky DOC in 2019 or 2020, and who have since received hearing aids, about half took

over 60 days (see Table 4), and about a quarter took over 90 days. (This was *before* the COVID-19 pandemic, which no doubt has substantially slowed audiology processing.)

Some of these delays were for entirely unobjectionable reasons: some inmates had other more urgent medical needs, or their hearing aid evaluation had to wait on resolution of a confounding issue. But that left many inmates whose processing in 2019 or 2020 took over 90 days without such a justification. So while audiology processing times have greatly improved, there is still some work to be done.

b. Prior recommendation: There needs to be an instruction to *both* the transferring and the new institution; the transferring institution should send a progress note for all inmates whose audiology evaluation/provision is in-process, and the new institution should do a thorough chart review for each inmate who might be HOH, to check for in-process audiology needs.

Response: Ky DOC shared with me a new “Workflow for Auxiliary Aid upon transfer,” which provides:

- *Upon arrival at each institution, there will be a chart review completed by the institutional Provider to determine if a patient has been diagnosed or is being worked up as HOH.*
- *The ADA Coordinator will also review KOMS for the HOH alert.*
- *The ADA Coordinator and Health Services Administrator will meet within 14 days of the patient’s arrival (but sooner if possible) regarding incoming patients identified as HOH or in the process of being evaluated as HOH. The patient should be included in the first meeting. During this meeting, the available resources, assistive devices and methods for obtaining these services shall be explained.*
- *The patient will be discussed weekly in the treatment team meeting until the patient has received the auxiliary aid or is determined not to need the aid.*
- *The patient will be reviewed at treatment team the week following his/her one month follow-up regarding the effectiveness of the auxiliary aid. (This step was added on May 18, 2020 to offer an additional opportunity to discuss that the patient’s needs had been met).*
- *The patient will only be followed in treatment team as needed after the effectiveness review.*

All Health Services Administrators were instructed at their December 4, 2019 H.S.A. Quarterly meeting that the sending and receiving institutions both held responsibility in ensuring the continuity of care for patients in the audiology evaluation process. The sending H.S.A. should notify the receiving H.S.A. that a patient transferring was in the process of being evaluated for audiology issues. The receiving institution H.S.A. was also notified that she was responsible for ensuring that the chart review had been completed on the arriving patient and that care was picked up at the point left at the last facility.

Progress: My prior finding was that although Ky DOC policy requires a chart review of incoming inmates, on transfer, that review was not taking place in practice, at least not in enough

detail to detect ongoing audiology needs. If followed, the workflow quoted above should solve that problem. In addition, the more consistent use of the ADA alert in KOMS should also be contributing to a solution for this problem; if an inmate is flagged in KOMS, the ADA Coordinator and health staff will know about it and be able to look for pending audiology issues.

5. Request forms

Prior recommendation: Ky DOC headquarters staff should review all forms by which inmates make requests that lead to in-person meetings, and ensure that each one includes notice that communication assistance is available at such meetings. For medical forms in particular, whatever issue has caused the reversion to the prior form should be corrected. In addition, interpretation services forms should clearly encompass religious and other volunteer-provided programming, and all inmate-staff communications.

Response: The headquarters ADA Coordinator led an effort to modify all forms by which inmates make requests that lead to in-person meetings, to include notice that communication assistance is available at such meetings. (Mostly the phrase “ADA Accommodations Request?” is included, with a spot to indicate “Yes.”) Ky DOC reported: “Once standardized forms are finalized, they will be placed on the G-drive and distributed to all ADA Coordinators, back-ups, and Wardens. The Health Services Division has indicated that medical forms are standardized in the Electronic Health Record.”

Progress: On the medical form in particular, I did, in February, ask each institution for a copy of its medical form, and the results demonstrate that notwithstanding the Ky DOC response just quoted, the medical form available to inmates varies across Ky DOC facilities. One version includes communications accommodation language. But the form in use at, for example, LAC (and perhaps others) does not. (On my circulation of this report in draft, some institutions corrected the form.) See Exhibit 3 for both the compliant and noncompliant form.

Other forms covered by this recommendation—that is, forms that precede in-person meetings—include, for example, forms relating to:

- Education
- Jobs (see, e.g., GRCC Job Action Request form, which has the necessary language, attached as Exhibit 4)
- CTO meetings (See, e.g., WKCC CTO request form)
- Operations appointment slip
- Request for transfer

At some institutions, I am told that these forms are not used to request meetings—in which case this recommendation has no application. For the others, dozens of forms have now been modified and shared with me, though not yet been placed on the G-Drive. Assuming these forms are all that exist, it seems that this issue is solved. (I am told that classification and disciplinary meetings are recorded in KOMS, not with a separate form—and that officers are instructed to check for ADA precautions and provide effective communication without a special request.)

6. Hearing aid loss on intra-prison moves and inter-prison transfers

Prior recommendation: “Adaptive equipment” should be added to the printed property list used to track property during moves, and staff receive training that they must affirmatively locate such equipment and manage it appropriately. For inter-prison transfers, the best policy would be to instruct inmates to wear their hearing aids during the transfer.

Response: Corrections Policy & Procedure (CPP) 17.1 Inmate Personal Property revisions were recently finalized, updated and was issued to be effective May 26, 2020, to give proper notice to staff and the inmate population. Language has been added in section E (1) of the policy to address prior hearing aid loss due to transfers, which is highlighted below.

Excerpt from CPP 17.1—

E. Inmate Transfer Between Institutions

*1. If an inmate is transferred by Corrections from one institution to another, all personal effects, personal and state issued clothing and property, including legal material, shall be inventoried and transferred with the inmate. **An inmate who has been issued hearing aids shall be instructed to wear their hearing aids throughout the transfer process unless they pose a threat or danger to themselves or others.** Prior to transfer, the inmate’s clothing shall be examined by staff for any deficiency, alteration or shortage, and to determine proper ownership. A property release receipt listing the inmate’s possessions shall be signed by the inmate indicating that he has not left any personal property at the facility from which he is transferred. In an emergency transfer between institutions the inmate’s personal effects and property shall be inventoried and transferred within five (5) working days. An inmate who is on a hold ticket from another institution shall only have access to those personal effects and property that are permitted in his temporary living assignment. **(Emphasis added.)***

In addition, Ky DOC reported that it would add adaptive equipment to the in-development electronic version of the property transfer form, when such a change is practicable.

Progress: These are very helpful changes. In addition, some work has been done in individual prisons. E.g., at KSR, a memo dated April 2019 went out:

A lot of our inmate population now have hearing aids that are being misplaced when they are packed up for transfer/ THU /CPTU. Hearing aids, or pocket talkers should never be taken from an Inmate unless it is ordered by medical or mental health personnel. If you encounter hearing aids when packing up an inmate’s property please ensure you write it down on the property form so that the property room staff can retrieve, and secure it. In addition to this there are quite a few “Bed Shakers” on the yard. These must also be noted on the property form as they are retrieved from the inmate’s property and returned to the ADA Coordinator to be re-issued to another inmate.

Hearing aids are expensive and it is in Ky DOC’s interest to take steps to avoid loss.

7. Auxiliary aids

a. Devices

Table 2 itemizes auxiliary aids I'm aware each institution has, based on their reporting.

Table 2: Auxiliary Aids Available.

	BCC	BCFC	EKCC	GRCC	KCIW	KSP	KSR	LAC	LLCC	LSCC	NTC	RCC	WKCC/ Ross
Telecommunication devices/amplification													
Captioned telephone*	IP	Y	Y	IP	IP	Y	Y		IP	Y	IP		
Portable phone amplifiers*	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
TTY	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Videophone kiosk*	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Non-telecommunication amplification													
Assistive listening (FM radio transmitters)*	Y	IP	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Earphones for orientation videos*	Y	Y	Y	Y	IP	Y	Y	Y	Y	Y	Y	Y	Y
Earphones for parole hearings*	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y?	Y	Y
Non-auditory alerts													
ADA support inmates	Y	Y	Y (dorm runners)	Y?			Y	Y	Y	Y	Y	Y	IP
Bed shakers	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y	
Lights flash for count etc.**	Y	Y	Y (HOH walks)	IP									Y
Pagers		Y			Y	Y	Y						
Vibrating watches*	Y	Y	Y		IP†	Y	Y	Y	Y	Y	Y	Y	Y
Vibrating alarm clocks*	Y	Y	Y?	Y	Y#	Y	Y	Y	Y	Y	Y	Y	IP
Interpretation													
VRI/VRS laptop*	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

IP = In Progress

* = Recommended for every facility

** = Recommended wherever possible

† Y for Deaf inmates; IP for HOH inmates

Y for Deaf inmates not HOH inmates

Y? = inconsistent reporting

Blank = No

On my recommendation, Ky DOC headquarters collected information about the vendors and models for these devices, to facilitate information sharing. The information is attached as Exhibit 5. Next I canvass types of devices currently in use at Ky DOC institutions, with notes on each one.

i. Videophones:

Prior recommendation: Ky DOC headquarters needs to solve the Purple videophone outage problem so that outages are both rare and brief, or make a systemwide switch to a more reliable videophone provider.

Response: Ky DOC polled its institutions, and reported issues only at KSR: “The Kentucky State Reformatory’s issue is not directly related to Purple, but is a sporadic issue with slight pixilation happening during the call. The Warden had the new switch installed on November 8, 2019. However, the new circuit installation could take up to 90 days, as we have to wait until AT&T fulfills the work order.”

Progress: The Ky DOC progress report was sufficiently out-of-sync with the information I had gotten from inmates that I decided to have my law student assistants conduct videophone interviews of an inmate who use the videophone at each institution where such an inmate lives. There are seven such institutions. I’ve attached my interview questions as Exhibit 6, to assist Ky DOC if it wishes to self-audit the operation of the videophone in the future.

For LSCC, my test was delayed: the videophone kiosk was down for several weeks in April and May. Eventually, we scheduled a call using the videophone setting on the Purple laptop instead. For the other six institutions—GRCC, KCIW, KSP, KSR, LLCC, NTC—my assistants were able to talk with one inmate per institution, all in April 2020.

Even apart from the LSCC issue, several of the inmates we spoke with reported that videophones often suffer from connectivity issues—glitchy or poor connections making use difficult (recall, these are videophones; if you can’t see, that’s like not being able to hear on a regular phone), with connections frequently dropped. In fact, my assistants experienced this issue. During one of the calls, the interpreter explained that it was difficult to see the inmate at the other end, because of the glitchiness of the connection; on a second try, the visibility was better. In addition, inmates currently or previously at KSP stated again that the Sorenson videophone works far better than the Purple videophone. (I am unclear on whether NTC’s videophone is a Purple or Sorenson device.) Several inmates also reported that videophone software is not updated, leading to some kinds of issues.

In sum, based on my testing, I am not at all convinced that the identified problem is as limited as Ky DOC’s response suggests. Ky DOC should evaluate further, and more deeply. If there are frequent glitches and outages, Ky DOC should consider substituting Sorenson devices for its current Purple kiosks.

In addition, we were told about a few access issues:

- NTC: Inmates can get access to the room with the videophone only until 11 pm, even though regular phones are available several hours later. In addition, we have been told that videophone access is unavailable during lockdowns, even though ordinary phone access remains available.
- LLCC: For inmates who do not live in the dorm with the videophone, it continues to be the case that officers sometimes refuse access, particularly in the evening.
- KSR: One inmate reported that when the videophone is down and he needs to use the VRI laptop as a phone, instead, sometimes staff are reluctant to bring him the laptop. (KSR reports that this incident occurred on a weekend, with staff who had not run into the issue before. They have been trained and the inmate given a card to show staff that explains the proper procedure.)

Prior recommendation: Each institution in which the videophone is widely visible to other inmates should install such a curtain unless there is a significant security obstacle.

Response: Institutions will be asked to be mindful of placement of the videophones away from populated areas or provide a curtain, depending on the physical plant.

Progress: From inmate reports, the situation is fine at some institution. But at others, both inmates and Ky DOC reported that privacy issues remained and needed solution. In a draft of this report, I recommended that Ky DOC headquarters ask each facility what it has done to safeguard privacy for videophone users, and manage the process to completion. This was done—with the minor exception that EKCC simply reported that it had received no complaints, but would switch to use of the VRI laptop as a videophone if a problem developed. Permanent use of a laptop instead of the videophone kiosk is not appropriate, because it renders telecommunications for deaf prisoners available only with a special request, not (as with hearing prisoners) whenever an inmate wishes to make a call. EKCC's ADA Coordinator should assess whether inmates not using the videophone can observe the videophone screen—if they can, EKCC should solve the problem.

ii. Portable phone amplifiers:

Prior recommendation: Portable phone amplifiers should be available at each institution.

Response: Ky DOC agreed to ensure these were ordered and received.

Progress: Reporting indicates that these are now available at each institution. They are far more likely to be used if the ADA Coordinator shows them to inmates at auxiliary aid assessments or other meetings and explains their operation and how to get them. This is done at some institutions.

iii. Phone volume control.

Prior recommendation: There should be at least one volume-control phone in every grouping of phones in every institution, including the phones used in restrictive housing.

Response: All prisons report having volume control phones available in all areas. KSR recently moved their RHU and are currently modifying having a portable amplifier available. The Director of Operations will follow up with the Warden in 30 days to ensure this issue has been addressed. Western Kentucky Correctional Complex's RHU has wall mounted speakerphones. Therefore, inmates who are deaf/HOH are allowed access to a phone in the interview room when phone calls are scheduled. All other prisons have a volume control phone in RHU.

Progress: I stated in a draft of this report that I was not convinced that the self-reports about volume controls are entirely comprehensive, since prior similar assurances turned out not to be completely accurate (when I checked in person). I recommended that ADA Coordinators be asked if they looked at each and every bank of phones in their prison, to check. Ky DOC now reports that this has been done.

iv. Captioned telephones (or “captels”).

Prior recommendation: Captioned telephones should be made available in every institution, available at the same hours as a regular phone.

Response (February): There are currently four institutions that are utilizing the captioned phones in their facilities—EKCC, LSCC, KSP, and NTC. While the KY Department of Corrections believes that inmates who are deaf/HOH are having their needs met with volume-controlled phones, portable amplifiers, TTY, videophones, we will compile and share the information on how the other facilities can purchase and provide if needed.

By the time I had my assistants conduct testing of all the captels, they were installed and reported to us in BCFC, EKCC, GRCC, KSP, LSCC. All checked out in testing without difficulty. (In some institutions, the installation is not yet linked to a Securus line, but will be soon. In that situation, inmates must ask for access each time they need it; once full installation is complete, inmates should be able to use the phone simply by entering an id number or using Securus’s voice recognition function. This will, however, need to be retested.) In addition, just after we completed testing, the new captel at KSR started operation. Ky DOC reported (above) that NTC has a captel, but that facility told us more recently that its captioning was not working. Similarly, BCC and LLCC are having difficulty with installation. So this recommendation is in progress.

v. Amplified phones.

Prior recommendation: None of Ky DOC’s institutions have an amplified phone, but these too would be worth looking into, centrally.

Response: Ky DOC declined: “No institutions have indicated that the population's needs are not being met via” other telecommunications methods.

Progress: It is worth noting that captioned telephones also have amplification features—which inmates in at least one facility have been using. Other ADA Coordinators should consider whether these features might be useful for their inmate populations.

vi. TTYs.

Recommendation: Each institution needs to work out and test a protocol by which TTYs can be used—and then write that protocol into full instructions capable of being followed by someone who has never used a TTY before.

Response: All institutions report having a TTY available with the instructions placed with the device. Therefore, the KY DOC does not believe it is necessary to write out a separate protocol on how to use the TTY.

Progress: In several prior court reports, I have noted that a number of Ky DOC facilities have only what seem to me to be inadequate TTY instructions—instructions that are generic, and fail to include guidance about (1) how to get an outside line, and (2) what number to use to place a relay call.

I decided to conduct testing of the instructions as well as the TTYs. I asked for each facility to use its TTY to call my TTY number at a scheduled time, and also to call a non-TTY phone number using the Kentucky Relay Service. I also asked that the test be carried out by someone who had not previously used the equipment—that is, by someone who was simply following the directions kept with the TTY, not someone with expertise.

Several problems emerged.

First, at EKCC and KSR, TTY calls could not be placed through the relay because of an account billing issue. It is possible to bill the calls collect, but this is an insufficient solution, because (a) collect calls are very expensive, (b) inmates using other telecommunications devices are not limited to collect calls. I have been told that without intervention the same problem will likely soon occur at other institutions as well.

Ky DOC headquarters staff have been trying to solve this issue. Several weeks ago, a conference call involving several contracting companies led to a decision to configure the TTY calls at all prisons to remove billing restrictions. However, this led to a different issue: when TTY calls were placed via the inmate telephone system, testers were able to reach the relay service, and able to read what the operator said on their side, but the relay operator reported that the outgoing text was garbled, probably because TTY machines require an analog phone line but Ky DOC's inmate telephone system is digital. It seems that the next step is to configure certain phones within each facility to have an "analog filter." Ky DOC is working to get the selected phones configured.

Third, when I asked for TTY instructions, I continued to receive instructions that do not include how to get an outside line or dial the relay. E.g.:

- EKCC: Instructions to inmates: "The TIY will be connected and prepared for use." No instructions to staff provided. The instructions do include how to dial the relay.

- KCIW: No instructions on getting an outside line—but perhaps not needed, because it is staff who apparently take care of this part.
- LSCC: No instructions on getting an outside line
- NTC: No instructions on how to access the relay.

And *fourth*, now that I have reviewed a number of instructions that *do* cover the outside line issue, it has become clear that in some facilities, anyone using the TTY needs to first talk on the phone to a staff member to obtain an outside line. That means that the TTY is not, in fact, accessible to a person who is too deaf to hear through a telephone handset. For example, for KSP, the directions instruct: “**Obtain an outside line** by either calling KSP Main Control (ext. 200), or by using your phone code.” These are evidently instructions for staff.

So, this issue remains in progress. Every facility needs:

- a) A working TTY that
- b) can place non-collect calls, relay or non-relay, and
- c) has instructions that direct not just how to use *any* TTY but how to use a TTY at the particular prison in question: where the TTY is stored, where it gets plugged in, how to get an outside line, etc.
- d) Ideally, a person who cannot hear or speak on the phone should be able to successfully follow the instructions and operate the TTY, without further assistance. In the alternative, the instructions should state clearly that a (hearing) staff member first gets the outside line and then attaches the TTY. The point is not to disregard security needs but to make the directions clear. (KSP, for example, reports that for security reasons, inmates cannot be provided unmediated access to a TTY. This is fine, so long as the instructions are clear.)

I could do another round of testing, once Ky DOC headquarters believes that all four of these goals have been met for every facility. It would also be possible for headquarters staff to themselves do the testing; they could (as I have) get access to an online TTY which would allow TTY-to-TTY calls to a person at headquarters, and of course testing the relay can be done with any phone. Online TTY access is available for very little money from <http://www.nextalk.com/>.

viii. Assistive listening systems.

Prior recommendation: At every institution, assistive listening devices should be made readily available for such environments: religious, educational, and rehabilitative programming. The need is particularly urgent for Substance Abuse Programming, which many institutions conduct in extremely noisy and difficult locations.

Response: Ky DOC headquarters staff worked with ADA Coordinators and Wardens on carrying out this recommendation.

Progress: Each facility has at this point ordered or obtained FM transmitter devices to use for assistive listening. In some, these are going largely unused; in others, they seem to be quite successful. Which is which seems to depend mostly on whether staff—and particularly the ADA Coordinator—demonstrates their usage to inmates who might benefit.

ix: Earphones for video communication.

Prior recommendation: Ky DOC should ensure that earphones for video communication are available in each prison, and also anywhere parole hearings are held—that is, in county jails. In addition, individuals who might need this equipment should be informed that it is available.

Response from Ky DOC: The KY DOC will make earphones available in each prison. The KY DOC, however, has no authority over the jails, and therefore no authority to mandate that jails provide earphones. . . . The KY DOC is happy to explain to our 76 full service jails the importance of providing the recommended headphones to any inmate who may need/request them. But, there really is no legal authority to compel compliance. The accommodation of inmates with disabilities is not included in KY Jail Standards, therefore not subject to the actions outlined in KRS 441.075. The KY DOC will propose adding language to the standards at the next Commission on Corrections.

If the Parole Board is conducting a hearing where the offender has a hearing deficit, the Parole Board would not proceed without appropriate accommodations. The Parole Board would advise KY DOC that services would need to be arranged for the offender to accommodate his/her hearing deficit. The arrangements would be made by DOC and the Board would proceed after verification that appropriate services are in place.

On Feb. 13, 2020, Kirstie R. Willard, Ky DOC's Director, Division of Local Facilities, emailed jailers and their staff to provide information about the obligations of effective communication during parole hearings, and asking that individuals needing amplification be informed "of the availability of headphones that may be used during the videoconference process at the jail, which would allow the conversations to be amplified enough for the inmate to be able to adequately understand and participate in the hearing." She asked "that your facility please help accommodate a request for headphones from any state inmate who may need/request them during the parole hearing."

Response from Parole Board (Lee Vanhooose, Parole Board Chair): "During this past six months, the Parole Board has had no instances requiring accommodations for deaf/hard of hearing offenders housed in Kentucky jails. The need for appropriate accommodations for all offenders before the Parole Board, institution or jail, has been reviewed, discussed and reinforced to and by the Parole Board. If the Parole Board is conducting a hearing where the offender has a hearing deficit, the Parole Board would not proceed without appropriate accommodations. The Parole Board would advise the Department of Corrections that services would need to be arranged for the offender to accommodate his/her hearing deficit. The arrangements would be made by the Department of Corrections and the Parole Board would proceed after verification that the appropriate services are in place. These services would include either a certified interpreter, ear phones or another type of amplification system which would appropriately serve the offenders' needs. This is the standard for any offender held in any facility coming before the Parole Board. Further, appropriate accommodations would be provided in a timely manner."

Progress: I do not have any information, one way or the other, on whether in practice parole hearings are sufficiently amplified for hard-of-hearing parole applicants. As far as the proposed standards change, it has not yet occurred.

At Ky DOC's own facilities, reporting first suggested that earphones were unavailable at LSCC and NTC, as well as at the private prison, LAC. However, Ky DOC now reports that it has now made earphones available at each institution.

Earphones are only useful if people use them—which may require a bit of prompting. At KSR, for example, staff “have been instructed to ask inmates if they are having difficulty hearing the orientation video. If they are, they will be taken to the CPTU orientation room to use the headphones there. IT supervisor is ordering 5 more to be able to have a set in each unit.”

x. Non-auditory alerts.

Prior recommendation: In any housing unit where it is practicable, Ky DOC should direct staff to flash the overhead lights to signal chow and pill-call. In addition, Ky DOC should direct implementation of some kind of personal notification to deaf/HOH inmates, so that they do not miss personal announcements (e.g., “John Smith, report to the Unit Administrator”).

Response: “It is important to note that all KY DOC facilities are not the same regarding construction and layout. Therefore, the Wardens must maintain the ability to put into practice a mechanism to communicate meal times and pill-call to the deaf/HOH that work for their respective facilities.”

Ky DOC reported that four facilities were already using flashing lights; as reflected in Table 2, these are: BCC, BCFC, EKCC (HOH Walks only), and WKCC. In addition, it reported that GRCC would soon be installing strobe lights.

In addition, again as reflected in Table 2, Ky DOC reported that several institutions have assigned inmates (as their prison job assignment) to notify deaf/HOH inmates of personal announcements. In other facilities, staff are instructed to alert deaf/HOH inmates when needed.

Progress: Unequal access to alerts—alerts signally various routine moments every day (count, chow, pill-call, yard), and alerts for personal announcements—is a major source of difficulty for deaf/HOH inmates. The issue is not so much that they don't know what time various activities take place as that—unlike inmates without a hearing impairment—they are not given daily reminders. So for example, KCIW reports that it meets the needs of its deaf/HOH inmates by telling them the schedule in advance:

The Kentucky Correctional Institution for Women issues a personal memo on when the inmate may go to the dining room to eat and when to go to pill call. Any changes to any of the schedules are given to the deaf/HOH by a staff member.

But that means that where non-HOH inmates get the benefit of an announcement to remind them about meal times and pill call, HOH inmates do not.

In practice, assigning staff to alert HOH inmates individually is fine for individual announcements but is unlikely to work, consistently, for the many-times-per-day events like count, meals, and pill-call. That is why I had suggested flashing lights. Another helpful measure is allowing inmates to buy non-auditory watches/alarm clock. (See 7.b, below).

It is clear that at several institutions, not enough is yet being done on this front. GRCC, for example, reported that it uses a PA system. But of course, this is an auditory system—which does not assist deaf/HOH inmates. At both GRCC and KCIW, it seems that HOH inmates have just started to be allowed to purchase non-auditory watches. LAC assigns inmates to be “town criers,” but at least at the time of my last visit, this system was not working in practice.

I continue to recommend that at every prison, (1) flashing lights be used for routine alerts where practicable, (2) deaf/HOH (not just deaf) inmates be provided a method by which they can obtain non-auditory alarm watches or clocks, and (3) in-person notifications be provided where needed for personal alerts, whether by staff or other inmates.

b. Inmate purchases of non-auditory alarm devices.

Prior recommendation: Ky DOC headquarters should check with the institutions that have already piloted the devices about models and methods, and then should make them available for purchase by deaf/HOH inmates at all the institutions. (When inmates transfer from one institution to another, they should be authorized to bring these devices with them.)

Response: The KY DOC Central Office ADA Coordinator is currently obtaining a list of non-auditory alarms and gathering information of where these items were purchased. Once the list is compiled and reviewed, the information will be placed on the G-drive folder for ADA Coordinators to be able to review.

Progress: The institutions where deaf/HOH inmates have been allowed to purchase non-auditory watches or clocks have had great success with them. To quote KSR’s ADA Coordinator:

Awesome! Since I brought these in I have had 0 complaints about missing chow etc. The inmates like the fact that they own them and can take them with when they leave. They are able to set multiple alarms that alert them to things that happen on a daily basis at the same time. . . . I had guys turn in the state issued bed shaker [which cost several hundred dollars] and purchase one—they prefer the large print numbers, and they were only interested in an alarm clock with a shaker to wake them.

Inmates who are not indigent pay for these items themselves; they cost \$25-35. Inmates who are indigent (or if not formally indigent, have insufficient money to pay for the device) need access too: this can be arranged by loaning them a device or by forwarding them the money, to recover

when money comes into their account. (The process for inmates who cannot afford a device is not yet working smoothly.)

Yet until the past week or so, not every institution was allowing purchase of non-auditory watches or clocks. The change should be publicized, promptly, to deaf/HOH inmates, with an appropriate access method for those who lack funds to buy a device themselves. (Because non-auditory watches/alarm clocks are being used to meet the ADA obligation of effective communication, it would be inappropriate for them to be unavailable for indigent inmates.)

c. Bulletin boards.

Prior recommendation: Bulletin boards posting non-routine announcements should be provided in every housing area at each institution.

Response: Institutions routinely post changes via memo on inmate bulletin boards within units. Several institutions also notify deaf/hard of hearing inmates by using inmate "runners" to notify them of necessary information. Those facilities that have the capability of having an institutional television channel use this to post memos or changes in schedule. One institution sends out information utilizing the JPAY kiosk system. The KY DOC Central office ADA Coordinator will place a summary of this information on the G-drive to share additional ways to convey non-routine announcements in addition to posting on bulletin boards.

d. Auxiliary aid processes.

Prior recommendation: Ky DOC should direct all institutions to implement auxiliary aid evaluations/reviews, and the process should have the following characteristics:

- **An auxiliary aid evaluation should be conducted within 2 weeks—and ideally substantially sooner—of each deaf/HOH inmate's arrival at an institution or identification as deaf/HOH.**
- **The evaluation/process should be performed at a meeting between the inmate and the ADA Coordinator, so that the inmate learns who the ADA Coordinator is, and so that the inmate is given appropriate information about resources and services.**
- **Effective communication should be provided at the meeting—meaning that an interpreter is necessary for any inmate who signs to communicate, and that for inmates who do not read, any documents should be fully explained using accessible language.**
- **At the meeting, the inmate should be informed about all services/resources available—hearing aids, telephonic assistance, interpretation, captioning, etc. The brochure that has been developed for this should be kept on hand, and distributed at the meeting. It should be updated whenever necessary, as new devices or new procedures come online.**
- **Inmates should receive easy-to-provide resources no later than the meeting. For example, that is when they can get bed cards, hard-of-hearing IDs, etc. Criteria**

and a clear process should be developed for access to any limited resources (bed shakers, telephone amplifiers, etc.), and explained to the inmates.

- **Inmates should be informed at the meeting about a clear process for getting any additional auxiliary aids/assistance they need.**

Response: All KY DOC prisons currently hold Treatment Team meetings with key staff to review a variety of treatment plans for inmates. This could be a function of the weekly treatment team that includes the ADA Coordinator. When an inmate who is deaf/HOH comes into the prison, the Health Service Administrator will notify the ADA Coordinator. The treatment team can meet with inmate, introduce the ADA Coordinator and provides information/interaction to discuss needs, access to resources, etc.

Progress: Folding the auxiliary aid process into the Treatment Team process is one way to carry out the necessary auxiliary aid assessments and associated meetings. Several institutions do that. Others have auxiliary aid meetings separately and effectively. However, there seem to still be Ky DOC institutions at which auxiliary aid meetings are not being held. At KCIW, reporting in March stated that it was medical staff who inform inmates of the available devices and services. This was not appropriate: medical staff almost certainly does not have all the relevant information, and cannot keep appropriate records and the like for this non-medical process. It is a useful change that KCIW reported last week that the going forward, the ADA Coordinator would manage the process. More details on this issue are in Part IV below.

8. Inmate handbook

Prior recommendation: Ky DOC should standardize a notice for the Inmate Handbook, using text along the lines of what follows:

{Institution} is required to comply with the Americans with Disabilities Act (ADA). A disability is a physical or mental impairment that substantially limits a major life activity such as seeing, hearing, walking, bathing or breathing. (Temporary conditions, like a broken leg, are not considered a disability.) Under the Americans with Disabilities Act, {Institution} will ensure that inmates with disabilities have access to all services, privileges, facilities, advantages, and accommodations that is substantially equivalent to access provided similarly situated non-disabled inmates.

{Institution} will communicate effectively with inmates who are deaf and/or blind, ensuring that they can receive information from and provide information to staff. When needed for effective communication, {Institution} will provide “auxiliary aids and services.” This means devices or services that assist in communication, such as interpretation, hearing aids, captioning, videophones, amplifiers, etc. HOWEVER, if something a disabled inmate seeks—a particular job, for example—would be dangerous, posing a direct threat of injury or death to the inmate or others, {Institution} can bar the inmate’s access to that job after individualized consideration and consultation with appropriate medical experts.

{Institution} has an assigned ADA Coordinator who is responsible for training and advising staff in ADA matters and monitoring ADA concerns such as accessibility requirements and accommodations. The ADA Coordinator also reviews requests for adaptive equipment and accommodations as well as ADA complaints. To contact the ADA Coordinator, you may {HOW TO GET IN TOUCH} {e.g., send written correspondence via Institutional Mail or, in the event you are unable to submit a written request, you may contact your Classification and Treatment Officer who shall document and forward your request.}

There is a federal court Settlement Agreement that governs services for deaf and hard-of-hearing inmates. It is available, along with additional information about such services, for all inmates to read on request, in the Inmate Legal Library.

Reponse: On Jan. 22, 2020 headquarters sent a memo to institutions instructing that this be done within 60 days.

Progress: It seems that several institutions made this change only after repeated reminders, but apparently, all the inmate handbooks now reflect language along the lines recommended.

III. AUDIOLOGY PROCESSING

Including all the information on hearing aid provision and audiology processing since the settlement was entered, KyDOC institutions have conducted screening examinations of thousands of inmates for hearing impairments, and have provided about 1000 hearing aids. In prior reports I have examined the timing on all processing outcomes, including individuals who arrived to a Ky DOC prison with a hearing aid already, who refused screening, who passed the screening with no impairment, who declined services after failing the screening, and who were discharged from Ky DOC (or died) prior to resolution of their audiology process.

For this report, to simplify the analysis, I focus on the individuals who received hearing aids. This is the slowest group, in terms of processing time, so if these inmates are receiving timely services, that is very good news.

Processing timeliness has shown major improvements. My recommendation, made in December 2016, was for a two-month or less turn-around. This has not quite been achieved, but it's now quite close. For inmates whose hearing needs came to Ky DOC's attention in 2019, and who ended up getting hearing aids, it took on average 76 days for Ky DOC to evaluate/meet those needs. Table 3 shows the year-by-year trend:

Table 3: Processing Times for Inmates Who Received Hearing Aids

When prison alerted to hearing issue	N	Avg. days to resolution	Still ongoing
2016 (includes 11 from 2015)	89	198	0
2017	203	150	0
2018	298	133	3
2019	398	76	11
2020 (through mid-March)	54	35	23
All, 2015 to present	1042	116	37

2020 data are too incomplete to support any conclusion (any slow processing has not yet completed). But looking at 2019, 76 days is a *major* improvement over prior years.

That said, 76 days is an average; resolution times were occasionally far longer. See Table 4:

Table 4: 2019, distribution of processing time for inmates who received hearing aids.

Resolved in:	%	Cumulative %
<= 30 days	10%	10%
30-60 days	41%	51%
60-90 days	23%	74%
90-120 days	13%	87%
120-180 days	9%	96%
> 180 days	4%	100%

As Table 4 shows, as of March a quarter of cases were still taking over 3 months. Moreover, both Table 3 and Table 4 somewhat overstate the speed of resolution. There were 37 inmates whose audiology evaluation were still in process, as of the last report I received. (The relevant reporting date varies by the institution.) While over half of the inmates tallied in Table 5 had been in process for three months or less as of the last reported date, the oldest have been in process for over a year. (Note: I omit from this tally two inmates whose audiology processing is paused while other health needs are addressed.) The distribution is set out in Table 5:

Table 5: Ongoing Audiology Needs

Month prison alerted to the need (N = 38)			
Oct. 2018 (1)	Nov. 2018 (2)	Apr. 2019 (1)	Aug. 2019 (2)
Sept. 2019 (1)	Oct. 2019 (2)	Nov. 2019 (1)	Dec. 2019 (4)
Jan. 2020 (10)	Feb. 2020 (10)	Mar. 2020 (3)	

As of April 1, 2020, the ongoing cases were an average of 129 days old—over four months. Obviously by the time they are resolved, the average resolution time will be higher.

These summary statistics mask considerable variation among facilities. Table 6 examines the issue in detail, facility by facility. It shows days to resolution by prison, setting out both the average and various percentiles (10%ile, 25%ile, 50%ile, 75%ile, and 90%ile). Outliers are highlighted.

**Table 6: Days to Resolution by Institution:
Cases begun in 2019, and ongoing cases**

	Cases begun in 2019, Hearing Aid Received							Cases currently ongoing	
	N	Avg.	10%ile	25%ile	50%ile	75%ile	90%ile	N	Avg. days old as of Apr. 1
BCC	8	72	22	33.5	57	80	216	0	
BCFC	3	41	35	35	39	49	49	0	
EKCC	27	74	39	44	61	110	130	3	219
GRCC	14	84	18	39	48.5	113	144	4	107
KCIW	20	63	33.5	44.5	51.5	83.5	95	0	
KSP	17	85	24	45	62	104	180	2	150
KSR	113	77	31	49	65	95	135	12	113
LAC	9	72	41	48	51	72	157	0	
LLCC	43	79	27	47	62	97	140	1	511
LSCC	41	88	28	42	81	105	156	6	181
NTC	24	101	43	49.5	77	104	259	4	52
RCC	67	60	31	39	52	63	80	1	76
Ross	2	54	51	51	53.5	56	56	1	44
WKCC	10	62	27.5	41	61.5	84	98	3	35
Total	398	76	29	44	58	91	135	37	129

While the total picture on audiology processing demonstrates further need for attention at some institutions, and continued effort to minimize the number of inmates whose processing time exceeds 3 months, all-in-all, there has been really significant improvement systemwide. The focus on process efficiencies, tracking, and followup is paying off.

IV. INSTITUTION-SPECIFIC ISSUES

This part moves from systemwide issues to institution-specific ones. The institutions are in alphabetical order. For each institution, I begin with the areas of concern identified in my December 2019 court report.

BCC

Warden: Amy Robey

ADA Coordinator: Christy Peach

Prior Areas of Concern	Response/Progress
Deaf/HOH inmates live in Dorm 2C. This may be depriving some of opportunities only available elsewhere. The self-audit form states that inmates are allowed to request a different housing assignment. But one inmate requested to be housed elsewhere and was refused—even though his only accommodations are an HOH ID and bed card. For a discussion of the need to avoid involuntary disability-specific housing, see my site visit report dated Nov. 30, 2018, exhibit, which is an exhibit to my Fifth Court Report (Dec. 4, 2019), ECF 91-2, p. 5.	<i>Response: “BCC has 2 dorms. Upon intake, deaf/HOH offenders are housed in Dorm 2 C-bay, during the assessment period. The offender may request to move at any time. Any request to be moved will be considered. All BCC’s offenders have the same opportunities, regardless of housing assignment.”</i> <i>Second Response: “Deaf/HOH inmates at BCC can request to live in either dorm. Currently, BCC has HOH inmates living in both Dorms 1 and 2.”</i> So reported solved.
Devices:	
BCC does not have portable phone amplifiers: one retailer declined to accept a Purchase Order for them. An alternative supplier should be located.	Reported solved; now available in Dorms 1 and 2.
No assistive listening systems are in place.	Reported solved. FM transmitter now available for use in chapel, education, Substance Abuse Programming.
Inmates are not offered the opportunity to purchase vibrating watches (but they are offered non-auditory alarm clocks).	Reported solved.
No earphones are available for parole or other similar needs.	Reported solved.
No captel.	<i>Response: “Captel phone lines have been installed, waiting for phone to be delivered.”</i> In progress.

BCFC

Warden: Brandy Harm

ADA Coordinator: Jared Gibson

Prior Areas of Concern	Response/Progress
No assistive listening devices or captioned telephone.	BCFC has installed a captioned telephone and has an assistive listening device on order.

EKCC

Warden: David Green

ADA Coordinator: Kristopher King

Prior Areas of Concern	Response/Progress
The ADA Coordinator listed on https://corrections.ky.gov/Facilities/AI/Pages/ADA-Coordinators.aspx has been incorrect for months.	Solved
It seems that the new ADA Coordinator has done only the computer-based training that is provided all staff, rather than the ADA Coordinator training.	Solved. The ADA Coordinator reports that he has read “all the training files on the G:/Drive in the ADA Coordinator section.”
Audiology assessments are not always timely.	Self report states that timely provider assessments “depend[] on provider access and schedule.” See also Part III. Audiology processing is slow for some people. See Table 6 (for 25% of EKCC inmates whose hearing issues came to Ky DOC attention in 2019, processing time was 110 days or more). A second response, dated May 18, 2020: “These issues have been discussed with Jill Miller, WellPath HSA for EKCC and she has stated that the majority of the delays here at EKCC were due to the process of hearing and audiology assessments beginning at other institutions and then the inmate transferring to EKCC. At the beginning of March 2020 Wellpath had a conference call that determined that every inmate transferring between institutions will have a chart review conducted on intake to catch potential lapses in testing. During this call it was also determined that any inmate whose process from first complaint of hearing issues to resolution will not take longer than 60 days. If it does last longer than 60 days then that institutions Medical Department will need to report to their corporate office why there is such a delay.”
Audiology progress tracking is only sometimes shared with ADA Coordinator.	Reported solved.
Devices:	

Prior Areas of Concern	Response/Progress
No portable phone amplifiers.	Reported solved.
No assistive listening.	Reported in progress; device is backordered until June.
No bed shakers.	Reported solved.
No earphones for parole hearings or other uses.	Reported solved.

GRCC

Warden: Kevin Mazza

ADA Coordinator: Mark Jackson

Prior Areas of Concern	Response/Progress
The ADA Coordinator rarely receives automated email notices of transfers of deaf/HOH inmates GRCC.	Reported solved.
Prior to my visit, the ADA Coordinator and medical staff were not routinely sharing information; there was insufficient communication regarding the identity of deaf/HOH inmates and of their progress through audiology processes. During the visit, a system was discussed that hopefully will solve the problem.	Reported solved.
It seems that there are delays and other issues for inmates who need hearing aid parts—e.g., filters. Medical needs to work out (a) how to obtain these parts, and (b) how to make them easily available to inmates.	Reported in progress. Needs follow up with affected inmates to assess.
The ADA Coordinator was not conducting auxiliary aid assessments, and not using the developed documentation explaining available services and resources. As a result, inmates are not getting items they need, such as deaf/HOH cell cards, IDs, and auxiliary aids.	Reported solved. However, I am not sure how effective/comprehensive auxiliary aid assessments are. For example, one inmate received an alarm clock/bed shaker only after the inmate filed a grievance. This was in January 2020. It's unclear to me why an auxiliary aid assessment had not previously uncovered the need.
It is unclear how GRCC will accommodate deaf inmates if there is a "whistle alarm"—a drill or actual incident in which inmates on the yard are instructed by a whistle to lie down on the ground.	Reported solved: "If there is a whistle alarm and the inmates cannot hear it, somebody will let them know or they will see everyone getting on the ground. In addition, the inmates have their HOH ID that staff will see to let them know they need to assume compliance position."

Prior Areas of Concern	Response/Progress
Devices:	
GRCC was not making phone amplifiers available to inmates.	Reported solved.
GRCC had a PA system in the housing units, but often used bullhorns instead. These are very difficult for HOH inmates; the PA system is better, so it should be used.	Reported solved but this needs followup with affected to inmates to assess.
Inmates reported that they were not authorized to bring their own headphones or earbuds into the school building. That means that use of a pocket talker is unavailable.	Reported solved: "HOH inmates may bring their headphones/earbuds to class. They must present their HOH ID in order for this to be allowed."
The SAP program has an FM assistive listening system, but had not yet used it.	Reported solved: "The SAP program has an Amplified system and they can speak through allowing hard of hearing inmates to hear. This is used at all classes and Meetings." "The FM Listening device is used in the GED program and classes if needed and work[s] [well]."
There was no captel.	Reported solved; captel is available. Securus installation in progress.
The TTY lacked instructions and I could not get it to work; directions need to be developed and then a test done where someone who has never used it before follows the directions and calls me, TTY to TTY and using a relay service to a regular phone.	Instructions provided. Test successful.
A test should be performed of the VRI and the videophone.	Tested.
Inmates were not authorized to purchase non-auditory watches/alarm clocks	Initial response: "ADA Coordinator has been actively searching for non-auditory watches/alarm clocks for the inmates to purchase." Subsequent response: now allowing inmates to purchase watches. Reported solved, at least in part. Note that two grievances were brought by inmates who were missing pill-call etc.; both had been told that someone would wake them, but this was not working. I am not clear on the resolution for indigent inmates; they should be allowed to have loaners or a watch purchased for them with a lien on their accounts.

Prior Areas of Concern	Response/Progress
Data provided on the self-audit did not always seem to be accurate. For example, not even one inmate was listed as having low literacy, which is implausible.	Solved.
Audiology services:	
There seemed to be some confusion about the screening criteria for a medical provider audiology assessment. The written documentation stated that a “Yes” or “Sometimes” answer to one screening question requires follow-up; interviews of medical staff elicited a different answer.	Response: “Medical staff assessments have been corrected. Refresher training has been provided to the medical staff to remind them if the answer is ‘yes’ or ‘sometimes’, the inmate is referred to the provider for further evaluation.”
Inmates reported that obtaining necessary audiology equipment (e.g., hearing aid batteries, filters, and service) was time-consuming and sometimes impossible.	Response: “Typically, supplies are kept in stock. However, sometimes items are on back-order. The items are distributed as quickly as possible.” This needs followup with affected inmates.

Other concerns:

- The ADA Coordinator first reported that he had taken online courses but not the settlement training; in subsequent reporting, he said he had done both.
- There seems to be some confusion about auxiliary aid devices. I asked whether a captioned telephone was available, and was given information about a videophone. I asked about non-auditory devices, and was given information about intercoms, which are auditory.
- Documentation errors. I asked for a summary of all grievances involving deaf/HOH inmates. Instead, the reporting stated that there were two grievances addressing accommodations. And only one of them was actually provided. After additional inquiry, several additional grievances were located and documentation provided.
- The general staff training provided seems to be incorrect; it is generic ADA training, rather than the approved training that focuses on deaf/HOH issues. The Department has a training module for staff on communicating with deaf/HOH inmates. That is what they should be getting.
- The VRI is being used only rarely, raising the possibility that it is not being used when appropriate. Inmate [REDACTED], is deaf and all-but-illiterate; he signs to communicate. There would seem to be quite a few occasions when VRI use would be appropriate for effective communication with him.
- Review of disciplinary reports involving hearing issues reveals an issue the ADA Coordinator should have addressed: Inmate [REDACTED] was charged in Sept. 2019 with failing to report for an assignment, when he stopped attending school. He was asked why he had stopped, and answered, “I tried to tell him I cannot hear that good I was trying to get my hearing aid fix I have hearing problems.” Mr. Slusher received 30 days recreation restriction. I am not suggesting that this was inappropriate. However, there should also have been followup on his hearing aid issue.

- Audiology processing is slow for some people. See Table 6 (for 25% of GRCC inmates whose hearing issues came to Ky DOC attention in 2019, processing time was 113 days or more).

KCIW

Warden: Vanessa Kennedy

ADA Coordinator: Lori Holderman

Prior Areas of Concern	Response/Progress
The ADA Coordinator reports only partial compliance with regularly communicating with deaf inmates and ensuring effective communication for deaf inmates. No details are provided on the deficits.	Reports compliance now.
Orientation videos are not captioned, not always shown in a quiet space, and not always amplified when needed.	In progress. This is reportedly mostly solved, except that KCIW has not yet succeeded in captioning the “cleaning video,” which I assume is a video that informs inmates of their cleaning responsibilities. Reports “accommodations have been made for Warehouse Supervisor Paul Osbourne to conduct in person sanitation classes with the use of the VRI if needed,” and that orientation is now conducted in a space that is quite and allows amplification if necessary.
The videophone has experienced long outages. The VRI has also gone down—and was restored to operation only when a software update was reversed.	Reported solved: KCIW bought a new videophone, and reports that outages are fewer/none.
Devices:	
No personal phone amplifiers have been made available.	Reported solved.
No assistive listening.	Reported solved. Should let HOH inmates know the devices are available.
HOH inmates are not routinely allowed to purchase vibrating watches/alarm clocks.	Reported in progress. Watches/alarm clocks had been made available only to deaf inmates, not HOH inmates. But this has just been changed and KCIW reports “current HOH inmates are being met with next week to let them know they can now order the vibrating watches.”
No captel.	Reported in progress: captel being purchased.
Non-auditory alerts not sufficient to signal count alert, not programmed to signal different alerts, not used to notify prison-wide events, and not used to notify Deaf / HoH inmates of events specific to them.	Report solved.

New concerns:

- KCIW's report to me stated that medical staff inform inmates of the auxiliary aids available. This is not an appropriate method for an auxiliary aid assessment. Medical staff do not know about phone amplifiers, non-auditory watches, and the like. If this really is how the auxiliary aids are presented to inmates, that might explain why so few of them are being used. Auxiliary aid assessments and communications should be performed by ADA Coordinators. In response to a draft of this report, KCIW responded: "Once medical notifies the ADA Coordinator of a new HOH inmate, the ADA Coordinator will call them into their office and discuss all accommodations available. The ADA Coordinator will also bring inmates to the Treatment Team to discuss any new accommodations or if anyone has received any new request for accommodations. We will individually meet with all HOH inmates to see if they have any concerns that need to be addressed."
- It is important that inmates with hearing aids have cases for the devices. But even if they do not, it is inappropriate to throw away the devices kept in non-regulation cases. See [REDACTED] grievance.

KSP

Warden: DeEdra Hart

ADA Coordinator: Roger Mitchell

Prior Areas of Concern	Response/Progress
The audiology case list used by medical providers was incomplete. And audiology timeliness was poor—the "order sheet" moving people along in the process would get lost. This problem was solved by Health Services Administrator Nancy Raines, who set up a tasking protocol using a function known as "L Jellybean." Ms. Raines is retiring, though, and it is unclear whether the problem will stay solved once she is gone.	Reported solved: "Ms. Raines' replacement, Kristy Ponzetti, has immediately demonstrated proficiency and timeliness in the performance of all H.S.A. duties in regards to the protocol established by her predecessor." Data confirm the prior major improvement, with a sharp decrease in processing time for cases begun in mid-2019 or later. But data are too preliminary to confirm whether that improvement has lasted.
The ADA Coordinator had not received ADA Coordinator/Settlement Agreement training.	Reported solved: ADA Coordinator first reported that he has taken the online "ADA Basic Building Blocks Course." This training was not the correct training. In addition, he reported that he did not have access to the G-Drive, where the appropriate training and many other resources are kept. This situation was solved in March.
No auxiliary aid assessments/meetings were being performed. In their absence, there were several problems:	Reported solved: "The ADA Coordinator is advised of any new HOH issues in any patients, both transferring here or newly diagnosed, and representatives from the Treatment Team in Medical, Programs and ADA Coordinator meet

Prior Areas of Concern	Response/Progress
	with the patient to ensure that they are provided with all of the information needed to obtain help, assistive devices and an ADA Card. All of their information is tracked on the ADA spreadsheet on the shared drive.”
Inmates did not know who the ADA Coordinator is.	Should be solved, in light of meeting described above.
Inmates did not know what services etc. were available. (KSP has a brochure that explains what resources are available, but that brochure was not routinely shared with deaf/HOH inmates.)	Should be solved (“representatives from the Treatment Team in Medical, Programs and ADA Coordinator meet with the patient to ensure that they are provided with all of the information needed to obtain help, assistive devices and an ADA Card.”)
Inmates didn’t have bed cards, HOH IDs, and the like.	Reported solved.
There seemed not to be an adequate process for considering requests for reasonable modifications to existing policies, housing assignments, etc. For example, when inmates requested a cell move to a quieter housing area, that request seemed not to trigger consideration of the disability-related need.	Reported solved: “No requests for modifications to existing policies have been received. Medical or Mental Health staff provide input to the classification staff is accepted if it relates to a disability. Upon intake to KSP, all inmates are reviewed and screened as required by CPP 18 and IPP 10-04-01 to identify special needs inmates. Housing determinations are made based upon an inmate special needs such as lower level floor or a bottom bunk. HoH inmate are considered to be housed closer to officer stations. Twice a year, according to policy, inmates are reviewed to address programming plans, current job, and housing assignments. Prior to each bi-annual meeting, inmates may make requests at any time via case management staff that are available every business day. All requests for housing assignment change are given fair and equal consideration.” This is not responsive. The prior report included an example of a housing change request, but that request did not apparently trigger consideration of the disability-related need. So unless that was a process glitch—which KSP does not seem to think it was—it appears that housing requests are not leading to disability-related review.

Prior Areas of Concern	Response/Progress
MRT (Moral Reconation Therapy), a group class, took place in a space with significant hearing challenges, including a loud fan. Accommodations were scarce. Although it seems implausible, inmates report they aren't aware of the possibility of moving up front. Consideration should be given to fixes: can the fan be moved? Can inmates be notified that they can move up front? Etc.	Reported solved: "The AC unit has been addressed by KSP Maintenance, alleviating any future use of a fan. NOA Counseling has updated their Operations Facilitator Manual and Program Policies Manual which directs MRT instructors to verbally and visually inform inmates to notify the instructor of any needs that they have that may impact their ability to hear, see or understand course material."
Auxiliary aids:	
There was no assistive listening/amplification system available, although HOH inmates expressed interest in using one, for example for MRT.	Reported solved.
Inmates were not aware of the possibility of using a pager on the yard—and it was not a great notification system, in any event. Some alternative process for notifying inmates of individual pages and the like was needed—in-person notifications, bulletin board postings, or something else.	Reported solved.
There were no portable phone amplifiers available.	Reported solved.
Inmates were not given the opportunity to get vibrating watches or vibrating alarm clocks.	Reported solved.
Not all phone banks had a phone with a volume control.	Reported compliant.
As is true systemwide, the Purple videophone had not worked consistently.	Reported no problem. KSP reported that in fact the Purple phone has worked fine since resolution of some firewall issues. I think this may well be incorrect. However, it is not a real problem, because the prison has another, Sorenson, videophone.
Inmate transfers into restrictive housing separated inmates from their hearing aids, with long delays for their restoration.	Reported solved: "RHU staff have been reminded not to separate an inmate from their hearing devices, as these present no security concern. There has never been a directive since 2015 to remove any ADA aid upon entry into RHU. This will be reiterated at various monthly meetings." After June 2019 grievance on this topic, stated, "Post Orders for RHU are updated to include

Prior Areas of Concern	Response/Progress
	attention to auxillary devices remaining with the offender such as hearing aids or pocket talkers.”
There continued to be an issue with the availability/utilization of the laptop-provided video remote interpretation (VRI). During my visit, the VRI was not operational. A VRI test is needed, in several locations of the prison, including from restrictive housing.	There’s one log for the laptop, and one for the videophone kiosk. The latter is clearly incomplete. The former shows last usage in 2018, which seems like a very long time ago. KSP reports that no inmate has wanted to use the VRI, and that a new log has now been implemented.
It was not clear how KSP will accommodate deaf inmates if there is a “whistle alarm”—a drill or actual incident in which inmates on the yard are instructed by a whistle to lie down on the ground.	Reported solved: “Inmates will have a visual cue by noticing the inmates around them lowering to the ground and are informed during orientation of this protocol. Staff will identify HOH inmates via HOH ID, and no penalty will occur. Any other medically documented physically barrier to this action will not result in a penalty against the inmate either. The purpose of this action is to improve sight assessment of a situation, so a few inmates hesitating will not delay or disrupt a response. “
It seemed that intercom announcements are not very accessible, because intercoms were difficult for HOH inmates to understand. There are announcements made via institutional tv channel, but of course this is no solution for inmates who don’t have televisions. Use of a bulletin board might ameliorate this problem.	Reported no problem: “There are bulletin boards in every cell house for posting of updated information and have always been used to convey information.”
It is not clear that hand-restraint protocols for inmates who sign are compliant with the Settlement Agreement.	Reported no problem: “Our staff receive annual training on communication with Deaf/HOH inmates. This class contains instruction on hand-restraint protocols. Additionally, our mandatory online training addresses hand-restraints for Deaf/HOH inmates.”
It was challenging to schedule confidential interviews between my assistant and inmates.	Reported no problem: “The contacts did not stipulate that interviews were to be confidential, otherwise, appropriate arrangements would have been made. Due to the custody level of this facility, security staff are present when non-DOC individuals interact with inmates. If a request had been made for privacy, there is a designated meeting area with windows, monitored externally by security staff that can

Prior Areas of Concern	Response/Progress
	safely meet the needs of the interviewer having a one-on-one interview.” I think there was miscommunication on this, but it’s not an ongoing problem.

Good practice:

KSP reports that since Feb 2020, case staff have been given VRI capability on their assigned laptops, to provide more extended and timely access to remote interpretation. This is an excellent innovation and should be examined for wider adoption.

KSR

Warden: Anna Valentine

ADA Coordinator: Cynthia Wathen

Prior Areas of Concern	Response/Progress
As with other facilities, KSR’s ADA Coordinator is not getting email alerts for transfers. To fill in the missing information, she has been checking the KOMS record for each inmate transferred to KSR. This is admirable but very inefficient.	Reported solved.
Devices:	
KSR had several portable phone amplifiers, but they are now missing; more should be ordered and tracked.	Reported solved. The ADA Coordinator has demonstrated them to inmates, which is a very good practice.
There is no captel available, and there are several inmates for whom this would be a useful technology.	Reported solved and operational.
KSR owns FM transmitters for use in the chapel and in the Sexual Offender Treatment Program (SOTP) but has not actually used them yet.	Reported solved: they bought several more, which have been used: “Our SOTP Program used it . . . for class several times. [The staff member] reported it worked very well and [the inmate] was thankful it was there for him to use. I am ordering another transmitter for the classes over in CTPU.”
Audiology/Hearing Aids	
As with other facilities, hearing aids have several times been lost during the transfer process.	Reported improved, with lots of affirmative steps towards solution (memos, reprinting form, etc.).
For new hearing aids, it has been taking the provider, Audicus, up to 45 days to ship them. This is way too long.	Reported improved.

Prior Areas of Concern	Response/Progress
A couple of times recently, Audicus has shipped hearing aids to the wrong prison.	Reported solved.

Other concerns:

- Seem to be still having issues with prompt audiology scheduling, and reported: “Medical staff educated on importance/requirement of prompt follow up of HOH issues.” It seems the system itself might need some process improvements. On the other hand, one process improvement has been implemented: “inmates who fail the hearing screen do the whisper test at the same visit which has helped cut down the time significantly.”

LAC

Warden: Daniel Akers

Assistant Warden: Troy G. Pollock

ADA Coordinator: Mitchell Brandenburg

Prior Areas of Concern	Response/Progress
LAC is run by CoreCivic, on a contract with Ky DOC. It is quite recently opened, so has had a shorter period of Settlement Agreement implementation. As of the time of my visit, there was essentially no Settlement Agreement compliance system in place. The ADA Coordinator reported that he simply had insufficient time to learn about the Settlement Agreement and carry out its terms.	See details below. Quite a bit of reported progress.
ADA Coordinator had not been trained.	Reported solved; the ADA Coordinator has now done the training that was in the G-Drive (which I provided him).
No training had been provided to staff.	Reported solved. But I am not sure that they have access to the computer based training module they need or what training was actually provided.
No auxiliary aid process was being implemented, and there had been little to no communication with deaf/HOH prisoners about how to access services or what services were available.	Reported solved: auxiliary aids assessments are now being done. There are some signs of success: e.g., an inmate reported that his hearing aid had not been transferred with him, allowing appropriate efforts to locate/replace.
No forms for requesting/waiving services were available.	Solved. Forms provided.
Devices:	
No videophone or VRI was available.	Reported solved.
TTY instructions were insufficient, and 711 didn't work (but 800-648-6056 did).	Solved.

Prior Areas of Concern	Response/Progress
No assistive listening, including in difficult hearing environments like SAP.	Purchased, not yet used (as of mid-Feb.)
No portable phone amplifiers.	Purchased, not yet used (as of mid-Feb.)
No earphones for parole etc.	Reported solved.
No captel.	No change.
TV captioning was inconsistent.	Reports that movies are shown at least once with captioning
Basic communication was highly inaccessible:	No reported change
No intercom systems were in use.	No reported change
Inmate aids were appointed (and designated as “town criers”) but it was clear that they did not know all the deaf/HOH inmates, and the deaf/HOH inmates did not know them.	Reports that information on “town criers” is posted in units. I cannot evaluate whether this is working in practice.
Audiology:	
Medical did not send any documentation to the ADA Coordinator on HOH inmates other than what the ADA Coordinator requests following a Monitor inquiry. Medical often had a long (30 days+) delay in responding to inquiries.	Reported solved.
It seemed that there were numerous inmates who had sought a hearing aid, but had not been provided audiology testing.	Reported solved.

LLCC

Warden: Scott Jordan

ADA Coordinator: Sherri Grissinger

Prior Areas of Concern	Response/Progress
As in other facilities, the Purple videophone often fails. When outages occur, the VRS laptop is used as a substitute—but it is made available only during the workday, leaving deaf inmates unable to make calls during the most useful hours after work and on the weekend.	Reported solved: someone checks daily to ensure it is operational. (No information provided on VRS as substitute.)
Even when the videophone is working, it seems that there are access issues. Deaf inmates not housed in the unit where it is located must get permission to go to that unit; this should be easy and routine, but is apparently not.	Reported in progress: “Continue staff orientation and education regarding the VRINRS/TTY usage and utilization during annual in-service training and on the job training week for NEO.”

Prior Areas of Concern	Response/Progress
Audiology:	
Hearing aid testing is being performed on-site, but insufficient assistance was being given to inmates whose computer literacy is low. After discussion during the site visit, this should be solved going forward.	Reported solved: "Implementation of the use of health services staff to answer for inmate through hand signals during the testing, if computer literacy is low. Educational assistance in a show and tell teaching manner has also been implemented."
Post-testing approval of hearing aids has been slow.	Reported solved: "Implementation of better service routing has been instituted where two Health Services staff are available to monitor and oversee the approval process." Data demonstrate slow processing for many LLCC inmates. See Table 6 (25% of LLCC inmates who received hearing aids after their hearing came to Ky DOC's attention in 2019 took over 97 days to process.) Moreover, at least occasional problems continue: E.g.: ██████████ – • 10/2/2019- Reported Right hearing at missing to Medical • 11/25/2019- Audicus testing completed • 12/02/2019- approved but never ordered by provider • 02/19/2020- hearing aid issued. But though data are preliminary, it does seem that processing times have been decreasing in recent months.
Medical staff have not implemented an easy method for using VRI interpretation.	Reported solved.

LSCC

Warden: Keith Helton

ADA Coordinator: Rhonda May

Prior Areas of Concern	Response/Progress
The new ADA Coordinator has not done ADA Coordinator training.	Reported solved.
The Ky DOC website listing of the ADA Coordinator is out of date.	Solved.
The self-audit information is incomplete.	Solved.
Devices:	
Intercoms were not in use.	Reported solved.

Prior Areas of Concern	Response/Progress
No captel was available.	Reported solved.
No assistive listening system was in place outside of the chapel—it is particularly needed in SAP (see below).	Reported solved.
Inmates are not allowed to buy vibrating watches.	Reported solved.
As elsewhere, Purple phones have long and numerous outages.	No response.
VRI: It was not clear how the VRI laptop would be used in the academic building, given the configuration of power and internet access. Also, staff familiarity with VRI seemed low, particularly in medical. There seemed to be no routine software updates to the VRI laptop.	Reported in progress: “The classrooms in academics are set up for power and internet access. The Director of Nursing is in the process of getting all nurses trained on the VRI. All computer OS updates are performed by Commonwealth of Technology.” Note: The update issue remains. Even if central staff pushes out VRI laptop updates, they will take place only if someone turns on the computer every week or two.
There were no TTY instructions, even though I pointed out this absence during a prior site visit.	Not solved. The TTY instructions remain insufficient. See Part II.7.a.vi, above.
The auxiliary aid process is not adequate:	
Not everyone was in KOMS.	Reported solved.
When audiology testing found an inmate who is deaf or HOH, no notice was provided to the ADA Coordinator, and therefore no non-audiology services were being provided.	Reported solved.
Not all inmates had HOH card.	Reported solved.
There was no consideration of specific housing assignment to minimize communication difficulties.	Reported that inmates can request to be moved closer to front.
SAP was incredibly noisy; besides assistive listening, other quieting techniques should be considered.	Reported solved: Anyone who is HOH will now be in the unit classroom. Additionally another classroom in Academics has been allocated for SAP use. There will be an amplifier system in use.
The ice machine was extremely loud. Can it be moved or dampened?	Reported mitigated: “Due to the design of the institution when it was constructed, there is no other location to move the ice machine where it will have access to the drain, electric, and proper ventilation.” However, sound dampening was added.

Prior Areas of Concern	Response/Progress
On my last visit, over a year ago, SAP personnel agreed to try an assistive listening device, but they did not follow through, and on this last visit, they did not agree. This is urgently needed.	Reported solved.
There was no volume adjustment button on any telephone in the SAP area.	Reported in progress: “Maintenance is currently working on the phones in SAP to fix this issue.”
Hearing aids were frequently lost on transfer into RHU.	Reported in progress: “The procedure for handling hearing aids upon entrance to RHU is reviewed on a regular basis and is handled immediately when an issue is found.” This response is too general to assuage concern.
Audiology:	
As in other facilities, when an inmate is transferred to LSCC while still in-process for audiology services, there was no working system to ensure that the process continues. There was no hearing screening on transfer, and chart reviews have been insufficient to catch such inmates.	Reported solved.
Ky DOC policy provides for hearing screening that leads to a medical provider visit, if one or more of the screening questions leads to an answer of “yes” or “sometimes.” But at LSCC, only three or more such answers are leading to the next stage of the process.	Reported solved.
Medical staff tracking of audiology services has not been appropriate; the tracking methodology was not working. During my visit, we discussed alternative approaches to solve this. The audiology tracker needs to be updated frequently, not only after hearing aids are provided.	Reported solved: “Medical now has a spreadsheet to track audiology that they keep updated.” LSCC has Ky DOC’s worst median processing time for inmates who received hearing aids after their hearing issues came to Ky DOC attention in 2019—81 days. See Table 6. It also has an unusually higher percentage of ongoing cases, and those ongoing cases average quite old.

NTC

Warden: Brad Abrams

ADA Coordinator: Jennifer Baker

Prior Areas of Concern	Response/Progress
ADA Coordinator has not received training. She also reports only partial compliance with Settlement Agreement familiarity.	Reported solved.
The self-audit is incomplete.	Complete information received this time.
KOMS notifications are not occurring when deaf/HOH inmates arrive.	Reported solved.
The notices outside of the housing units do not include a picture of the ID card.	Reported solved.
Only partial compliance with instructions for the use of all auxiliary aids/services being shared with staff.	Reported solved.
Many of the training requirements are marked as only “partially compliant,” though no details are provided.	Reported solved.
Devices:	
Videophone does not allow for voice carry-over features.	No further reporting.
Some issues using VRS when the videophone is out of service.	Reported solved: “Sorenson [kiosk] phone is used primarily due to reliability and Purple laptop is now back up.”
TTY stored in office, rather than made accessible to inmates.	Reported solved: “The TTY phones at NTC have been moved out of the Unit offices. Those that are HOH will be given the combination to the lock on the cabinet they are being stored in on the dorms and will have access to them the same as general population.”
No captel is available.	Reported in process: The device has been purchased, but captioning does not work. It’s being used as an amplified phone.
Apparently the VRI laptop was non-functional at some point.	Reported solved.
No VRI log is available.	Solved

Other concerns:

- Continuing problem with timely audiology processing. Reported: “We had two common reasons the process took longer than 60 days [for inmates in 2019 and 2020]. The first issue which has already been corrected was the provider was ordering the hearing aids incorrectly. The second issue was that the scheduler was not scheduling follow-ups and Audicus testing in a timely manner. This process is now being reviewed by myself.” Table 6 confirms that NTC is at the bottom of the Ky DOC institutions in

terms of audiology processing time; the median processing time is 77 days, and the proportion of ongoing cases is the highest for any prison in the system.

- Inmates are apparently doing sign language interpretation for other inmates, and the VRI not being used when appropriate. See Disciplinary Report for [REDACTED], which reports: “Inmate [REDACTED] and Legal Aide [REDACTED] were present and report was read by the Committee Chairman. Also, Inmate [REDACTED] is his interpreter due to Inmate Boyd being hearing Impaired.” In addition, there are written notes between Mr. Boyd and Officer Hutchinson attached to original Disciplinary Report. The ADA Coordinator reports that staff were recently reminded that they need to use the VRI during all parts of disciplinary proceedings. This issue needs to be monitored to ensure that the substantive requirement—effective communication—is not converted to a mere documentation requirement.

RCC

Warden: Jessie Ferguson

ADA Coordinator: Jessica Durrett

Prior Areas of Concern	Response/Progress
The new ADA Coordinator has done only ADA basic training, not the Settlement Agreement and other training.	Reported solved.
The Ky DOC website lists the wrong ADA Coordinator.	Solved.
No confirmation that settlement summary, settlement, and brochure are available in the library.	Solved.
KOMS alerts are inconsistent.	Reported solved.

WKCC/Ross-Cash

Warden: Tim Lane

ADA Coordinator: Jacob Bruce

Prior Areas of Concern	Response/Progress
Audiology:	
As with other institutions, there was a hand-off problem when inmates in the middle of the audiology process arrived at WKCC (including Ross-Cash).	Reported improvement.
WKCC’s medical provider had been using an outdated policy for decision-making about hearing aid prescriptions, and therefore not all inmates who should receive a hearing aid are getting one.	Reported solved.

Prior Areas of Concern	Response/Progress
Auxiliary aid assessments are not yet regularized, and are not being consistently performed in a timely manner.	Reported solved.
Coordination between the ADA Coordinator and medical staff is not yet smooth; a shared folder might solve this problem.	Reported improved: “Shared network folder includes jointly updated audiology spreadsheets, memos, forms, etc. ADA Coordinator attends weekly Medical Treatment Team meeting to discuss new arriving/newly identified Deaf/HOH inmates and progress with medical staff. Frequent emails/phone calls to discuss progress and notify of new arrival alerts.”
Devices:	
The Substance Abuse Program (SAP) should try an assistive listening device, and was willing to do so—but no devices had been bought for them.	Reported solved.
WKCC had purchased portable phone amplifiers, but had not actually used them.	Reported progress: Inmates are now informed about the availability of the phone amplifiers, in several ways (written and in person).
One TTY may be missing.	Found and location added to the ADA handout for future reference.

V. CONCLUSION

As has been true throughout the Settlement Agreement period, Ky DOC staff have been professional in their efforts to implement the agreement, and helpful to me as I ask them monitoring questions. In fact, 2020 has seen a significant increase in efforts to improve compliance, led by Ky DOC headquarters; the payoff is apparent in this report.

As usual, there are both successes and challenges to report. At this point, I believe that Ky DOC could, in the next several months, solve the remaining problems and solidify the progress already made, if both headquarters and institution staff focused on the issues. Particularly given the challenges posed by the COVID-19 pandemic, full solution prior to the end of June 2020 seems unlikely.

Respectfully submitted,

May 27, 2020



Margo Schlanger
Settlement Monitor
625 So. State Street
Ann Arbor, MI 48109
adams.settlement.monitor@gmail.com

LIST OF EXHIBITS

- Exhibit 1: Information Request Memo (Feb. 12, 2020)
- Exhibit 2: Spreadsheet Responses to Information Request
- Exhibit 3: Medical Request Forms, one with and one without accommodations language
- Exhibit 4: GRCC Job Request Form
- Exhibit 5: Device Vendor Information
- Exhibit 6: Videophone and VRI Evaluation Interview Questions (Memo to Ky DOC)

EXHIBIT 1

Margo Schlanger

Court Appointed Monitor, *Adams and Knights v. Commonwealth of Kentucky*

625 So. State Street • Ann Arbor, MI 48109 • E-Mail: Adams.Settlement.Monitor@gmail.com

734-615-2618

Memo to: Janet Conover, Director, Ky DOC Division of Operations
Debbie Kays, Branch Manager of Programs, Adult Institutions
All ADA Coordinators, Backup ADA Coordinators

Cc: All Wardens

Re: Semi-annual Information Request, Deaf/Hard-of-Hearing inmates

Date: February 12, 2020

This memo is a request for information from all ADA Coordinators, and from Ky DOC headquarters. I ask that the requested information be provided in two weeks, by 2/27/2020. My thanks for your hard work implementing the Settlement Agreement in this case.

A. New request for general information.

It's time for a general update. The settlement agreement is currently scheduled to end June 23, 2020. If this remains the schedule, this will be my last general information request. I am requesting the following, from each institution:

1. Attached, using the same excel format as the summer self-audit, but significantly more limited in scope, is an information request:
 - a. I have added a column A to the "Main" tab; it says "NO" for over half of the self-audit fields. These do NOT have to be filled out at this time. But I thought it was easier to make the spreadsheet as a whole match the prior version, so those rows have not been deleted. (I have filtered them out, so you won't see the "No" rows unless you unfilter them.) All questions in this tab address the period since July 2019, unless otherwise specified.
 - b. The spreadsheet includes the same form as in the past for an inmate list and audiology chart. Please note, row 8 in the audiology report requests the date the hearing issue was brought to KDOC's attention. This is *not* the date of the Audicus test—this is the first date at which there was any indication of a hearing issue. Often, this will be the date at which an inmate answers yes to one or more hearing screening questions. These tabs should include any inmate who was present in the facility at any point in 2019 or 2020.
 - c. The information under "Documentation" should be provided separately. Where not otherwise specified, it seeks documentation for all of 2019 and 2020 to present. It includes:
 - Grievances
Provide summary of ALL grievances by all deaf/HOH inmates. Covers formal, informal, withdrawn, etc.
Provide full documentation of all grievances that address hearing/hearing accommodation issues.

- Discipline
For all disciplinary proceedings since July 2019 involving an inmate who signs, provide report of inmate name, date, and communication method for each. Provide documentation for all disciplinary proceedings since July 2019 involving failure to obey an order, or failure to stand for count, or other communications difficulty by a deaf/HOH inmate.
- VRI Log
- TTY instructions
- VRI instructions
- Any pages of the inmate handbook that address disability, and the date for that version of the handbook.
- The current Deaf/HOH brochure and any other documents provided to deaf or hard-of-hearing inmates.
- The medical request form currently provided to prisoners.
- Any memoranda, training, policy, etc. issued in 2019 or 2020 and addressing deaf/hard-of-hearing issues.
- A list of each use of an in-person sign-language interpreter from July 2019 to present, and any occasions in which such an interpreter was requested but denied.

In addition, I request the following from each institution:

2. A list of each inmate currently at your institution whose audiology processing began in 2019 or 2020, for whom such processing took or is taking over 60 days, documentation of the explanation for any such delay, and a description of any steps taken to avoid similar problems going forward.
3. Please describe where the videophone is located in your institutions, and describe any steps taken to protect its users' privacy from other inmates.
4. Please describe, in detail, each and every step in the current process by which a prisoner—whether or not new to the institution—is identified as deaf or hard-of-hearing, and how that information is recorded and tracked, both by medical and by the ADA Coordinator.
5. Please describe, in detail, each step that takes place once a person is identified as deaf or hard-of-hearing, to evaluate/offer any auxiliary aids. Include who is responsible for each step.
6. Please describe, in detail, any situation in 2019 or 2020 in which a deaf/hard-of-hearing inmate has been denied a job or other opportunity (access to a program or the like) because of their disability. Include the inmate's name, the date, and the circumstances.
7. Please list all training that you have received for your role as ADA Coordinator.
8. Do you have access to the G-Drive ADA folder?
9. We have received many incorrect dates on audiology information sheets. In particular, there are problems with the dates when inmates are first flagged as HOH and when their hearing issues were resolved. In addition, we are missing quite a few dates. A spreadsheet of missing dates is attached; we are asking that each institution fill it in. The spreadsheet is titled "Missing audiology dates and in-progress." There are two tabs on this, each sorted by which institution should respond.

B. Followup and/or facility-specific requests/issues

Systemwide – for Ky DOC Headquarters

1. TTY issues: relay-calling is not working for many of the prisons; they are being told that the relay calls cannot be completed without having a payment system set up. I understand that KDOC is communicating with the relay service to resolve issues; it is important that this occur promptly. **Please provide an update about where things are now, and then every two weeks until it is solved.**
2. November 14 memo from KDOC to me, and February 6 followups.
 - Item 2, Tracking, alerts, etc.
 - Item 2a. You stated that a review has been completed of all deaf/HOH inmates, by institution, and all records corrected. **Please provide a KOMS-generated report of each such inmate's name, DOC #, and current institution.**
 - Item 2b. You stated in February, "The transfer notification system works when inmate transfers between institutions are scheduled through the appropriate method in KOMS. The instructions on how to properly schedule transfers were sent to the Transfer coordinators and all backups. The next maintenance build that Marquis is working on for KY DOC is the ability for KOMS to generate an ADA alert using the External movement screen. It is currently estimated to go into testing in March 2020." **Please provide a copy of the instructions.**
 - Item 2d. You stated in November, "The KY DOC Central office ADA Coordinator is polling the institutional ADA Coordinators to see what additional information would be useful to them to have in the ADA tab. Once compiled, a review will be conducted to determine what can be added and if there is a cost associated with making these changes in the KOMS system." **Please provide the result of the polling, and of the review.**
 - Item 2e. You stated, "The ADA Coordinators and backups are now receiving a KOMS generated weekly report. **Please provide the reports generated for the last week of January 2020.**
 - Item 4a, Audiology services delays: You provided a review of 14 inmates whose audiology services took over 90 days. **Please describe all steps taken or planned in response to that review.**
 - Item 5, Request Forms: You stated that standardized forms including communication assistance language were being developed. You sent me several forms in draft, and the SAP form in final. **Please provide all the forms, in their final version.**
 - Item 6, Hearing aid loss on intra-prison moves and inter-prison transfers: The November memo stated "The KY DOC will add 'adaptive equipment' to the printed property list outlined in Corrections Policy and Procedure 17.1. This policy is currently under review and should be ready to implement any changes to the property form within 90 days (from Nov 14, 2019). Plans are also in place to move towards an electronic property forms process in KOMS in 2020. In addition, a memorandum can be distributed to advise how to properly handle inmate hearing aids and to practice the best policy of instructing the inmates to wear their hearing aids during the transfer instead of packing them in their property." Then the February memo stated, "Language regarding adaptive equipment/hearing aids will be added to the inmate personal property list during the next revision of CPP 17. 1." **Please provide a**

timeline for the property form and the electronic property forms process. Please provide the memorandum described.

- Item 7a, Auxiliary aids. You stated in November, “The KY Department of Corrections is currently gathering information from GRCC, KCIW, KSP, KSR, LSCC, LLCC, NTC and WKCC who have some type of amplification units for programming, education, and religious services. Once the information is gathered, the information will be disseminated to the institutional ADA coordinators and Wardens. Once this has been accomplished the Director of Operations will follow up with each Warden to ensure assistive listening devices have been purchased and provided for these areas.” Then in February you provided a list of vendors, but not of makes/models/specifications. **Please provide/post a list of all available assistive listening units, including specifications, institution, and location/function (e.g., religion, education, programming), for each KDOC prison.**
- Item 7b, Inmate purchases of non-auditory alarm devices (vibrating watches and alarm clocks). You stated in November, “The KY DOC Central Office ADA Coordinator is currently obtaining a list of non-auditory alarms and gathering information of where these items were purchased. Once the list is compiled and reviewed, the information will be placed on the G-drive folder for ADA Coordinators to be able to review.” Then in February, you provided a list of vendors, but not of makes/models/specifications. **Please provide/post a list that includes full information about the non-auditory alarms. In addition, who is the person identified as the KY DOC Central Office ADA Coordinator?**
- Item 7b, Bulletin boards. You stated, “The KY DOC Central office ADA coordinator will place a summary of this information on the G-drive to share additional ways to convey non-routine announcements in addition to posting on bulletin boards.” **Please provide the summary and (approximately) when it was posted in the G-drive folder.**

3. December 17 memo from KDOC to me:

- Earphones for jail parole hearings. You stated, “The KY DOC is happy to explain to our 76 full service jails the importance of providing the recommended headphones to any inmate who may need/request them. But, there really is no legal authority to compel compliance. The accommodation of inmates with disabilities is not included in KY Jail Standards, therefore not subject to the actions outlined in KRS 441.075. The KY DOC will propose adding language to the standards at the next Commission on Corrections. If the Parole Board is conducting a hearing where the offender has a hearing deficit, the Parole Board would not proceed without appropriate accommodations. The Parole Board would advise KY DOC that services would need to be arranged for the offender to accommodate his/her hearing deficit. The arrangements would be made by DOC and the Board would proceed after verification that appropriate services are in place.” **Please provide an update on whether an explanation such as described in the first sentence has taken place, and how. If it was done in writing, please provide a copy of that written document. Please describe any arrangements made in the past six months relating to parole and hearing.**

BCC

1. Devices. **For each device listed below, please provide the current status, including make/model/specifications, past or estimated future date of installation, whether they are operative, and where (within the prison) and how they are available. Also answer other questions in bold, below.**
 - a. Portable amplifiers. Last known status: to be purchased by December 1, 2019.
 - b. Assistive listening devices. Last known status: to be purchased by December 1, 2019. **Please provide a list of inmates who have used these devices.**
 - c. Earphones for the parole board room. Last known status: to be purchased by December 1, 2019.
 - d. Captel phone. Last known status: to be purchased by December 1, 2019. **Please provide a list of inmates authorized to use it.**
2. Posted notice: In the summer self-audit, you said that notices posted outside housing units would be replaced, to include a picture of the HOH id cards. **Please provide an update on this issue.**

BCFC

1. Devices. **For each device listed below, please provide the current status, including make/model/specifications, past or estimated future date of installation, whether they are operative, and where (within the prison) and how they are available.**
 - a. Assistive listening devices. Last known status: to be purchased.
 - b. Captioned telephone. Last known status: to be purchased.
2. Flashing lights prior to counts/pill call/etc. **Is this taking place? If not, please explain.**

EKCC

1. Devices: **For each device listed below, please provide the current status, including make/model/specifications, past or estimated future date of installation, whether they are operative, and where (within the prison) and how they are available.**
 - a. Assistive listening. Last known status: researching.
 - b. Earphones. Last known status: planning to purchase.
2. Apparently, Inmate David Nichols (155203) has been seeking additional auxiliary aids. **Please provide information on the outcome.**
3. In the summer self-audit, you stated that the ADA Coordinator's list of deaf/HOH inmates is only as complete as the KOMS notification. **Please explain what you are doing to ensure that every appropriate inmate is noted in KOMS and on your list.**
4. Posted notice: In the summer self-audit, you said that notices posted outside housing units do not include a picture of the HOH id cards. Please provide an update on this issue.

GRCC

1. Devices: **For each device listed below, please provide the current status, including make/model/specifications, past or estimated future date of installation, whether they are operative, and where (within the prison) and how they are available.**
 - a. Phone amplifiers. Last known status: researching.
 - b. FM assistive listening system, in SAP. Last known status: not in use. **Has this been tested? Has it been offered to inmates? Why is it not in use?**
 - c. Captel. Last known status: Not clear.
 - d. Non-auditory watches/alarm clocks. Last known status: ADA Coordinator was researching. **What non-auditory watches/alarm clocks are available for inmate**

purchase? And in particular, what is the status of Inmate Justin Justice's (210656) request for one? (Mr. Justice reports that he has been unable to use a clock because there are no instructions, and that he has not been successful at obtaining assistance.)

2. Audiology: I previously explained that inmates reported that obtaining necessary audiology equipment (e.g., hearing aid batteries, filters, and service) was time-consuming and sometimes impossible. Your response was "Typically, supplies are kept in stock. However, sometimes items are on back-order. The items are distributed as quickly as possible." **Please provide information on whether hearing aid batteries and hearing aid filters are currently available. As of February 10, 2020, is anyone currently waiting for either? Who, and for how long?**
3. Settlement information availability. The ADA Coordinator informed me that this has not been available in the library because someone took it, but that it *is* available from the ADA Coordinator. **It should be replaced in the library; please provide an update. In addition, how have inmates been informed that they can get it from the ADA Coordinator?**
4. **Please provide information on Inmate Ricky Hatfield's (133622) access to assistance—interpretation, or an inmate assistant, or whatever other assistance he is receiving. In addition, please provide information on Inmate Hatfield's access to a job, in light of his communications issues. Does he have a job? Has he sought one? Was he denied? If so, why?**
5. It's my understanding that Inmate Bobby Ray (175421) has been charged personally for out-patient audiology services he received while incarcerated. He has apparently spoken to ADA Coordinator Jackson about this, but the bill remains in active collection. **Please provide assurance that he and other inmates are not being charged for such services, and documentation that this issue has been resolved.**
6. I have reviewed Inmate Justin Justice's (210656) grievance relating to being woken up. I understand that the resolution was that someone would wake him. **Is that correct? What is the current status?**
7. In the summer self-audit you reported several areas of noncompliance or "unknown." **Please provide updates on each.**
 - a. Is there a clear process to obtain cell/bed cards?
 - b. Prompt replacements of individual ID cards available?
 - c. Does the ADA coordinator conduct an auxiliary aids and services assessment with every arriving or newly identified deaf/HOH inmate? At this meeting, are each inmate's available methods of communication expressly ascertained and documented?
 - d. Are the auxiliary aids/services request forms explained?
 - e. Are announcement boards used?
 - f. In-person or personal system notification when an inmate misses a page?
 - g. Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?
 - h. Training on use and role of interpreters, process for obtaining interpreters, training on importance of not separating inmate from hearing aid, and training on communication technology?
 - i. Training on the Settlement? Meaning of ID card? Equipment/ services/ accommodation available?
 - j. Do all relevant staff know about reporting obligations? How do you know?

- k. Training on accommodations for inmates who sign and on strategies for inmates who may not hear directions/orders?
- l. Training for medical staff?

KCIW

1. In the summer self-audit, you reported only partial compliance with a number of requirements. **Please provide an update on each of these.**
 - a. Does the ADA coordinator regularly communicate with or check on deaf inmates?
 - b. Does the ADA coordinator ensure effective communication for the inmates in those situations?
 - c. Orientation videos captioned?
 - d. Orientation videos shown in a quiet space?
 - e. Orientation videos amplified if needed?

KSP

1. Devices. I understand the captel is not working. **Please provide a description of the problem, and an estimated time for resolution.**
2. In the summer self-audit, you reported noncompliance on several issues. Please provide an update on these:
 - a. Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?
 - b. ADA coordinator maintains records of requests?

KSR

1. Devices. **For each listed device, please provide the current status, including make/model/specifications, past or estimated future date of installation, whether they are operative, and where (within the prison) and how they are available.**
 - a. Portable phone amplifiers. Last known status: check-out system under development. **Please provide an update, both generally and also on RHU phone amplifiers in particular.**
 - b. Captel. Last known status: being researched. **Please provide an update. I don't understand why this is more difficult for KSR than the several institutions that have installed working captels.**
 - c. Purple videophone. **Please provide an update on the new circuit installation; when was it ordered? When is it going to be complete?**

LAC

1. Devices. Last known status: "Purchases of additional aids, such as those listed in your concern, will be evaluated on a case-by-case basis." This is not acceptable. At the very least, earphones and phone amplifiers are needed. Other devices are probably also necessary. **Please provide an update.**
2. **Please provide an update on the videophone and Purple laptop's functionality. Do they work? When did they become operational? If they do not work, what is the plan to make them work?**
3. Access to basic communication. You stated, "a list of inmates assigned to the position of town crier will be established and sent to facility staff and all identified HOH inmates." **Please provide this list, the date it was circulated, and its recipients.**

LSCC

1. Devices.
 - a. Please provide the specifications or a description of any assistive listening system. Most recent information: "No purchase has been made for an assistive listening system to date." But I believe this may be incorrect: I was previously informed that there was a system purchased from www.kingdom.com, for use in the chapel.
 - b. VRI: Staff familiarity with VRI seemed low, particularly in medical. There seemed to be no routine software updates to the VRI laptop. Most recent information: "The Director of Nursing is in the process of getting all nurses trained on the VRI. All computer OS updates are performed by Commonwealth of Technology." **Please provide a description of the nurse training, when it occurred, and whether all current nurses/providers were included. In addition, please provide the status of VRI laptop updates.**
 - c. There was no volume adjustment button on any telephone in the SAP area. Most recent information: "Maintenance is currently working on the phones in SAP to fix this issue." **Please provide the date on which this problem was solved, or if it has not been solved, the timeline for solution.**
2. As in other facilities, when an inmate is transferred to LSCC while still in-process for audiology services, there was no working system to ensure that the process continues. There was no hearing screening on transfer, and chart reviews have been insufficient to catch such inmates. Most recent information: "The Health Service Administrator is in the process of trying to review all transfers to check their hearing screenings." **Please provide the status of this review. If it is not complete, when will it be complete?**

LLCC

1. Medical staff have not implemented an easy method for using VRI interpretation. Most recent information: "reviewing potential of providing a VRI/VRS laptop assigned to the Health Services area." **Please provide an update.**

NTC

1. The notices outside of the housing units do not include a picture of the ID card. Most recent information: "ADA Coordinator Jennifer Baker created the signs to hang with the picture of the ID card. She is working with Maintenance Branch Manager Kelvin Hundley to get them hung up in each housing area. Mr. Hundley ordered the materials needed to complete the project." Please provide the date this project was completed.
2. TTY stored in office, rather than made accessible to inmates. Most recent information: "At this time, there is not a secure area for the phone to be placed that is accessible to inmates without them asking for it. The phone must be plugged into a phone line, which allows them to call areas throughout the institution." **If any inmate uses the TTY, this will need to be solved, as it has been at other institutions.**
3. **Has the ADA coordinator and back-up ADA coordinator received access to the G-drive and to ADA and settlement agreement training?**

RCC

1. No confirmation that settlement summary, settlement, and brochure are available in the library. Most recent information: "The settlement summary, settlement, and brochure are

available in the Inmate Law Library and we are currently putting together a binder to be placed in regular Library as well.” **Please provide current status.**

WKCC

1. Assistive listening device for SAP. Most recent information: “WKCC was tasked with piloting the assistive FM transmitter with the SAP program. We are currently using a transmitter that we currently possess in the classroom before purchasing another transmitter for this area. Responsible party is ADA Coordinator Jacob Bruce. Purchase order has been submitted for new equipment. New equipment should be in use no later than November 30, 2019.” **Please provide current status.**

Thank you for your responses. Both my assistants and I stand ready to help if you need it.

EXHIBIT 2

Blackburn Correctional Complex

#	Issue/Question	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
A ADA coordinator						
1	Who is the designated ADA coordinator?	Christy Peach / Back up: Cathi Johnson	C			
2	Has there been a time (since last audit) when there was no ADA coordinator appointed?	NO	C			
3	Is correct ADA coordinator on KyDOC website?	Yes	C			
7	Is the information prominently posted in any housing unit where deaf/HOH inmates are held?	Yes	C			
8	Did the ADA coordinator receive training?	Yes	C			
9	Describe training	2019 - Inservice training on Deaf/HOH and powerpoint provided by Settlement Monitor.	NA			
15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?	Yes. I receive a report from KOMs via email.	C			
16	Are additional inmates added to the coordinator's tracking list?	No additions have been needed.	C			
B Reporting obligations						
2	Does the ADA coordinator maintain a list of deaf and HOH inmates?	Yes.	C			
3	Is the list complete?	Yes. It is checked with the report from KOMs to ensure it is complete.	C			
C Intake/Orientation - Corrections						
1	Hard of hearing inmates		NA			
2	Adequate process for knowing if someone HOH is arriving?	There is an automatic email generated by KOMs sent to the ADA Coordinator. Also Medical upon intake, emails the ADA Coordinator.	C			
3	Describe (The ADA Coordinator should receive automatic notifications.)		NA			
4	Effective communications planned/provided? (Describe)	All medical staff have been notified and are aware they need to contact the ADA Coordinator.	C			
	Deaf inmates		NA			
5	Adequate process for knowing if someone deaf is arriving?	There is an automatic email generated by KOMs sent to the ADA Coordinator. Also Medical upon intake, emails the ADA Coordinator.	C			
6	Describe		NA			
7	Effective communications planning?	All medical staff have been notified and are aware they need to contact the ADA Coordinator.	C			
8	Effective communication provided?		C			
9	Describe		NA			

#	Issue/Question	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
10	Use of VRI interpreter when needed?	The VRI interpreter has not been needed. (None of BCC inmates are Deaf. None of BCC HOH inmates know sign language.) The equipment is installed and in working order.	C			No basis for evaluation
11	Use of in-person interpreter when needed?	The in person interpreter has not been needed. (None of BCC inmates are Deaf. None of BCC inmates know sign language.) In person interpreter service agreement has been established.	C			No basis for evaluation
	Orientation videos		NA			
12	Captioned?	The orientation for BCC is done by a staff member talking with a powerpoint presentation to include text and pictures.	C			
13	Shown in a quiet space?	Yes Orientation is held either in the multipurpose room of the chapel or in the UA's office for "one on one".	C			
14	Amplification if needed?	No amplification has been needed.	C			No Basis for evaluation.
15	Accommodation for deaf/HOH inmates who are not literate? (Describe)	Yes Orientation/ handbook/ rules and anything else is being read to the inmate in a office setting where all background noise has been held to a minimum by staff members or education staff.	C			
D	Medical care: intake, care more generally, audiology services					
	Notice to medical staff:		NA			
	Other methods of access:		NA			
24	Do annual/routine physicals include hearing screening?	All annual Health Physicals include hearing screens	C			
27	If screening indicated problem (1+ "yes" answers), is there further assessment?	If the patient answers yes to any question in the hearing screen, then patient will be referred to the provider for further evaluation.	C			
29	Is further assessment timely (within several days)?		C			
	After assessment, does medical:		NA			
31	Note deaf or HOH status in ECW as alert?		C			
33	Notify ADA coordinator?		C			
34	Is notification prompt?		C			
	Audiology services/processes (See also Audiology Checklist)		NA			
35	Audiology services offered when needed?		C			
36	Timely? (60 days if no obstacles)		C			
37	Amplifier offered while waiting for hearing aid?		C			
38	Adequate addressing of obstacles to services		C			
39	Hearing aid provided when medically appropriate?		C			

#	Issue/Question	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Summary		C			
	Hearing aid batteries		NA			
48	Available for free?		C			
49	In sufficient numbers?		C			
50	7 days/week?		C			
51	regardless of housing?		C			
E	Information provided inmates					
18	Settlement summary, settlement, and brochure available in law library? (Need to check)	settlement can be brought up on the Lexus Nexus Computer. 2/17/2020	C			
F	Notice re. deaf/HOH inmates					
3	Notice posted outside housing units?	See attached.	C			
4	Include picture of ID card and other official indicator?	Picture of ID Cards in the memo attached.	C			
5	Cell/bed cards		NA			
6	Staff aware of corresponding need to alert?	Yes	C			
8	Each inmate has one if not waived?	Yes	C			
9	Provided timely?	Yes	C			
10	Replacements provided when needed?	Yes	C			
	KOMS alert?		NA			
11	Staff aware of use of KOMS	Yes	C			
13	Present for each deaf/HOH inmate? (Need to check)	Yes	C			
15	Updated timely	Yes	C			
	Individual ID cards		NA			
16	Staff aware of meaning?	Yes	C			
18	Provided to all deaf/HOH if not waived?	Yes	C			
19	Provided timely?	Yes	C			
20	Can the inmate carry the ID at all times?	Yes	C			
21	Prompt replacements provided?	Yes	C			
G	Auxiliary Aids & Services Assessment					
	Identification to ADA Coordinator		NA			
1	Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?	Yes - KOMs email report	C			
2	Does the ADA coordinator receive timely notification of other deaf/hoh inmates?	Yes - emailed report of ADA statewide list	C			
3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?	Yes	C			
4	At this meeting, are each inmate's available methods of communication expressly ascertained and documented?	Yes	C			
5	At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?	Yes	C			
6	Are the auxiliary aids/services request forms explained?	Yes	C			

#	Issue/Question	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
7	Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)	Yes	C			
	Other assessments		NA			
8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?	Yes	C			
H	Particular Auxiliary Aids & Services Provided					
1	On-person ID cards	Yes	c			
2	Cell cards	Yes	c			
3	Bed shaker	Yes	c			
4	In-person alerts	Yes	c			
5	Pager	No	c			
6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)	Yes	c			
7	Amplifier for phone	Yes	c			
8	Consideration of specific housing assignment to minimize communication difficulties?	Yes	c			
9	Other amplification	Whole Room Amplification - FM Transmitter	c			
10	Other (describe)	Describe: Wireless microphone worn by the speaker. The inmate wears a headphones to hear the speaker.	NA			
	General issues		NA			
19	All auxiliary aids/services maintained?	Yes	C			
20	Have any been out of comission?	No	NA			
21	Describe -- which and for how long?	None	NA			
22	Inmates moving housing or transferred: not separated from hearing aid?	None have been seperated from hearing aid	C			
23	If (s)he has been, is replacement provided?	N/A	C			
24	Promptly?	N/A	C			
25	Has there been a direct threat determination?	Yes in 2016	NA			
26	Describe	GSP Outside Detail requiring inmates to be in heavy traffic (which is only 2 of the 4 details available)	NA			
27	Appropriately individuated (must consider specific degree of impairment and specific dangers posed)	Yes	C			
28	Appropriately reported to monitor?	Yes	C			
I	Interpretation in general					
	Qualified interpretation services available:		NA			
1	Is the process for using VRI/in-person interpretation communicated to inmates?	Yes	C			
2	covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)	Yes	C			

#	Issue/Question	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
3	Does the request form clearly encompass religious and other volunteer-provided programming?		C			No basis for evaluation
4	Effective process for choosing qualified interpretation method?		C			No basis for evaluation
5	primary consideration given inmates' preferences?		C			No basis for evaluation
	Standing arrangement with providers?		NA			
6	In-person?	Yes	C			
7	VRI?	Yes	C			
	Is VRI availability:		NA			
8	flexible (regarding requests and usage)?		C			No basis for evaluation
9	after hours when needed (not allowing for 48 hours of notice)?		C			No basis for evaluation
10	on weekends when needed (not allowing for 48 hours of notice)?		C			No basis for evaluation
11	during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?		C			No basis for evaluation
12	Appropriate preparations made for use in RHU? Describe		C			No basis for evaluation
	VRI laptop functional?	Describe:	NA			
13	In general	Yes - tested weekly	C			
14	Always checked for sufficient battery power?	Yes - Charged to full compacity at all times	C			
15	Routine software updates?	Yes - during the weekly test it is updated as needed	C			
	VRI laptop has necessary items with it?	Describe:	NA			
16	Splitter?	Yes	C			
17	Instructions?	Yes	C			
18	Long power cord?	Yes	C			
19	Usable as VRS?	Yes	C			
20	VRI effectiveness tracked?		C			No basis for evaluation
21	How?	Usage is logged to include a signature to verify operation is functional	C			
22	Information used to determine when in-person interpretation should be first recourse?		C			No basis for evaluation
	Is in-person interpretation available:		C			No basis for evaluation
23	When VRI insufficient in programming, medical		C			No basis for evaluation
24	Parole?		C			No basis for evaluation
25	Describe each time in-person interpretation has been offered		C			No basis for evaluation
26	Describe each time in-person interpretation has been denied.		C			No basis for evaluation
27	Parole board notified of need for interpretation at least 7 days before?		C			No basis for evaluation

#	Issue/Question	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)		C			No basis for evaluation
29	Describe		NA			No basis for evaluation
30	in an emergency? (in which time was of the essence and VRI was unavailable)		C			No basis for evaluation
31	Communication with inmates uses inmate's preferred method?		C			No basis for evaluation
32	Written communication is limited to only simple matters.		C			No basis for evaluation
33	Written communication is not needed when inmate has low literacy		C			No basis for evaluation
	Qualified interpretation services available:		NA			
34	Does the request form clearly encompass religious and other volunteer-provided programming?		C			No basis for evaluation
35	for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)		C			No basis for evaluation
36	Is the process for using VRI communicated to inmates?		C			No basis for evaluation
J	Hand Restraints					
1	Hand restraints ever used on inmate who signs?		NA			
2	Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?		C			No basis for evaluation
3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)	Yes - procedure is in place; however, never put into practice due to BCC not having any Deaf inmates whose primary language is sign language.	C			No basis for evaluation
4	Necessary equipment purchased and installed?	Yes	C			No basis for evaluation
5	Staff aware of the issue	Yes	C			No basis for evaluation
	Off-site medical care:		NA			
6	two-point hand restraint system used?		C			No basis for evaluation
7	restraints removed when necessary for medical communication?		C			No basis for evaluation
K	Non-auditory Alerts					
1	Does the prison have non-auditory alerts? (Describe)	Describe:	NA			
2	provided to all inmates who need it?	yes - 1. Lights are flashed to signify count and pill call. 2. Remotes to the bedshakers are available to the dorm officer.	C			
3	can and does it give alerts in real time?	Yes	C			
4	sufficient to signal fire alarm?	Yes - Strobe lights flash during fire alarm	C			
5	sufficient to signal count alert?	yes - 1. Lights are flashed to signify count and pill call. 2. Remotes to the bedshakers are available to the dorm officer.	C			
6	programmed to signal different alerts?	Yes	C			

#	Issue/Question	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
7	<i>used to notify of prison-wide events?</i>	Yes - Count time and pill call time	C			
8	<i>used to notify deaf or HOH inmates of events specific to them?</i>	Yes, the officer will use the remote to the bedshaker or tell the inmate in person	C			
9	Have any requests for medically necessary non-auditory alerts been denied?	No - No requests have been made.	C			No basis for evaluation
10	Non-auditory alerts monitored to ensure they are working?	Yes - via live video	C			
11	<i>How often?</i>	Describe: daily	C			
12	<i>monitored/recorded formally?</i>		C			
13	Announcement boards		NA			
14	<i>used to notify of schedule changes?</i>	Yes	C			
15	<i>used consistently?</i>	Yes	C			
16	<i>in all dormitories?</i>	Yes	C			
17	<i>in gym?</i>	Yes	C			
18	<i>in library?</i>	Yes	C			
19	<i>audited and monitored?</i>	Yes	C			
20	In-person or personal system notification when an inmate misses a page?	Yes	C			
21	Has any inmate missed announcements/alarms/ info only because of disability?	None	NA			
22	<i>Were corrective steps taken to solve the problem in the future?</i>		C			No basis for evaluation
23	Sufficient to notify inmates in emergencies?	Yes	C			
24	Plan to evacuate deaf or HOH inmates in emergency?	Yes	C			
25	<i>Does the plan account for how effective communication will be provided?</i>	Yes	C			
L	Telecommunications					
	Videophones:		NA			
1	<i>Installed?</i>	Yes	C			
3	<i>Number of days out of service? (Specify)</i>	None	NA			No basis for evaluation
4	<i>Describe any technical difficulties, and efforts to solve them.</i>	None	NA			No basis for evaluation
5	<i>When out of service, VRS used instead? Or describe other alternative offered</i>		C			No basis for evaluation
6	<i>Describe how inmates are informed of alternatives, when videophone is out of service.</i>	Describe:	NA			No basis for evaluation
7	<i>Same times of access as non-deaf inmates?</i>	Yes	C			
8	<i>Appropriate location?</i>	Yes	C			
9	<i>Escort routinely provided (incl. after hours, weekends, emergency) if necessary?</i>	Yes	C			No basis for evaluation
11	<i>Available same hours as ordinary phones?</i>	Yes	C			
12	<i>No more permission needed than that for hearing inmates using ordinary phones?</i>	Yes	C			
13	<i>Advance request unnecessary?</i>	Yes	C			
14	<i>Free?</i>	Yes	C			

#	Issue/Question	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
15	<i>Disciplinary oversight no more intense than regular phone calls?</i>	Yes	C			No basis for evaluation
16	Has any inmate requested access to the videophones and been denied?	No	NA			
17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.	N/A	C			No basis for evaluation
	TTY:		NA			
18	<i>Installed?</i>	Yes	C			
19	<i>Protocol for how to access TTY known to inmates and staff?</i>	Yes	C			
20	<i>Easy-to-understand, institution specific instructions made available WITH TTY?</i>	Yes	C			
21	<i>Function -- days out of service? (Specify)</i>		NA			
22	<i>Access -- appropriate hours, days?</i>	None	C			
23	<i>location substantially as accessible as conventional telephones for non-deaf inmates?</i>	Yes	C			
24	<i>hard of hearing inmates allowed to access?</i>	Yes	C			
25	<i>Permission needed?</i>	No	C			
26	<i>Has any request to use the TTY been denied? (Describe)</i>	No	NA			
28	<i>Money charged appropriate? (Describe)</i>	Yes	C			No basis for evaluation
	VRS via laptop		NA			
36	<i>Available?</i>	Yes	C			
37	<i>Known to relevant staff? (In RHU)</i>	Yes	C			
38	<i>Used when appropriate?</i>	Yes	C			
	Phones		NA			
39	<i>Amplification in every group of phones?</i>	Yes	C			
40	<i>Portable amplifiers available to inmates who need them?</i>	Yes	C			
	CapTel	We are working with the Securus Technician to be able to bring CapTel to BCC.	NA			
41	<i>If so, installed and working?</i>		NA			
42	<i>Appropriate for any particular inmate?</i>	List names	NA			
43	<i>Request by any inmate denied?</i>	List names	NA			
	TV/Movies		NA			
44	<i>Is captioning available?</i>	Yes	C			
45	<i>Is captioning used?</i>	Yes	C			
46	<i>Is the captioning checked regularly?</i>	Yes	C			
47	<i>Are the checks of the captioning logged?</i>	Yes	C			
48	<i>Recreational movies: Captioning turned on regularly (Describe)</i>	Yes - Captioning is turned on for each during the change of movies.	C			
52	All technology/ equipment in good working order? (Describe problems)	yes	C			

#	Issue/Question	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?	yes	C			
54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?	yes	C			
M	Miscellaneous Devices					
	1 Devices available? (Describe)	Describe in detail	NA			
	2 <i>devices in commissary list?</i>		C			
	3 <i>possibility to request other devices from ADA coordinator?</i>	Yes - All ADA Coordinators can be contacted via phone / email.	C			
	4 <i>facilitation of purchase?</i>	Yes - A Purchase Order is all that is needed.	C			
	5 Purchase of any non-medically necessary device denied? (Describe)	No	NA			
	6 <i>determined on case-by-case basis?</i>	N/A	C			No basis for evaluation
	7 <i>because security threat?</i>	N/A	C			No basis for evaluation
	8 <i>monitor notified?</i>	N/A	C			No basis for evaluation
	9 <i>reasoning explained?</i>	N/A	C			No basis for evaluation
N O P	ADA coordinator maintains records		NA			
	10 <i>of requests?</i>	Yes	C			
	11 <i>of denials?</i>	Yes	C			
	Disciplinary					
	Grievances					
	Training					
	Types available		NA			
	1 <i>CBT? (Using approved training?)</i>	Yes	C			
	2 <i>Who received? (Describe)</i>	Everyone	NA			
	3 <i>All appropriate staff?</i>	Yes	C			
	4 <i>Live training? (Information only)</i>	Describe: Yes	NA			
	5 <i>Who received? (Describe)</i>	Describe:	NA			
	6 <i>All appropriate staff?</i>	Everyone - during every 2nd day of In-Service	C			
		Yes	C			

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE

Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?
		M2/D22	Yes	N	No	Yes	Yes	N/A	4/2/2019
		AROLE	Yes	N	No	Yes	Yes	N/A	12/20/2018
		2/C48	Yes	N	No	Yes	Yes	N/A	8/20/2019
		2/C34	Yes	N	No	Yes	Yes	N/A	7/24/2019
		2/D36	Yes	N	No	Yes	Yes	N/A	12/2/2019
		2/C46	Yes	N	No	Yes	Yes	N/A	12/20/2018
		MAND. REENTRY SUPV	Yes	N	No	Yes	Yes	N/A	8/20/2019
		SCC	Yes	N	No	Yes	Yes	N/A	2/21/2018
		2/C40	Yes	N	No	Yes	Yes	N/A	11/22/2019
		2/C38	Yes	N	No	Yes	Yes	N/A	3/27/2018
		AMPBELL CO JAIL	Yes	N	No	Yes	Yes	N/A	2/15/2019
		2/C26	Yes	N	No	Yes	Yes	N/A	1/10/2019
		2/C8	Yes	N	No	Yes	Yes	N/A	9/10/2019
		2/C22	Yes	N	No	Yes	Yes	N/A	8/20/2019
		2/C5	Yes	N	Yes	Yes	Yes	N/A	8/20/2019
		2/D048	Yes	N	No	Yes	Yes	N/A	4/4/2019
		M2/C41	Yes	N	no	Yes	Yes	N/A	4/2/2019
		M2/C13	Yes	N	No	Yes	Yes	N/A	12/20/2019
		2/D31	Yes	N	No	Yes	Yes	N/A	1/14/2020
		2/C24	Yes	N	No	Yes	Yes	N/A	11/5/2018
		M2/C30	Yes	N	No	Yes	Yes	N/A	7/8/2019
		ESS. CO JAIL	Yes	N	No	Yes	Yes	N/A	8/12/2019
		2/C29	Yes	N	No	Yes	Yes	N/A	1/4/2019
		ROBATION	Yes	N	No	Yes	Yes	N/A	1/24/2019
		AROLE	Yes	N	No	Yes	Yes	N/A	10/12/2018
		2/C14	Yes	N	No	Yes	Yes	N/A	12/19/2019
		CRJ	Yes	N	No	Yes	Yes	N/A	5/24/2018
		M2/C12	Yes	N	No	Yes	Yes	N/A	1/3/2020
		ISMASS ST.PATRICK	Yes	N	No	Yes	Yes	N/A	8/20/2019
		MAND. REENTRY SUPV	Yes	N	No	Yes	Yes	N/A	8/20/2019
		2/C03	Yes	N	Yes	Yes	Yes	N/A	8/20/2019
		2/C15	Yes	N	No	Yes	Yes	N/A	2/7/2020
		2/C50	Yes	N	No	Yes	Yes	N/A	12/2/2019
		2/A35	Yes	N	No	Yes	Yes	N/A	2/7/2020

[illegible]

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	3	Chapel, Education, SAP	2019	https://www.amazon.com/whole-house-fm-transmitter/dp/B0742MMRKW/ref=sr_1_3_sspa?keywords=whole+house+fm+transmitter&qid=1582307068&sr=8-3-spons&psc=1&spl_a=ZW5jcnlwdGVkUXVhbGmaWVvyPUFSSkhHV0JITENYNVImZW5jcnlwdGVkSW09QTAvMTcwMzMDQVhQRjdKWkdaTDMmZW5jcnlwdGVkQWRJZD18MDQ1NDk3MTJURzJUTTNENTY3TTAmZ2lkZ2V0TmF1ZT3xZj9hdGYmYWNoaW9uPWVNSaWNrUmVkaXJlY3QmZG9Ob3Rmb2dDbGllaz10cnVl	During assesment each Deaf/HOH inmate is asked if he wants one or does he think it will help him in any way.	No Complaints
Phone amplifiers (not volume control: portable amplifiers)	10	Dorms 1 & 2	2019	https://www.amazon.com/Serene-Portable-Phone-Amplifier-30dB/dp/B001JSV7Z4/ref=sr_1_1?crid=29M9FW18Q2FT0&keywords=serene+portable+phone+amplifier&qid=1582307466&srefix=serene+porta%2Caps%2C185&sr=8-1	During assesment each Deaf/HOH inmate is asked if he wants one or does he think it will help him in any way.	No Complaints
Captioned Telephone (CapTel)	We are working with the Securus Technician to be able to bring CapTel to BCC.					
Other amplifiers, amplification systems, or the like?	N/A	N/A	N/A	N/A	N/A	N/A
Bed shakers	5	Dorm 2 C bay	2016	https://www.silentcall.com/collections/signature-series/products/signature-series-sidekick-ii-418-mhz-receiver-with-strobe-light-sk2-ss	During assesment each Deaf/HOH inmate is asked if he wants one or does he think it will help him in any way.	No Complaints
Vibrating watches	N/A	N/A	N/A	N/A	N/A	N/A
Vibrating alarm clocks	5	Dorm 2 C bay	2016	https://www.silentcall.com/collections/signature-series/products/signature-series-sidekick-ii-418-mhz-receiver-with-strobe-light-sk2-ss	During assesment each Deaf/HOH inmate is asked if he wants one or does he think it will help him in any way.	No Complaints
Pagers	N/A	N/A	N/A	N/A	N/A	N/A
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.	N/A	N/A	N/A	N/A	N/A	N/A
Earphones for parole hearings	2	Parole Board Room	2019	https://www.amazon.com/Dynamic-Headphones-87050-Over-ear-Miniature/dp/B000E5FQSC/ref=sr_1_17?keywords=87050&qid=1582307284&sr=8-17	During assesment each Deaf/HOH inmate is asked if he wants one or does he think it will help him in any way.	No Complaints
Earphones for orientation videos	N/A	N/A	N/A	N/A	N/A	N/A

Bell County Forestry Camp

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
A	ADA coordinator				
1	Who is the designated ADA coordinator?		Derek Miracle	X	
2	<i>Has there been a time (since last audit) when there was no ADA coordinator appointed?</i>			X	
3	<i>Is correct ADA coordinator on KyDOC website?</i>			X	
7	<i>Is the information prominently posted in any housing unit where deaf/HOH inmates are held?</i>			X	
8	Did the ADA coordinator receive training?			X	
9	<i>Describe training</i>			NA	
15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?			X	
16	<i>Are additional inmates added to the coordinator's tracking list?</i>			X	
B	Reporting obligations				
2	Does the ADA coordinator maintain a list of deaf and HOH inmates?			X	
3	<i>Is the list complete?</i>			X	
C	Intake/Orientation - Corrections				
1	Hard of hearing inmates			NA	
2	<i>Adequate process for knowing if someone HOH is arriving?</i>			X	
3	<i>Describe (The ADA Coordinator should receive automatic notifications.)</i>		I receive emails every Monday of all current ADA inmates at BCFC, as well as across the state. I also receive notifications anytime an inmate who is ADA is transferring to my facility.	NA	

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
4	<i>Effective communications planned/provided? (Describe)</i>		Yes, all ADA inmates will receive a brief orientation allowing the back-up and I to introduce ourselves. We then have the inmate complete paperwork in order to determine what (if-any) accommodations they request and/or are needed.	X	
	Deaf inmates			NA	
5	<i>Adequate process for knowing if someone deaf is arriving?</i>			X	
6	<i>Describe</i>			NA	
7	<i>Effective communications planning?</i>			X	
8	<i>Effective communication provided?</i>			X	
9	<i>Describe</i>			NA	
10	Use of VRI interpreter when needed?			X	
11	Use of in-person interpreter when needed?			X	
	Orientation videos			NA	
12	<i>Captioned?</i>			X	
13	<i>Shown in a quiet space?</i>			X	
14	<i>Amplification if needed?</i>			X	
15	<i>Accommodation for deaf/HOH inmates who are not literate? (Describe)</i>			X	
D	Medical care: intake, care more generally, audiology services				
	Notice to medical staff:			NA	
	Other methods of access:			NA	
24	<i>Do annual/routine physicals include hearing screening?</i>			X	
27	If screening indicated problem (1+ "yes" answers), is there further assessment?			X	

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
29	Is further assessment timely (within several days)?			X	
	After assessment, does medical:			NA	
31	Note deaf or HOH status in ECW as alert?			X	
33	Notify ADA coordinator?			X	
34	Is notification prompt?			X	
	Audiology services/processes (See also Audiology Checklist)			NA	
35	Audiology services offered when needed?			X	
36	Timely? (60 days if no obstacles)			X	
37	Amplifier offered while waiting for hearing aid?			X	
38	Adequate addressing of obstacles to services			X	
39	Hearing aid provided when medically appropriate?			X	
	Summary			X	
	Hearing aid batteries			NA	
48	Available for free?			X	
49	In sufficient numbers?			X	
50	7 days/week?			X	
51	regardless of housing?			X	
E	Information provided inmates				
18	Settlement summary, settlement, and brochure available in law library? (Need to check)			X	
F	Notice re. deaf/HOH inmates				
3	Notice posted outside housing units?			X	
4	Include picture of ID card and other official indicator?			X	
5	Cell/bed cards			NA	
6	Staff aware of corresponding need to alert?			X	
8	Each inmate has one if not waived?			X	
9	Provided timely?			X	

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
10	<i>Replacements provided when needed?</i>			X	
	KOMS alert?			NA	
11	<i>Staff aware of use of KOMS</i>			X	
13	<i>Present for each deaf/HOH inmate? (Need to check)</i>			X	
15	<i>Updated timely</i>			X	
	Individual ID cards			NA	
16	<i>Staff aware of meaning?</i>			X	
18	<i>Provided to all deaf/HOH if not waived?</i>			X	
19	<i>Provided timely?</i>			X	
20	<i>Can the inmate carry the ID at all times?</i>			X	
21	<i>Prompt replacements provided?</i>			X	
G	Auxiliary Aids & Services Assessment				
	Identification to ADA Coordinator			NA	
1	<i>Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?</i>			X	
2	<i>Does the ADA coordinator receive timely notification of other deaf/hoh inmates?</i>			X	
3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?			X	
4	<i>At this meeting, are each inmate's available methods of communication expressly ascertained and documented?</i>			X	
5	<i>At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?</i>			X	
6	<i>Are the auxiliary aids/services request forms explained?</i>			X	
7	<i>Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)</i>			X	

#	Issue/Question Other assessments	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
				NA	
8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?			X	
H	Particular Auxiliary Aids & Services Provided				
1	On-person ID cards			X	
2	Cell cards			X	
3	Bed shaker			X	
4	In-person alerts			X	
5	Pager			X	
6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)			X	
7	Amplifier for phone			X	
8	Consideration of specific housing assignment to minimize communication difficulties?			X	
9	Other amplification			X	
10	Other (describe)		Describe: Headphones are provided for classes, programs, parole board, etc. if requested. We also have watches available if requested.	NA	
	General issues			NA	
19	All auxiliary aids/services maintained?			X	
20	Have any been out of comission?			NA	
21	Describe -- which and for how long?			NA	
22	Inmates moving housing or transferred: not separated from hearing aid?			X	
23	If (s)he has been, is replacement provided?		This has never been an issue at BCFC at this time.	X	

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
24	Promptly?			X	
25	Has there been a direct threat determination?			NA	
26	Describe			NA	
27	Appropriately individuated (must consider specific degree of impairment and specific dangers posed)			X	
28	Appropriately reported to monitor?			X	
I	Interpretation in general				
	Qualified interpretation services available:			NA	
1	Is the process for using VRI/in-person interpretation communicated to inmates?			X	
2	covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			X	
3	Does the request form clearly encompass religious and other volunteer-provided programming?			X	
4	Effective process for choosing qualified interpretation method?			X	
5	primary consideration given inmates' preferences?			X	
	Standing arrangement with providers?			NA	
6	In-person?			X	
7	VRI?			X	
	Is VRI availability:			NA	
8	flexible (regarding requests and usage)?			X	
9	after hours when needed (not allowing for 48 hours of notice)?			X	
10	on weekends when needed (not allowing for 48 hours of notice)?			X	

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
11	during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?			X	
12	Appropriate preparations made for use in RHU? Describe		BCFC does not have an RHU, just temporary holding.	X	
	VRI laptop functional?		Describe: Yes, it is tested at least monthly to ensure everything is properly functioning.	NA	
13	In general			X	
14	Always checked for sufficient battery power?			X	
15	Routine software updates?			X	
	VRI laptop has necessary items with it?		Describe:	NA	
16	Splitter?			X	
17	Instructions?			X	
18	Long power cord?			X	
19	Usable as VRS?			X	
20	VRI effectiveness tracked?			X	
21	How?		If no ADA inmate has requested to use the VRI the back-up and/or myself tests it at least monthly.	X	
22	Information used to determine when in-person interpretation should be first recourse?			X	
	Is in-person interpretation available:			X	
23	When VRI insufficient in programming, medical			X	
24	Parole?			X	

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
25	Describe each time in-person interpretation has been offered		We have not had any requests for in-person interpretation at this time.	X	
26	Describe each time in-person interpretation has been denied.		We have not had any requests for in-person interpretation at this time.	X	
27	Parole board notified of need for interpretation at least 7 days before?		We have not had any requests for in-person interpretation at this time.	X	
28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)		We have not.	X	
29	Describe		Never been necessary at BCFC.	NA	
30	in an emergency? (in which time was of the essence and VRI was unavailable)		No occurrences at this time.	X	
31	Communication with inmates uses inmate's preferred method?			X	
32	Written communication is limited to only simple matters.			X	
33	Written communication is not needed when inmate has low literacy			X	
	Qualified interpretation services available:			NA	
34	Does the request form clearly encompass religious and other volunteer-provided programming?			X	
35	for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			X	
36	Is the process for using VRI communicated to inmates?			X	

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
J	Hand Restraints				
1	Hand restraints ever used on inmate who signs?		BCFC has never had an inmate that communicates via sign language up to this date.	NA	
2	Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?			X	
3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)			X	
4	Necessary equipment purchased and installed?			X	
5	Staff aware of the issue			X	
	Off-site medical care:			NA	
6	two-point hand restraint system used?			X	
7	restraints removed when necessary for medical communication?			X	
K	Non-auditory Alerts				
1	Does the prison have non-auditory alerts? (Describe)		Describe: Bed-Shaker, Watches, ADA Support Inmates, Pager, Lights Flash for Counts, Flashing Lights on smoke alarms during fire/emergencies.	NA	
2	provided to all inmates who need it?			X	
3	can and does it give alerts in real time?			X	
4	sufficient to signal fire alarm?			X	
5	sufficient to signal count alert?			X	
6	programmed to signal different alerts?			X	

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
7	<i>used to notify of prison-wide events?</i>			X	
8	<i>used to notify deaf or HOH inmates of events specific to them?</i>			X	
9	Have any requests for medically necessary non-auditory alerts been denied?			X	
10	Non-auditory alerts monitored to ensure they are working?			X	
11	<i>How often?</i>		Describe: Twice a month.	X	
12	<i>monitored/recorded formally?</i>		Logs have now been created and are maintained by the ADA Coordinator and back-up.	X	
13	Announcement boards			NA	
14	<i>used to notify of schedule changes?</i>			X	
15	<i>used consistently?</i>			X	
16	<i>in all dormitories?</i>			X	
17	<i>in gym?</i>			X	
18	<i>in library?</i>			X	
19	<i>audited and monitored?</i>			X	
20	In-person or personal system notification when an inmate misses a page?			X	
21	Has any inmate missed announcements/alarms/ info only because of disability?			NA	
22	<i>Were corrective steps taken to solve the problem in the future?</i>			X	
23	Sufficient to notify inmates in emergencies?			X	
24	Plan to evacuate deaf or HOH inmates in emergency?			X	
25	<i>Does the plan account for how effective communication will be provided?</i>			X	

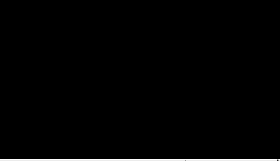
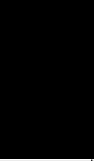
#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
L	Telecommunications				
	Videophones:			NA	
1	<i>Installed?</i>			X	
3	<i>Number of days out of service? (Specify)</i>			NA	
4	<i>Describe any technical difficulties, and efforts to solve them.</i>			NA	
5	<i>When out of service, VRS used instead? Or describe other alternative offered</i>		We now have a functioning CapTel phone.	X	
6	<i>Describe how inmates are informed of alternatives, when videophone is out of service.</i>		Describe: All ADA inmates are informed of the available alternatives upon arrival. Each ADA inmate can and will be notified of such outings and expected outage times during weekly meetings as well.	NA	
7	<i>Same times of access as non-deaf inmates?</i>			X	
8	<i>Appropriate location?</i>			X	
9	<i>Escort routinely provided (incl. after hours, weekends, emergency) if necessary?</i>			X	
11	<i>Available same hours as ordinary phones?</i>			X	
12	<i>No more permission needed than that for hearing inmates using ordinary phones?</i>			X	
13	<i>Advance request unnecessary?</i>			X	
14	<i>Free?</i>			X	
15	<i>Disciplinary oversight no more intense than regular phone calls?</i>			X	
16	Has any inmate requested access to the videophones and been denied?		No	NA	

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.			X	
	TTY:			NA	
18	<i>Installed?</i>			X	
19	<i>Protocol for how to access TTY known to inmates and staff?</i>			X	
20	<i>Easy-to-understand, institution specific instructions made available WITH TTY?</i>			X	
21	<i>Function -- days out of service? (Specify)</i>			NA	
22	<i>Access -- appropriate hours, days?</i>			X	
23	<i>location substantially as accessible as conventional telephones for non-deaf inmates?</i>			X	
24	<i>hard of hearing inmates allowed to access?</i>			X	
25	<i>Permission needed?</i>			X	
26	<i>Has any request to use the TTY been denied? (Describe)</i>		No	NA	
28	<i>Money charged appropriate? (Describe)</i>			X	
	VRS via laptop			NA	
36	<i>Available?</i>			X	
37	<i>Known to relevant staff? (In RHU)</i>			X	
38	<i>Used when appropriate?</i>			X	
	Phones			NA	
39	<i>Amplification in every group of phones?</i>			X	
40	<i>Portable amplifiers available to inmates who need them?</i>			X	
	CapTel			X	
41	<i>If so, installed and working?</i>			X	
42	<i>Appropriate for any particular inmate?</i>		List names	NA	
43	<i>Request by any inmate denied?</i>		List names	NA	

#	Issue/Question TV/Movies	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
				NA	
44	Is captioning available?			X	
45	Is captioning used?			X	
46	Is the captioning checked regularly?			X	
47	Are the checks of the captioning logged?			X	
48	Recreational movies: Captioning turned on regularly (Describe)		If requests are made for captions to be turned on, we will turn them on.	X	
52	All technology/ equipment in good working order? (Describe problems)			X	
53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?			X	
54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?			X	
M	Miscellaneous Devices				
1	Devices available? (Describe)		Describe in detail	NA	
2	devices in commissary list?			X	
3	possibility to request other devices from ADA coordinator?			X	
4	facilitation of purchase?			X	
5	Purchase of any non-medically necessary device denied? (Describe)			NA	
6	determined on case-by-case basis?			X	
7	because security threat?			X	
8	monitor notified?			X	
9	reasoning explained?			X	

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant
				NA	
	ADA coordinator maintains records			NA	
10	of requests?			X	
11	of denials?			X	
N O P	Disciplinary				
	Grievances				
	Training				
	Types available			NA	
1	CBT? (Using approved training?)			X	
2	Who received? (Describe)		All staff that communicate with inmates at BCFC receive this training each year.	NA	
3	All appropriate staff?			X	
4	Live training? (Information only)		Describe: All staff that communicate with inmates at BCFC receive this training each year.	NA	
5	Who received? (Describe)		Describe: All staff.	NA	
6	All appropriate staff?			X	

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE															
Name	ID	Housing location	Listed with KOMS ADA Precaution ?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?
		1 11	Y	N	N	Y	Y	Doesn't sign	Y	No Request	No Request	No Request	No Request	No Request	No Request
		3 05	Y	N	N	Y	Y	Doesn't sign	Y	No Request	No Request	No Request	No Request	No Request	CapTel
		3 29A	Y	N	N	Y	Y	Doesn't sign	Y	No Request	No Request	No Request	No Request	No Request	No Request
		4 05	Y	N	N	Y	Y	Doesn't sign	Y	No Request	No Request	No Request	No Request	No Request	No Request
		4 29A	Y	N	N	Y	Y	Doesn't sign	Y	No Request	No Request	No Request	No Request	No Request	No Request
		5 01	Y	N	N	Y	Y	Doesn't sign	Y	No Request	No Request	No Request	No Request	No Request	No Request

USE THIS SHEET FOR ENSURING TH			
Name	ID	Outome?	Audit item issues/concerns
		N/A	None
		Granted	None
		N/A	None
		N/A	None
		N/A	None
		N/A	None

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?	Other comments
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Phone amplifiers (not volume control: portable amplifiers)	1	Medical	Upon request	https://www.healthykin.com/p-4819-posey-sound-amplifier.aspx	Request upon arrival during ADA meeting, weekly ADA meeting, letter, or see the ADA coordinator or back-up during open door and request.	Functionable	Medcial will order as needed, we currently have no inmates that utilize them.
Captioned Telephone (CapTel)	1	Inmate housing area	Immediately	https://www.amazon.com/Hamilton-CapTel-Real-Time-Captioned-Telephone/dp/B005GQTLJO/ref=sr_1_3?keywords=hamilton+captel+840i&qid=1581615618&sr=8-3	Request upon arrival during ADA meeting, weekly ADA meeting, letter, or see the ADA coordinator or back-up during open door and request.	Functionable	
Other amplifiers, amplification systems, or the like?	2	Inmate housing area	Immediately	Volume control on inmate telephones located within the dormitory.	Request upon arrival during ADA meeting, weekly ADA meeting, letter, or see the ADA coordinator or back-up during open door and request.	Functionable	
Bed shakers	1	ADA Coordinators Office	Upon request	https://www.harriscomm.com/silent-call-signature-series-sidekick-ii-strobe-clock-receiver.html	Request upon arrival during ADA meeting, weekly ADA meeting, letter, or see the ADA coordinator or back-up during open door and request.	Functionable	
Vibrating watches	6	ADA Coordinators Office	Upon request	https://assistech.com/store/vibrating-watches/735222	Request upon arrival during ADA meeting, weekly ADA meeting, letter, or see the ADA coordinator or back-up during open door and request.	Functionable	
Vibrating alarm clocks	As needed	Can be purchased through Keefe.	Upon request	Ordered through Keefe Group (inmate canteen).	Request upon arrival during ADA meeting, weekly ADA meeting, letter, or see the ADA coordinator or back-up during open door and request.	Functionable	
Pagers	5	ADA Coordinators Office	Upon request	https://shop.lrsus.com/collections/staff-pagers/products/lrs-staff-alpha-paging-system?_ga=2.236932097.164881801.1581615338-1959105477.1581615338	Request upon arrival during ADA meeting, weekly ADA meeting, letter, or see the ADA coordinator or back-up during open door and request.	Functionable	
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.	2	Dorm	As needed.	We have two inmates that can be used if needed as ADA Support. If all other means of reaching an ADA inmate fails, these inmates will be utilized.	Request upon arrival during ADA meeting, weekly ADA meeting, letter, or see the ADA coordinator or back-up during open door and request.	As needed	
Earphones for parole hearings	2	ADA Coordinators Office	Upon request	https://www.amazon.com/PANASONIC-Headphones-Integrated-Controller-Lightweight/dp/B00009RDIF/ref=sr_1_1?keywords=Panasonic+Stereo+Headphones+with+XBS+Port%2C+Integrated+Volume+Controller+and+Foldable+Design&qid=1581615405&sr=8-1	Request upon arrival during ADA meeting, weekly ADA meeting, letter, or see the ADA coordinator or back-up during open door and request.	Functionable	
Earphones for orientation videos	2	ADA Coordinators Office	Upon request	https://www.amazon.com/PANASONIC-Headphones-Integrated-Controller-Lightweight/dp/B00009RDIF/ref=sr_1_1?keywords=Panasonic+Stereo+Headphones+with+XBS+Port%2C+Integrated+Volume+Controller+and+Foldable+Design&qid=1581615405&sr=8-1	Request upon arrival during ADA meeting, weekly ADA meeting, letter, or see the ADA coordinator or back-up during open door and request.	Functionable	

Eastern Kentucky Correctional Complex

		Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)		Compliant	Partially Compliant	Non-Compliant
#	Issue/Question		Description/Notes			
A	ADA coordinator					
1	Who is the designated ADA coordinator?		Kristopher King	X		
2	Has there been a time (since last audit) when there was no ADA coordinator appointed?		No	X		
3	Is correct ADA coordinator on KyDOC website?		Yes	X		
7	Is the information prominently posted in any housing unit where deaf/HOH inmates are held?		Yes. There is a TV with an informational slideshow that has a slide about ADA.	X		
8	Did the ADA coordinator receive training?		Yes. The training on G Drive.	X		
9	Describe training		See Above	NA		
15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?		Yes. Medical notifies me of changes/updates	X		
16	Are additional inmates added to the coordinator's tracking list?		Yes. When identified.	X		
B	Reporting obligations					
2	Does the ADA coordinator maintain a list of deaf and HOH inmates?		Yes. Updated as needed	X		
3	Is the list complete?		Yes.	X		
C	Intake/Orientation - Corrections					
1	Hard of hearing inmates			NA		
2	Adequate process for knowing if someone HOH is arriving?		Yes. KOMS Tracking Alert e-mail	X		
3	Describe (The ADA Coordinator should receive automatic notifications.)			NA		
4	Effective communications planned/provided? (Describe)		Yes. In Person.	X		
	Deaf inmates			NA		
5	Adequate process for knowing if someone deaf is arriving?		Yes. KOMS Tracking Alert e-mail	X		
6	Describe			NA		
7	Effective communications planning?		Yes	X		
8	Effective communication provided?		Yes	X		
9	Describe		Have VRI Available if needed.	NA		
10	Use of VRI interpreter when needed?		Yes	X		
11	Use of in-person interpreter when needed?		Has not been needed as of yet.	X		

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant
	Orientation videos			NA		
12	<i>Captioned?</i>		Yes	X		
13	<i>Shown in a quiet space?</i>		Yes	X		
14	<i>Amplification if needed?</i>		Yes. Headphones available	X		
15	<i>Accommodation for deaf/HOH inmates who are not literate? (Describe)</i>		Can be read to them or explained in detail.	X		
D	Medical care: intake, care more generally, audiology services					
	Notice to medical staff:			NA		
	Other methods of access:			NA		
24	<i>Do annual/routine physicals include hearing screening?</i>		Yes	X		
27	If screening indicated problem (1+ "yes" answers), is there further assessment?		Yes	X		
29	<i>Is further assessment timely (within several days)?</i>		Depends on Provider Access and Schedule.	X		
	After assessment, does medical:			NA		
31	<i>Note deaf or HOH status in ECW as alert?</i>			X		
33	<i>Notify ADA coordinator?</i>			X		
34	<i>Is notification prompt?</i>			X		
	Audiology services/processes (See also Audiology Checklist)			NA		
35	<i>Audiology services offered when needed?</i>			X		
36	<i>Timely? (60 days if no obstacles)</i>			X		
37	<i>Amplifier offered while waiting for hearing aid?</i>			X		
38	<i>Adequate addressing of obstacles to services</i>			X		
39	<i>Hearing aid provided when medically appropriate?</i>			X		
	Summary					
	Hearing aid batteries			NA		
48	<i>Available for free?</i>			X		
49	<i>In sufficient numbers?</i>			X		
50	<i>7 days/week?</i>			X		
51	<i>regardless of housing?</i>			X		

		Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant
#	Issue/Question					
E	Information provided inmates					
18	Settlement summary, settlement, and brochure available in law library? (Need to check)			X		
F	Notice re. deaf/HOH inmates					
3	Notice posted outside housing units?			X		
4	<i>Include picture of ID card and other official indicator?</i>			X		
5	Cell/bed cards			NA		
6	<i>Staff aware of corresponding need to alert?</i>			X		
8	<i>Each inmate has one if not waived?</i>			X		
9	<i>Provided timely?</i>			X		
10	<i>Replacements provided when needed?</i>			X		
	KOMS alert?			NA		
11	<i>Staff aware of use of KOMS</i>			X		
13	<i>Present for each deaf/HOH inmate? (Need to check)</i>			X		
15	<i>Updated timely</i>			X		
	Individual ID cards			NA		
16	<i>Staff aware of meaning?</i>			X		
18	<i>Provided to all deaf/HOH if not waived?</i>			X		
19	<i>Provided timely?</i>			X		
20	<i>Can the inmate carry the ID at all times?</i>			X		
21	<i>Prompt replacements provided?</i>			X		
G	Auxiliary Aids & Services Assessment					
	Identification to ADA Coordinator			NA		
1	<i>Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?</i>			X		
2	<i>Does the ADA coordinator receive timely notification of other deaf/hoh inmates?</i>			X		
3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?			X		

		Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)		Compliant	Partially Compliant	Non-Compliant
#	Issue/Question		Description/Notes			
4	At this meeting, are each inmate's available methods of communication expressly ascertained and documented?			X		
5	At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?			X		
6	Are the auxiliary aids/services request forms explained?			X		
7	Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)			X		
	Other assessments			NA		
8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?			X		
H	Particular Auxiliary Aids & Services Provided					
1	On-person ID cards			X		
2	Cell cards			X		
3	Bed shaker			X		
4	In-person alerts			X		
5	Pager		No pagers are used at EKCC.	X		
6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)			X		
7	Amplifier for phone			X		
8	Consideration of specific housing assignment to minimize communication difficulties?			X		
9	Other amplification			X		
10	Other (describe)		Portable Amplifiers available in each dorm	NA		

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant
	General issues			NA		
19	All auxiliary aids/services maintained?			X		
20	<i>Have any been out of comission?</i>			NA		
21	<i>Describe -- which and for how long?</i>			NA		
22	Inmates moving housing or transferred: not separated from hearing aid?			X		
23	<i>If (s)he has been, is replacement provided?</i>			X		
24	<i>Promptly?</i>			X		
25	Has there been a direct threat determination?		Conducted by Jobs Coord.	NA		
26	<i>Describe</i>			NA		
27	<i>Appropriately individuated (must consider specific degree of impairment and specific dangers posed)</i>			X		
28	<i>Appropriately reported to monitor?</i>			X		
I	Interpretation in general					
	Qualified interpretation services available:			NA		
1	<i>Is the process for using VRI/in-person interpretation communicated to inmates?</i>			X		
2	<i>covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)</i>			X		
3	<i>Does the request form clearly encompass religious and other volunteer-provided programming?</i>			X		
4	Effective process for choosing qualified interpretation method?			X		
5	<i>primary consideration given inmates' preferences?</i>			X		
	Standing arrangement with providers?			NA		
6	<i>In-person?</i>			X		
7	<i>VRI?</i>			X		

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant
	Is VRI availability:			NA		
8	<i>flexible (regarding requests and usage)?</i>			X		
9	<i>after hours when needed (not allowing for 48 hours of notice)?</i>			X		
10	<i>on weekends when needed (not allowing for 48 hours of notice)?</i>			X		
11	<i>during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?</i>			X		
12	<i>Appropriate preparations made for use in RHU? Describe</i>		Space and cable available to hookup in secure location.	X		
	VRI laptop functional?		Describe:	NA		
13	<i>In general</i>			X		
14	<i>Always checked for sufficient battery power?</i>			X		
15	<i>Routine software updates?</i>			X		
	VRI laptop has necessary items with it?		Describe:	NA		
16	<i>Splitter?</i>			X		
17	<i>Instructions?</i>			X		
18	<i>Long power cord?</i>			X		
19	<i>Usable as VRS?</i>			X		
20	VRI effectiveness tracked?					
21	<i>How?</i>		Logged when used	X		
22	<i>Information used to determine when in-person interpretation should be first recourse?</i>			X		
	Is in-person interpretation available:			X		
23	<i>When VRI insufficient in programming, medical</i>			X		
24	<i>Parole?</i>			X		
25	<i>Describe each time in-person interpretation has been offered</i>		Has not been needed			
26	<i>Describe each time in-person interpretation has been denied.</i>		N/A			
27	<i>Parole board notified of need for interpretation at least 7 days before?</i>					

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant
28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)		No			
29	<i>Describe</i>			NA		
30	<i>in an emergency? (in which time was of the essence and VRI was unavailable)</i>		N/A			
31	Communication with inmates uses inmate's preferred method?			X		
32	<i>Written communication is limited to only simple matters.</i>			X		
33	<i>Written communication is not needed when inmate has low literacy</i>			X		
	Qualified interpretation services available:			NA		
34	<i>Does the request form clearly encompass religious and other volunteer-provided programming?</i>			X		
35	<i>for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)</i>			X		
36	Is the process for using VRI communicated to inmates?			X		
J	Hand Restraints					
1	<i>Hand restraints ever used on inmate who signs?</i>		No	N/A		
2	<i>Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?</i>			X		
3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)		Yes. Secured in room with VRI.	X		
4	<i>Necessary equipment purchased and installed?</i>			X		
5	<i>Staff aware of the issue</i>			X		

		Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)		Compliant	Partially Compliant	Non-Compliant
#	Issue/Question		Description/Notes			
	Off-site medical care:			NA		
6	<i>two-point hand restraint system used?</i>			X		
7	<i>restraints removed when necessary for medical communication?</i>			X		
K	Non-auditory Alerts					
1	Does the prison have non-auditory alerts? (Describe)		In-Person Alerts & Green light in Dorm 3 AL and CL.	X		
2	<i>provided to all inmates who need it?</i>			X		
3	<i>can and does it give alerts in real time?</i>			X		
4	<i>sufficient to signal fire alarm?</i>			X		
5	<i>sufficient to signal count alert?</i>			X		
6	<i>programmed to signal different alerts?</i>			X		
7	<i>used to notify of prison-wide events?</i>			X		
8	<i>used to notify deaf or HOH inmates of events specific to them?</i>			X		
9	Have any requests for medically necessary non-auditory alerts been denied?		No	X		
10	Non-auditory alerts monitored to ensure they are working?		Yes. Monitored by UA weekly for function.	X		
11	<i>How often?</i>		Weekly	X		
12	<i>monitored/recorded formally?</i>		Yes. Logged by UA	X		
13	Announcement boards			NA		
14	<i>used to notify of schedule changes?</i>			X		
15	<i>used consistently?</i>			X		
16	<i>in all dormitories?</i>			X		
17	<i>in gym?</i>			X		
18	<i>in library?</i>			X		
19	<i>audited and monitored?</i>			X		

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant
20	In-person or personal system notification when an inmate misses a page?			X		
21	Has any inmate missed announcements/alarms/ info only because of disability?		No	NA		
22	Were corrective steps taken to solve the problem in the future?			X		
23	Sufficient to notify inmates in emergencies?			X		
24	Plan to evacuate deaf or HOH inmates in emergency?			X		
25	Does the plan account for how effective communication will be provided?			X		
L Telecommunications						
	Videophones:			NA		
1	Installed?			X		
3	Number of days out of service? (Specify)		0	NA		
4	Describe any technical difficulties, and efforts to solve them.		None	NA		
5	When out of service, VRS used instead? Or describe other alternative offered			X		
6	Describe how inmates are informed of alternatives, when videophone is out of service.		In-Person	NA		
7	Same times of access as non-deaf inmates?		Yes	X		
8	Appropriate location?		Yes	X		
9	Escort routinely provided (incl. after hours, weekends, emergency) if necessary?		Yes	X		
11	Available same hours as ordinary phones?		Yes	X		
12	No more permission needed than that for hearing inmates using ordinary phones?		Same as any other phone	X		
13	Advance request unnecessary?			X		
14	Free?			X		
15	Disciplinary oversight no more intense than regular phone calls?		Same as any other phone	X		

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant
16	Has any inmate requested access to the videophones and been denied?		No	NA		
17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.		N/A	X		
	TTY:			NA		
18	<i>Installed?</i>		Yes	X		
19	<i>Protocol for how to access TTY known to inmates and staff?</i>		Yes	X		
20	<i>Easy-to-understand, institution specific instructions made available WITH TTY?</i>		Yes	X		
21	<i>Function -- days out of service? (Specify)</i>			NA		
22	<i>Access -- appropriate hours, days?</i>			X		
23	<i>location substantially as accessible as conventional telephones for non-deaf inmates?</i>			X		
24	<i>hard of hearing inmates allowed to access?</i>			X		
25	<i>Permission needed?</i>		No	X		
26	<i>Has any request to use the TTY been denied? (Describe)</i>		No	NA		
28	<i>Money charged appropriate? (Describe)</i>		Having issues with billing with Relay. Frankfort is looking into. Waiting on guidance.			
	VRS via laptop			NA		
36	<i>Available?</i>			X		
37	<i>Known to relevant staff? (In RHU)</i>			X		
38	<i>Used when appropriate?</i>			X		
	Phones			NA		
39	<i>Amplification in every group of phones?</i>			X		
40	<i>Portable amplifiers available to inmates who need them?</i>			X		
	CapTel			NA		
41	<i>If so, installed and working?</i>		Yes	Yes		
42	<i>Appropriate for any particular inmate?</i>			NA		
43	<i>Request by any inmate denied?</i>		No	NA		

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant
	TV/Movies			NA		
44	<i>Is captioning available?</i>			X		
45	<i>Is captioning used?</i>			X		
46	<i>Is the captioning checked regularly?</i>			X		
47	<i>Are the checks of the captioning logged?</i>			X		
48	<i>Recreational movies: Captioning turned on regularly (Describe)</i>		Additional Movie Channel with Captioning provided.	X		
52	All technology/ equipment in good working order? (Describe problems)		No issues	X		
53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?		Yes	X		
54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?		Same as other inmates	X		
M	Miscellaneous Devices					
1	Devices available? (Describe)		Shake and Wake, Portable Amplifiers, Bed Shakers, Vibrating Wristwatches	NA		
2	<i>devices in commissary list?</i>		Working with Keefe for more availability	X		
3	<i>possibility to request other devices from ADA coordinator?</i>		Yes	X		
4	<i>facilitation of purchase?</i>		Yes. Inmate Purchase Order	X		
5	Purchase of any non-medically necessary device denied? (Describe)		No	NA		
6	<i>determined on case-by-case basis?</i>		Yes	X		
7	<i>because security threat?</i>		No	X		
8	<i>monitor notified?</i>			X		
9	<i>reasoning explained?</i>			X		
	ADA coordinator maintains records			NA		
10	<i>of requests?</i>		Yes	X		
11	<i>of denials?</i>		Yes	X		

		Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)		Compliant	Partially Compliant	Non- Compliant
#	Issue/Question		Description/Notes			
N O P	Disciplinary					
	Grievances					
	Training					
	Types available			NA		
1	CBT? (Using approved training?)		Yes	X		
2	Who received? (Describe)		All Staff	NA		
3	All appropriate staff?			X		
4	Live training? (Information only)		Yes. In-person at inservice	X		
5	Who received? (Describe)		All Staff	X		
6	All appropriate staff?			X		

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE

First Name	Last Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)
			3 BL-11	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 CU-12	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 CL-10	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 BU-13	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-13	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 CL-9	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 CU-3	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 AL-12	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 DL-3	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 CU-1	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 AL-13	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 DL-4	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-5	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 BL-2	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-12	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 CL-16	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 AU-4	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-4	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			9 BL-8	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 CU-9	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			MSU-35	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			4 CL-6	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 CL-15	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 DU-7	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 BL-4	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 CU-6	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			2 BL-7	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			2 AL-9	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 DL-15	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 CU-3	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 DU-13	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 AL-16	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 AU-16	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 AU-13	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 CU-11	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			2 BU-7	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CU-10	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			2 CU-12	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 AU-5	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 DU-14	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-8	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CU-7	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 BL-9	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 CL-7	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 BL-7	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-8	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-3	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested

[illegible]

			Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)
			4 CL-12	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 CU-15	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-14	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			1 CU-3	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-15	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 CU-6	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			1 DU-14	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 BU-8	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 DL-1	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			2 BU-9	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-9	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 AU-10	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-9	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 DU-13	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CL-14	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 DL-12	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 CU-14	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			2 CU-1	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 AL-14	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 AU-4	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			3 CU-7	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			1 AU-5	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			4 DL-13	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			5 DL-3	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 AL-10	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			9 AU-9	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 AU-10	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			5 BL-2	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			6 AU-14	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 AL-7	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			2 AL-15	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 DU-4	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			1 AL-15	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			5 AL-2	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			9 AU-4	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			MSU-39	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 AU-5	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 BL-11	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			8 AL-8	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 AL-6	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			5 BU-7	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			4 CU-6	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			4 BL-9	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested
			7 CL-9	Y	N	N	Y	Y	N/A	Y	Not Requested	Not Requested

[illegible]

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?	Other comments
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	1	Academic Wing	Ordering by end of	https://www.amazon.com/gp/offer-listing/B018C0TVDG/ref	Request from Staff conducting classes, services, etc.		Currently in the process of ordering a system.
Phone amplifiers (not volume control: portable amplifiers)	10	Each Dorm and Minimum Security	2 Years ago	https://www.harriscomm.com/portable-telephone-amplifier	Request it from the floor officer.	Work very well. Have had no complaints	
Captioned Telephone (CapTel)	2	Dorm 3 & Dorm 5	1 Year ago	https://www.captel.com/captel/phones/captel-840/	Request to use it. Contact ADA Coordinator. Once approved, same access as regular phones.	Work very well. HOH Inmates like it much more than the TTY.	CapTel Model 840
Other amplifiers, amplification systems, or the like?	1	Chapel	5+ Years ago		Used during services and classes as needed.	Works well.	
Bed shakers	3	Storage	5 Years ago	https://www.amazon.com/Silent-Call-Signature-Sidekick-Ref	Have had no requests for bed shakers.	Work well when tested. Limited Range to cells at front of wing.	
Vibrating watches	30+	Issued to HOH Inmates and storage	4+ years ago	https://www.amazon.com/Tech-Tools-Vibrating-Personal-Sh	Request during auxiliary aid assessment.	Seem to work well. Clip on the back is not very durable.	
Vibrating alarm clocks	0	N/A	N/A				Bed Shaker mentioned above works as an alarm clock.
Pagers	0	N/A	N/A	N/A	N/A	N/A	EKCC has never had Pagers.
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.	6	Dorm 2,3,4,6,7, & 8	2 Years ago		This is a green light in the wing that is activated during movements, pill call, etc. to signal movement.	Work very well. Bright and easily visible.	
Earphones for parole hearings	1	Parole Office	10/25/2019	https://www.amazon.com/Panasonic-Headphones-RP-HT16	Request use from parole office staff .	Work well.	
Earphones for orientation videos	1	Parole Office	10/25/2019	https://www.amazon.com/Panasonic-Headphones-RP-HT16	Request use from parole office staff .	Work well.	
assistive listening product links							
https://www.amazon.com/gp/offer-listing/B018C0TVDG/ref=dp_olp_0?ie=UTF8&condition=all							
https://www.amazon.com/4-Person-Assistive-Listening-Neckloops-included/dp/B00XQ7MX9U/ref=olp_product_details?ie=UTF8&me=							

Green River Correctional Complex

Include, Feb. 2020	Deaf/HOH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
		A	ADA coordinator			x			
	Both	1	Who is the designated ADA coordinator?		Mark Jackson UAI GRCC	x			
			Has there been a time (since last audit) when there was no						
	Both	2	ADA coordinator appointed?		no	x			
	Both	3	Is correct ADA coordinator on KyDOC website?		yes	x			
			Is the information prominently posted in any housing unit						
	Both	7	where deaf/HOH inmates are held?		yes	x			
	Both	8	Did the ADA coordinator receive training?		yes	x			
	Both	9	Describe training		On line courses	NA			
			Does ADA coordinator retrieve or receive at least monthly						
	Both	15	reports on KOMS/medical records of deaf inmates?		yes	x			
			Are additional inmates added to the coordinator's tracking list?						
	Both	16			we add inmates to the list everydasy	x			
	Both	B	Reporting obligations						
			Does the ADA coordinator maintain a list of deaf and HOH						
	Both	2	inmates?		yes also receive statewide List each week	x			
	Both	3	Is the list complete?		yes	x			
	Both	C	Intake/Orientation - Corrections		yes	x			
	HOH	1	Hard of hearing inmates			NA			
	HOH	2	Adequate process for knowing if someone HOH is arriving?			x			
			Describe (The ADA Coordinator should receive automatic						
	HOH	3	notifications.)			NA			
	HOH	4	Effective communications planned/provided? (Describe)						
	Deaf		Deaf inmates			NA			
	Deaf	5	Adequate process for knowing if someone deaf is arriving?		Identified inmates are in kom s alert	x			
	Deaf	6	Describe			NA			
					Inmates are provided with VRI and				
	Deaf	7	Effective communications planning?		Interpreter if needed	x			
	Deaf	8	Effective communication provided?		inmates who sign are provided with VRI	x			
	Deaf	9	Describe		yes	NA			
	Deaf	10	Use of VRI interpreter when needed?		yes				
	Deaf	11	Use of in-person interpreter when needed?		yes				
	Both		Orientation videos			NA			
	Both	12	Captioned?		yes all Dorm and bed area	x			
	Both	13	Shown in a quiet space?	m	yes all dorms advised	x			
	Both	14	Amplification if needed?		yes all tvs have	x			
			Accommodation for deaf/HOH inmates who are not literate?						
	Both	15	(Describe)		yes we would figure out what the inmates needs and make sure he has it to assist him.	x			
	Both	D	Medical care: intake, care more generally, audiology services						
	Both		Notice to medical staff:			NA			
	Both		Other methods of access:			NA			
	Both	24	Do annual/routine physicals include hearing screening?			x			
			If screening indicated problem (1+ "yes" answers), is there						
	Both	27	further assessment?			x			
	Both	29	Is further assessment timely (within several days)?		yes	x			
	Both		After assessment, does medical:			NA			
	Both	31	Note deaf or HOH status in ECW as alert?		yes all alerts are checked	x			
	Both	33	Notify ADA coordinator?		yes	x			

Include, Feb. 2020	Deaf/HOH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	34	Is notification prompt?		yes	x			
	HOH		Audiology services/processes (See also Audiology Checklist)			NA			
	HOH	35	Audiology services offered when needed?		yes referred by provider med	x			
	HOH	36	Timely? (60 days if no obstacles)			x			
	HOH	37	Amplifier offered while waiting for hearing aid?		yes by provider	x			
	HOH	38	Adequate addressing of obstacles to services			x			
	HOH	39	Hearing aid provided when medically appropriate?		yes by provider at institution	x			
			Summary						
	HOH		Hearing aid batteries		ye by med provider	NA			
	HOH	48	Available for free?		yes	x			
	HOH	49	In sufficient numbers?		yes	x			
	HOH	50	7 days/week?		yes	x			
	HOH	51	regardless of housing?						
	Both	E	Information provided inmates						
		18	Settlement summary, settlement, and brochure available in law library? (Need to check)		There are two located in the library	x			
	Both	F	Notice re. deaf/HOH inmates						
	Both	3	Notice posted outside housing units?		yes	x			
	Both	4	Include picture of ID card and other official indicator?		yes all HOH have HOH IDS or issued one	x			
	Both	5	Cell/bed cards		yes	NA			
	Both	6	Staff aware of corresponding need to alert?		yes all staff are advised	x			
	Both	8	Each inmate has one if not waived?		yes	x			
	Both	9	Provided timely?		yes	x			
	Both	10	Replacements provided when needed?		yes	x			
	Both		KOMS alert?			NA			
	Both	11	Staff aware of use of KOMS		yes all staff that have computer excess	x			
	Both	13	Present for each deaf/HOH inmate? (Need to check)			x			
	Both	15	Updated timely		yes	x			
	Both		Individual ID cards			NA			
	Both	16	Staff aware of meaning?		yes	x			
	Both	18	Provided to all deaf/HOH if not waived?		yes	x			
	Both	19	Provided timely?		yes	x			
	Both	20	Can the inmate carry the ID at all times?		yes	x			
	Both	21	Prompt replacements provided?		yes	x			
	Both	G	Auxiliary Aids & Services Assessment						
	Both		Identification to ADA Coordinator			NA			
	Both	1	Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?		yes all inmates have koms alert	x			
	Both	2	Does the ADA coordinator receive timely notification of other deaf/hoh inmates?		yes koms alerts are good now	x			
	Both	3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?		yes	x			
	Both	4	At this meeting, are each inmate's available methods of communication expressly ascertained and documented?		yes	x			
	Both	5	At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?		yes	x			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	6	Are the auxiliary aids/services request forms explained?		yes	x			
	Both	7	Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)		yes vri if needed	x			
	Both		Other assessments			NA			
	Both	8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?		yes	x			
	Both	H	Particular Auxiliary Aids & Services Provided						
	Both	1	On-person ID cards		yes	x			
	Both	2	Cell cards		yes	x			
	Both	3	Bed shaker		yes	x			
	Both	4	In-person alerts						
	Both	5	Pager						
	HOH	6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)		yes	x			
	HOH	7	Amplifier for phone		yes	x			
	Both	8	Consideration of specific housing assignment to minimize communication difficulties?		yes	x			
	Both	9	Other amplification		yes	x			
	Both	10	Other (describe)		I Have Fm Transmitters and Pocket talkers	NA			
	Both		General issues			NA			
	Both	19	All auxiliary aids/services maintained?						
	Both	20	Have any been out of comission?			NA			
	Both	21	Describe -- which and for how long?			NA			
	Both	22	Inmates moving housing or transferred: not separated from hearing aid?		Hearing aides go to the institution there going .	x			
	Both	23	If (s)he has been, is replacement provided?		each Institution are advised of the replacement or order	x			
	Both	24	Promptly?		yes	x			
	Both	25	Has there been a direct threat determination?			NA			
	Both	26	Describe			NA			
		27	Appropriately individuated (must consider specific degree of impairment and specific dangers posed)						
	Both	28	Appropriately reported to monitor?			x			
	Both	I	Interpretation in general			yes			
	Deaf		Qualified interpretation services available:		yes	NA			
	Deaf	1	Is the process for using VRI/in-person interpretation communicated to inmates?		All staff that communicate wit the a Deaf inmates know how to use VRI	x			
	Deaf	2	covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)		the VRI is used for meetings rclass and disciplinary	x			
	Deaf	3	Does the request form clearly encompass religious and other volunteer-provided programming?		all voulanteers and Interpreters must complet back ground check	x			
	Deaf	4	Effective process for choosing qualified interpretation method?		if the inmates cannot use the VRI in that atnoupere	x			
	Deaf	5	primary consideration given inmates' preferences?		If the Inmate has to move around a lot	x			
	Deaf		Standing arrangement with providers?			NA			
	Deaf	6	In-person?		Unless the Inmate cant use the VRI	x			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Deaf	7	VRI?		yes VRI Works Good	x			
	Deaf		Is VRI availability:			NA			
	Deaf	8	<i>flexible (regarding requests and usage)?</i>		yes	x			
	Deaf	9	<i>after hours when needed (not allowing for 48 hours of notice)?</i>		VRI available 24/7	x			
	Deaf	10	<i>on weekends when needed (not allowing for 48 hours of notice)?</i>		VRI available 24/7	x			
	Deaf	11	<i>during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?</i>		VRI available 24/7	x			
		12	<i>Appropriate preparations made for use in RHU? Describe</i>		the VRI is available in RHU and inmate can use this when ever requested				
	Deaf		VRI laptop functional?		Describe:	NA			
	Deaf	13	<i>In general</i>		yes tested every week	x			
	Deaf	14	<i>Always checked for sufficient battery power?</i>		yes	x			
	Deaf	15	<i>Routine software updates?</i>			x			
	Deaf		VRI laptop has necessary items with it?		Describe:	NA			
	Deaf	16	<i>Splitter?</i>		yes located in bag	x			
	Deaf	17	<i>Instructions?</i>		yes step by step	x			
	Deaf	18	<i>Long power cord?</i>		yes	x			
	Deaf	19	<i>Usable as VRS?</i>		yes	x			
	Deaf	20	VRI effectiveness tracked?		yes	x			
	Deaf	21	<i>How?</i>		vri log book	x			
	Deaf	22	<i>Information used to determine when in-person interpretation should be first recourse?</i>		inmate request purple phone	x			
	Deaf		Is in-person interpretation available:		in a loud area or class room	x			
	Deaf	23	<i>When VRI insufficient in programming, medical</i>		yes	x			
	Deaf	24	<i>Parole?</i>			x			
		25	<i>Describe each time in-person interpretation has been offered</i>		Meeting , Medical , school, SAP	x			
		26	<i>Describe each time in-person interpretation has been denied.</i>			x			
	Deaf	27	<i>Parole board notified of need for interpretation at least 7 days before?</i>		yes parole board also recieves alerts	x			
	Deaf	28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)		we do not relie on inmates for interpretation	x			
	Deaf	29	<i>Describe</i>		n/a	NA			
	Deaf	30	<i>in an emergency? (in which time was of the essence and VRI was unavailable)</i>		no				
	Deaf	31	Communication with inmates uses inmate's preferred method?		yes	x			
	Deaf	32	<i>Written communication is limited to only simple matters.</i>		yes	x			
	Deaf	33	<i>Written communication is not needed when inmate has low literacy</i>		yes	x			
	Deaf		Qualified interpretation services available:			NA			
	Deaf	34	<i>Does the request form clearly encompass religious and other volunteer-provided programming?</i>		yes institution will arrange if needed	x			
	Deaf	35	<i>for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)</i>		yes	x			
	Deaf	36	Is the process for using VRI communicated to inmates?		yes	x			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Deaf	J	Hand Restraints						
	Deaf	1	Hand restraints ever used on inmate who signs?		yes in rhu or trips	NA			
	Deaf	2	Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?		used for security reasons only	x			
	Deaf	3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)		yes there is a secured room that can be used	x			
	Deaf	4	Necessary equipment purchased and installed?		yes	x			
	Deaf	5	Staff aware of the issue		staff are trained for , trips				
	Deaf		Off-site medical care:			NA			
	Deaf	6	two-point hand restraint system used?		all inmates transported the same way	x			
	Deaf	7	restraints removed when necessary for medical communication?		restraint removed if nessary	x			
	Both	K	Non-auditory Alerts						
	Both	1	Does the prison have non-auditory alerts? (Describe)		yes , bed shakers , alarms intercoms, inperson alerts	NA			
	Both	2	provided to all inmates who need it?		yes , bed shakers , alarms intercoms, inperson alerts	x			
	Both	3	can and does it give alerts in real time?		yes ,	x			
	Both	4	sufficient to signal fire alarm?		yes	x			
	Both	5	sufficient to signal count alert?		yes	x			
	Both	6	programmed to signal different alerts?		yes	x			
	Both	7	used to notify of prison-wide events?		yes	x			
	Both	8	used to notify deaf or HOH inmates of events specific to them?		yes	x			
	Both	9	Have any requests for medically necessary non-auditory alerts been denied?		no				
	Both	10	Non-auditory alerts monitored to ensure they are working?		yes	x			
	Both	11	How often?		Describe	x			
	Both	12	monitored/recorded formally?		no	x			
	Both	13	Announcement boards		yes	NA			
	Both	14	used to notify of schedule changes?		yes	x			
	Both	15	used consistently?		yes	x			
	Both	16	in all dormitories?		yes	x			
	Both	17	in gym?		yes	x			
	Both	18	in library?		sent to the dorms	x			
	Both	19	audited and monitored?		yes	x			
	Both	20	In-person or personal system notification when an inmate misses a page?		yes				
	Both	21	Has any inmate missed announcements/alarms/ info only because of disability?		yes for breakfast wake up	NA			
	Both	22	Were corrective steps taken to solve the problem in the future?		yes received bed shaker	x			
	Both	23	Sufficient to notify inmates in emergencies?		yes	x			
	Both	24	Plan to evacuate deaf or HOH inmates in emergency?		yes all doors and cells are physically checked	x			
	Both	25	Does the plan account for how effective communication will be provided?		yes	x			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	L	Telecommunications						
	Deaf		Videophones:			NA			
	Deaf	1	Installed?		yes	x			
	Deaf	3	Number of days out of service? (Specify)			NA			
		4	Describe any technical difficulties, and efforts to solve them.			NA			
	Deaf	5	When out of service, VRS used instead? Or describe other alternative offered		yes the VRS is used all who use the puple	x			
		6	Describe how inmates are informed of alternatives, when videophone is out of service.		Describe:	NA			
	Deaf	7	Same times of access as non-deaf inmates?		yes located in same building	x			
	Deaf	8	Appropriate location?		yes	x			
	Deaf	9	Escort routinely provided (incl. after hours, weekends, emergency) if necessary?		can be used 24/7	x			
		11	Available same hours as ordinary phones?		yes if needed	x			
	Deaf	12	No more permission needed than that for hearing inmates using ordinary phones?		no	x			
	Deaf	13	Advance request unnecessary?		yes any officer can receive	x			
	Deaf	14	Free?		yes	x			
	Deaf	15	Disciplinary oversight no more intense than regular phone calls?		yes	x			
		16	Has any inmate requested access to the videophones and been denied?		no inmates been denied	NA			
		17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.		Only if they are suspended or RHU				
	Both		TTY:	s	yes	NA			
	Both	18	Installed?		yes	x			
	Both	19	Protocol for how to access TTY known to inmates and staff?		yes step by step	x			
		20	Easy-to-understand, institution specific instructions made available WITH TTY?		yes	x			
	Both	21	Function -- days out of service? (Specify)		none	NA			
	Both	22	Access -- appropriate hours, days?		yes	x			
	Both	23	location substantially as accessible as conventional telephones for non-deaf inmates?		yes	x			
	Both	24	hard of hearing inmates allowed to access?		yes if needed	x			
	Both	25	Permission needed?		ADA notified	x			
	Both	26	Has any request to use the TTY been denied? (Describe)		no	NA			
	Both	28	Money charged appropriate? (Describe)		free				
	Deaf		VRS via laptop			NA			
	Deaf	36	Available?		yes	x			
	Deaf	37	Known to relevant staff? (In RHU)		yes	x			
	Deaf	38	Used when appropriate?		yes	x			
	Both		Phones			NA			
	Both	39	Amplification in every group of phones?		yes Volume Button	x			
	Both	40	Portable amplifiers available to inmates who need them?		yes located in every Dorm	x			
	Both		CapTel		no	NA			
	Both	41	If so, installed and working?		no installed	NA			
	Both	42	Appropriate for any particular inmate?		List names	NA			
		43	Request by any inmate denied?		List names	NA			

Include, Feb. 2020	Deaf/HOH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both		TV/Movies			NA			
	Both	44	Is captioning available?		yes on all TV	x			
	Both	45	Is captioning used?		yes on all TV	x			
	Both	46	Is the captioning checked regularly?		yes ap all TV	x			
	Both	47	Are the checks of the captioning logged?		yes ch all TV	x			
	Both	48	Recreational movies: Captioning turned on regularly (Describe)		yes on all TV	x			
	Both	52	All technology/ equipment in good working order? (Describe problems)		yes no all TV	x			
	Both	53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?		yes o all TV	x			
	Both	54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?		yes C all TV	x			
	Both	M	Miscellaneous Devices		yes ne all TV	x			
	Both	1	Devices available? (Describe)		Describe in detail	NA			
	Both	2	devices in commissary list?		yes in all TV	x			
	Both	3	possibility to request other devices from ADA coordinator?		y+F381:F411es it all TV	x			
	Both	4	facilitation of purchase?		yes ti all TV	x			
	Both	5	Purchase of any non-medically necessary device denied? (Describe)		no	NA			
	Both	6	determined on case-by-case basis?		yes				
	Both	7	because security threat?						
	Both	8	monitor notified?						
	Both	9	reasoning explained?						
	Both		ADA coordinator maintains records			NA			
	Both	10	of requests?		yes	x			
	Both	11	of denials?		yes	x			
	Both	N	Disciplinary		yes				
	Both	O	Grievances		yes				
	Both	P	Training						
	Both		Types available		no	NA			
	Both	1	CBT? (Using approved training?)		yes	x			
	Both	2	Who received? (Describe)		all staff at Institution	NA			
	Both	3	All appropriate staff?		Yes	x			
	Both	4	Live training? (Information only)		Information Only	NA			
	Both	5	Who received? (Describe)		all staff at Institution	NA			
	Both	6	All appropriate staff?		yes	x			

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE

Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?	Outcome?	Audit item issues/concerns
		1AL10L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	Good	N/A
		2AL03L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		2AU02U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1BU07L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		3BL12I	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		3AU01L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1AU02L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		4AL04L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		6BL06L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		6BL06L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1BU11L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1AU08L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		4BL13L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1BJ15U	y	N	N	Y	YY	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		02AL11U	y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1BL13L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		3BL09L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1b119L	y	Y	Y	Y	Y	Y	Y	R	NR	R	YR	R	N	GOOD	
		1AU11L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1BL20L	y	N	N	Y	Y	Y	Y	R	NR	NR	NR	R	N	GOOD	N/A
		16AU08	y	N	N	Y	YY	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		9A09L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		2AL14U	y	N	N	Y		Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1AU01L	y	N	N	Y	YY	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		16AL08	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		16BU01	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		02AL04	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1BU02L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1bU01	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		6AU10L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		6BL17L	y	N	N	Y	Y	Y	YY	NR	NR	NR	NR	NR	N	GOOD	N/A
		3BU19	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		16BL03	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		3AL10L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		2AL02	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		3BU16L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		4CU04U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1BL01L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1BU13L	y	N	N	Y	Y	Y	Y	R	R	NR	NR	R	N	GOOD	N/A
		63UBL	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		2AU12U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		16AL01	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		6BU13L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		7AL04L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		6BU07U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		2AU13U	y	N	N	Y	Y	YY	Y	NR	NR	NR	NR	NR	N	GOOD	N/A

Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?	Outcome?	Audit item issues/concerns
		7BU6U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		9A18U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		6AU06U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1AL09U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		5CU04U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		6AU08U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		16BL10	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		7AU4U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		3AL05L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		6BU13L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		4BL05L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		2AU11U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		3AU12L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		4BL1U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		02AL03	yy	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		6BL19	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		08AU9	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1BU04	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		3AL04	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		9A11L	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		3BU12U	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/N
		16BU06	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/N
		2AU06	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		6BL19	y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		1BU04U	y	N	N	Y	Y	YY	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
		5b110	yy	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	NN
		4BU14	Y	N	N	Y	Y	Y	Y	NR	NR	NR	NR	NR	N	GOOD	N/A
						Y	Y	Y	Y	NR	NR	NR	R	NR	N	GOOD	N

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?	Other comments
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	21	DORMS	2017, 2018	Fm recievers fr all Day room tV	all Inmates if needed	very well	Use FM Radioa and headphones
Phone amplifiers (not volume control: portable amplifiers)	11	Dorms	2019	Used on phnes to amplifie sound	available At Officers Desk when needed	Good	in all Dorms for use
Captioned Telephone (CapTel)	2	2	2016	purple phone , VRI and VRS			
Other amplifiers, amplification systems, or the like?	3	3	2018	FM Transmitters with earphone and MIC	use with FM Radio	good	Inmates will be advised to bring there Radio with headphnes
Bed shakers	27	D Building	2019, 2020	I LUV Wired Bed Shaker	inmates are assigned these items if needed	very well	
Vibrating watches	no	n/a	n/a	n/a	n/a	n/a	no watches at this time
Vibrating alarm clocks	27	D Building	2019, 2020	I LUV Wired Bed Shaker and Alarm Cock	Contact ADA coordinator	very well	n/a
Pagers	0	n/a	n/a	n/a	n/a	n/a	no pagers
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.	intercom	dorms	in all dorms	all cells have intercoms	inmates are told when assigned to cell	work good	When interco is not working maint request completed
Earphones for parole hearings	1	parole	2020	sony WH-RF400	always available in Parole	very well	used for parole hearing
Earphones for orientation videos	1	d building	2020	Sony WH-RF400	always available when b	very well	used for anything needed

Kentucky Correctional Institution for Women

Include, Feb. 2020	Deaf/HOH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
		A	ADA coordinator						
	Both	1	Who is the designated ADA coordinator?	Lori Holderman		X			
	Both	2	Has there been a time (since last audit) when there was no ADA coordinator appointed?	No		X			
	Both	3	Is correct ADA coordinator on KyDOC website?			X			
	Both	7	Is the information prominently posted in any housing unit where deaf/HOH inmates are held?			X			
	Both	8	Did the ADA coordinator receive training?			X			
	Both	9	Describe training			NA			
	Both	15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?		Get a list from KOMS ever Monday	X			
	Both	16	Are additional inmates added to the coordinator's tracking list?		As soon as medical informs ADA coordinator	X			
	Both	B	Reporting obligations						
	Both	2	Does the ADA coordinator maintain a list of deaf and HOH inmates?			X			
	Both	3	Is the list complete?			X			
	Both	C	Intake/Orientation - Corrections						
	HOH	1	Hard of hearing inmates			NA			
	HOH	2	Adequate process for knowing if someone HOH is arriving?			X			
	HOH	3	Describe (The ADA Coordinator should receive automatic notifications.)			NA			
	HOH	4	Effective communications planned/provided? (Describe)		CC video and a quiet area, amplifiers are available if needed	X			
	Deaf		Deaf inmates			NA			
	Deaf	5	Adequate process for knowing if someone deaf is arriving?		ADA tab in KOMS and they see medical	X			
	Deaf	6	Describe			NA			
	Deaf	7	Effective communications planning?			X			
	Deaf	8	Effective communication provided?			X			
	Deaf	9	Describe			NA			
	Deaf	10	Use of VRI interpreter when needed?			X			
	Deaf	11	Use of in-person interpreter when needed?			X			
	Both		Orientation videos			NA			
	Both	12	Captioned?			X			
	Both	13	Shown in a quiet space?			X			
	Both	14	Amplification if needed?			X			
	Both	15	Accommodation for deaf/HOH inmates who are not literate? (Describe)			X			
	Both	D	Medical care: intake, care more generally, audiology services						
	Both		Notice to medical staff:			NA			
	Both		Other methods of access:			NA			
	Both	24	Do annual/routine physicals include hearing screening?		When they see the provider	X			

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	Both	27	If screening indicated problem (1+ "yes" answers), is there further assessment?		Referred to the Provider	X			
	Both	29	Is further assessment timely (within several days)?		Yes	X			
	Both		After assessment, does medical:			NA			
	Both	31	Note deaf or HOH status in ECW as alert?			X			
	Both	33	Notify ADA coordinator?			X			
	Both	34	Is notification prompt?			X			
	HOH		Audiology services/processes (See also Audiology Checklist)			NA			
	HOH	35	Audiology services offered when needed?			X			
	HOH	36	Timely? (60 days if no obstacles)			X			
	HOH	37	Amplifier offered while waiting for hearing aid?		If the inmate requests one	X			
	HOH	38	Adequate addressing of obstacles to services			X			
	HOH	39	Hearing aid provided when medically appropriate?			X			
			Summary						
	HOH		Hearing aid batteries			NA			
	HOH	48	Available for free?			X			
	HOH	49	In sufficient numbers?			X			
	HOH	50	7 days/week?			X			
	HOH	51	regardless of housing?			X			
	Both	E	Information provided inmates						
		18	Settlement summary, settlement, and brochure available in law library? (Need to check)			X			
	Both	F	Notice re. deaf/HOH inmates						
	Both	3	Notice posted outside housing units?		Inmate have a sign on their living unit door and their tag				
	Both	4	Include picture of ID card and other official indicator?			X			
	Both	5	Cell/bed cards			NA			
	Both	6	Staff aware of corresponding need to alert?			X			
	Both	8	Each inmate has one if not waived?			X			
	Both	9	Provided timely?			X			
	Both	10	Replacements provided when needed?			X			
	Both		KOMS alert?			NA			
	Both	11	Staff aware of use of KOMS			X			
	Both	13	Present for each deaf/HOH inmate? (Need to check)			X			
	Both	15	Updated timely			X			
	Both		Individual ID cards			NA			
	Both	16	Staff aware of meaning?			X			
	Both	18	Provided to all deaf/HOH if not waived?			X			
	Both	19	Provided timely?			X			
	Both	20	Can the inmate carry the ID at all times?			X			
	Both	21	Prompt replacements provided?			X			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	G	Auxiliary Aids & Services Assessment						
	Both		Identification to ADA Coordinator			NA			
	Both	1	Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?			X			
	Both	2	Does the ADA coordinator receive timely notification of other deaf/hoh inmates?			X			
	Both	3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?		The medical Department does this	X			
	Both	4	At this meeting, are each inmate's available methods of communication expressly ascertained and documented?		Yes and the forms are scanned into KOMS	X			
	Both	5	At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?		Medical department informs them	X			
	Both	6	Are the auxiliary aids/services request forms explained?			X			
	Both	7	Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)			X			
	Both		Other assessments			NA			
	Both	8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?		All have been assesed	X			
	Both	H	Particular Auxiliary Aids & Services Provided						
	Both	1	On-person ID cards			X			
	Both	2	Cell cards			X			
	Both	3	Bed shaker			X			
	Both	4	In-person alerts			X			
	Both	5	Pager						N/A
	HOH	6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)			X			
	HOH	7	Amplifier for phone			X			
	Both	8	Consideration of specific housing assignment to minimize communication difficulties?		Inmates can be housed in any unit and their needs are accommodated.				
	Both	9	Other amplification	FM transmitters are avaiable		X			
	Both	10	Other (describe)		Describe:	NA			
	Both		General issues			NA			
	Both	19	All auxiliary aids/services maintained?			X			
	Both	20	Have any been out of comission?			NA			
	Both	21	Describe -- which and for how long?			NA			
	Both	22	Inmates moving housing or transferred: not separated from hearing aid?			X			
	Both	23	If (s)he has been, is replacement provided?			X			
	Both	24	Promptly?						
	Both	25	Has there been a direct threat determination?			NA			
	Both	26	Describe			NA			

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		27	<i>Appropriately individuated (must consider specific degree of impairment and specific dangers posed)</i>						n/a
	Both	28	<i>Appropriately reported to monitor?</i>						n/a
	Both	I	Interpretation in general						
	Deaf		Qualified interpretation services available:			NA			
	Deaf	1	<i>Is the process for using VRI/in-person interpretation communicated to inmates?</i>			X			
	Deaf	2	<i>covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)</i>			X			
	Deaf	3	<i>Does the request form clearly encompass religious and other volunteer-provided programming?</i>			X			
	Deaf	4	Effective process for choosing qualified interpretation method?		Signed Contract	X			
	Deaf	5	<i>primary consideration given inmates' preferences?</i>			X			
	Deaf		Standing arrangement with providers?			NA			
	Deaf	6	<i>In-person?</i>		If needed but usually use the VRI	X			
	Deaf	7	<i>VRI?</i>			X			
	Deaf		Is VRI availability:			NA			
	Deaf	8	<i>flexible (regarding requests and usage)?</i>		Located in Operations. Always available	X			
	Deaf	9	<i>after hours when needed (not allowing for 48 hours of notice)?</i>			X			
	Deaf	10	<i>on weekends when needed (not allowing for 48 hours of notice)?</i>			X			
	Deaf	11	<i>during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?</i>			X			
		12	<i>Appropriate preparations made for use in RHU? Describe</i>		Just have to sign it out	X			
	Deaf		VRI laptop functional?		Describe:	NA			
	Deaf	13	<i>In general</i>		Works	X			
	Deaf	14	<i>Always checked for sufficient battery power?</i>		yes also has powere cord	X			
	Deaf	15	<i>Routine software updates?</i>		Yes by It department	X			
	Deaf		VRI laptop has necessary items with it?		Describe:	NA			
	Deaf	16	<i>Splitter?</i>		Router not a splitter	X			
	Deaf	17	<i>Instructions?</i>			X			
	Deaf	18	<i>Long power cord?</i>			X			
	Deaf	19	<i>Usable as VRS?</i>			X			
	Deaf	20	VRI effectiveness tracked?			X			
	Deaf	21	<i>How?</i>		its signed out and logged on H drive	X			
	Deaf	22	<i>Information used to determine when in-person interpretation should be first recourse?</i>		use the VRI Have used interpertrors when needed				
	Deaf		Is in-person interpretation available:		When needed	X			
	Deaf	23	<i>When VRI insufficient in programming, medical</i>			X			

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	Deaf	24	Parole?		Have not had any parole hearings				
		25	Describe each time in-person interpretation has been offered		SOTP				
		26	Describe each time in-person interpretation has been denied.		N/A				
	Deaf	27	Parole board notified of need for interpretation at least 7 days before?		N/A				
	Deaf	28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)		No	X			
	Deaf	29	Describe			NA			
	Deaf	30	in an emergency? (in which time was of the essence and VRI was unavailable)		N/A				
	Deaf	31	Communication with inmates uses inmate's preferred method?		yes	X			
	Deaf	32	Written communication is limited to only simple matters.		yes	X			
	Deaf	33	Written communication is not needed when inmate has low literacy		Simple conversations				
	Deaf		Qualified interpretation services available:			NA			
	Deaf	34	Does the request form clearly encompass religious and other volunteer-provided programming?		No				If the inmate request interpreting services it needs to be approved by the Warden
	Deaf	35	for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)		VRI	X			
	Deaf	36	Is the process for using VRI communicated to inmates?		yes	X			
	Deaf	J	Hand Restraints						
	Deaf	1	Hand restraints ever used on inmate who signs?			NA			
	Deaf	2	Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?		yes for trips and escorted to RHU				
	Deaf	3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)			X			
	Deaf	4	Necessary equipment purchased and installed?			X			
	Deaf	5	Staff aware of the issue			X			
	Deaf		Off-site medical care:			NA			
	Deaf	6	two-point hand restraint system used?			X			
	Deaf	7	restraints removed when necessary for medical communication?			X			
	Both	K	Non-auditory Alerts						
	Both	1	Does the prison have non-auditory alerts? (Describe)		Describe: bed shakers and strobe lights	NA			
	Both	2	provided to all inmates who need it?		all deaf inmates				
	Both	3	can and does it give alerts in real time?		yes				

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	Both	4	sufficient to signal fire alarm?		yes				
	Both	5	sufficient to signal count alert?		no				
	Both	6	programmed to signal different alerts?		no				
	Both	7	used to notify of prison-wide events?		no				
	Both	8	used to notify deaf or HOH inmates of events specific to them?		yes				they can set an alarm on their bed shaker
	Both	9	Have any requests for medically necessary non-auditory alerts been denied?		no				
	Both	10	Non-auditory alerts monitored to ensure they are working?		yes safety coordinator				
	Both	11	How often?		Describe monthly				
	Both	12	monitored/recorded formally?		monthly report				
	Both	13	Announcement boards			NA			
	Both	14	used to notify of schedule changes?		yes				
	Both	15	used consistently?		yes				
	Both	16	in all dormitories?		yes but RHU				
	Both	17	in gym?		yes				
	Both	18	in library?		yes				
	Both	19	audited and monitored?		Program staff keeps it up to date				
	Both	20	In-person or personal system notification when an inmate misses a page?		Staff will go and find the inmate				
	Both	21	Has any inmate missed announcements/alarms/ info only because of disability?		didn't hear pages	NA			
	Both	22	Were corrective steps taken to solve the problem in the future?		Yes a memo was put up for staff to inform inmate				
	Both	23	Sufficient to notify inmates in emergencies?		bed shakers and staff identify				
	Both	24	Plan to evacuate deaf or HOH inmates in emergency?		staff physically checks the building				
	Both	25	Does the plan account for how effective communication will be provided?		During an emergency we just get them out				
	Both	L	Telecommunications						
	Deaf		Videophones:			NA			
	Deaf	1	Installed?			X			
	Deaf	3	Number of days out of service? (Specify)			NA			
		4	Describe any technical difficulties, and efforts to solve them.		Purple phones have worked well with no issues since getting the new phone	NA			
	Deaf	5	When out of service, VRS used instead? Or describe other alternative offered		Yes	X			
		6	Describe how inmates are informed of alternatives, when videophone is out of service.		Describe: Case worker will inform them	NA			
	Deaf	7	Same times of access as non-deaf inmates?		They get 30 minutes up to 3x a day				
	Deaf	8	Appropriate location?			X			

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	Deaf	9	Escort routinely provided (incl. after hours, weekends, emergency) if necessary?		don't need an escort. One lives in unit the other one has permisoon any time the yards are open.	X			
		11	Available same hours as ordinary phones?			X			
	Deaf	12	No more permission needed than that for hearing inmates using ordinary phones?		Callahan needs to be called over by staff	X			
	Deaf	13	Advance request unnecessary?			X			
	Deaf	14	Free?			X			
	Deaf	15	Disciplinary oversight no more intense than regular phone calls?			X			
		16	Has any inmate requested access to the videophones and been denied?			NA			
		17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.			X			
	Both		TTY:			NA			
	Both	18	Installed?		located in Operations	X			
	Both	19	Protocol for how to access TTY known to inmates and staff?			X			
		20	Easy-to-understand, institution specific instructions made available WITH TTY?			X			
	Both	21	Function -- days out of service? (Specify)			NA			
	Both	22	Access -- appropriate hours, days?			X			
	Both	23	location substantially as accessible as conventional telephones for non-deaf inmates?			X			
	Both	24	hard of hearing inmates allowed to access?		no requests at this time	X			
	Both	25	Permission needed?		yes, Just needs to call operations	X			
	Both	26	Has any request to use the TTY been denied? (Describe)			NA			
	Both	28	Money charged appropriate? (Describe)						
	Deaf		VRS via laptop			NA			
	Deaf	36	Available?						
	Deaf	37	Known to relevant staff? (In RHU)			X			
	Deaf	38	Used when appropriate?			X			
	Both		Phones			NA			
	Both	39	Amplification in every group of phones?			X			
	Both	40	Portable amplifiers available to inmates who need them?		Yes in each unit	X			
	Both		CapTel			NA			
	Both	41	If so, installed and working?			NA			
	Both	42	Appropriate for any particular inmate?		List names	NA			
		43	Request by any inmate denied?		List names	NA			
	Both		TV/Movies			NA			
	Both	44	Is captioning available?			X			
	Both	45	Is captioning used?			X			
	Both	46	Is the captioning checked regularly?		Checked by recreation	X			

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	Both	47	Are the checks of the captioning logged?		no				
	Both	48	Recreational movies: Captioning turned on regularly (Describe)			X			
	Both	52	All technology/ equipment in good working order? (Describe problems)			X			
	Both	53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?			X			
	Both	54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?		Purple phones and VRI do not record but regular phones do.				
	Both	M	Miscellaneous Devices						
	Both	1	Devices available? (Describe)		Describe in detail	NA			
	Both	2	devices in commissary list?						
	Both	3	possibility to request other devices from ADA coordinator?		They can contact ADA Coordinator				
	Both	4	facilitation of purchase?		Up to the Warden				
	Both	5	Purchase of any non-medically necessary device denied? (Describe)			NA			
	Both	6	determined on case-by-case basis?						
	Both	7	because security threat?						
	Both	8	monitor notified?						
	Both	9	reasoning explained?						
	Both		ADA coordinator maintains records			NA			
	Both	10	of requests?		Vibrating watches. They were approved for deaf inmates but no one has requested one				
	Both	11	of denials?		none				
	Both	N	Disciplinary						
	Both	O	Grievances						
	Both	P	Training						
	Both		Types available			NA			
	Both	1	CBT? (Using approved training?)			X			
	Both	2	Who received? (Describe)			NA			
	Both	3	All appropriate staff?		Everyone	X			
	Both	4	Live training? (Information only)		Describe:	NA			
	Both	5	Who received? (Describe)		Describe:	NA			
	Both	6	All appropriate staff?			X			

USE THIS SHEET FOR ENSURING THAT EACH DEAF/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE																	
Name	ID	Housing location	Listed with KOMS ADA Precaution ?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?	Outcome?	Audit item issues/concerns
			Y	n	GED	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	y	GED	Y	Y	Yes		yes	nr	nr	nr	nr	watch	approved	hasn't ordered
			Y	y	9th	Y	Y	Yes		yes	nr	nr	nr	nr	watch	approved	hasn't ordered
			Y	n	GED	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	masters	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	GED	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	12	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	12	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	GED	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		Have a bed shaker ordered
			Y	n	11	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	14	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	GED	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	16	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	9	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	12	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	14	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	GED	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	GED	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	12	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	10	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	GED	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	GED	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	14	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	11	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	12	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	14	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	15	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	14	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	11	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	14	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	GED	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	GED	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		
			Y	n	12	Y	Y	n/a	yes	no	nr	nr	nr	nr	nr		

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?	Other comments
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	3	Ridgeview, Education, Chapel	Nov-19		Ask	no one has used them yet	
Phone amplifiers (not volume control: portable amplifiers)	6	Each living unit	Aug-19		Ask their unit officers	no complaints	
Captioned Telephone (CapTel)	0						
Other amplifiers, amplification systems, or the like?	0						
Bed shakers	2						
Vibrating watches	0						Have been approved no one ordered them
Vibrating alarm clocks	1						
Pagers	3	Not in use/no signal					
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.							
Earphones for parole hearings					Ask records		Havent had the need for them
Earphones for orientation videos	0						

Kentucky State Penitentiary

Include, Feb. 2020	Deaf/HOH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
		A	ADA coordinator						
	Both	1	Who is the designated ADA coordinator?			Y			
	Both	2	<i>Has there been a time (since last audit) when there was no ADA coordinator appointed?</i>			Y			
	Both	3	<i>Is correct ADA coordinator on KyDOC website?</i>			Y			
	Both	7	<i>Is the information prominently posted in any housing unit where deaf/HOH inmates are held?</i>			Y			
	Both	8	Did the ADA coordinator receive training?			Y			
	Both	9	<i>Describe training</i>			NA			ADA Building Blocks Course
	Both	15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?			Y			
	Both	16	<i>Are additional inmates added to the coordinator's tracking list?</i>			Y			
	Both	B	Reporting obligations						
	Both	2	Does the ADA coordinator maintain a list of deaf and HOH inmates?			Y			
	Both	3	<i>Is the list complete?</i>			Y			
	Both	C	Intake/Orientation - Corrections						
	HOH	1	Hard of hearing inmates			NA			
	HOH	2	<i>Adequate process for knowing if someone HOH is arriving?</i>			Y			
	HOH	3	<i>Describe (The ADA Coordinator should receive automatic notifications.)</i>			NA			
	HOH	4	<i>Effective communications planned/provided? (Describe)</i>		Information provided upon arrival, followed by meeting with Treatment Team	Y			
	Deaf		Deaf inmates			NA			
	Deaf	5	<i>Adequate process for knowing if someone deaf is arriving?</i>			Y			
	Deaf	6	<i>Describe</i>		ADA Coordinator receives KOMS notification; additionally checks all transfers for ADA alerts	NA			
	Deaf	7	<i>Effective communications planning?</i>			Y			
	Deaf	8	<i>Effective communication provided?</i>			Y			
	Deaf	9	<i>Describe</i>		Information provided upon arrival, followed by meeting with Treatment Team	NA			
	Deaf	10	Use of VRI interpreter when needed?			Y			
	Deaf	11	Use of in-person interpreter when needed?			Y			
	Both		Orientation videos			NA			
	Both	12	<i>Captioned?</i>						No orientation video at KSP
	Both	13	<i>Shown in a quiet space?</i>						N/A
	Both	14	<i>Amplification if needed?</i>						N/A

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	Both	15	Accommodation for deaf/HOH inmates who are not literate? (Describe)		Sorenson and VRI are available. Staff will assist those not literate.	Y			
	Both	D	Medical care: intake, care more generally, audiology services						
	Both		Notice to medical staff:			NA			
	Both		Other methods of access:			NA			
	Both	24	Do annual/routine physicals include hearing screening?			Y			
	Both	27	If screening indicated problem (1+ "yes" answers), is there further assessment?			Y			
	Both	29	Is further assessment timely (within several days)?			Y			
	Both		After assessment, does medical:			NA			
	Both	31	Note deaf or HOH status in ECW as alert?			Y			
	Both	33	Notify ADA coordinator?			Y			
	Both	34	Is notification prompt?			Y			
	HOH		Audiology services/processes (See also Audiology Checklist)			NA			
	HOH	35	Audiology services offered when needed?			Y			
	HOH	36	Timely? (60 days if no obstacles)			Y			
	HOH	37	Amplifier offered while waiting for hearing aid?			Y			
	HOH	38	Adequate addressing of obstacles to services			Y			
	HOH	39	Hearing aid provided when medically appropriate?			Y			
			Summary						
	HOH		Hearing aid batteries			NA			
	HOH	48	Available for free?			Y			
	HOH	49	In sufficient numbers?			Y			
	HOH	50	7 days/week?			Y			
	HOH	51	regardless of housing?			Y			
	Both	E	Information provided inmates						
		18	Settlement summary, settlement, and brochure available in law library? (Need to check)			Y			
	Both	F	Notice re. deaf/HOH inmates						
	Both	3	Notice posted outside housing units?			Y			
	Both	4	Include picture of ID card and other official indicator?			Y			
	Both	5	Cell/bed cards			NA			
	Both	6	Staff aware of corresponding need to alert?			Y			
	Both	8	Each inmate has one if not waived?			Y			
	Both	9	Provided timely?			Y			
	Both	10	Replacements provided when needed?			Y			
	Both		KOMS alert?			NA			
	Both	11	Staff aware of use of KOMS			Y			
	Both	13	Present for each deaf/HOH inmate? (Need to check)			Y			
	Both	15	Updated timely			Y			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both		Individual ID cards			NA			
	Both	16	Staff aware of meaning?			Y			
	Both	18	Provided to all deaf/HOH if not waived?			Y			
	Both	19	Provided timely?			Y			
	Both	20	Can the inmate carry the ID at all times?		Unless in Restrictive Housing	Y			
	Both	21	Prompt replacements provided?			Y			
	Both	G	Auxiliary Aids & Services Assessment						
	Both		Identification to ADA Coordinator			NA			
	Both	1	Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?			Y			
	Both	2	Does the ADA coordinator receive timely notification of other deaf/hoh inmates?			Y			
	Both	3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?			Y			
	Both	4	At this meeting, are each inmate's available methods of communication expressly ascertained and documented?			Y			
	Both	5	At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?			Y			
	Both	6	Are the auxiliary aids/services request forms explained?			Y			
	Both	7	Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)			Y			
	Both		Other assessments			NA			
	Both	8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?			Y			
	Both	H	Particular Auxiliary Aids & Services Provided						
	Both	1	On-person ID cards			Y			
	Both	2	Cell cards			Y			
	Both	3	Bed shaker			Y			
	Both	4	In-person alerts			Y			
	Both	5	Pager			Y			
	HOH	6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)			Y			
	HOH	7	Amplifier for phone			Y			
	Both	8	Consideration of specific housing assignment to minimize communication difficulties?			Y			
	Both	9	Other amplification			Y			
	Both	10	Other (describe)		Describe: pocket talker	NA			
	Both		General issues			NA			
	Both	19	All auxiliary aids/services maintained?			Y			
	Both	20	Have any been out of comission?			NA			
	Both	21	Describe -- which and for how long?			NA			

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	Both	22	Inmates moving housing or transferred: not separated from hearing aid?			Y			
	Both	23	If (s)he has been, is replacement provided?			Y			
	Both	24	Promptly?			Y			
	Both	25	Has there been a direct threat determination?			NA			
	Both	26	Describe			NA			
		27	Appropriately individuated (must consider specific degree of impairment and specific dangers posed)						
	Both	28	Appropriately reported to monitor?						
	Both	I	Interpretation in general						
	Deaf		Qualified interpretation services available:			NA			
	Deaf	1	Is the process for using VRI/in-person interpretation communicated to inmates?			Y			
	Deaf	2	Covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			Y			
	Deaf	3	Does the request form clearly encompass religious and other volunteer-provided programming?			Y			
	Deaf	4	Effective process for choosing qualified interpretation method?			Y			
	Deaf	5	primary consideration given inmates' preferences?			Y			
	Deaf		Standing arrangement with providers?			NA			
	Deaf	6	In-person?			Y			
	Deaf	7	VRI?			Y			
	Deaf		Is VRI availability:			NA			
	Deaf	8	flexible (regarding requests and usage)?			Y			
	Deaf	9	after hours when needed (not allowing for 48 hours of notice)?			Y			
	Deaf	10	on weekends when needed (not allowing for 48 hours of notice)?			Y			
	Deaf	11	during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?			Y			
		12	Appropriate preparations made for use in RHU? Describe		Will be made available whenever requested.	Y			
	Deaf		VRI laptop functional?		Describe:	NA			
	Deaf	13	In general			Y			
	Deaf	14	Always checked for sufficient battery power?			Y			
	Deaf	15	Routine software updates?			Y			
	Deaf		VRI laptop has necessary items with it?		Describe:	NA			
	Deaf	16	Splitter?		Requirement for splitter?				
	Deaf	17	Instructions?			Y			
	Deaf	18	Long power cord?			Y			

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	Deaf	19	Usable as VRS?		Configured for VRI only				
	Deaf	20	VRI effectiveness tracked?			Y			
	Deaf	21	How?		VRI Log	Y			
	Deaf	22	Information used to determine when in-person interpretation should be first recourse?			Y			
	Deaf		Is in-person interpretation available:			Y			
	Deaf	23	When VRI insufficient in programming, medical		Question is unclear				
	Deaf	24	Parole?		Question is unclear				
		25	Describe each time in-person interpretation has been offered		Upon necessary request by inmate or request by authorized visitor.				
		26	Describe each time in-person interpretation has been denied.		Situation has not occurred.				
	Deaf	27	Parole board notified of need for interpretation at least 7 days before?		Situation has not occurred.				
	Deaf	28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)		No	Y			
	Deaf	29	Describe			NA			
	Deaf	30	in an emergency? (in which time was of the essence and VRI was unavailable)		No	Y			
	Deaf	31	Communication with inmates uses inmate's preferred method?			Y			
	Deaf	32	Written communication is limited to only simple matters.			Y			
	Deaf	33	Written communication is not needed when inmate has low literacy			Y			
	Deaf		Qualified interpretation services available:			NA			
	Deaf	34	Does the request form clearly encompass religious and other volunteer-provided programming?			Y			
	Deaf	35	for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			Y			
	Deaf	36	Is the process for using VRI communicated to inmates?			Y			
	Deaf	J	Hand Restraints						
	Deaf	1	Hand restraints ever used on inmate who signs?			NA			
	Deaf	2	Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?			Y			
	Deaf	3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)			Y			
	Deaf	4	Necessary equipment purchased and installed?			Y			
	Deaf	5	Staff aware of the issue			Y			

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	Deaf		Off-site medical care:			NA			
	Deaf	6	<i>two-point hand restraint system used?</i>			Y			
	Deaf	7	<i>restraints removed when necessary for medical communication?</i>			Y			
	Both	K	Non-auditory Alerts						
	Both	1	Does the prison have non-auditory alerts? (Describe)		Describe: Bed shaker, Pager	NA			
	Both	2	<i>provided to all inmates who need it?</i>			Y			
	Both	3	<i>can and does it give alerts in real time?</i>			Y			
	Both	4	<i>sufficient to signal fire alarm?</i>			Y			
	Both	5	<i>sufficient to signal count alert?</i>			Y			
	Both	6	<i>programmed to signal different alerts?</i>			Y			
	Both	7	<i>used to notify of prison-wide events?</i>			Y			
	Both	8	<i>used to notify deaf or HOH inmates of events specific to them?</i>			Y			
	Both	9	Have any requests for medically necessary non-auditory alerts been denied?		No	Y			
	Both	10	Non-auditory alerts monitored to ensure they are working?			Y			
	Both	11	<i>How often?</i>		Describe: monthly	Y			
	Both	12	<i>monitored/recorded formally?</i>			Y			
	Both	13	Announcement boards			NA			
	Both	14	<i>used to notify of schedule changes?</i>			Y			
	Both	15	<i>used consistently?</i>			Y			
	Both	16	<i>in all dormitories?</i>			Y			
	Both	17	<i>in gym?</i>			Y			
	Both	18	<i>in library?</i>			Y			
	Both	19	<i>audited and monitored?</i>			Y			
	Both	20	In-person or personal system notification when an inmate misses a page?			Y			
	Both	21	Has any inmate missed announcements/alarms/ info only because of disability?			NA			
	Both	22	<i>Were corrective steps taken to solve the problem in the future?</i>			Y			
	Both	23	Sufficient to notify inmates in emergencies?			Y			
	Both	24	Plan to evacuate deaf or HOH inmates in emergency?			Y			
	Both	25	<i>Does the plan account for how effective communication will be provided?</i>			Y			
	Both	L	Telecommunications						
	Deaf		Videophones:			NA			
	Deaf	1	<i>Installed?</i>			Y			
	Deaf	3	<i>Number of days out of service? (Specify)</i>			NA			
		4	<i>Describe any technical difficulties, and efforts to solve them.</i>			NA			

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	Deaf	5	When out of service, VRS used instead? Or describe other alternative offered		Sorenson and VRI may substitute for one another.	Y			
		6	Describe how inmates are informed of alternatives, when videophone is out of service.		Describe:	NA			
	Deaf	7	Same times of access as non-deaf inmates?			Y			
	Deaf	8	Appropriate location?			Y			
	Deaf	9	Escort routinely provided (incl. after hours, weekends, emergency) if necessary?			Y			
		11	Available same hours as ordinary phones?			Y			
	Deaf	12	No more permission needed than that for hearing inmates using ordinary phones?			Y			
	Deaf	13	Advance request unnecessary?			Y			
	Deaf	14	Free?			Y			
	Deaf	15	Disciplinary oversight no more intense than regular phone calls?			Y			
		16	Has any inmate requested access to the videophones and been denied?			NA			
		17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.		No instances requiring denial have occurred.	Y			
	Both		TTY:			NA			
	Both	18	Installed?			Y			
	Both	19	Protocol for how to access TTY known to inmates and staff?			Y			
		20	Easy-to-understand, institution specific instructions made available WITH TTY?			Y			
	Both	21	Function -- days out of service? (Specify)			NA			
	Both	22	Access -- appropriate hours, days?			Y			
	Both	23	location substantially as accessible as conventional telephones for non-deaf inmates?			Y			
	Both	24	hard of hearing inmates allowed to access?			Y			
	Both	25	Permission needed?			Y			
	Both	26	Has any request to use the TTY been denied? (Describe)			NA			
	Both	28	Money charged appropriate? (Describe)						
	Deaf		VRS via laptop			NA			
	Deaf	36	Available?		VRI is available				
	Deaf	37	Known to relevant staff? (In RHU)			Y			
	Deaf	38	Used when appropriate?			Y			
	Both		Phones			NA			
	Both	39	Amplification in every group of phones?			Y			
	Both	40	Portable amplifiers available to inmates who need them?			Y			
	Both		CapTel			NA			
	Both	41	If so, installed and working?			NA			
	Both	42	Appropriate for any particular inmate?		List names	NA			

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		43	<i>Request by any inmate denied?</i>		List names	NA			
	Both		TV/Movies			NA			
	Both	44	<i>Is captioning available?</i>			Y			
	Both	45	<i>Is captioning used?</i>			Y			
	Both	46	<i>Is the captioning checked regularly?</i>			Y			
	Both	47	<i>Are the checks of the captioning logged?</i>			Y			
	Both	48	<i>Recreational movies: Captioning turned on regularly (Describe)</i>		Daily	Y			
	Both	52	All technology/ equipment in good working order? (Describe problems)			Y			
	Both	53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?		TV and Movies are not available to any inmate in RHU at KSP.	Y			
	Both	54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?			Y			
	Both	M	Miscellaneous Devices						
	Both	1	Devices available? (Describe)		Describe in detail	NA			
	Both	2	<i>devices in commissary list?</i>			Y			
	Both	3	<i>possibility to request other devices from ADA coordinator?</i>			Y			
	Both	4	<i>facilitation of purchase?</i>			Y			
	Both	5	Purchase of any non-medically necessary device denied? (Describe)			NA			
	Both	6	<i>determined on case-by-case basis?</i>		No instances of denial have occurred				
	Both	7	<i>because security threat?</i>		No instances of denial have occurred				
	Both	8	<i>monitor notified?</i>		No instances of denial have occurred				
	Both	9	<i>reasoning explained?</i>		No instances of denial have occurred				
	Both		ADA coordinator maintains records			NA			
	Both	10	<i>of requests?</i>			Y			
	Both	11	<i>of denials?</i>		None	Y			
	Both	N	Disciplinary						
	Both	O	Grievances						
	Both	P	Training						
	Both		Types available			NA			
	Both	1	<i>CBT? (Using approved training?)</i>			Y			
	Both	2	<i>Who received? (Describe)</i>			NA			
	Both	3	<i>All appropriate staff?</i>			Y			
	Both	4	<i>Live training? (Information only)</i>		Describe:	NA			
	Both	5	<i>Who received? (Describe)</i>		Describe:	NA			
	Both	6	<i>All appropriate staff?</i>			Y			

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE

Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?
		5-2A-8	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-D-09	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		4-2R-17	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-C-7	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-2A-5	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		4-113	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		4-422	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		7-C-1	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		4-126	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-1E-17	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-4A-11	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		11L-20	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		4-222	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-D-12	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	N
		5-G-14	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-3C-15	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-J-2	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-J-9	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-1E-11	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		4-207	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-4D-1	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-A-9	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-I-15	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-G-13	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		4-328	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	N
		5-1B-13	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		4-112	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-4A-12	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-4A-05	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	N
		5-4C-01	Y	N	N	Y	Y	Y	Y	GRANTED	N	N	N	N	Y
		4-213	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		7-D-7	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-3A-15	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-G-5	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-J-4	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		7-D-8	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		11L-5	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	N
		5-3B16	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		4-108	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-4D15	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	N
		DSQ-15	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		4-325	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-4E-18	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y

		Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?
		13R-8	Y	N	N	Y	Y	Y	Y	N	N	GRANTED	N	N	Y
		6-H-2	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		4-206	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		OSQ-13	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-4A-9	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		11R-14	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		6-G-3	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y
		5-4D-5	Y	N	N	Y	Y	Y	Y	N	N	N	N	N	Y

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	0					
Phone amplifiers (not volume control: portable amplifiers)	10	3CH, 7CH, Transition Walk (5-4E), Yard Office, ADA Office	8/16/2019 & 1/17/2020	Reizen Portable Telephone Amplifier	Upon request	In working order
Captioned Telephone (CapTel)	2	Special Security Unit & General Population (pending installation)	8/30/2016 & 8/16/2019	CapTel 840	Upon request	In working order
Other amplifiers, amplification systems, or the like?						
Bed shakers	3	1 in 5-4C-01 and 2 as backup	5/24/2016 & 1/15/2019	VIB-PJ / FA4-SS / SK2-SS	Installed based upon need	In working order
Vibrating watches						
Vibrating alarm clocks						
Pagers	1	Yard Office			Pick up upon let-out	In working order
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.						
Earphones for parole hearings	1	Reentry Office			Upon request	In working order
Earphones for orientation videos	2	Legal Office			Upon request	In working order
Sorenson	1	Legal Office			Upon request	In working order
Wireless Microphone and receivers	2 microphones, 10 receivers	ADA Office	1/21/2020	Reteless Tour Guide Wireless Microphone	As needed in Program classes and Chapel programs	In working order

Kentucky State Reformatory

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		A	ADA coordinator						
	Both	1	Who is the designated ADA coordinator?		Deputy Warden Jessica Durrett, Unit Administrator Brittany Puckett, Assistant Unit Administrator Jordan Wright, and Assistant Unit Administrator Craig Lish	X			
	Both	2	Has there been a time (since last audit) when there was no ADA coordinator appointed?			NA			
	Both	3	Is correct ADA coordinator on KyDOC website?			X			
	Both	7	Is the information prominently posted in any housing unit where deaf/HOH inmates are held?			X			
	Both	8	Did the ADA coordinator receive training?			X			
	Both	9	Describe training		ADA Building Blocks, CBTs, Annual In-Service, ADA in Jails & Prisons Webinar, ADA Coordinator CREATE Compliance Training (powerpoint), Deaf/HOH Training: Settlement Monitor's Recommended Revision (powerpoint), Federal Court Deaf/HOH Settlement Agreement (powerpoint), Tips for Communicating with Inmates are are HOH (word document), Communicating with Deaf/HOH Offenders (powerpoint)	X			
	Both	15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?			X			
	Both	16	Are additional inmates added to the coordinator's tracking list?			X			
	Both	B	Reporting obligations						
	Both	2	Does the ADA coordinator maintain a list of deaf and HOH inmates?			X			
	Both	3	Is the list complete?			X			
	Both	C	Intake/Orientation - Corrections						
	HOH	1	Hard of hearing inmates						
	HOH	2	Adequate process for knowing if someone HOH is arriving?			X			
	HOH	3	Describe (The ADA Coordinator should receive automatic notifications.)		New Intake Inmates: Medical notifies ADA Coordinator. Inmates Transferring from another facility: Emailed notification by KOMS automatic alert.	X			
	HOH	4	Effective communications planned/provided? (Describe)		ADA precaution in KOMS notifies staff that offender is Deaf/HOH. ADA Coordinators meet with inmate to determine what is needed for effective communication.	X			
	Deaf		Deaf inmates						
	Deaf	5	Adequate process for knowing if someone deaf is arriving?			X			
	Deaf	6	Describe		New Intake Inmates: Medical notifies ADA Coordinator. Inmates Transferring from another facility: Emailed notification by KOMS automatic alert.	X			
	Deaf	7	Effective communications planning?			X			
	Deaf	8	Effective communication provided?			X			

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	Deaf	9	<i>Describe</i>		A VRI Laptop is available and we have a contract with a Certified Interpreter if needed. TTY and Videophone are available upon ADA Assessment.	X			
	Deaf	10	Use of VRI interpreter when needed?			X			
	Deaf	11	Use of in-person interpreter when needed?			X			
	Both		Orientation videos						
	Both	12	<i>Captioned?</i>			X			
	Both	13	<i>Shown in a quiet space?</i>			X			
	Both	14	<i>Amplification if needed?</i>			X			
	Both	15	<i>Accommodation for deaf/HOH inmates who are not literate? (Describe)</i>		A VRI Laptop is available and we have a contract with a Certified Interpreter if needed. TTY and Videophone are also available.	X			
	Both	D	Medical care: intake, care more generally, audiology services						
	Both		Notice to medical staff:						
	Both		Other methods of access:						
	Both	24	<i>Do annual/routine physicals include hearing screening?</i>			X			
	Both	27	If screening indicated problem (1+ "yes" answers), is there further assessment?			X			
	Both	29	<i>Is further assessment timely (within several days)?</i>		Further assessment is completed within 5 days.	X			
	Both		After assessment, does medical:						
	Both	31	<i>Note deaf or HOH status in ECW as alert?</i>			X			
	Both	33	<i>Notify ADA coordinator?</i>			X			
	Both	34	<i>Is notification prompt?</i>			X			
	HOH		Audiology services/processes (See also Audiology Checklist)						
	HOH	35	<i>Audiology services offered when needed?</i>			X			
	HOH	36	<i>Timely? (60 days if no obstacles)</i>			X			
	HOH	37	<i>Amplifier offered while waiting for hearing aid?</i>			X			
	HOH	38	<i>Adequate addressing of obstacles to services</i>			X			
	HOH	39	<i>Hearing aid provided when medically appropriate?</i>			X			
			Summary						
	HOH		Hearing aid batteries						
	HOH	48	<i>Available for free?</i>			X			
	HOH	49	<i>In sufficient numbers?</i>		Must turn in a battery to receive a new one	X			
	HOH	50	<i>7 days/week?</i>			X			
	HOH	51	<i>regardless of housing?</i>			X			
	Both	E	Information provided inmates						
		18	Settlement summary, settlement, and brochure available in law library? (Need to check)			X			
	Both	F	Notice re. deaf/HOH inmates						
	Both	3	Notice posted outside housing units?			X			
	Both	4	<i>Include picture of ID card and other official indicator?</i>			X			
	Both	5	Cell/bed cards						
	Both	6	<i>Staff aware of corresponding need to alert?</i>			X			
	Both	8	<i>Each inmate has one if not waived?</i>			X			
	Both	9	<i>Provided timely?</i>			X			
	Both	10	<i>Replacements provided when needed?</i>			X			

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	Both		KOMS alert?						
	Both	11	Staff aware of use of KOMS			X			
	Both	13	Present for each deaf/HOH inmate? (Need to check)			X			
	Both	15	Updated timely			X			
	Both		Individual ID cards						
	Both	16	Staff aware of meaning?			X			
	Both	18	Provided to all deaf/HOH if not waived?			X			
	Both	19	Provided timely?			X			
	Both	20	Can the inmate carry the ID at all times?			X			
	Both	21	Prompt replacements provided?			X			
	Both	G	Auxiliary Aids & Services Assessment						
	Both		Identification to ADA Coordinator						
	Both	1	Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?			X			
	Both	2	Does the ADA coordinator receive timely notification of other deaf/hoh inmates?			X			
	Both	3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?			X			
	Both	4	At this meeting, are each inmate's available methods of communication expressly ascertained and documented?			X			
	Both	5	At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?			X			
	Both	6	Are the auxiliary aids/services request forms explained?			X			
	Both	7	Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)		Oral/Written unless otherwise requested by the inmate	X			
	Both		Other assessments						
	Both	8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?		All deaf/HOH inmates, whether intake or transfer in from another facility, have an assessment with an ADA Coordinator	X			
	Both	H	Particular Auxiliary Aids & Services Provided						
	Both	1	On-person ID cards			X			
	Both	2	Cell cards			X			
	Both	3	Bed shaker			X			
	Both	4	In-person alerts			X			
	Both	5	Pager			X			
	HOH	6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)			X			
	HOH	7	Amplifier for phone			X			
	Both	8	Consideration of specific housing assignment to minimize communication difficulties?			X			
	Both	9	Other amplification			NA			
	Both	10	Other (describe)		Describe:	NA			
	Both		General issues						
	Both	19	All auxiliary aids/services maintained?		Auxiliary Aids maintained in Medical, Assessment Center, and Re-Entry	X			
	Both	20	Have any been out of comission?			NA			
	Both	21	Describe -- which and for how long?			NA			

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	Both	22	Inmates moving housing or transferred: not separated from hearing aid?			X			
	Both	23	If (s)he has been, is replacement provided?			NA			
	Both	24	Promptly?			NA			
	Both	25	Has there been a direct threat determination?		Have not refused a job due to safety or security issue for a deaf/HOH inmate	NA			
	Both	26	Describe			NA			
		27	Appropriately individuated (must consider specific degree of impairment and specific dangers posed)			NA			
	Both	28	Appropriately reported to monitor?			NA			
	Both	I	Interpretation in general						
	Deaf		Qualified interpretation services available:						
	Deaf	1	Is the process for using VRI/in-person interpretation communicated to inmates?			X			
	Deaf	2	covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			X			
	Deaf	3	Does the request form clearly encompass religious and other volunteer-provided programming?			X			
	Deaf	4	Effective process for choosing qualified interpretation method?			X			
	Deaf	5	primary consideration given inmates' preferences?			X			
	Deaf		Standing arrangement with providers?						
	Deaf	6	In-person?		Contract	X			
	Deaf	7	VRI?			X			
	Deaf		Is VRI availability:						
	Deaf	8	flexible (regarding requests and usage)?		Available 24/7. Requested through ADA Coordinator or through Captain's Office	X			
	Deaf	9	after hours when needed (not allowing for 48 hours of notice)?			X			
	Deaf	10	on weekends when needed (not allowing for 48 hours of notice)?			X			
	Deaf	11	during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?			X			
	Deaf	12	Appropriate preparations made for use in RHU? Describe			X			
	Deaf		VRI laptop functional?						
	Deaf	13	In general			X			
	Deaf	14	Always checked for sufficient battery power?			X			
	Deaf	15	Routine software updates?			X			
	Deaf		VRI laptop has necessary items with it?						
	Deaf	16	Splitter?			X			
	Deaf	17	Instructions?			X			
	Deaf	18	Long power cord?			X			
	Deaf	19	Usable as VRS?			X			
	Deaf	20	VRI effectiveness tracked?			X			
	Deaf	21	How?		Inmate's information/use of VRI is logged when machine is used	x			
	Deaf	22	Information used to determine when in-person interpretation should be first recourse?			X			

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	Deaf		Is in-person interpretation available:						
	Deaf	23	<i>When VRI insufficient in programming, medical</i>		Yes, available through a contract	X			
	Deaf	24	<i>Parole?</i>		Yes, available through a contract	X			
		25	<i>Describe each time in-person interpretation has been offered</i>			NA			
		26	<i>Describe each time in-person interpretation has been denied.</i>			NA			
	Deaf	27	<i>Parole board notified of need for interpretation at least 7 days before?</i>			NA			
	Deaf	28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)		This facility does not use inmates to interpret for deaf/HOH inmates	NA			
	Deaf	29	<i>Describe</i>			NA			
	Deaf	30	<i>in an emergency? (in which time was of the essence and VRI was unavailable)</i>			NA			
	Deaf	31	Communication with inmates uses inmate's preferred method?			X			
	Deaf	32	<i>Written communication is limited to only simple matters.</i>			X			
	Deaf	33	<i>Written communication is not needed when inmate has low literacy</i>			X			
	Deaf		Qualified interpretation services available:						
	Deaf	34	<i>Does the request form clearly encompass religious and other volunteer-provided programming?</i>			X			
	Deaf	35	<i>for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)</i>			X			
	Deaf	36	Is the process for using VRI communicated to inmates?			X			
	Deaf	J	Hand Restraints						
	Deaf	1	<i>Hand restraints ever used on inmate who signs?</i>		Used on initial transport	X			
	Deaf	2	<i>Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?</i>			X			
	Deaf	3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)			X			
	Deaf	4	<i>Necessary equipment purchased and installed?</i>			X			
	Deaf	5	<i>Staff aware of the issue</i>			X			
	Deaf		Off-site medical care:						
	Deaf	6	<i>two-point hand restraint system used?</i>			X			
	Deaf	7	<i>restraints removed when necessary for medical communication?</i>			X			
	Both	K	Non-auditory Alerts						
	Both	1	Does the prison have non-auditory alerts? (Describe)		Describe: Bed Shaker	X			
	Both	2	<i>provided to all inmates who need it?</i>			X			
	Both	3	<i>can and does it give alerts in real time?</i>			X			
	Both	4	<i>sufficient to signal fire alarm?</i>			X			
	Both	5	<i>sufficient to signal count alert?</i>			X			
	Both	6	<i>programmed to signal different alerts?</i>			X			
	Both	7	<i>used to notify of prison-wide events?</i>			X			
	Both	8	<i>used to notify deaf or HOH inmates of events specific to them?</i>			X			
	Both	9	<i>Have any requests for medically necessary non-auditory alerts been denied?</i>			NA			

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	Both	10	Non-auditory alerts monitored to ensure they are working?			X			
	Both	11	How often?		Describe: Monthly	X			
	Both	12	monitored/recorded formally?			X			
	Both	13	Announcement boards						
	Both	14	used to notify of schedule changes?			X			
	Both	15	used consistently?			X			
	Both	16	in all dormitories?			X			
	Both	17	in gym?			X			
	Both	18	in library?			X			
	Both	19	audited and monitored?			X			
	Both	20	In-person or personal system notification when an inmate misses a page?			X			
	Both	21	Has any inmate missed announcements/alarms/ info only because of disability?			NA			
	Both	22	Were corrective steps taken to solve the problem in the future?			NA			
	Both	23	Sufficient to notify inmates in emergencies?			X			
	Both	24	Plan to evacuate deaf or HOH inmates in emergency?			X			
	Both	25	Does the plan account for how effective communication will be provided?			X			
	Both	L	Telecommunications						
	Deaf		Videophones:						
	Deaf	1	Installed?		1 Videophone Installed	X			
	Deaf	3	Number of days out of service? (Specify)		No reports of being out of service since 8/2019	NA			
		4	Describe any technical difficulties, and efforts to solve them.		No technical difficulties	NA			
	Deaf	5	When out of service, VRS used instead? Or describe other alternative offered		VRI Laptop is available if Videophone is out of service	X			
		6	Describe how inmates are informed of alternatives, when videophone is out of service.		Describe: Information is posted by Videophone and ADA Coordinator communicates with ADA Inmates	X			
	Deaf	7	Same times of access as non-deaf inmates?			X			
	Deaf	8	Appropriate location?		Outside unit door	X			
	Deaf	9	Escort routinely provided (incl. after hours, weekends, emergency) if necessary?		No escort required	NA			
		11	Available same hours as ordinary phones?			X			
	Deaf	12	No more permission needed than that for hearing inmates using ordinary phones?		List of approved inmates available for staff/KOMS precaution also available. Must have approval from ADA Coordinator.	X			
	Deaf	13	Advance request unnecessary?		No necessary	X			
	Deaf	14	Free?			X			
	Deaf	15	Disciplinary oversight no more intense than regular phone calls?			X			
		16	Has any inmate requested access to the videophones and been denied?		Yes, Inmate [REDACTED]	X			

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		17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.		Received numerous reports from Purple Communications, Inc of videophone being used by person who did not use sign language for communication. Video footage was watched and it was determined to be Inmate [REDACTED] Denied usage of Videophone due to sign language not being primary mode of communication, but authorized use of ADA phone outside unit on 10/18/2019.	X			
	Both		TTY:						
	Both	18	Installed?		1 available	X			
	Both	19	Protocol for how to access TTY known to inmates and staff?		Addressed in ADA Handbook. Also available through communication with ADA Coordinator	X			
		20	Easy-to-understand, institution specific instructions made available WITH TTY?			X			
	Both	21	Function -- days out of service? (Specify)		Not out of service	NA			
	Both	22	Access -- appropriate hours, days?		Available 7 days per week/12 hours per day	X			
	Both	23	location substantially as accessible as conventional telephones for non-deaf inmates?		Located in Captain's Office, but moved to Unit 1 Control Center where ADA phone is located when needed.	X			
	Both	24	hard of hearing inmates allowed to access?			X			
	Both	25	Permission needed?		Must have approval from ADA Coordinator	X			
	Both	26	Has any request to use the TTY been denied? (Describe)		Has not been denied	N/A			
	Both	28	Money charged appropriate? (Describe)		Has not been used	N/A			
	Deaf		VRS via laptop						
	Deaf	36	Available?			X			
	Deaf	37	Known to relevant staff? (In RHU)		There is not a RHU in this institution	NA			
	Deaf	38	Used when appropriate?			X			
	Both		Phones						
	Both	39	Amplification in every group of phones?			X			
	Both	40	Portable amplifiers available to inmates who need them?			X			
	Both		CapTel			NA			
	Both	41	If so, installed and working?			NA			
	Both	42	Appropriate for any particular inmate?		List names	NA			
		43	Request by any inmate denied?		List names	NA			
	Both		TV/Movies			NA			
	Both	44	Is captioning available?			X			
	Both	45	Is captioning used?			X			
	Both	46	Is the captioning checked regularly?		Checked weekly in all units	X			
	Both	47	Are the checks of the captioning logged?			X			
	Both	48	Recreational movies: Captioning turned on regularly (Describe)		Closed captioning must be turned on the institutional channel by recreation as well as individual TVs in the units	X			
	Both	52	All technology/ equipment in good working order? (Describe problems)			X			
	Both	53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?		Institution does not have segregated housing	NA			

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	Both	54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?			X			
	Both	M	Miscellaneous Devices						
	Both	1	Devices available? (Describe)		Describe in detail: Sound Amplifiers available through medical. Phone Amplifiers and Bed Shakers available through ADA Coordinator	X			
	Both	2	<i>devices in commissary list?</i>		No devices available through commissary	N A			
	Both	3	<i>possibility to request other devices from ADA coordinator?</i>		Devices available upon request	X			
	Both	4	<i>facilitation of purchase?</i>			NA			
	Both	5	Purchase of any non-medically necessary device denied? (Describe)		Non requested	NA			
	Both	6	<i>determined on case-by-case basis?</i>			NA			
	Both	7	<i>because security threat?</i>			NA			
	Both	8	<i>monitor notified?</i>			NA			
	Both	9	<i>reasoning explained?</i>			NA			
	Both		ADA coordinator maintains records						
	Both	10	<i>of requests?</i>			X			
	Both	11	<i>of denials?</i>			X			
	Both	N	Disciplinary						
	Both	O	Grievances						
	Both	P	Training						
	Both		Types available						
	Both	1	<i>CBT? (Using approved training?)</i>			X			
	Both	2	<i>Who received? (Describe)</i>		All staff receive annual training	X			
	Both	3	<i>All appropriate staff?</i>			X			
	Both	4	<i>Live training? (Information only)</i>		Describe: Provided by Institutional Training Coordinator	X			
	Both	5	<i>Who received? (Describe)</i>		Describe: All staff receive annual training	X			
	Both	6	<i>All appropriate staff?</i>			X			

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE												
Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)
		AC A 09	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC A 07	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC A 26	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC A 36	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC A 40	Y	N	Y	Y	Y	Y	NR	NR	NR	NR
		AC B 01	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC B 14	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC B 15	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC B 25	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC B 44	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC B 46	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC C 04	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC C 22	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC D 20	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC D 50	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC G 02	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC G 04	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC G 07	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC G 20	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC H 13	Y	N	Y	Y	Y	Y	NR	NR	NR	NR
		AC H 28	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC H 44	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC I 03	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC I 10	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC J 12L	Y	N	Y	Y	Y	Y	NR	NR	NR	NR
		AC J 15L	Y	N	N	Waived	Waived	Y	NR	NR	NR	NR
		AC K 19	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC K 21U	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC L 23L	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC M 01L	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC M 06U	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC M 06L	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		AC M 21U	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC B4 04	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC B4 23	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC B5 17	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC B5 23	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC B8 14	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC N 08	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC N 25	Y	N	N	Y	Y	Y	NR	NR	NR	NR

USE THIS SHEET FOR ENSURING THAT E					
Name	ID	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?	Outcome?	Audit item issues/concerns
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid issued	none
		NR	N	sound amplifier issued	none
		NR	N	sound amplifier issued	none
		NR	N	Hearing Aid Ordered	none
		NR	N	Hearing Aid Ordered	none
		NR	N	Hearing Aid Ordered	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid Ordered	none
		NR	N	sound amplifier issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid Ordered	none
		NR	N	Hearing Aid Ordered	none
		NR	N	Hearing Aid Ordered	none
		NR	N	Hearing Aid issued	none
		NR	N	sound amplifier issued	none
		NR	N	Hearing aid issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing aid issued	none
		NR	N	Hearing Aid Ordered	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid Ordered	none
		NR	N	Hearing Aid Ordered	none
		NR	N	Hearing Aid Ordered	none
		NR	N	Hearing Aid Ordered	none
		NR	N	waived hearing aids	none
		NR	N	Hearing aid issued	none
		NR	N	sound amplifier issued	none
		NR	N	sound amplifier issued	none
		NR	N	sound amplifier issued	none
		NR	N	Hearing Aid Issued	none
		NR	N	Hearing aid issued	none
		NR	N	Hearing Aid Ordered	none
		NR	N	Hearing Aid Issued	none
		NR	N	Has Hearing aid	
		NR	N	Hearing Aid Ordered	none
		NR	N	Has Hearing aid	none
		NR	N	Refused Hearing Aid	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid issued	none

Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)
		RC O 19	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC O 24U	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC P 09U	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC P 24	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC P-07	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC P-13U	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC P-3 U	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC Q 02U	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC Q 15	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC Q 20U	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC Q 22	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC Q-16U	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC R 09	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC R 29	Y	N	N	Y	Y	Y	NR	NR	NR	NR
		RC S 27	Y	N	N	Y	Waived	Y	NR	NR	NR	NR
		RC S 37	Y	N	N	Y	Waived	Y	NR	NR	NR	NR
		RC T 31	Y	N	N	Y	Waived	Y	NR	NR	NR	NR

Name	ID	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?	Outcome?	Audit item issues/concerns
		NR	N	sound amplifier issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing aid ordered	none
		NR	N	Hearing aid issued	none
		NR	N	Hearing aid issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Refused Hearing Aid	none
		NR	N	Hearing Aid Issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid issued	none
		NR	N	Hearing Aid Ordered	none

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	30	Medical	NA		Issued once verified as HOH	In working order
Phone amplifiers (not volume control: portable amplifiers)	3	AC Program Administrators Office	NA		Request through ADA Coordinator	In working order
Captioned Telephone (CapTel)	NA					
Other amplifiers, amplification systems, or the like?	NA					
Bed shakers	2	AC Program Administrators Office	NA		Request through ADA Coordinator	In working order
Vibrating watches	NA					
Vibrating alarm clocks	NA					
Pagers	NA					
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.	NA					
Earphones for parole hearings	1	Re-Entry	NA		Request through Re-Entry Coordinator	In working order
Earphones for orientation videos	2	AC Program Administrators Office	NA		Request through ADA Coordinator	In working order

Lee Adjustment Center

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
		A	ADA coordinator						
	Both	1	Who is the designated ADA coordinator?		Mitchell Brandenburg	C			
	Both	2	Has there been a time (since last audit) when there was no ADA coordinator appointed?		No	C			
	Both	3	Is correct ADA coordinator on KyDOC website?		Yes	C			
	Both	7	Is the information prominently posted in any housing unit where deaf/HOH inmates are held?		Yes	C			
	Both	8	Did the ADA coordinator receive training?		Yes	C			
	Both	9	Describe training		Review of materials provided by the Settlement Monitor in September 2019.	NA			
	Both	15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?		Yes	C			
	Both	16	Are additional inmates added to the coordinator's tracking list?		KOMS generated reports are received weekly and are checked against the ADA Coordinator's list of HOH inmates on a random basis with any inconsistencies being promptly investigated and addressed. Medical staff notifies the ADA Coordinator when a new HOH inmate is identified and the ADA Coordinator adds this information to KOMS to generate an ADA Alert. The ADA alert adds the new HOH inmate to the weekly KOMS generated lists of inmates with ADA precautions.	C			
	Both	B	Reporting obligations						
	Both	2	Does the ADA coordinator maintain a list of deaf and HOH inmates?		Yes	C			
	Both	3	Is the list complete?		Yes, this list is updated continuous as inmates come in; are transferred or released; and as new HOH inmates are identified.				
	Both	C	Intake/Orientation - Corrections						
	HOH	1	Hard of hearing inmates			NA			
	HOH	2	Adequate process for knowing if someone HOH is arriving?			C			

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
	HOH	3	<i>Describe (The ADA Coordinator should receive automatic notifications.)</i>		To date, the ADA Coordinator has received only a few KOMS generated notifications of an incoming HOH inmate. This has been communicated to the KDOC and they have worked on getting it corrected, but as of now the matter has not been resolved. The last information received from the KDOC was that the email address to which the notifications was incorrect. I believe this was corrected but I haven't not receive any notifications as of now. There is a process in place however to identify incoming HOH inmates which is done by the ADA Coordinator personally checking KOMS for ADA HOH Alerts on each incoming inmate to the facility. If an inmate does not have an ADA flag, but does have a red triangle alert flag, the precautions under the red flag are checked as well to ensure the inmate does not have an active HOH alert under that flag that is not showing under the ADA Flag. There was one incident of this nature discovered during this reporting period () which was corrected upon the inmate's arrival to LAC. The names of any incoming HOH inmates, along with any other pertinent HOH information noted in KOMS, is emailed to Medical staff once all checks for the	NA			
	HOH	4	<i>Effective communications planned/provided? (Describe)</i>			C			As of 2/18/20, there have been no incoming inmates for which special communications were
	Deaf		Deaf inmates			NA			
	Deaf	5	<i>Adequate process for knowing if someone deaf is arriving?</i>		Yes	C			As of 2/18/20, no inmate who is deaf has been received at LAC.
	Deaf	6	<i>Describe</i>		The process described in line #42 above should identify incoming inmates that are deaf providing the information in KOMS is accurate and up-to-date.	NA			

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Deaf	7	Effective communications planning?		In the event that a deaf inmate is scheduled to arrive at LAC, provisions will be made to ensure effective communication methods have been established and in place upon the inmates arrival. This may include use of written communications, sign language interrupters and/or other method(s) for communication that will be determined based on each individual deaf inmates abilities and limitations.	C			As of 2/18/20, no inmate who is deaf has been received at LAC.
	Deaf	8	Effective communication provided?		See line #47 above.	C			As of 2/18/20, no inmate who is deaf has been received at LAC.
	Deaf	9	Describe		See line #47 above.	NA			
	Deaf	10	Use of VRI interpreter when needed?	As of 2/20/20 the VRI is not connecting to the internet from the port installed for this purpose. In conjunction with Prases and Securus, the facility continues to work daily to get this matter resolved.				NC	
	Deaf	11	Use of in-person interpreter when needed?		Sign Language of Kentucky will be utilized to provide in-person interpretation as needed.	C			As of 2/18/20, no inmate who is deaf has been received at LAC.
	Both		Orientation videos			NA			
	Both	12	Captioned?			C			
	Both	13	Shown in a quiet space?			C			
	Both	14	Amplification if needed?			C			
	Both	15	Accommodation for deaf/HOH inmates who are not literate? (Describe)		One-on-one assistance can be provided as needed.	C			
	Both	D	Medical care: intake, care more generally, audiology services						
No	Both		Effective Communication during general medical intake, and during medical care more generally:			NA			
No	Both	1	Is there effective communications planning?						
No	Both	2	Does medical staff ask inmates who have difficulty hearing if interpretation is needed?						
No	Both	3	Are pocket amplifiers on hand at medical office?						
No	Both	4	Are staff aware of, and use, effective communications techniques?						
	Both		Notice to medical staff:			NA			
No	Both	5	Do medical staff know deaf or HOH status? How?						
No	Both	6	Medical file identifies individuals as deaf/HOH on cover and within the file?						
No	Deaf	7	Off-site medical: Provision of appropriate accommodations.			NA			
No	Deaf	8	Knowledgeable about obligation to alert off-site providers of need for interpretation?						
No	Deaf	9	Procedure in place to ensure notification?						
No	Deaf	10	Has there ever been a notification to provider?			NA			

Include Feb. 2020 No	Deaf/H OH or both? Deaf	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
No	Deaf	11	Adequate notice?						
No	Deaf	12	Outside providers offering effective communication to inmates who sign?						
No	Deaf	13	How?		Describe:	NA			
No	Both		Hearing screening/medical intake:			NA			
No	Both	14	Performed for all new inmates?						
No	Both	15	Within first 3 days at institution?						
No	Both	16	Approved screening form? (need to review)						
No	Both	17	Asks about functionality of current hearing aid?						
No	Both	18	Hearing questions come at start of medical intake?						
No	Both	19	How? Do inmates fill out the form or is it administered by staff?			NA			
No	Both	20	Which staff is responsible? (best practice is medical)			NA			
No	Both	21	Conducted with awareness of possible low literacy?						
No	Both	22	Accommodations for low literacy? Describe.		Describe:				
No	Both	23	Medical history includes hearing questions?						
	Both		Other methods of access:			NA			
	Both	24	Do annual/routine physicals include hearing screening?		Yes	C			
No	Both	25	Staff/ADA Coordinator can refer for screening?						
No	Both	26	Inmate can obtain screening on request?						
	Both	27	If screening indicated problem (1+ "yes" answers), is there further assessment?		Yes, patients are scheduled for an Audicus test.	C			
No	Both	28	Adequate determination of need for designation/ audiology services? How?						
	Both	29	Is further assessment timely (within several days)?		Yes, within seven days.	C			
	Both		After assessment, does medical:			NA			
	Both	31	Note deaf or HOH status in ECW as alert?		Yes	C			
	Both	33	Notify ADA coordinator?		Yes	C			
	Both	34	Is notification prompt?		Yes	C			
	HOH		Audiology services/processes (See also Audiology Checklist)			NA			
	HOH	35	Audiology services offered when needed?		Yes	C			
	HOH	36	Timely? (60 days if no obstacles)		Yes	C			
	HOH	37	Amplifier offered while waiting for hearing aid?		Yes	C			
	HOH	38	Adequate addressing of obstacles to services		Yes	C			
	HOH	39	Hearing aid provided when medically appropriate?		Yes	C			
			Summary						
	HOH		Hearing aid batteries		Hearing aid batteries are kept in the medical unit pharmacy and are available to HOH inmates with hearing aids seven days a week.	NA			
	HOH	48	Available for free?		Yes	C			
	HOH	49	In sufficient numbers?		Yes	C			
	HOH	50	7 days/week?		Yes	C			
	HOH	51	regardless of housing?		Yes	C			

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	E	Information provided inmates						
		18	Settlement summary, settlement, and brochure available in law library? (Need to check)			C			
	Both	F	Notice re. deaf/HOH inmates						
	Both	3	Notice posted outside housing units?	Signs to be erected outside each housing unit arrived 2/18/20 and were provided to the Maintenance Supervisor to coordinate installation.				NC	Not installed yet as of 2
	Both	4	Include picture of ID card and other official indicator?		Photo of sign will be sent as separately in conjunction with other requested	C			
	Both	5	Cell/bed cards			NA			
	Both	6	Staff aware of corresponding need to alert?			C			
	Both	8	Each inmate has one if not waived?		Of the active HOH inmates on 2/18/20, LAC has waivers from three inmates for the housing sign. [REDACTED]	C			
	Both	9	Provided timely?		Yes	C			
	Both	10	Replacements provided when needed?		Initial housing sign is provided in person when the auxiliary aid/services assessment is conducted. Replacements are provided in-person or sent by mail usually on the same date request is received. One inmate [REDACTED] has been provided two replacement housing signs as of 2/18/20 in addition to his original issue.	C			
	Both		KOMS alert?			NA			
	Both	11	Staff aware of use of KOMS		Yes	C			
	Both	13	Present for each deaf/HOH inmate? (Need to check)		Alerts were added for a number of inmates in July 2019 present at LAC and identified as HOH at that time. Since then, the ADA has been checking all new inmates for appropriate alerts and personally adding alerts as notified by Medical for new HOH diagnoses. Random checks of the ADA Coordinator's list against the KOMS generated list ensures that LAC remains continuously compliant in this area.	C			
	Both	15	Updated timely		Alerts are entered upon notification of new HOH diagnoses and corrections are made promptly whenever found necessary.	C			
	Both		Individual ID cards			NA			
	Both	16	Staff aware of meaning?		Yes	C			
	Both	18	Provided to all deaf/HOH if not waived?		Of the active HOH inmates on 2/18/20, LAC has a waiver from one inmate for the HOH identification card [REDACTED]. All other active HOH has been	C			
	Both	19	Provided timely?		Initial card is provided in person when the auxiliary aid/services assessment is				

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	20	Can the inmate carry the ID at all times?		In RHU, the card remains outside the cell door along with the inmate's regular institutional ID card.	C			
	Both	21	Prompt replacements provided?		Replacements are provided in-person or sent by mail usually on the same date request is received.	C			
	Both	G	Auxiliary Aids & Services Assessment						
	Both		Identification to ADA Coordinator			NA			
	Both	1	Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?		The ADA Coordinator personally checks KOMS for ADA HOH Alerts on each incoming inmate to the facility. If an inmate does not have an ADA flag, but does have a red triangle alert flag, the precautions under the red flag are checked as well to ensure the inmate does not have an active HOH alert under that flag that is not showing under the ADA Flag. This process ensures that the ADA Coordinator is aware of any HOH scheduled to arrived based on the lists of incoming inmates that he is being provided by the records department.	C			
	Both	2	Does the ADA coordinator receive timely notification of other deaf/hoh inmates?		REPEAT QUESTION - See response on line #193 above.				
	Both	3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?		This is done either by the ADA Coordinator himself, or by the designated back-up ADA Coordinator Lynn Childers (Unit Manager) and Case Managers under her supervision.	C			
	Both	4	At this meeting, are each inmate's available methods of communication expressly ascertained and documented?			C			
	Both	5	At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?			C			
	Both	6	Are the auxiliary aids/services request forms explained?			C			
	Both	7	Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)			C			
	Both		Other assessments			NA			
	Both	8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?		Yes. Completion of assessments are being documented as Case Notes in KOMS for each HOH inmate.	C			
	Both	H	Particular Auxiliary Aids & Services Provided						
	Both	1	On-person ID cards			C			
	Both	2	Cell cards			C			
	Both	3	Bed shaker		These are not provided to inmates by the facility as of 2/18/20, but inmates are given the option of purchasing their own alarm clock w/bed shaker. One of these units has been purchased to date [REDACTED]. There are no deaf inmates at LAC.	C			

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	4	In-person alerts		Town Criers are available to HOH inmates as requested.	C			
	Both	5	Pager						N/A - Not offered at LAC as of 2/18/20.
	HOH	6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)		All phones have volume control allowing the inmate to adjust to his liking.	C			
	HOH	7	Amplifier for phone		Phone amplifiers were recently obtained but as of 2/18/20 have not been used.	C			
	Both	8	Consideration of specific housing assignment to minimize communication difficulties?			C			
	Both	9	Other amplification		An active listening system was recently purchased, but has not yet been utilized as of 2/18/20.	C			
	Both	10	Other (describe)		Describe:	NA			
	Both		General issues			NA			
	Both	19	All auxiliary aids/services maintained?				PC		
	Both	20	Have any been out of commission?		Yes	NA			
	Both	21	Describe -- which and for how long?	See notes on line #50.	The VRI laptop has not been operational as of 2/18/20.	NA			
	Both	22	Inmates moving housing or transferred: not separated from hearing aid?		ADA Coordinator has not received any information regarding a hear aid of an inmate being transferred from LAC not being sent with him during this reporting period. However, when doing the auxiliary aids/services on Inmate [REDACTED] on 2/12/20, the inmate advised that he had a hearing aid at RCC that did not come with him to LAC. Inmate went from RCC to RHU at LLCC and was then transferred to LAC. ADA Coordinator contacted both RCC and LLCC in an unsuccessful attempt to locate the hearing aid after which the Medical department at LAC was notified to start the process of getting a new hearing aid for this inmate.	C			
	Both	23	If (s)he has been, is replacement provided?		See line #227 above for details regarding an incoming inmate.	C			
	Both	24	Promptly?		Process of obtaining replacement began as soon as notification was received from RCC/LLCC that the inmate's hearing aid could	C			
	Both	25	Has there been a direct threat determination?		No	NA			
	Both	26	Describe			NA			
		27	Appropriately individuated (must consider specific degree of impairment and specific dangers posed)						No direct threat determinations have occurred during this reporting period.

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	Both	28	<i>Appropriately reported to monitor?</i>						No reporting of direct threat determinations occurred during this reporting period.
No	Both	32	<i>priority given to deaf inmates?</i>						
	Both	1	Interpretation in general						
	Deaf		Qualified interpretation services available:			NA			
	Deaf	1	<i>Is the process for using VRI/in-person interpretation communicated to inmates?</i>		No deaf inmates have been housed at LAC as of 2/18/20, however this will be done in the event a deaf inmate is received at LAC.				N/A as of 2/18/20
	Deaf	2	<i>covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)</i>		No deaf inmates have been housed at LAC as of 2/18/20, however this will be done in the event a deaf inmate is received at LAC.				N/A as of 2/18/20
	Deaf	3	<i>Does the request form clearly encompass religious and other volunteer-provided programming?</i>		No deaf inmates have been housed at LAC as of 2/18/20, however this will be done in the event a deaf inmate is received at LAC.				N/A as of 2/18/20
	Deaf	4	Effective process for choosing qualified interpretation method?		In the event a deaf inmate is received, the process for effective communication will be determined individually based on what is best for that inmate.	C			
	Deaf	5	<i>primary consideration given inmates' preferences?</i>		Will in the event of receipt of a deaf inmate.	C			
	Deaf		Standing arrangement with providers?			NA			
	Deaf	6	<i>In-person?</i>		Sign Language of Kentucky	C			
	Deaf	7	<i>VRI?</i>		Purple	C			
	Deaf		Is VRI availability:			NA			
	Deaf	8	<i>flexible (regarding requests and usage)?</i>		No request for VRI use received as of 2/18/20.	C			
	Deaf	9	<i>after hours when needed (not allowing for 48 hours of notice)?</i>		No request for VRI use received as of 2/18/20.	C			
	Deaf	10	<i>on weekends when needed (not allowing for 48 hours of notice)?</i>		No request for VRI use received as of 2/18/20.	C			
	Deaf	11	<i>during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?</i>		No request for VRI use received as of 2/18/20.	C			
		12	<i>Appropriate preparations made for use in RHU? Describe</i>		RHU inmates will be escorted to appropriate area for use when no general population inmates have access to the area.	C			
	Deaf		VRI laptop functional?		Describe:	NA			
	Deaf	13	<i>In general</i>	See notes on line #50.	The VRI laptop has not been operational as of 2/18/20.				
	Deaf	14	<i>Always checked for sufficient battery power?</i>			C			
	Deaf	15	<i>Routine software updates?</i>	See notes on line #50.	The VRI laptop has not been operational as of 2/18/20.				
	Deaf		VRI laptop has necessary items with it?		Describe:	NA			
	Deaf	16	<i>Splitter?</i>			C			
	Deaf	17	<i>Instructions?</i>			C			
	Deaf	18	<i>Long power cord?</i>			C			
	Deaf	19	<i>Usable as VRS?</i>			C			

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Deaf	20	VRI effectiveness tracked?		VRI has not been requested or used, nor have any deaf inmates been received at LAC as of				N/A as of 2/18/20
	Deaf	21	How?		VRI has not been requested or used, nor have any deaf inmates been received at LAC as of				N/A as of 2/18/20
	Deaf	22	Information used to determine when in-person interpretation should be first recourse?		VRI has not been requested or used, nor have any deaf inmates been received at LAC as of				N/A as of 2/18/20
	Deaf		Is in-person interpretation available:		VRI has not been requested or used, nor have any deaf inmates been received at LAC as of				N/A as of 2/18/20
	Deaf	23	When VRI insufficient in programming, medical		VRI has not been requested or used, nor have any deaf inmates been received at LAC as of				N/A as of 2/18/20
	Deaf	24	Parole?		VRI has not been requested or used, nor have any deaf inmates been received at LAC as of				N/A as of 2/18/20
		25	Describe each time in-person interpretation has been offered		VRI has not been requested or used, nor have any deaf inmates been received at LAC as of				N/A as of 2/18/20
		26	Describe each time in-person interpretation has been denied.		VRI has not been requested or used, nor have any deaf inmates been received at LAC as of				N/A as of 2/18/20
	Deaf	27	Parole board notified of need for interpretation at least 7 days before?		VRI has not been requested or used, nor have any deaf inmates been received at LAC as of				N/A as of 2/18/20
	Deaf	28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)		No inmate has provided interpretation at LAC as of 2/18/20.				No basis for evaluation.
	Deaf	29	Describe		N/A	NA			
	Deaf	30	in an emergency? (in which time was of the essence and VRI was unavailable)		No deaf inmates have been housed at LAC as of 2/18/20.				N/A as of 2/18/20
	Deaf	31	Communication with inmates uses inmate's preferred method?		Inmate preferred method of communication is used for HOH, but no deaf inmates have been housed at LAC as of 2/18/20.	C			
	Deaf	32	Written communication is limited to only simple matters.		No deaf inmates have been housed at LAC as of 2/18/20.				N/A as of 2/18/20
	Deaf	33	Written communication is not needed when inmate has low literacy		No deaf inmates have been housed at LAC as of 2/18/20.				N/A as of 2/18/20
	Deaf		Qualified interpretation services available:			NA			
	Deaf	34	Does the request form clearly encompass religious and other volunteer-provided programming?		No deaf inmates have been housed at LAC as of 2/18/20.				N/A as of 2/18/20
	Deaf	35	for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)		No deaf inmates have been housed at LAC as of 2/18/20.				N/A as of 2/18/20
	Deaf	36	Is the process for using VRI communicated to inmates?		No deaf inmates have been housed at LAC as of 2/18/20. A few HOH inmates have wanted to use the kiosk because they thought it could be used as a video phone, however they were advised that one of the parties had to communicate using sign language for them to use the system.	C			
	Deaf	J	Hand Restraints						
	Deaf	1	Hand restraints ever used on inmate who signs?			NA			
			Used for an appropriate reason? transportation to/from prison?						
	Deaf	2	Escort in/out of restrictive housing? Individualized finding of a security threat?		No inmate that signs has been housed at LAC to date.				N/A as of 2/18/20

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Deaf	3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)		No inmate that signs has been housed at LAC to date.				N/A as of 2/18/20
	Deaf	4	Necessary equipment purchased and installed?		No inmate that signs has been housed at LAC to date, however we have equipment necessary to provide these services if needed..	C			
	Deaf	5	Staff aware of the issue		No inmate that signs has been housed at LAC to date.				N/A as of 2/18/20
	Deaf		Off-site medical care:			NA			
	Deaf	6	two-point hand restraint system used?		Yes, however no deaf inmate has been housed at LAC to date.	C			
	Deaf	7	restraints removed when necessary for medical communication?						N/A as of 2/18/20
	Both	K	Non-auditory Alerts						
	Both	1	Does the prison have non-auditory alerts? (Describe)		Facility does not have any automated or programmable non-auditory alert systems.	NA			
	Both	2	provided to all inmates who need it?		Facility does not have any automated or programmable non-auditory alert systems.				No basis for evaluation as of 2/18/20.
	Both	3	can and does it give alerts in real time?		Facility does not have any automated or programmable non-auditory alert systems.				No basis for evaluation as of 2/18/20.
	Both	4	sufficient to signal fire alarm?		Facility does not have any automated or programmable non-auditory alert systems.				No basis for evaluation as of 2/18/20.
	Both	5	sufficient to signal count alert?		Facility does not have any automated or programmable non-auditory alert systems.				No basis for evaluation as of 2/18/20.
	Both	6	programmed to signal different alerts?		Facility does not have any automated or programmable non-auditory alert systems.				No basis for evaluation as of 2/18/20.
	Both	7	used to notify of prison-wide events?		Facility does not have any automated or programmable non-auditory alert systems.				No basis for evaluation as of 2/18/20.
	Both	8	used to notify deaf or HOH inmates of events specific to them?		Facility does not have any automated or programmable non-auditory alert systems.				No basis for evaluation as of 2/18/20.
	Both	9	Have any requests for medically necessary non-auditory alerts been denied?		Facility does not have any automated or programmable non-auditory alert systems.				No basis for evaluation as of 2/18/20.
	Both	10	Non-auditory alerts monitored to ensure they are working?		Facility does not have any automated or programmable non-auditory alert systems.				No basis for evaluation as of 2/18/20.
	Both	11	How often?		Facility does not have any automated or programmable non-auditory alert systems.				No basis for evaluation as of 2/18/20.
	Both	12	monitored/recorded formally?		Facility does not have any automated or programmable non-auditory alert systems.				No basis for evaluation as of 2/18/20.
	Both	13	Announcement boards			NA			
	Both	14	used to notify of schedule changes?		Bulletin boards and paper postings are used.	C			
	Both	15	used consistently?			C			
	Both	16	in all dormitories?			C			
	Both	17	in gym?			C			
	Both	18	in library?			C			
	Both	19	audited and monitored?			C			

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	20	In-person or personal system notification when an inmate misses a page?		Pagers have not been utilized at facility to date, nor has LAC had any deaf inmates so far. In the event a deaf inmate is received, the option of using pagers will be explored further to determine if it is a viable option for effective alerts with our physical plant.				No basis for evaluation as of 2/18/20.
	Both	21	Has any inmate missed announcements/alarms/ info only because of disability?		No report of such has been made to the ADA Coordinator as of 2/18/20.	NA			
	Both	22	Were corrective steps taken to solve the problem in the future?						No basis for evaluation as of 2/18/20.
	Both	23	Sufficient to notify inmates in emergencies?		Staff ensure that all inmates in any area, HOH or otherwise, are evacuated during any emergency or drill requiring evacuation	C			
	Both	24	Plan to evacuate deaf or HOH inmates in emergency?		Staff ensure that all inmates in any area, HOH or otherwise, are evacuated during any emergency or drill requiring evacuation	C			
	Both	25	Does the plan account for how effective communication will be provided?			C			
Both	L	Telecommunications							
Deaf		Videophones:				NA			
	Deaf	1	Installed?		LAC does not have videophones as of 2/18/20.				No basis for evaluation as of 2/18/20.
	Deaf	3	Number of days out of service? (Specify)		LAC does not have videophones as of 2/18/20.	NA			No basis for evaluation as of 2/18/20.
		4	Describe any technical difficulties, and efforts to solve them.		LAC does not have videophones as of 2/18/20.	NA			No basis for evaluation as of 2/18/20.
	Deaf	5	When out of service, VRS used instead? Or describe other alternative offered		VRS kiosk are available in three locations at LAC.				No basis for evaluation as of 2/18/20.
		6	Describe how inmates are informed of alternatives, when videophone is out of service.		LAC does not have videophones as of 2/18/20.	NA			No basis for evaluation as of 2/18/20.
	Deaf	7	Same times of access as non-deaf inmates?		LAC does not have videophones as of 2/18/20.				No basis for evaluation as of 2/18/20.
	Deaf	8	Appropriate location?		LAC does not have videophones as of 2/18/20.				No basis for evaluation as of 2/18/20.
	Deaf	9	Escort routinely provided (incl. after hours, weekends, emergency) if necessary?		LAC does not have videophones as of 2/18/20.				No basis for evaluation as of 2/18/20.
		11	Available same hours as ordinary phones?		LAC does not have videophones as of 2/18/20.				No basis for evaluation as of 2/18/20.
	Deaf	12	No more permission needed than that for hearing inmates using ordinary phones?		LAC does not have videophones as of 2/18/20.				No basis for evaluation as of 2/18/20.
	Deaf	13	Advance request unnecessary?		LAC does not have videophones as of 2/18/20.				No basis for evaluation as of 2/18/20.
	Deaf	14	Free?		LAC does not have videophones as of 2/18/20.				No basis for evaluation as of 2/18/20.
	Deaf	15	Disciplinary oversight no more intense than regular phone calls?		LAC does not have videophones as of 2/18/20.				No basis for evaluation as of 2/18/20.
		16	Has any inmate requested access to the videophones and been denied?		LAC does not have videophones as of 2/18/20.	NA			No basis for evaluation as of 2/18/20.

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
		17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.		LAC does not have videophones as of 2/18/20.				No basis for evaluation as of 2/18/20.
	Both		TTY:			NA			
	Both	18	Installed?		A TTY is available and can be used at any location were an inmate or staff phone exist.	C			
	Both	19	Protocol for how to access TTY known to inmates and staff?			C			
		20	Easy-to-understand, institution specific instructions made available WITH TTY?			C			
	Both	21	Function -- days out of service? (Specify)		None known	NA			
	Both	22	Access -- appropriate hours, days?			C			
	Both	23	location substantially as accessible as conventional telephones for non-deaf inmates?		A TTY is available and can be used at any location were an inmate or staff phone exist.	C			
	Both	24	hard of hearing inmates allowed to access?			C			
	Both	25	Permission needed?		No, inmates just request it. TTY can be used by non HOH inmates as well.	C			
	Both	26	Has any request to use the TTY been denied? (Describe)		No request has been denied. Only one request to use TTY has been received as of 2/18/20 in which case the requesting inmate decided that he did not want to use the TTY after it was taken to his housing unit.	NA			
	Both	28	Money charged appropriate? (Describe)		Inmates pay for calls when the TTY is used with inmate phones at the same rate as normal calls. We have not charged inmates for using the TTY with staff phones to date.				
	Deaf		VRS via laptop			NA			
	Deaf	36	Available?	See notes on line #50.	The VRI laptop has not been operational as of 2/18/20.				
	Deaf	37	Known to relevant staff? (In RHU)	See notes on line #50.	The VRI laptop has not been operational as of 2/18/20.				
	Deaf	38	Used when appropriate?	See notes on line #50.	The VRI laptop has not been operational as of 2/18/20.				
	Both		Phones			NA			
	Both	39	Amplification in every group of phones?		All inmate phones at LAC have adjustable volume control.	C			
	Both	40	Portable amplifiers available to inmates who need them?		Portable phone amplifiers were recently purchased but have not been used by any inmate as of 2/18/20.	C			
	Both		CapTel			NA			
	Both	41	If so, installed and working?		LAC does not have CapTel phones as of 2/18/20.	NA			No basis for evaluation as of 2/18/20.
	Both	42	Appropriate for any particular inmate?		LAC does not have CapTel phones as of 2/18/20.	NA			No basis for evaluation as of 2/18/20.
		43	Request by any inmate denied?		LAC does not have CapTel phones as of 2/18/20.	NA			No basis for evaluation as of 2/18/20.

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question TV/Movies	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
						NA			
	Both	44	<i>Is captioning available?</i>			C			
	Both	45	<i>Is captioning used?</i>			C			
	Both	46	<i>Is the captioning checked regularly?</i>			C			
	Both	47	<i>Are the checks of the captioning logged?</i>		No	C			
	Both	48	<i>Recreational movies: Captioning turned on regularly (Describe)</i>		Instructions were given to ensure that at least one showing of movie each day will have captions turned on.	C			
	Both	52	All technology/ equipment in good working order? (Describe problems)			C			
	Both	53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?		Have not received any deaf inmates, but equal access to communication services is provided to all inmates.	C			
	Both	54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?		No deaf inmates to date, but HOH inmate communication monitoring is consistent for all inmates regardless of their hearing conditions.	C			
	Both	M	Miscellaneous Devices						
	Both	1	Devices available? (Describe)		ADA offers HOH inmates the opportunity to purchase vibrating watches and alarm clocks with bed shakers at their expense. There is currently no markup on these items over the ADA Coordinator's cost.	NA			
	Both	2	<i>devices in commissary list?</i>		No, these orders do not go through the commissary. Requests to purchase are made directly to ACA Coordinator.	C			
	Both	3	<i>possibility to request other devices from ADA coordinator?</i>		No requests for other items have been received as of 2/18/20. Any request will be considered when there is a documented medical need for an item that may assist them, however security considerations must be considered prior to the approval of any	C			
	Both	4	<i>facilitation of purchase?</i>			C			
	Both	5	Purchase of any non-medically necessary device denied? (Describe)		No purchase of a non-medically has been denied. Some non-HOH inmates have ask about purchasing the watch that is available to HOH inmates, but none of those request were granted.	NA			
	Both	6	<i>determined on case-by-case basis?</i>			C			
	Both	7	<i>because security threat?</i>			C			
	Both	8	<i>monitor notified?</i>			C			
	Both	9	<i>reasoning explained?</i>			C			
	Both		ADA coordinator maintains records			NA			
	Both	10	<i>of requests?</i>			C			
	Both	11	<i>of denials?</i>			C			

Include Feb. 2020	Deaf/H OH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	N	Disciplinary						
No	Deaf	1	Have any discipline occurred without an interpreter and without an inmate waiver, for which an inmate has been punished?						
No	Deaf	2	Was a re-hearing granted?						
	Both	O	Grievances						
No	Both	1	Inmates told they can share grievances with ADA coordinator?						
No	Both	2	If inmates choose to do that, does grievance coordinator forward copy of grievance to ADA coordinator?						
No	Both	3	Records of all grievances filed by deaf/HOH inmates? (not just those related to settlement)						
No	Both	4	Adequate summaries provided in report?						
No	Both	5	Including all deaf or HOH inmate grievances, not just those in settlement?						
No	Both	6	Includes issues raised by inmate in grievance?						
No	Both	7	Includes institution in which grievance was filed?						
No	Both	8	Includes summary of KDOC response?						
No	Both	9	Includes grievance resolution (or lack thereof)?						
	Both	P	Training						
	Both		Types available			NA			
	Both	1	CBT? (Using approved training?)			C			
	Both	2	Who received? (Describe)		Describe: All staff receive HOH training during annual in-service.	NA			
	Both	3	All appropriate staff?			C			
	Both	4	Live training? (Information only)		Describe: Instructor led class.	NA			
	Both	5	Who received? (Describe)		Describe: All staff.	NA			
	Both	6	All appropriate staff?						

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE

Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)
		North	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		SAP	Yes	No	Possible	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested

USE THIS SHEET FOR ENSURING THAT EACH DEAR/						
Name	ID	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?	Outcome?	Audit item issues/concerns
		Not Requested	Not Requested	Not Requested	N/A	When this inmate arrived on 1/22/20 he did not have an alert under the ADA tab in KOMS, but did have a HOH precaution under the red triangle. Corrected by LAC ADA Coordinator at that time.
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	Purchased own clock w/bed shaker through ADA Coordinator on 2/12/20.
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	Inmate is can read some, but has problems in this area.
		Not Requested	Not Requested	Not Requested	N/A	

Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		North	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Waived	Waived	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Waived	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		SAP	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		North	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested

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Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		North	Yes	No	Yes	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		North	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		South	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		West	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		North	Yes	No	No	Yes	Waived	N/A	Yes	Not Requested	Not Requested	Not Requested
Inmates in lines above are those present at Lee Adjustment Center on 2/14/20. Inmates in lines below are those that were housed at Lee Adjustment Center at some point in 2019 or 2020, but not housed here as of 2/14/20 with the answers based on information known at the time of their release or transfer.												
	N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested	
	N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested	

Name	ID	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?	Outcome?	Audit item issues/concerns
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	Inmate cannot read/write but understands verbal communications.
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
		Not Requested	Not Requested	Not Requested	N/A	
Inmates in lines above are those present at Lee Adjustment Center on 2/14/20. Inmates in lines below are those that were housed at Lee Adjustment Center at some point in 2019 or 2020, but not housed here as of 2/14/20 with the answers based on information known at the time of their release or transfer.						
		Not Requested	Not Requested	Not Requested	Granted	T/F to GRCC 1/9/20
		Not Requested	Not Requested	Not Requested	N/A	T/F to KSP 8/21/19

Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)
		N/A	Yes	No	No	Yes	Waived	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested
		N/A	Yes	No	No	Yes	Yes	N/A	Yes	Not Requested	Not Requested	Not Requested

Name	ID	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?	Outcome?	Audit item issues/concerns
		Not Requested	Not Requested	Not Requested	N/A	T/F to St. Patrick House on 11/25
		Not Requested	Not Requested	Not Requested	N/A	Released 10/23/19
		Not Requested	Not Requested	Not Requested	N/A	T/F on 1/4/20
		Not Requested	Not Requested	Not Requested	N/A	T/F Clark County Jail 1/9/20
		Not Requested	Not Requested	Not Requested	N/A	T/F LSCC
		Not Requested	Not Requested	Not Requested	N/A	Release 12/4/19
		Not Requested	Not Requested	Not Requested	N/A	Removed – T/F to RCC on 9/19/19
		Not Requested	Not Requested	Not Requested	N/A	Shock Probation 12/20/19
		Not Requested	Not Requested	Not Requested	N/A	T/F to KSR on 12/2/19
		Not Requested	Not Requested	Not Requested	N/A	Released 10/28/19
		Not Requested	Not Requested	Not Requested	N/A	Removed – T/F to NTC on 8/6/19
		Not Requested	Not Requested	Not Requested	N/A	Removed – T/F to GRCC 9/12/19
		Not Requested	Not Requested	Not Requested	N/A	T/F to KSP on 11/13/19
		Not Requested	Not Requested	Not Requested	Granted	T/F to GRCC 1/9/20

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?	Other comments
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	1	Mobile	February 18, 2020	██████████ (Transmitter and six receivers; additional receivers can be purchased separately)	To be used in group sessions such as SAP, religious programs, etc. as needed.	Has not been tested yet as of 2/19/20.	
Phone amplifiers (not volume control: portable amplifiers)	4	ADA Office	Pending delivery as of 2/19/2020	Universal Portable Phone Amplifier Model UA-30 (purchased from Serene Innovations)	Will offer to inmates who indicate that they have trouble hearing on the phone during the initial aid/services assessment. Inmates can also request them using the aid/services request form,	Has not been tested yet as of 2/19/20.	
Captioned Telephone (CapTel)	0	N/A	N/A	N/A	N/A	N/A	
Other amplifiers, amplification systems, or the like?	Unknown	Medical	On-going as additional units are needed	McKesson Pocket Talker	Through medical while waiting for hearing aid or when otherwise needed for their hearing condition,	Varies from inmate to inmate, some say it helps them while others say they don't.	
Bed shakers	0	N/A	N/A	N/A	N/A	N/A	
Vibrating watches	0	N/A	N/A	N/A	HOH inmates are permitted to purchase their own through the ADA Coordinator.	N/A	Twelve inmates are purchased a vibrating watch during this reporting period.
Vibrating alarm clocks	0	N/A	N/A	N/A	HOH inmates are permitted to purchase their own through the ADA Coordinator.	N/A	One inmate has purchased a vibrating alarm clock during this audit period.
Pagers	0	N/A	N/A	N/A	N/A	N/A	
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.	0	N/A	N/A	N/A	N/A	N/A	
Earphones for parole hearings	0	N/A	N/A	N/A	N/A	N/A	At each hearing the board ask the inmate if he can hear and see them ok. As of 2/19/20 no inmate has indicated that he cannot hear them.
Earphones for orientation videos	0	N/A	N/A	N/A	N/A	N/A	Not needed to date, however the active listening device can be used here as well when necessary.

Luther Luckett Correctional Complex

				Compliant	Partially Compliant	Non-Compliant	
#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes				NA, unknown, or no basis for evaluation (Explain)
A	ADA coordinator						
1	Who is the designated ADA coordinator?						
2	Has there been a time (since last audit) when there was no ADA coordinator appointed?			X			
3	Is correct ADA coordinator on KyDOC website?			X			
7	Is the information prominently posted in any housing unit where deaf/HOH inmates are held?			X			
8	Did the ADA coordinator receive training?			X			
9	Describe training			NA			
15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?			X			
16	Are additional inmates added to the coordinator's tracking list?			X			
B	Reporting obligations						
2	Does the ADA coordinator maintain a list of deaf and HOH inmates?			X			
3	Is the list complete?			X			
C	Intake/Orientation - Corrections						
1	Hard of hearing inmates			NA			
2	Adequate process for knowing if someone HOH is arriving?			X			
3	Describe (The ADA Coordinator should receive automatic notifications.)		Coordinator receives notification through KOMS. Coordinator also confirms through internal transfer memo.	NA			
4	Effective communications planned/provided? (Describe)			X			
	Deaf inmates			NA			
5	Adequate process for knowing if someone deaf is arriving?			X			
6	Describe			NA			
7	Effective communications planning?			X			
8	Effective communication provided?			X			
9	Describe			NA			
10	Use of VRI interpreter when needed?			X			
11	Use of in-person interpreter when needed?			X			
	Orientation videos			NA			
12	Captioned?			X			
13	Shown in a quiet space?			X			
14	Amplification if needed?			X			
15	Accommodation for deaf/HOH inmates who are not literate? (Describe)		Orientation conducted one on one via VRI or in-person interpreter. Hard of Hearing would have orientation conducted verbally with orientation powerpoint.				

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
D	Medical care: intake, care more generally, audiology services						
	Notice to medical staff:			NA			
	Other methods of access:			NA			
24	Do annual/routine physicals include hearing screening?			X			
27	If screening indicated problem (1+ "yes" answers), is there further assessment?			X			
29	Is further assessment timely (within several days)?			X			
	After assessment, does medical:			NA			
31	Note deaf or HOH status in ECW as alert?			X			
33	Notify ADA coordinator?		Coordinator attends progress meeting when inmate is notified of audiology test results.	X			
34	Is notification prompt?			X			
	Audiology services/processes (See also Audiology Checklist)			NA			
35	Audiology services offered when needed?			X			
36	Timely? (60 days if no obstacles)			X			
37	Amplifier offered while waiting for hearing aid?			X			
38	Adequate addressing of obstacles to services			X			
39	Hearing aid provided when medically appropriate?			X			
	Summary						
	Hearing aid batteries			NA			
48	Available for free?			X			
49	In sufficient numbers?			X			
50	7 days/week?			X			
51	regardless of housing?			X			
E	Information provided inmates						
18	Settlement summary, settlement, and brochure available in law library? (Need to check)			X			
F	Notice re. deaf/HOH inmates						
3	Notice posted outside housing units?			X			
4	Include picture of ID card and other official indicator?			X			
5	Cell/bed cards			NA			
6	Staff aware of corresponding need to alert?			X			
8	Each inmate has one if not waived?			X			
9	Provided timely?			X			
10	Replacements provided when needed?			X			
	KOMS alert?			NA			
11	Staff aware of use of KOMS			X			
13	Present for each deaf/HOH inmate? (Need to check)			X			
15	Updated timely			X			

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
	Individual ID cards			NA			
16	Staff aware of meaning?			X			
18	Provided to all deaf/HOH if not waived?			X			
19	Provided timely?			X			
20	Can the inmate carry the ID at all times?			X			
21	Prompt replacements provided?			X			
G	Auxiliary Aids & Services Assessment						
	Identification to ADA Coordinator			NA			
1	Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?			X			
2	Does the ADA coordinator receive timely notification of other deaf/hoh inmates?			X			
3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?			X			
4	At this meeting, are each inmate's available methods of communication expressly ascertained and documented?			X			
5	At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?			X			
6	Are the auxiliary aids/services request forms explained?			X			
7	Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)			X			
	Other assessments			NA			
8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?			X			
H	Particular Auxiliary Aids & Services Provided						
1	On-person ID cards			X			
2	Cell cards			X			
3	Bed shaker			X			
4	In-person alerts			X			
5	Pager		Physical Plant design of LLCC does not permit the use of pagers. In person alerts are used .				
6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)			X			
7	Amplifier for phone			X			
8	Consideration of specific housing assignment to minimize communication difficulties?		LLCC does not house deaf or HoH inmates in a specific unit. Housing is determined by classification and programming guidelines.	X			
9	Other amplification		tubealoo is utilized in education to aid inmates who are learning to read, auditory feedback.	X			
10	Other (describe)		Describe:	NA			

#	Issue/Question General issues	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
				NA			
19	All auxiliary aids/services maintained?			X			
20	Have any been out of comission?			NA			
21	Describe -- which and for how long?			NA			
22	Inmates moving housing or transferred: not separated from hearing aid?			X			
23	If (s)he has been, is replacement provided?			X			
24	Promptly?			X			
25	Has there been a direct threat determination?			NA			
26	Describe			NA			
27	Appropriately individuated (must consider specific degree of impairment and specific dangers posed)						
28	Appropriately reported to monitor?						
I	Interpretation in general						
	Qualified interpretation services available:			NA			
1	Is the process for using VRI/in-person interpretation communicated to inmates?			X			
2	covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			X			
3	Does the request form clearly encompass religious and other volunteer-provided programming?			X			
4	Effective process for choosing qualified interpretation method?			X			
5	primary consideration given inmates' preferences?			X			
	Standing arrangement with providers?			NA			
6	In-person?			X			
7	VRI?			X			
	Is VRI availability:			NA			
8	flexible (regarding requests and usage)?			X			
9	after hours when needed (not allowing for 48 hours of notice)?			X			
10	on weekends when needed (not allowing for 48 hours of notice)?			X			
11	during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?			X			
12	Appropriate preparations made for use in RHU? Describe		VRI request made by inmate, unit brought to RHU, inmate moved from cell to holding cell to utilize equipment.	X			
	VRI laptop functional?		Describe:	NA			
13	In general			X			
14	Always checked for sufficient battery power?		Have power cording in bag with laptop	X			
15	Routine software updates?			X			

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes Describe:	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
	VRI laptop has necessary items with it?			NA			
16	Splitter?		No longer necessary with VIOP conversion.				
17	Instructions?			X			
18	Long power cord?			X			
19	Usable as VRS?			X			
20	VRI effectiveness tracked?			X			
21	How?		feedback offered from staff and inmates that utilize equipment.	X			
22	Information used to determine when in-person interpretation should be first recourse?		review notification and any information from previous facility, alerts from medical, and personal information obtained from inmate.	X			
	Is in-person interpretation available:						
23	When VRI insufficient in programming, medical		obtain in-person interpretation; written communication; or pictures	X			
24	Parole?			X			
25	Describe each time in-person interpretation has been offered			X			In person interpretation has not been requested by a Deaf or HoH inmate while housed at LLCC.
26	Describe each time in-person interpretation has been denied.			X			N/A - No Denials
27	Parole board notified of need for interpretation at least 7 days before?			X			
28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)			X			N/A no inmate relied on for interpretation.
29	Describe			NA			
30	in an emergency? (in which time was of the essence and VRI was unavailable)		dry erase board available for staff in living units.	X			
31	Communication with inmates uses inmate's preferred method?						
32	Written communication is limited to only simple matters.			X			
33	Written communication is not needed when inmate has low literacy			X			
	Qualified interpretation services available:			NA			
34	Does the request form clearly encompass religious and other volunteer-provided programming?			X			
35	for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			X			
36	Is the process for using VRI communicated to inmates?			X			
J	Hand Restraints						
1	Hand restraints ever used on inmate who signs?			NA			

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
2	Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?			X			
3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)			X			
4	Necessary equipment purchased and installed?			X			
5	Staff aware of the issue			X			
	Off-site medical care:			NA			
6	two-point hand restraint system used?			X			
7	restraints removed when necessary for medical communication?			X			
K	Non-auditory Alerts						
1	Does the prison have non-auditory alerts? (Describe)		Describe: portable shaker beds; in person notification; bulletin boards; shake N wake wrist alarm clocks	NA			
2	provided to all inmates who need it?			X			
3	can and does it give alerts in real time?			X			
4	sufficient to signal fire alarm?		portable shakerbed and in person alerts used.	X			
5	sufficient to signal count alert?		In person alerts used	X			
6	programmed to signal different alerts?						N/A
7	used to notify of prison-wide events?		In person alerts used				N/A
8	used to notify deaf or HOH inmates of events specific to them?		In person alerts used				N/A
9	Have any requests for medically necessary non-auditory alerts been denied?		No	X			
10	Non-auditory alerts monitored to ensure they are working?			X			
11	How often?		Describe: fire drills; Staff requests for inmates to be notified of program/class time change or cancellation	X			
12	monitored/recorded formally?		staff and inmates notify if in person alerts are not being completed properly or if portable shaker bed requires maintenance.				
13	Announcement boards			NA			
14	used to notify of schedule changes?			X			
15	used consistently?			X			
16	in all dormitories?			X			
17	in gym?			X			
18	in library?			X			
19	audited and monitored?			X			
20	In-person or personal system notification when an inmate misses a page?			X			

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
21	Has any inmate missed announcements/alarms/ info only because of disability?			NA			
22	Were corrective steps taken to solve the problem in the future?			X			
23	Sufficient to notify inmates in emergencies?			X			
24	Plan to evacuate deaf or HOH inmates in emergency?			X			
25	Does the plan account for how effective communication will be provided?			X			
L	Telecommunications						
	Videophones:			NA			
1	Installed?			X			
3	Number of days out of service? (Specify)			NA			
4	Describe any technical difficulties, and efforts to solve them.			NA			
5	When out of service, VRS used instead? Or describe other alternative offered		yes, VRS service is provided via laptop.	X			
6	Describe how inmates are informed of alternatives, when videophone is out of service. V		Describe: Videophone is checked daily to confirm service is available. If not, announcement is posted in each unit and in person notification is made to inmates who utilize VRI.	NA			
7	Same times of access as non-deaf inmates?			X			
8	Appropriate location?			X			
9	Escort routinely provided (incl. after hours, weekends, emergency) if necessary?		yes.	X			
11	Available same hours as ordinary phones?			X			
12	No more permission needed than that for hearing inmates using ordinary phones?			X			
13	Advance request unnecessary?			X			
14	Free?		no.	X			
15	Disciplinary oversight no more intense than regular phone calls?			X			
16	Has any inmate requested access to the videophones and been denied?			NA			
17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.		None denied.	X			
	TTY:			NA			
18	Installed?		Portable	X			
19	Protocol for how to access TTY known to inmates and staff?			X			
20	Easy-to-understand, institution specific instructions made available WITH TTY?			X			
21	Function -- days out of service? (Specify)			NA			
22	Access -- appropriate hours, days?		same as regular phones.	X			

#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
	location substantially as accessible as conventional telephones			X			
23	for non-deaf inmates?			X			
24	hard of hearing inmates allowed to access?			X			
25	Permission needed?		no	X			
26	Has any request to use the TTY been denied? (Describe)			NA			
28	Money charged appropriate? (Describe)		no				
	VRS via laptop			NA			
36	Available?			X			
37	Known to relevant staff? (In RHU)			X			
38	Used when appropriate?			X			
	Phones			NA			
39	Amplification in every group of phones?			X			
40	Portable amplifiers available to inmates who need them?		units in control center. Id is used to check out.	X			
	CapTel			NA			
41	If so, installed and working?			NA			
42	Appropriate for any particular inmate?		List names	NA			
43	Request by any inmate denied?		List names	NA			
	TV/Movies			NA			
44	Is captioning available?			X			
45	Is captioning used?			X			
46	Is the captioning checked regularly?			X			
47	Are the checks of the captioning logged?		Monitor is located in Captain's office that is manned 24/7	X			
48	Recreational movies: Captioning turned on regularly (Describe)			X			
52	All technology/ equipment in good working order? (Describe problems)			X			
53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?			X			
54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?			X			

		Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non- Compliant	NA, unknown, or no basis for evaluation (Explain)
#	Issue/Question						
M	Miscellaneous Devices						
1	Devices available? (Describe)		Describe in detail: Vibrating Watches, Shaker Alarm Clocks	NA			
2	devices in commissary list?			X			
3	possibility to request other devices from ADA coordinator?			X			
4	facilitation of purchase?			X			
5	Purchase of any non-medically necessary device denied? (Describe)			NA			
6	determined on case-by-case basis?			X			
7	because security threat?			X			
8	monitor notified?			X			
9	reasoning explained?			X			
	ADA coordinator maintains records			NA			
10	of requests?			X			
11	of denials?			X			
N O P	Disciplinary Grievances Training			X X X			
	Types available			NA			
1	CBT? (Using approved training?)			X			
2	Who received? (Describe)		all staff, contract staff and volunteers	NA			
3	All appropriate staff?			X			
4	Live training? (Information only)		Describe: how to on the ADA laptop & TTY and brought up during communication section of training.	NA			
5	Who received? (Describe)		Describe:provided to all staff, contract staff and volunteers	NA			
6	All appropriate staff?			X			

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE

Name	ID	Housing location	Listed with KOMS ADA Precaution ?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)
		7 A CL 002	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D A 263L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C D 213L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E C 221L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		RHU B L 103U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D C 229U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 208L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		RHU A L 109	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 238U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A CU 004	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B CU 002	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C B 145U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 145U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D A 257U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 139L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E D 112L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E C 229L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		RHU A U 209	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		RHUA L 101	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C C 225L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D A 163L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A A 161L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D C 131L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A A 164L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D B 136U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D C 128U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B C 223U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A A 162U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E AL 004	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E C 121U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		RHU A L 103U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B D 108U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D AU 004	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A A 162L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D A 154L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C A 261L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E D 103L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A A 159L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 142U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		RHU B L 107	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C D 107L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C D 109L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B B 134U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A C 125U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested

Name	ID	Housing location	Listed with KOMS ADA Precaution ?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)
		7 A A 261L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A A 153U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 248L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 244L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		RHU A L 108U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B CL 002	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 139U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E B 144L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B C 131L	Y	N	N	Y	Y		Yes	Not requested		Denied.		Not Requested
		7 E AL 001	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E DL 002	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E BU 001	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B B 139L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 113L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C B 237L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 204U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 140L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D D 204L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D C 131U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 108U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E B 242L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C D 103L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C C 127L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D C 127U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 202L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E BL 003	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C BU 003	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A A 163L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A C 121U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A C 122L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A A 155U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A AL 004	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 137L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D C 123L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D A 264L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 136U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A A 259L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C D 109U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A C 130L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 107L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C D 105L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E B 244U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B B 238U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C D 113L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A DL 002	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested

Name	ID	Housing location	Listed with KOMS ADA Precaution ?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)
		7 A C 120L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E D 109U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C B 243U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E C 131L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C B 244L	Y	Y	N	Y	Y	Yes	Yes	Yes		Not Requested		Not Requested
		7 E A 161L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C C 120U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A C 229L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 135U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D AL 004	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D A 164L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A B 134L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A C 127U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Granted
		7 D B 247U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D A 261L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E A 265L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B B 142L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Granted
		7 D D 210L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 105L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 205U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B A 163L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C A 259L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D C 121L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B D 208L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E B 140U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A C 228L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D CU 004	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 109L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E A 254U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A DL 004	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C A 266L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C D 104L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E B 238L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A C 232U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D BU 001	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B C 132U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D BL 004	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 104L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E B 137U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A C 132U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D A 155L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B A 262L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B D 207L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C A 163U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C C 227L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested

Name	ID	Housing location	Listed with KOMS ADA Precaution ?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)
		7 A D 113U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D D 214L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B D 110L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 211U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D C 231L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D D 208L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B B 144L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		RHUA L 105	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D CU 002	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D C 230L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B A 152U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D B 143L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C A 262U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B D 202U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 D D 112U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A A 153L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E CU 001	Y	N	N	Y	Y		Yes	Not requested		Granted		Not Requested
		7 A DL 003	Y	N	N	Y	Y		Yes	Granted		Not Requested		Not Requested
		7 D C 130L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 108L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E D 211L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 203L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B C 225U	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 B B 239L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E DU 002	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 102L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 C B 239L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 A D 210L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested
		7 E D 202L	Y	N	N	Y	Y		Yes	Not requested		Not Requested		Not Requested

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	2 sets	Chapel (4 receivers) Academic School (4 receivers)	2016/2017	www.kingdom.com/peavey-assisted-listening-system	Request to check out from staff or volunteer group and provide own headphones	reasonably well
Phone amplifiers (not volume control: portable amplifiers)	12	all living units and RHU	2016/2017	reizen-portable-strap-on-telephone-amplifier	Check out from living units control center	very well
Captioned Telephone (CapTel)	UNK	living units	Currently in Process	www.captel.com for CapTel 840 model	will check out key to call box from Living unit's control center.	UNK as we are currently in process of purchase and installation as a Securus work around is being attempted at KSR and EKCC.
Other amplifiers, amplification systems, or the like?						
Bed shakers	2	Portable unit stays with DEAF inmate	2018	Lifetone safety.com	ADA Coordinator is notified upon transfer to LLCC. Issuance is completed upon entry.	lifetone units work great. Permits freedom of changing living units for deaf inmate.
Vibrating watches	100 approx.	available to HoH/ deaf inmates	sales occur quarterly	offer 3 vibrating watches ranging in cost from 25.92 (Casio) to 39.90 (TICCI vibrating watch). All are purchased through Amazon.	Quarterly sale to Deaf and HoH inmates. Inmates are sent order forms and notices are placed on bulletin boards in living units.	Very well. Have had several remarks on the quality and ease of use. Have received requests from hearing inmates wishing to purchase.
Vibrating alarm clocks	25 approx	available to HoH/ deaf inmates	sales occur quarterly	offer 3 vibrating alarm clocks ranging in cost from 33.02 (Sonic Bomb) to 38.95 (Sonic Alert Dual alarm). All are purchased through Amazon.	Quarterly sale. Deaf and HoH inmates are sent order forms and notices are placed on bulletin boards in living units.	Very well. Have had several remarks on the quality and ease of use.
Pagers	N/A	N/A	N/A	N/A		Physical Plant does not support the connectivity necessary for the pagers to work inside buildings. LLCC utilizes in person alerts.
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.	5	issued to various inmates	2016 and 2017	Shake a-n-wake-www.amazon.com/Tech-Tools-Vibrating-Personal-Shake-N-Wake/dp/B0027A573Q	utilize with inmates transferring in or indigent inmates on their request.	reasonably well
Earphones for parole hearings	2	Re Entry / Parole media unit	purchased in 2018	CDWG.org - COT approved vendor	request	very well
Earphones for orientation videos	2	Orientation Classroom	purchased in 2018	CDWG.org - COT approved vendor	request	very well

Little Sandy Correctional Complex

Include, Feb. 2020	Deaf/HOH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
		A	ADA coordinator						
	Both	1	Who is the designated ADA coordinator?		ADA Coordinator Rhonda May	X			
	Both	2	Has there been a time (since last audit) when there was no ADA coordinator appointed?		There has not been a time when there was no ADA Coordinator.	X			
	Both	3	Is correct ADA coordinator on KyDOC website?		Yes	X			
	Both	7	Is the information prominently posted in any housing unit where deaf/HOH inmates are held?		Yes. ADA Coordinator list is posted on all bulletin boards in general population housing units and minimum unit.	X			
	Both	8	Did the ADA coordinator receive training?			X			
	Both	9	Describe training		Annual In-Service, CBT's and Webinar's	NA			
	Both	15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?		ADA Coordinator receives all transfer memo's, ADA Statewide List, prints weekly Inmates with Functional Needs Report, and HSN emails ADA Coordinator a weekly Audicus Log List.	X			
	Both	16	Are additional inmates added to the coordinator's tracking list?		Yes as inmates come into the institution who are HOH. KOMS alert sent to ADA Coordinator.	X			
	Both	B	Reporting obligations						
	Both	2	Does the ADA coordinator maintain a list of deaf and HOH inmates?		Yes. List is updated weekly.	X			
	Both	3	Is the list complete?		ADA List is updated every week as HOH inmates transfer in/out of institution.	X			
	Both	C	Intake/Orientation - Corrections						
	HOH	1	Hard of hearing inmates			NA			
	HOH	2	Adequate process for knowing if someone HOH is arriving?		KOMS Alert and ADA Coordinator from other institutions will also send emails.	X			
	HOH	3	Describe (The ADA Coordinator should receive automatic notifications.)		ADA Coordinator receives KOMS Alerts when an inmate with precautions transfers in or out of the institution.	X			
	HOH	4	Effective communications planned/provided? (Describe)		ADA Coordinator will notify appropriate staff and provide effective communication for HOH inmate's.	X			
	Deaf		Deaf inmates			NA			
	Deaf	5	Adequate process for knowing if someone deaf is arriving?		KOMS Alert sent to email of ADA Coordinator.	X			
	Deaf	6	Describe		KOMS Alert sent to ADA Coordinator.	NA			
	Deaf	7	Effective communications planning?		Yes if communications planning is needed the appropriate staff and accommodations would be made accordingly.	X			
	Deaf	8	Effective communication provided?		Yes if an inmate needs communication accommodation then it would be provided (intepreter, etc.)	X			

Include, Feb. 2020	Deaf/HOH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Deaf	9	Describe		VRI laptop is available at all times to be utilized by staff as needed.	NA			
	Deaf	10	Use of VRI interpreter when needed?		Yes	X			
	Deaf	11	Use of in-person interpreter when needed?		As needed.	X			
	Both		Orientation videos			NA			
	Both	12	Captioned?		Yes	X			
	Both	13	Shown in a quiet space?		Yes	X			
	Both	14	Amplification if needed?		Yes	X			
	Both	15	Accommodation for deaf/HOH inmates who are not literate? (Describe)		Assigned CTO's will read captions for HOH inmates who are not literate. VRI will be used for deaf inmates who sign.	X			
	Both	D	Medical care: intake, care more generally, audiology services						
	Both		Notice to medical staff:		Yes, notice is given.				
	Both		Other methods of access:		Medical Staff, Offsite Medical Staff.				
	Both	24	Do annual/routine physicals include hearing screening?		Yes all routine physicals are asked about hearing problems.	X			
	Both	27	If screening indicated problem (1+ "yes" answers), is there further assessment?		Yes	X			
	Both	29	Is further assessment timely (within several days)?		Yes	X			
	Both		After assessment, does medical:			NA			
	Both	31	Note deaf or HOH status in ECW as alert?		Yes	X			
	Both	33	Notify ADA coordinator?		Yes. Audicus List sent to ADA Coordinator weekly.	X			
	Both	34	Is notification prompt?		Yes within the week.	X			
	HOH		Audiology services/processes (See also Audiology Checklist)			NA			
	HOH	35	Audiology services offered when needed?		Yes offered within 30 days of being ordered by provider.	X			
	HOH	36	Timely? (60 days if no obstacles)		Yes	X			
	HOH	37	Amplifier offered while waiting for hearing aid?		Yes pocket talkers are given to all inmates awaiting hearing aids.	X			
	HOH	38	Adequate addressing of obstacles to services		Yes	X			
	HOH	39	Hearing aid provided when medically appropriate?		Yes	X			
			Summary						
	HOH		Hearing aid batteries			NA			
	HOH	48	Available for free?		Yes	X			
	HOH	49	In sufficient numbers?		Yes	X			
	HOH	50	7 days/week?		Yes	X			
	HOH	51	regardless of housing?		Yes	X			
	Both	E	Information provided inmates						
		18	Settlement summary, settlement, and brochure available in law library? (Need to check)		Checked on 2/18/2020	X			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	F	Notice re. deaf/HOH inmates						
	Both	3	Notice posted outside housing units?		Yes	X			
	Both	4	<i>Include picture of ID card and other official indicator?</i>		Yes	X			
	Both	5	Cell/bed cards		Housing signs are issued at initial assessment.	X			
	Both	6	<i>Staff aware of corresponding need to alert?</i>		Yes	X			
	Both	8	<i>Each inmate has one if not waived?</i>		Yes	X			
	Both	9	<i>Provided timely?</i>		Within 3 Days of transferring into institution.	X			
	Both	10	<i>Replacements provided when needed?</i>		Yes	X			
	Both		KOMS alert?		Yes ADA Coordinator receives KOMS alert.	X			
	Both	11	<i>Staff aware of use of KOMS</i>		Yes	X			
	Both	13	<i>Present for each deaf/HOH inmate? (Need to check)</i>		Checked on 2/18/2020	X			
	Both	15	<i>Updated timely</i>		Yes	X			
	Both		Individual ID cards		Yes issued at initial assessment and replaced as needed.	X			
	Both	16	<i>Staff aware of meaning?</i>		Yes	X			
	Both	18	<i>Provided to all deaf/HOH if not waived?</i>		Yes	X			
	Both	19	<i>Provided timely?</i>		Within 3 days.	X			
	Both	20	<i>Can the inmate carry the ID at all times?</i>		Yes	X			
	Both	21	<i>Prompt replacements provided?</i>		Yes	X			
	Both	G	Auxiliary Aids & Services Assessment						
	Both		Identification to ADA Coordinator			NA			
	Both	1	<i>Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?</i>		Yes a KOMS Alert is sent to ADA Coordinator. HSA sends Audicus Log weekly to ADA Coordinator.	X			
	Both	2	<i>Does the ADA coordinator receive timely notification of other deaf/hoh inmates?</i>		ADA Coordinator receives weekly Audicus Log from HSA.	X			
	Both	3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?		Yes	X			
	Both	4	<i>At this meeting, are each inmate's available methods of communication expressly ascertained and documented?</i>		Yes	X			
	Both	5	<i>At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?</i>		Brochure provided and explained.	X			
	Both	6	<i>Are the auxiliary aids/services request forms explained?</i>		Yes	X			
	Both	7	<i>Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)</i>		Yes	X			
	Both		Other assessments			NA			
	Both	8	<i>For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?</i>		Yes	X			
	Both	H	Particular Auxiliary Aids & Services Provided						
	Both	1	<i>On-person ID cards</i>		Yes	X			
	Both	2	<i>Cell cards</i>		Yes	X			

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	Both	3	Bed shaker		Yes	X			
	Both	4	In-person alerts		Assigned Resident Helpers	X			
	Both	5	Pager		N/A	NA			Pagers are not available at LSCC.
	HOH	6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)		Yes	X			
	HOH	7	Amplifier for phone		Yes	X			
	Both	8	Consideration of specific housing assignment to minimize communication difficulties?		Inmates can request to move closer to officer cab.	X			
	Both	9	Other amplification		SAP and Chapel has amplification system.	X			
	Both	10	Other (describe)		Describe:	NA			
	Both		General issues			NA			
	Both	19	All auxiliary aids/services maintained?		Yes	X			
	Both	20	Have any been out of comission?		No	NA			
	Both	21	Describe -- which and for how long?		N/A	NA			
	Both	22	Inmates moving housing or transferred: not separated from hearing aid?		Hearing aids always stay with HOH inmates.	X			
	Both	23	If (s)he has been, is replacement provided?		Yes	X			
	Both	24	Promptly?		Yes	X			
	Both	25	Has there been a direct threat determination?		None this reporting period.	X			
	Both	26	Describe		N/A	NA			
		27	Appropriately individuated (must consider specific degree of impairment and specific dangers posed)		N/A	NA			
	Both	28	Appropriately reported to monitor?		N/A	NA			
	Both	I	Interpretation in general						
	Deaf		Qualified interpretation services available:			NA			
	Deaf	1	Is the process for using VRI/in-person interpretation communicated to inmates?		Yes	X			
	Deaf	2	covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)		Yes	X			
	Deaf	3	Does the request form clearly encompass religious and other volunteer-provided programming?		Yes	X			
	Deaf	4	Effective process for choosing qualified interpretation method?		Yes	X			
	Deaf	5	primary consideration given inmates' preferences?		Yes	X			
	Deaf		Standing arrangement with providers?		Yes	X			
	Deaf	6	In-person?		Yes. Sign Language Network of KY	X			
	Deaf	7	VRI?		Yes	X			
	Deaf		Is VRI availability:			NA			
	Deaf	8	flexible (regarding requests and usage)?		Yes. Available at same time as GP phones.	X			
	Deaf	9	after hours when needed (not allowing for 48 hours of notice)?		Yes	X			

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	Deaf	10	on weekends when needed (not allowing for 48 hours of notice)?		Yes	X			
	Deaf	11	during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?		Yes	X			
		12	Appropriate preparations made for use in RHU? Describe		Inmate's can request from CTO or RHU Supervisor.	X			
	Deaf		VRI laptop functional?		Yes	NA			
	Deaf	13	In general		Yes	X			
	Deaf	14	Always checked for sufficient battery power?		Checked quarterly.	X			
	Deaf	15	Routine software updates?		Yes updated by COT.	X			
	Deaf		VRI laptop has necessary items with it?		Describe:	NA			
	Deaf	16	Splitter?		Yes	X			
	Deaf	17	Instructions?		Yes	X			
	Deaf	18	Long power cord?		Yes	X			
	Deaf	19	Usable as VRS?		Yes	X			
	Deaf	20	VRI effectiveness tracked?		Yes	X			
	Deaf	21	How?		Logbook. Staff also notifies ADA Coordinator of any issues.	X			
	Deaf	22	Information used to determine when in-person interpretation should be first recourse?		Yes	X			
	Deaf		Is in-person interpretation available:		Yes	X			
	Deaf	23	When VRI insufficient in programming, medical		Yes	X			
	Deaf	24	Parole?		Yes	X			
		25	Describe each time in-person interpretation has been offered		LSCC only has one inmate who signs and he has been notified that he can request	X			
		26	Describe each time in-person interpretation has been denied.		None	X			
	Deaf	27	Parole board notified of need for interpretation at least 7 days before?		Yes. Parole board hearings scheduled approximately 2 months in advance.	X			
	Deaf	28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)		No	X			
	Deaf	29	Describe		Inmate has never been relied on to interpret for facility.	NA			
	Deaf	30	in an emergency? (in which time was of the essence and VRI was unavailable)		No	X			
	Deaf	31	Communication with inmates uses inmate's preferred method?		Yes	X			
	Deaf	32	Written communication is limited to only simple matters.		Yes	X			
			Written communication is not needed when inmate has low literacy		Yes	X			
	Deaf	33	Qualified interpretation services available:		Yes	X			
	Deaf	34	Does the request form clearly encompass religious and other volunteer-provided programming?		Yes	X			

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			<i>for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)</i>		The request form lists particular encounters, but also states that the request is a general one.	X			
	Deaf	35							
	Deaf	36	Is the process for using VRI communicated to inmates?		Yes	X			
	Deaf	J	Hand Restraints						
	Deaf	1	Hand restraints ever used on inmate who signs?		Yes for transportation to/from prison.	X			
			<i>Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?</i>			X			
	Deaf	2			Yes				
			Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)			X			
	Deaf	3			Yes				
	Deaf	4	Necessary equipment purchased and installed?		Yes	X			
	Deaf	5	Staff aware of the issue		Yes	X			
	Deaf		Off-site medical care:			NA			
	Deaf	6	two-point hand restraint system used?		Yes	X			
	Deaf	7	restraints removed when necessary for medical communication?		Yes	X			
	Both	K	Non-auditory Alerts						
	Both	1	Does the prison have non-auditory alerts? (Describe)		Describe:	NA			
	Both	2	provided to all inmates who need it?		Yes	X			
	Both	3	can and does it give alerts in real time?		Yes. Vibrating Alarm Clocks	X			
	Both	4	sufficient to signal fire alarm?		Yes. Bedshakers	X			
	Both	5	sufficient to signal count alert?		Yes. Vibrating Alarm Clocks	X			
	Both	6	programmed to signal different alerts?		Yes. Fire Alarm	X			
	Both	7	used to notify of prison-wide events?		Yes. Television/Monitors, Closed-Captioning, Heat Flags, Strobe Lights on Alarms, etc.	X			
	Both	8	used to notify deaf or HOH inmates of events specific to them?		Yes. Television/Monitors, Closed-Captioning, Heat Flags, Strobe Lights on Alarms, etc.	X			
	Both	9	Have any requests for medically necessary non-auditory alerts been denied?		No	X			
	Both	10	Non-auditory alerts monitored to ensure they are working?		Yes	X			
	Both	11	How often?		Quarterly	X			
	Both	12	monitored/recorded formally?		Yes	X			
	Both	13	Announcement boards			NA			
	Both	14	used to notify of schedule changes?		Yes	X			
	Both	15	used consistently?		Yes	X			
	Both	16	in all dormitories?		Yes (except RHU)	X			
	Both	17	in gym?		Yes	X			
	Both	18	in library?		Yes	X			
	Both	19	audited and monitored?		Yes	X			

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	Both	20	In-person or personal system notification when an inmate misses a page?		Yes	X			
	Both	21	Has any inmate missed announcements/alarms/ info only because of disability?		No	X			
	Both	22	Were corrective steps taken to solve the problem in the future?		Have had no issues at this time.	X			
	Both	23	Sufficient to notify inmates in emergencies?		Bed Shakers are used for fire alarms. Staff also goes door to door.	X			
	Both	24	Plan to evacuate deaf or HOH inmates in emergency?		Yes	X			
	Both	25	Does the plan account for how effective communication will be provided?		Yes	X			
	Both	L	Telecommunications						
	Deaf		Videophones:						
	Deaf	1	Installed?		Yes	X			
	Deaf	3	Number of days out of service? (Specify)		None	NA			
		4	Describe any technical difficulties, and efforts to solve them.		N/A	NA			
	Deaf	5	When out of service, VRS used instead? Or describe other alternative offered		If the videophone were out of service, the VRI laptop can be used for VRS.	X			
		6	Describe how inmates are informed of alternatives, when videophone is out of service.		Inmates are informed of alternatives during initial assessment. ADA Coordinator explains to each inmate that a videophone is also located in central should the one in ADA phone room be out of service.	X			
	Deaf	7	Same times of access as non-deaf inmates?		Yes	X			
	Deaf	8	Appropriate location?		Yes located in GA-A Dorm	X			
	Deaf	9	Escort routinely provided (incl. after hours, weekends, emergency) if necessary?		No escort needed for videophone.	X			
		11	Available same hours as ordinary phones?		Yes	X			
	Deaf	12	No more permission needed than that for hearing inmates using ordinary phones?		No more permission is needed. Only additional staff notification.	X			
	Deaf	13	Advance request unnecessary?		No	X			
	Deaf	14	Free?		Yes	X			
	Deaf	15	Disciplinary oversight no more intense than regular phone calls?		No same as regular phone calls.	X			
		16	Has any inmate requested access to the videophones and been denied?		Yes	NA			
		17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.		Inmate [REDACTED] denied due to not signing.	X			
	Both		TTY:						
	Both	18	Installed?		Yes	X			
	Both	19	Protocol for how to access TTY known to inmates and staff?		Yes	X			
		20	Easy-to-understand, institution specific instructions made available WITH TTY?		Yes	X			

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	Both	21	Function -- days out of service? (Specify)		None	NA			
	Both	22	Access -- appropriate hours, days?		Yes	X			
	Both	23	location substantially as accessible as conventional telephones for non-deaf inmates?		Yes	X			
	Both	24	hard of hearing inmates allowed to access?		Yes	X			
	Both	25	Permission needed?		No	X			
	Both	26	Has any request to use the TTY been denied? (Describe)		No	NA			
	Both	28	Money charged appropriate? (Describe)		None				
	Deaf		VRS via laptop			NA			
	Deaf	36	Available?		Yes	X			
	Deaf	37	Known to relevant staff? (In RHU)		Yes	X			
	Deaf	38	Used when appropriate?		Yes	X			
	Both		Phones			NA			
	Both	39	Amplification in every group of phones?		Yes	X			
	Both	40	Portable amplifiers available to inmates who need them?		Yes available as requested.	X			
	Both		CapTel			NA			
	Both	41	If so, installed and working?		Yes	X			
	Both	42	Appropriate for any particular inmate?		Yes except for an inmate who can't hear and has low literacy.	X			
		43	Request by any inmate denied?		No	X			
	Both		TV/Movies			NA			
	Both	44	Is captioning available?		Yes	X			
	Both	45	Is captioning used?		Yes	X			
	Both	46	Is the captioning checked regularly?		Yes	X			
	Both	47	Are the checks of the captioning logged?		Yes	X			
	Both	48	Recreational movies: Captioning turned on regularly (Describe)		Yes. Inmates can turn on captioning on personal t.v. and t.v.'s in the core area.	X			
	Both	52	All technology/ equipment in good working order? (Describe problems)		Yes. No issues or problems.	X			
	Both	53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?		Yes	X			
	Both	54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?		Yes	X			
	Both	M	Miscellaneous Devices						
	Both	1	Devices available? (Describe)		Vibrating Alarm Clock, Bed Shakers, Phone Amplifiers, Pocket Talkers	NA			
	Both	2	devices in commissary list?		No	X			
	Both	3	possibility to request other devices from ADA coordinator?		Yes	X			
	Both	4	facilitation of purchase?		Yes	X			

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	Both	5	Purchase of any non-medically necessary device denied? (Describe)		None have been denied.	X			
	Both	6	determined on case-by-case basis?		Yes, if requested.	X			NA, no non-medically necessary device has been denied.
	Both	7	because security threat?		Yes, if requested.	X			NA
	Both	8	monitor notified?		Yes, if requested.	X			NA
	Both	9	reasoning explained?		Yes, if requested.	X			NA
	Both		ADA coordinator maintains records			NA			
	Both	10	of requests?		Yes	X			
	Both	11	of denials?		Yes	X			
	Both	N	Disciplinary		Attached for your review.				
	Both	O	Grievances		Attached for your review.				
	Both	P	Training		Attached for your review.				
	Both		Types available			NA			
	Both	1	CBT? (Using approved training?)		Yes	X			
	Both	2	Who received? (Describe)		All institutional staff (contract & non-contract).	NA			
	Both	3	All appropriate staff?		Yes all institutional staff.	X			
	Both	4	Live training? (Information only)		No	NA			
	Both	5	Who received? (Describe)		N/A	NA			
	Both	6	All appropriate staff?		N/A				

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE

Name	ID	Housing location	Listed with KOMS ADA Precaution ?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?
		A 103L	Y	N	2.3	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		A 104U	Y	N	3.6	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		A 105L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		A 122L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		A 102U	Y	N	8	Y	Y	N/A	Y	Granted	Not requested	Not requested	Not requested	Granted	N/A
		A 106L	Y	N	3.4	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		A 214L	Y	N	10.5	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		A 203L	Y	N	9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		A 104L	Y	N	5.7	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		A 113L	Y	N	8	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		A 108U	Y	N	0.6	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		A 120L	Y	N	8.1	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	Pocket Talker
		A 209L	Y	N	5.2	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Granted	N/A
		A 207L	Y	Y	10.9	Y	Y	Y	Y	Granted	Not requested	Not requested	Not requested	Granted	Videophone
		A 204U	Y	N	6.8	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		A 126U	Y	N	11.3	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		B 118U	Y	N	9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Granted	Pocket Talker
		B 103L	Y	N	7.6	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		B 222U	Y	N	6.4	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		B 224L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		B 125L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		B 215U	Y	N	10.3	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		B 107L	Y	N	6.6	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		C 110U	Y	N	2.3	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		C 225U	Y	N	6.4	Y	Y	N/A	Y	Granted	Not requested	Not requested	Not requested	Granted	N/A
		C 110L	Y	N	7.7	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		C 106U	Y	N	3	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		C 119L	Y	N	5.6	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Granted	Watch
		C 226L	Y	N	9.2	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		C 106L	Y	N	6.2	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		C 107L	Y	N	3.8	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		C 104L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		C 118L	Y	N	12.9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		D 103L	Y	N	9.4	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		D 112U	Y	N	10.5	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		D 209L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		D 112L	Y	N	4.5	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		D 110U	Y	N	2	Waived	Waived	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		D 118U	Y	N	2	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		D 105L	Y	N	12.9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Granted	N/A
		D 108L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Granted	Watch, Headphones
		D 124L	Y	N	5.1	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A

Name	ID	Housing Location	Listed with KOMS ADA Precaution ?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?
		D 208L	Y	N	4.5	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		D 109L	Y	N	cannot read (sel	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		E 223U	Y	N	8	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Granted	N/A
		E 205L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		E 210U	Y	N	7.7	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		E 105U	Y	N	12.9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		E 103L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		E 218U	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	Pocket Talker
		E 205U	Y	N	10.8	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Granted	N/A
		F 104L	Y	N	12.9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Granted	N/A
		F 226L	Y	N	12.9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Granted	Pocket Talker
		F 115L	Y	N	8.6	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		F 112L	Y	N	5.3	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		F 104U	Y	N	2	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		F 119L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		F 216L	Y	N	4.8	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	Pocket Talker
		F 109L	Y	N	2.9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		F 123L	Y	N	4	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Granted	Not requested	N/A
		G 101L	Y	N	6	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Granted	Not requested	N/A
		G 103L	Y	N	0.7	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		G 201L	Y	N	10.9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		G 207L	Y	N	10.8	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		G 102U	Y	N	8.1	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		G 209U	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		G 107L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Granted	Granted	N/A
		G 112L	Y	N	5.4	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		G 111L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		H 122L	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		H 202L	Y	N	12.9	Y	Waived	N/A	y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		H 106L	Y	N	9.4	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	Pocket Talker
		H 224L	Y	N	5.8	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		H 113U	Y	N	6.6	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		H 114U	Y	N	10.8	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		MM F03	Y	N	12.9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		MM C14	Y	N	9.4	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		MM D08	Y	N	6.2	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	Pocket Talker
		MM A15	Y	N	6.4	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		MM A16	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		MM D19	Y	N	9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		MM D04	Y	N	7.7	Waived	Waived	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		MM D07	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	Pocket Talker
		MM B02	Y	N	3.2	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		MM B24	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Granted	Not requested	N/A
		MM E10	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A

		Housing location	Listed with KOMS ADA Precaution ?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?
		MM A18	Y	N	cannot read (sel	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		SM C11	Y	N	3.3	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	Pocket Talker
		SM F09	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		SM F11	Y	N	12.9	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		SM E08	Y	N	2.2	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		SM B05	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		SM O01	Y	N	2.6	Waived	Waived	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		SM B06	Y	N	11.3	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		SM F12	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	Pocket Talker
		SM E11	Y	N	10.3	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		SM B04	Y	N	unknown	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		SM F01	Y	N	8.6	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		SM E13	Y	N	6.2	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Not requested	N/A
		SM A04	Y	N	5.2	Y	Y	N/A	Y	Not requested	Not requested	Not requested	Not requested	Granted	N/A

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	10	Medical	3/1/2018	https://mms.mckesson.com/product/662816/Posey-8274	Request from ADA coordinator	Good
Phone amplifiers (not volume control: portable amplifiers)	4	GA-A Dorm CTO Office	3/1/2018	https://www.harriscomm.com/portable-telephone-amplifier.html	Request from ADA coordinator	Good
Captioned Telephone (CapTel)	1	GA-A Dorm	3/1/2018	https://www.captel.com/captel/phones/captel-840i/	May use at any time phones are available	Good
Other amplifiers, amplification systems, or the like?	1	SAP/ Chapel	3/1/2018	https://www.behringer.com/Categories/Behringer/Loudspeaker-Systems/Portable/VS1520/p/P0A4T	Used daily or as needed.	Good
Bed shakers	3	GA-A Dorm CTO Office	3/1/2018	https://www.silentcall.com/collections/medallion	Request from ADA coordinator	Good
Vibrating watches	2	GA-A Dorm CTO Office	3/1/2018	https://www.maxiaids.com/casio-vibration-watch-blackblue	Request from ADA coordinator	Good
Vibrating alarm clocks	11	GA-A Dorm CTO Office	3/1/2018	https://www.maxiaids.com/iluv-timeshaker-boom-jumbo-led-alarm-clock-with-wireless-bed-shaker	Request from ADA coordinator	Good
Pagers	0	N/A				
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.	0	N/A				
Earphones for parole hearings	0	N/A				
Earphones for orientation videos	0	N/A				

Northpoint

Include Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
		A	ADA coordinator						
	Both	1	Who is the designated ADA coordinator?		Jessica Payton, James Keltner	X			
	Both	2	Has there been a time (since last audit) when there was no ADA coordinator appointed?		no	X			
	Both	3	Is correct ADA coordinator on KyDOC website?		yes	X			
	Both	7	Is the information prominently posted in any housing unit where deaf/HOH inmates are held?		yes	X			
	Both	8	Did the ADA coordinator receive training?		yes	X			
	Both	9	Describe training		all training on share drive to include HOH presentations and settlement information	NA			
	Both	15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?		weekly	X			
	Both	16	Are additional inmates added to the coordinator's tracking list?		yes	X			
	Both	B	Reporting obligations						
	Both	2	Does the ADA coordinator maintain a list of deaf and HOH inmates?		yes	X			
	Both	3	Is the list complete?		yes to best of my knowledge	X			
	Both	C	Intake/Orientation - Corrections						
	HOH	1	Hard of hearing inmates			NA			
	HOH	2	Adequate process for knowing if someone HOH is arriving?		yes	X			
	HOH	3	Describe (The ADA Coordinator should receive automatic notifications.)		Automatic KOMS notifications and notification by medical department	NA			
	HOH	4	Effective communications planned/provided? (Describe)		yes, if interpretations services are needed then it is arranged.	X			
	Deaf		Deaf inmates			NA			
	Deaf	5	Adequate process for knowing if someone deaf is arriving?		yes	X			
	Deaf	6	Describe			NA			
	Deaf	7	Effective communications planning?			X			
	Deaf	8	Effective communication provided?		if interpretation services are needed then they are provided	X			
	Deaf	9	Describe			NA			
	Deaf	10	Use of VRI interpreter when needed?			X			
	Deaf	11	Use of in-person interpreter when needed?			X			
	Both		Orientation videos			NA			
	Both	12	Captioned?			X			
	Both	13	Shown in a quiet space?			X			
	Both	14	Amplification if needed?			X			
	Both	15	Accommodation for deaf/HOH inmates who are not literate? (Describe)		orientation provided by staff in quiet space	X			
	Both	D	Medical care: intake, care more generally, audiology services						
	Both		Notice to medical staff:			NA			
	Both		Other methods of access:			NA			
	Both	24	Do annual/routine physicals include hearing screening?			X			
	Both	27	If screening indicated problem (1+ "yes" answers), is there further assessment?			X			
	Both	29	Is further assessment timely (within several days)?			X			
	Both		After assessment, does medical:			NA			

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	Both	31	Note deaf or HOH status in ECW as alert?			X			
	Both	33	Notify ADA coordinator?			X			
	Both	34	Is notification prompt?			X			
	HOH		Audiology services/processes (See also Audiology Checklist)			NA			
	HOH	35	Audiology services offered when needed?			X			
	HOH	36	Timely? (60 days if no obstacles)			X			
	HOH	37	Amplifier offered while waiting for hearing aid?			X			
	HOH	38	Adequate addressing of obstacles to services			X			
	HOH	39	Hearing aid provided when medically appropriate?			X			
			Summary						
	HOH		Hearing aid batteries			NA			
	HOH	48	Available for free?			X			
	HOH	49	In sufficient numbers?			X			
	HOH	50	7 days/week?			X			
	HOH	51	regardless of housing?			X			
	Both	E	Information provided inmates						
		18	Settlement summary, settlement, and brochure available in law library? (Need to check)		verified present on 2/24/2020	X			
	Both	F	Notice re. deaf/HOH inmates						
	Both	3	Notice posted outside housing units?			X			
	Both	4	Include picture of ID card and other official indicator?						
	Both	5	Cell/bed cards			NA			
	Both	6	Staff aware of corresponding need to alert?			X			
	Both	8	Each inmate has one if not waived?			X			
	Both	9	Provided timely?			X			
	Both	10	Replacements provided when needed?			X			
	Both		KOMS alert?			NA			
	Both	11	Staff aware of use of KOMS			X			
	Both	13	Present for each deaf/HOH inmate? (Need to check)			X			
	Both	15	Updated timely			X			
	Both		Individual ID cards			NA			
	Both	16	Staff aware of meaning?			X			
	Both	18	Provided to all deaf/HOH if not waived?			X			
	Both	19	Provided timely?			X			
	Both	20	Can the inmate carry the ID at all times?			X			
	Both	21	Prompt replacements provided?			X			

Include Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	G	Auxiliary Aids & Services Assessment						
	Both		Identification to ADA Coordinator			NA			
	Both	1	Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?		KOMS notification upon transfer, notification by medical upon intake assessment	X			
	Both	2	Does the ADA coordinator receive timely notification of other deaf/hoh inmates?		KOMS notification upon transfer, notification by medical upon intake assessment	X			
	Both	3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?		Yes, now completed during treatment team meetings every Monday in conjunction with medical department	X			
	Both	4	At this meeting, are each inmate's available methods of communication expressly ascertained and documented?			X			
	Both	5	At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?			X			
	Both	6	Are the auxiliary aids/services request forms explained?			X			
	Both	7	Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)			X			
	Both		Other assessments			NA			
	Both	8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?			X			
	Both	H	Particular Auxiliary Aids & Services Provided						
	Both	1	On-person ID cards			X			
	Both	2	Cell cards		open dorm, bunk cards provided	X			
	Both	3	Bed shaker			X			
	Both	4	In-person alerts			X			
	Both	5	Pager			X			
	HOH	6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)			X			
	HOH	7	Amplifier for phone			X			
	Both	8	Consideration of specific housing assignment to minimize communication difficulties?			X			
	Both	9	Other amplification		FM transmitters in chapel, programs building	X			
	Both	10	Other (describe)		Describe:	NA			
	Both		General issues			NA			
	Both	19	All auxiliary aids/services maintained?			X			
	Both	20	Have any been out of comission?			NA			
	Both	21	Describe -- which and for how long?			NA			
	Both	22	Inmates moving housing or transferred: not separated from hearing aid?			X			
	Both	23	If (s)he has been, is replacement provided?			X			
	Both	24	Promptly?			X			

Include Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	25	Has there been a direct threat determination?			NA			
	Both	26	Describe			NA			
		27	Appropriately individuated (must consider specific degree of impairment and specific dangers posed)						
	Both	28	Appropriately reported to monitor?			X			
	Both	I	Interpretation in general						
	Deaf		Qualified interpretation services available:			NA			
	Deaf	1	Is the process for using VRI/in-person interpretation communicated to inmates?			X			
	Deaf	2	Covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			X			
	Deaf	3	Does the request form clearly encompass religious and other volunteer-provided programming?			X			
	Deaf	4	Effective process for choosing qualified interpretation method?			X			
	Deaf	5	Primary consideration given inmates' preferences?			X			
	Deaf		Standing arrangement with providers?			NA			
	Deaf	6	In-person?			X			
	Deaf	7	VRI?			X			
	Deaf		Is VRI availability:			NA			
	Deaf	8	flexible (regarding requests and usage)?			X			
	Deaf	9	after hours when needed (not allowing for 48 hours of notice)?			X			
	Deaf	10	on weekends when needed (not allowing for 48 hours of notice)?			X			
	Deaf	11	during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?			X			
		12	Appropriate preparations made for use in RHU? Describe			X			
	Deaf		VRI laptop functional?		Describe:	NA			
	Deaf	13	In general			X			
	Deaf	14	Always checked for sufficient battery power?			X			
	Deaf	15	Routine software updates?			X			
	Deaf		VRI laptop has necessary items with it?		Describe:	NA			
	Deaf	16	Splitter?			X			
	Deaf	17	Instructions?			X			
	Deaf	18	Long power cord?			X			
	Deaf	19	Usable as VRS?			X			
	Deaf	20	VRI effectiveness tracked?			X			
	Deaf	21	How?		VRI Log, tested monthly to ensure operating, follow up with inmate to see if there are any issues with use	X			
	Deaf	22	Information used to determine when in-person interpretation should be first recourse?			X			
	Deaf		Is in-person interpretation available:						
	Deaf	23	When VRI insufficient in programming, medical			X			
	Deaf	24	Parole?			X			

Include Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
		25	Describe each time in-person interpretation has been offered		no known instances where interpretation offered	X			
		26	Describe each time in-person interpretation has been denied.		no known instances where interpretation denied.	X			
	Deaf	27	Parole board notified of need for interpretation at least 7 days before?			X			
	Deaf	28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)						
	Deaf	29	Describe			NA			
	Deaf	30	in an emergency? (in which time was of the essence and VRI was unavailable)		no known instances	X			
	Deaf	31	Communication with inmates uses inmate's preferred method?			X			
	Deaf	32	Written communication is limited to only simple matters.			X			
	Deaf	33	Written communication is not needed when inmate has low literacy			X			
	Deaf		Qualified interpretation services available:			NA			
	Deaf	34	Does the request form clearly encompass religious and other volunteer-provided programming?						
	Deaf	35	for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			X			
	Deaf	36	Is the process for using VRI communicated to inmates?			X			
	Deaf	J	Hand Restraints						
	Deaf	1	Hand restraints ever used on inmate who signs?			NA			
	Deaf	2	Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?			X			
	Deaf	3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)			X			
	Deaf	4	Necessary equipment purchased and installed?			X			
	Deaf	5	Staff aware of the issue			X			
	Deaf		Off-site medical care:			NA			
	Deaf	6	two-point hand restraint system used?			X			
	Deaf	7	restraints removed when necessary for medical communication?			X			
	Both	K	Non-auditory Alerts						
	Both	1	Does the prison have non-auditory alerts? (Describe)		Describe: bed shaker, vibrating watches	NA			
	Both	2	provided to all inmates who need it?			X			
	Both	3	can and does it give alerts in real time?			X			
	Both	4	sufficient to signal fire alarm?			X			
	Both	5	sufficient to signal count alert?				X		assigned inmate aides assist
	Both	6	programmed to signal different alerts?				X		assigned inmate aides assist
	Both	7	used to notify of prison-wide events?				X		assigned inmate aides assist
	Both	8	used to notify deaf or HOH inmates of events specific to them?				X		assigned inmate aides assist/staff assist
	Both	9	Have any requests for medically necessary non-auditory alerts been denied?			X			

Include Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	10	Non-auditory alerts monitored to ensure they are working?			X			
	Both	11	How often?		Bed shakers tested monthly by Fire/Safety	X			
	Both	12	monitored/recorded formally?			X			
	Both	13	Announcement boards			NA			
	Both	14	used to notify of schedule changes?			X			
	Both	15	used consistently?			X			
	Both	16	in all dormitories?			X			
	Both	17	in gym?			X			
	Both	18	in library?			X			
	Both	19	audited and monitored?			X			
	Both	20	In-person or personal system notification when an inmate misses a page?			X			
	Both	21	Has any inmate missed announcements/alarms/ info only because of disability?			NA			
	Both	22	Were corrective steps taken to solve the problem in the future?		no known instances	X			
	Both	23	Sufficient to notify inmates in emergencies?			X			
	Both	24	Plan to evacuate deaf or HOH inmates in emergency?			X			
	Both	25	Does the plan account for how effective communication will be provided?			X			
	Both	L	Telecommunications						
	Deaf		Videophones:			NA			
	Deaf	1	Installed?			X			
	Deaf	3	Number of days out of service? (Specify)			NA			
		4	Describe any technical difficulties, and efforts to solve them.			NA			
	Deaf	5	When out of service, VRS used instead? Or describe other alternative offered		Sorenson phone is used primarily due to reliability and purple laptop is now back up	X			
		6	Describe how inmates are informed of alternatives, when videophone is out of service.		Describe: notice posted to HOH inmates and information delivered by staff	NA			
	Deaf	7	Same times of access as non-deaf inmates?			X			
	Deaf	8	Appropriate location?			X			
	Deaf	9	Escort routinely provided (incl. after hours, weekends, emergency) if necessary?			X			
		11	Available same hours as ordinary phones?			X			
	Deaf	12	No more permission needed than that for hearing inmates using ordinary phones?			X			
	Deaf	13	Advance request unnecessary?			X			
	Deaf	14	Free?			X			
	Deaf	15	Disciplinary oversight no more intense than regular phone calls?			X			
		16	Has any inmate requested access to the videophones and been denied?	No		NA			
		17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.			X			
	Both		TTY:			NA			
	Both	18	Installed?			X			
	Both	19	Protocol for how to access TTY known to inmates and staff?			X			

Include Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
		20	Easy-to-understand, institution specific instructions made available WITH TTY?			X			
	Both	21	Function -- days out of service? (Specify)			NA			
	Both	22	Access -- appropriate hours, days?				X		
	Both	23	location substantially as accessible as conventional telephones for non-deaf inmates?				X		
	Both	24	hard of hearing inmates allowed to access?			X			
	Both	25	Permission needed?			X			
	Both	26	Has any request to use the TTY been denied? (Describe)			NA			
	Both	28	Money charged appropriate? (Describe)						
	Deaf		VRS via laptop			NA			
	Deaf	36	Available?			X			
	Deaf	37	Known to relevant staff? (In RHU)			X			
	Deaf	38	Used when appropriate?			X			
	Both		Phones			NA			
	Both	39	Amplification in every group of phones?			X			
	Both	40	Portable amplifiers available to inmates who need them?			X			
	Both		CapTel			NA			
	Both	41	If so, installed and working?			NA			
	Both	42	Appropriate for any particular inmate?		List names	NA			
	Both	43	Request by any inmate denied?		List names	NA			
	Both		TV/Movies			NA			
	Both	44	Is captioning available?			X			
	Both	45	Is captioning used?			X			
	Both	46	Is the captioning checked regularly?			X			
	Both	47	Are the checks of the captioning logged?			X			
	Both	48	Recreational movies: Captioning turned on regularly (Describe)			X			
	Both	52	All technology/ equipment in good working order? (Describe problems)			X			
	Both	53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?			X			
	Both	54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?			X			
	Both	M	Miscellaneous Devices						
	Both	1	Devices available? (Describe)		vibrating watches, vibrating alarm clocks	NA			
	Both	2	devices in commissary list?					X	Keefe states that they are working to add options for hard of hearing
	Both	3	possibility to request other devices from ADA coordinator?			X			
	Both	4	facilitation of purchase?			X			
	Both	5	Purchase of any non-medically necessary device denied? (Describe)		no denials have occurred	NA			
	Both	6	determined on case-by-case basis?			X			
	Both	7	because security threat?			X			
	Both	8	monitor notified?			X			

Include Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	9	<i>reasoning explained?</i>			X			
	Both		ADA coordinator maintains records			NA			
	Both	10	<i>of requests?</i>			X			
	Both	11	<i>of denials?</i>			X			
	Both	N	Disciplinary						
	Both	O	Grievances						
	Both	P	Training						
	Both		Types available			NA			
	Both	1	<i>CBT? (Using approved training?)</i>			X			
	Both	2	<i>Who received? (Describe)</i>		all staff and contract staff	NA			
	Both	3	<i>All appropriate staff?</i>			X			
	Both	4	<i>Live training? (Information only)</i>		Describe: although live training has been removed from in-service, staff are routinely reminded of hard-of-hearing accommodations, particularly unit staff	NA			
	Both	5	<i>Who received? (Describe)</i>		Describe: all staff with extra emphasis on unit staff	NA			
	Both	6	<i>All appropriate staff?</i>						

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE										
Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 3	Yes	N	N	Y	Y		Y	Not requested
		Dorm 3	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 5	Yes	N	N	Y	Y		Y	Not requested
		Dorm 1	Yes	N	N	Y	Y		Y	Not requested
		Dorm 5	Yes	N	N	Y	Y		Y	requested then waived
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 1	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	requested then waived
		RHU	Yes	N	N	Y	Y		Y	Not requested
		Dorm 3	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 3	Yes	N	N	Y	Y		Y	requested then waived
		Dorm 1	Yes	N	N	Y	Y		Y	Not requested
		Dorm 3	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 1	Yes	N	N	Y	Y		Y	Not requested
		Dorm 5	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	granted
		Dorm 6	Yes	N	Y	Y	Y		Y	Not requested
		Dorm 5	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	granted
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested

USE THIS SHEET FOR ENSURING THAT EACH DEAR							
Name	ID	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?	Outcome?
		hearing aides granted	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		hearing aide granted	not requested	granted	Not requested		
		hearing aide granted	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		not requested	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested	vibrating watch	inmate approved to purchase
		hearing aides granted	not requested	not requested	Not requested		
		not requested	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested		
		hearing aide granted	granted	not requested	Not requested	vibrating watch/captel	approved for both
		hearing aide granted	not requested	not requested	Not requested	vibrating watch	inmate approved to purchase
		hearing aides granted	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested	vibrating watch	inmate approved to purchase
		hearing aide granted	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested	vibrating watch	inmate approved to purchase
		hearing aide granted	not requested	not requested	Not requested	vibrating watch	inmate approved to purchase
		hearing aide granted	not requested	not requested	Not requested		
		not requested	not requested	granted	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		refused hearing aides	not requested	not requested	Not requested		
		hearing aide ordered	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested	vibrating watch	inmate approved to purchase
		not requested	not requested	granted	Not requested		
		not requested	not requested	not requested	Not requested		
		not requested	not requested	granted	Not requested		
		not requested	not requested	not requested	Not requested		
		not requested	not requested	not requested	Not requested		
		not requested	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		denied by medical, ordered am	not requested	granted	Not requested		
		refused hearing aides	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested	vibrating watch	inmate approved to purchase
		denied by medical, ordered am	not requested	granted	Not requested		

Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)
		Dorm 2	Yes	Y	N	Y	Y	Y	Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		RHU	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	granted
		Dorm 2	Yes	N	N	Y	Y		Y	granted
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 5	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 5	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 4	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 1	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 1	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	granted
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	requested then waived
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 1	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 6	Yes	N	N	Y	Y		Y	Not requested
		Dorm 2	Yes	N	N	Y	Y		Y	Not requested
		Dorm 3	Yes	N	N	Y	Y		Y	Not requested

Name	ID	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?	Outcome?
[REDACTED]	[REDACTED]	hearing aides granted	granted	not requested	Not requested	VRI and in-person interpreter for Pa	approved for both
		not requested	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		not requested	not requested	granted	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		not requested	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		not requested	not requested	granted	Not requested		
		not requested	not requested	granted	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
[REDACTED]	[REDACTED]	hearing aides granted	not requested	not requested	Not requested	vibrating watch	inmate approved to purchase
		hearing aides granted	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		hearing aide granted	not requested	not requested	Not requested		
		not requested	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		inmate refused	not requested	not requested	Not requested		
		not requested	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
[REDACTED]	[REDACTED]	hearing aides granted	not requested	not requested	Not requested	vibrating watch	inmate approved to purchase
		arrived with hearing aide	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		
		hearing aides granted	not requested	not requested	Not requested		
		arrived with hearing aide	not requested	not requested	Not requested		

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	2	Programs building and chapel	Dec-19			
Phone amplifiers (not volume control: portable amplifiers)	9	inmate possession	Unknown	purchased from McKesson	request from Medical	
			Oct-18			having issues with captioning working. The phone itself works and inmates state they prefer to use it because it is louder and clearer but the captioning is not operating. Requires second phone line or internet capability. Reached out to IT for help.
Captioned Telephone (CapTel)	2	Dorm 2 and Dorm 6			located on dorm, officer will unlock	
Other amplifiers, amplification systems, or the like?	0					
Bed shakers	4	Dorm 2 (one currently ordered for Dorm 4)	Unknown		Request from ADA Coordinator	no known issues, tested monthly and in working order
Vibrating watches	2 known	inmate possession	unknown		Request from ADA Coordinator to help facilitate purchase	no known issues
Vibrating alarm clocks	unknown	inmate possession	Unknown		Request from ADA Coordinator to help facilitate purchase	
Pagers	0					
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.	0					
Earphones for parole hearings	0					
Earphones for orientation videos	1	library/orientation CTO office	Dec-20		request from orientation CTO	

Roederer Correctional Complex

Include, Feb. 2020	Deaf/HOH or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
		A	ADA coordinator						
	Both	1	Who is the designated ADA coordinator?		Deputy Warden Jessica Durrett, Unit Administrator Brittany Puckett, Assistant Unit Administrator Jordan Wright, and Assistant Unit Administrator Craig Lish	X			
	Both	2	Has there been a time (since last audit) when there was no ADA coordinator appointed?			NA			
	Both	3	Is correct ADA coordinator on KyDOC website?			X			
	Both	7	Is the information prominently posted in any housing unit where deaf/HOH inmates are held?			X			
	Both	8	Did the ADA coordinator receive training?			X			
	Both	9	Describe training		ADA Building Blocks, CBTs, Annual In-Service, ADA in Jails & Prisons Webinar, ADA Coordinator CREATE Compliance Training (powerpoint), Deaf/HOH Training: Settlement Monitor's Recommended Revision (powerpoint), Federal Court Deaf/HOH Settlement Agreement (powerpoint), Tips for Communicating with Inmates are HOH (word document), Communicating with Deaf/HOH Offenders (powerpoint)	X			
	Both	15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?			X			
	Both	16	Are additional inmates added to the coordinator's tracking list?			X			
	Both	B	Reporting obligations						
	Both	2	Does the ADA coordinator maintain a list of deaf and HOH inmates?			X			
	Both	3	Is the list complete?			X			
	Both	C	Intake/Orientation - Corrections						
	HOH	1	Hard of hearing inmates						
	HOH	2	Adequate process for knowing if someone HOH is arriving?			X			
	HOH	3	Describe (The ADA Coordinator should receive automatic notifications.)		New Intake Inmates: Medical notifies ADA Coordinator. Inmates Transferring from another facility: Emailed notification by KOMS automatic alert.	X			
	HOH	4	Effective communications planned/provided? (Describe)		ADA precaution in KOMS notifies staff that offender is Deaf/HOH. ADA Coordinators meet with inmate to determine what is needed for effective communication.	X			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Deaf		Deaf inmates						
	Deaf	5	Adequate process for knowing if someone deaf is arriving?			X			
	Deaf	6	Describe		New Intake Inmates: Medical notifies ADA Coordinator. Inmates Transferring from another facility: Emailed notification by KOMS automatic alert.	X			
	Deaf	7	Effective communications planning?			X			
	Deaf	8	Effective communication provided?			X			
	Deaf	9	Describe		A VRI Laptop is available and we have a contract with a Certified Interpreter if needed. TTY and Videophone are available upon ADA Assessment.	X			
	Deaf	10	Use of VRI interpreter when needed?			X			
	Deaf	11	Use of in-person interpreter when needed?			X			
	Both		Orientation videos						
	Both	12	Captioned?			X			
	Both	13	Shown in a quiet space?			X			
	Both	14	Amplification if needed?			X			
	Both	15	Accommodation for deaf/HOH inmates who are not literate? (Describe)		A VRI Laptop is available and we have a contract with a Certified Interpreter if needed. TTY and Videophone are also available.	X			
	Both	D	Medical care: intake, care more generally, audiology services						
	Both		Notice to medical staff:						
	Both		Other methods of access:						
	Both	24	Do annual/routine physicals include hearing screening?			X			
	Both	27	If screening indicated problem (1+ "yes" answers), is there further assessment?			X			
	Both	29	Is further assessment timely (within several days)?		Further assessment is completed within 5 days.	X			
	Both		After assessment, does medical:						
	Both	31	Note deaf or HOH status in ECW as alert?			X			
	Both	33	Notify ADA coordinator?			X			
	Both	34	Is notification prompt?			X			
	HOH		Audiology services/processes (See also Audiology Checklist)						
	HOH	35	Audiology services offered when needed?			X			
	HOH	36	Timely? (60 days if no obstacles)			X			
	HOH	37	Amplifier offered while waiting for hearing aid?			X			
	HOH	38	Adequate addressing of obstacles to services			X			
	HOH	39	Hearing aid provided when medically appropriate?			X			
			Summary						

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	HOH		Hearing aid batteries						
	HOH	48	Available for free?			X			
	HOH	49	In sufficient numbers?		Must turn in a battery to receive a new one	X			
	HOH	50	7 days/week?			X			
	HOH	51	regardless of housing?			X			
	Both	E	Information provided inmates						
		18	Settlement summary, settlement, and brochure available in law library? (Need to check)			X			
	Both	F	Notice re. deaf/HOH inmates						
	Both	3	Notice posted outside housing units?			X			
	Both	4	Include picture of ID card and other official indicator?			X			
	Both	5	Cell/bed cards						
	Both	6	Staff aware of corresponding need to alert?			X			
	Both	8	Each inmate has one if not waived?			X			
	Both	9	Provided timely?			X			
	Both	10	Replacements provided when needed?			X			
	Both		KOMS alert?						
	Both	11	Staff aware of use of KOMS			X			
	Both	13	Present for each deaf/HOH inmate? (Need to check)			X			
	Both	15	Updated timely			X			
	Both		Individual ID cards						
	Both	16	Staff aware of meaning?			X			
	Both	18	Provided to all deaf/HOH if not waived?			X			
	Both	19	Provided timely?			X			
	Both	20	Can the inmate carry the ID at all times?			X			
	Both	21	Prompt replacements provided?			X			
	Both	G	Auxiliary Aids & Services Assessment						
	Both		Identification to ADA Coordinator						
	Both	1	Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?			X			
	Both	2	Does the ADA coordinator receive timely notification of other deaf/hoh inmates?			X			
	Both	3	Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?			X			
	Both	4	At this meeting, are each inmate's available methods of communication expressly ascertained and documented?			X			
	Both	5	At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?			X			
	Both	6	Are the auxiliary aids/services request forms explained?			X			
	Both	7	Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)		Oral/Written unless otherwise requested by the inmate	X			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both		Other assessments						
	Both	8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?		All deaf/HOH inmates, whether intake or transfer in from another facility, have an assessment with an ADA Coordinator	X			
	Both	H	Particular Auxiliary Aids & Services Provided						
	Both	1	On-person ID cards			X			
	Both	2	Cell cards			X			
	Both	3	Bed shaker			X			
	Both	4	In-person alerts			X			
	Both	5	Pager			X			
	HOH	6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)			X			
	HOH	7	Amplifier for phone			X			
	Both	8	Consideration of specific housing assignment to minimize communication difficulties?			X			
	Both	9	Other amplification			NA			
	Both	10	Other (describe)		Describe:	NA			
	Both		General issues						
	Both	19	All auxiliary aids/services maintained?		Auxiliary Aids maintained in Medical, Assessment Center, and Re-Entry	X			
	Both	20	Have any been out of commission?			NA			
	Both	21	Describe -- which and for how long?			NA			
	Both	22	Inmates moving housing or transferred: not separated from hearing aid?			X			
	Both	23	If (s)he has been, is replacement provided?			NA			
	Both	24	Promptly?			NA			
	Both	25	Has there been a direct threat determination?		Have not refused a job due to safety or security issue for a deaf/HOH inmate	NA			
	Both	26	Describe			NA			
		27	Appropriately individuated (must consider specific degree of impairment and specific dangers posed)			NA			
	Both	28	Appropriately reported to monitor?			NA			
	Both	I	Interpretation in general						
	Deaf		Qualified interpretation services available:						
	Deaf	1	Is the process for using VRI/in-person interpretation communicated to inmates?			X			
	Deaf	2	Covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			X			
	Deaf	3	Does the request form clearly encompass religious and other volunteer-provided programming?			X			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Deaf	4	Effective process for choosing qualified interpretation method?			X			
	Deaf	5	primary consideration given inmates' preferences?			X			
	Deaf		Standing arrangement with providers?						
	Deaf	6	In-person?		Contract	X			
	Deaf	7	VRI?			X			
	Deaf		Is VRI availability:						
	Deaf	8	flexible (regarding requests and usage)?		Available 24/7. Requested through ADA Coordinator or through Captain's Office	X			
	Deaf	9	after hours when needed (not allowing for 48 hours of notice)?			X			
	Deaf	10	on weekends when needed (not allowing for 48 hours of notice)?			X			
	Deaf	11	during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?			X			
		12	Appropriate preparations made for use in RHU? Describe			X			
	Deaf		VRI laptop functional?						
	Deaf	13	In general			X			
	Deaf	14	Always checked for sufficient battery power?			X			
	Deaf	15	Routine software updates?			X			
	Deaf		VRI laptop has necessary items with it?						
	Deaf	16	Splitter?			X			
	Deaf	17	Instructions?			X			
	Deaf	18	Long power cord?			X			
	Deaf	19	Usable as VRS?			X			
	Deaf	20	VRI effectiveness tracked?			X			
	Deaf	21	How?		Inmate's information/use of VRI is logged when machine is used	x			
	Deaf	22	Information used to determine when in-person interpretation should be first recourse?			X			
	Deaf		Is in-person interpretation available:						
	Deaf	23	When VRI insufficient in programming, medical		Yes, available through a contract	X			
	Deaf	24	Parole?		Yes, available through a contract	X			
		25	Describe each time in-person interpretation has been offered			NA			
		26	Describe each time in-person interpretation has been denied.			NA			
	Deaf	27	Parole board notified of need for interpretation at least 7 days before?			NA			
	Deaf	28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)		This facility does not use inmates to interpret for deaf/HOH inmates	NA			
	Deaf	29	Describe			NA			
	Deaf	30	in an emergency? (in which time was of the essence and VRI was unavailable)			NA			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Deaf	31	Communication with inmates uses inmate's preferred method?			X			
	Deaf	32	Written communication is limited to only simple matters.			X			
	Deaf	33	Written communication is not needed when inmate has low literacy			X			
	Deaf		Qualified interpretation services available:						
	Deaf	34	Does the request form clearly encompass religious and other volunteer-provided programming?			X			
	Deaf	35	for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			X			
	Deaf	36	Is the process for using VRI communicated to inmates?			X			
	Deaf	J	Hand Restraints						
	Deaf	1	Hand restraints ever used on inmate who signs?		Used on initial transport	X			
	Deaf	2	Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?			X			
	Deaf	3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)			X			
	Deaf	4	Necessary equipment purchased and installed?			X			
	Deaf	5	Staff aware of the issue			X			
	Deaf		Off-site medical care:						
	Deaf	6	two-point hand restraint system used?			X			
	Deaf	7	restraints removed when necessary for medical communication?			X			
	Both	K	Non-auditory Alerts						
	Both	1	Does the prison have non-auditory alerts? (Describe)		Describe: Bed Shaker	X			
	Both	2	provided to all inmates who need it?			X			
	Both	3	can and does it give alerts in real time?			X			
	Both	4	sufficient to signal fire alarm?			X			
	Both	5	sufficient to signal count alert?			X			
	Both	6	programmed to signal different alerts?			X			
	Both	7	used to notify of prison-wide events?			X			
	Both	8	used to notify deaf or HOH inmates of events specific to them?			X			
	Both	9	Have any requests for medically necessary non-auditory alerts been denied?			NA			
	Both	10	Non-auditory alerts monitored to ensure they are working?			X			
	Both	11	How often?		Describe: Monthly	X			
	Both	12	monitored/recorded formally?			X			
	Both	13	Announcement boards						
	Both	14	used to notify of schedule changes?			X			
	Both	15	used consistently?			X			
	Both	16	in all dormitories?			X			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	17	<i>in gym?</i>			X			
	Both	18	<i>in library?</i>			X			
	Both	19	<i>audited and monitored?</i>			X			
	Both	20	In-person or personal system notification when an inmate misses a page?			X			
	Both	21	Has any inmate missed announcements/alarms/ info only because of disability?			NA			
	Both	22	<i>Were corrective steps taken to solve the problem in the future?</i>			NA			
	Both	23	Sufficient to notify inmates in emergencies?			X			
	Both	24	Plan to evacuate deaf or HOH inmates in emergency?			X			
	Both	25	<i>Does the plan account for how effective communication will be provided?</i>			X			
	Both	L	Telecommunications						
	Deaf		Videophones:						
	Deaf	1	<i>Installed?</i>		1 Videophone Installed	X			
	Deaf	3	<i>Number of days out of service? (Specify)</i>		No reports of being out of service since 8/2019	NA			
		4	<i>Describe any technical difficulties, and efforts to solve them.</i>		No technical difficulties	NA			
	Deaf	5	<i>When out of service, VRS used instead? Or describe other alternative offered</i>		VRI Laptop is available if Videophone is out of service	X			
		6	<i>Describe how inmates are informed of alternatives, when videophone is out of service.</i>		Describe: Information is posted by Videophone and ADA Coordinator communicates with ADA Inmates	X			
	Deaf	7	<i>Same times of access as non-deaf inmates?</i>			X			
	Deaf	8	<i>Appropriate location?</i>		Outside unit door	X			
	Deaf	9	<i>Escort routinely provided (incl. after hours, weekends, emergency) if necessary?</i>		No escort required	NA			
		11	<i>Available same hours as ordinary phones?</i>			X			
	Deaf	12	<i>No more permission needed than that for hearing inmates using ordinary phones?</i>		List of approved inmates available for staff/KOMS precaution also available. Must have approval from ADA Coordinator.	X			
	Deaf	13	<i>Advance request unnecessary?</i>		No necessary	X			
	Deaf	14	<i>Free?</i>			X			
	Deaf	15	<i>Disciplinary oversight no more intense than regular phone calls?</i>			X			
		16	<i>Has any inmate requested access to the videophones and been denied?</i>		Yes, Inmate [REDACTED]	X			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
		17	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.		Received numerous reports from Purple Communications, Inc of videophone being used by person who did not use sign language for communication. Video footage was watched and it was determined to be Inmate [REDACTED]. Denied usage of Videophone due to sign language not being primary mode of communication, but authroized use of ADA phone outside unit on 10/18/2019.	X			
	Both		TTY:						
	Both	18	<i>Installed?</i>		1 available	X			
	Both	19	<i>Protocol for how to access TTY known to inmates and staff?</i>		Addressed in ADA Handbook. Also available through communication with ADA Coordinator	X			
		20	<i>Easy-to-understand, institution specific instructions made available WITH TTY?</i>			X			
	Both	21	<i>Function -- days out of service? (Specify)</i>		Not out of service	NA			
	Both	22	<i>Access -- appropriate hours, days?</i>		Available 7 days per week/12 hours per day	X			
	Both	23	<i>location substantially as accessible as conventional telephones for non-deaf inmates?</i>		Located in Captain's Office, but moved to Unit 1 Control Center where ADA phone is located when needed.	X			
	Both	24	<i>hard of hearing inmates allowed to access?</i>			X			
	Both	25	<i>Permission needed?</i>		Must have approval from ADA Coordinator	X			
	Both	26	<i>Has any request to use the TTY been denied? (Describe)</i>		Has not been denied	N/A			
	Both	28	<i>Money charged appropriate? (Describe)</i>		Has not been used	N/A			
	Deaf		VRS via laptop						
	Deaf	36	<i>Available?</i>			X			
	Deaf	37	<i>Known to relevant staff? (In RHU)</i>		There is not a RHU in this institution	NA			
	Deaf	38	<i>Used when appropriate?</i>			X			
	Both		Phones						
	Both	39	<i>Amplification in every group of phones?</i>			X			
	Both	40	<i>Portable amplifiers available to inmates who need them?</i>			X			
	Both		CapTel			NA			
	Both	41	<i>If so, installed and working?</i>			NA			
	Both	42	<i>Appropriate for any particular inmate?</i>		List names	NA			
		43	<i>Request by any inmate denied?</i>		List names	NA			
	Both		TV/Movies			NA			
	Both	44	<i>Is captioning available?</i>			X			
	Both	45	<i>Is captioning used?</i>			X			
	Both	46	<i>Is the captioning checked regularly?</i>		Checked weekly in all units	X			
	Both	47	<i>Are the checks of the captioning logged?</i>			X			

Include, Feb. 2020	Deaf/HO H or both?	#	Issue/Question	Audit item questions/concerns (note here if a problem was discovered during the audit, and what has been done about it, or if the problem remains)	Description/Notes	Compliant	Partially Compliant	Non-Compliant	NA, unknown, or no basis for evaluation (Explain)
	Both	48	Recreational movies: Captioning turned on regularly (Describe)		Closed captioning must be turned on the institutional channel by recreation as well as individual TVs in the units	X			
	Both	52	All technology/ equipment in good working order? (Describe problems)			X			
	Both	53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?		Institution does not have segregated housing	NA			
	Both	54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?			X			
	Both	M	Miscellaneous Devices						
	Both	1	Devices available? (Describe)		Describe in detail: Sound Amplifiers available through medical. Phone Amplifiers and Bed Shakers available through ADA Coordinator	X			
	Both	2	devices in commissary list?		No devices available through commissary	NA			
	Both	3	possibility to request other devices from ADA coordinator?		Devices available upon request	X			
	Both	4	facilitation of purchase?			NA			
	Both	5	Purchase of any non-medically necessary device denied? (Describe)		Non requested	NA			
	Both	6	determined on case-by-case basis?			NA			
	Both	7	because security threat?			NA			
	Both	8	monitor notified?			NA			
	Both	9	reasoning explained?			NA			
	Both		ADA coordinator maintains records						
	Both	10	of requests?			X			
	Both	11	of denials?			X			
	Both	N	Disciplinary						
	Both	O	Grievances						
	Both	P	Training						
	Both		Types available						
	Both	1	CBT? (Using approved training?)			X			
	Both	2	Who received? (Describe)		All staff receive annual training	X			
	Both	3	All appropriate staff?			X			
	Both	4	Live training? (Information only)		Describe: Provided by Institutional Training Coordinator	X			
	Both	5	Who received? (Describe)		Describe: All staff receive annual training	X			
	Both	6	All appropriate staff?			X			

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE															
Name	ID	Housing location	Listed with KOMS ADA Precaution ?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?
		AC A 09	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC A 07	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC A 26	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		ACA 36	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		ACA 40	Y	N	Y	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC B 01	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC B 14	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC B 15	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC B 25	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC B 44	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC B 46	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC C 04	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC C 22	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC D 20	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC D 50	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC G 02	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC G 04	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC G 07	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC G 20	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC H 13	Y	N	Y	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC H 28	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC H 44	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC I 03	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC I 10	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC J 12L	Y	N	Y	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC J 15L	Y	N	N	Waived	Waived		Y	NR	NR	NR	NR	NR	N
		AC K 19	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC K 21U	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC L 23L	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC M 01L	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC M 06U	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC M 06L	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		AC M 21U	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC B4 04	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC B4 23	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC B5 17	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC B5 23	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC B8 14	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC N 08	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC N 25	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC O 19	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC O 24U	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC P 09U	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC P 24	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N

USE THIS SHEET FOR ENSURING THAT			
Name	ID	Outcome?	Audit item issues/concerns
		Hearing Aid issued	none
		Hearing Aid issued	none
		ound amplifier issued	none
		ound amplifier issued	none
		Hearing Aid Ordered	none
		Hearing Aid Ordered	none
		Hearing Aid Ordered	none
		Hearing Aid issued	none
		Hearing Aid Ordered	none
		ound amplifier issued	none
		Hearing Aid issued	none
		Hearing Aid Ordered	none
		Hearing Aid Ordered	none
		Hearing Aid Ordered	none
		Hearing Aid issued	none
		ound amplifier issued	none
		Hearing aid issued	none
		Hearing Aid issued	none
		Hearing aid issued	none
		Hearing Aid Ordered	none
		Hearing Aid issued	none
		Hearing Aid issued	none
		Hearing Aid Ordered	none
		Hearing Aid Ordered	none
		Hearing Aid Ordered	none
		waived hearing aids	none
		Hearing aid issued	none
		ound amplifier issued	none
		ound amplifier issued	none
		ound amplifier issued	none
		Hearing Aid Issued	none
		Hearing aid issued	none
		Hearing Aid Ordered	none
		Hearing Aid Issued	none
		Has Hearing aid	
		Hearing Aid Ordered	none
		Has Hearing aid	none
		efused Hearing Aid	none
		Hearing Aid issued	none
		Hearing Aid issued	none
		ound amplifier issued	none
		Hearing Aid issued	none
		Hearing Aid issued	none
		Hearing Aid issued	none

		Housing ocation	Listed with KOMS ADA Precaution ?	Signs to communica te (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicat e, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)	Personal Phone Amplifier (Not requested; denied; granted)	Shake & Wake (Not requested; denied; granted)	Any other auxiliary aid requested?
		RC P-07	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC P-13U	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC P-3 U	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC Q 02U	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC Q 15	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC Q 20U	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC Q 22	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC Q-16U	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC R 09	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC R 29	Y	N	N	Y	Y		Y	NR	NR	NR	NR	NR	N
		RC S 27	Y	N	N	Y	Waived		Y	NR	NR	NR	NR	NR	N
		RC S 37	Y	N	N	Y	Waived		Y	NR	NR	NR	NR	NR	N
		RC T 31	Y	N	N	Y	Waived		Y	NR	NR	NR	NR	NR	N

		Outcome?	Audit item issues/concerns
		Hearing Aid issued	none
		Hearing Aid issued	none
		Hearing Aid issued	none
		Hearing aid ordered	none
		Hearing aid issued	none
		Hearing aid issued	none
		Hearing Aid issued	none
		Hearing Aid issued	none
		Refused Hearing Aid	none
		Hearing Aid Issued	none
		Hearing Aid issued	none
		Hearing Aid issued	none
		Hearing Aid Ordered	none

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	30	Medical	NA		Issued once verified as HOH	In working order
Phone amplifiers (not volume control: portable amplifiers)	3	AC Program Administrators Office	NA		Request through ADA Coordinator	In working order
Captioned Telephone (CapTel)	NA					
Other amplifiers, amplification systems, or the like?	NA					
Bed shakers	2	AC Program Administrators Office	NA		Request through ADA Coordinator	In working order
Vibrating watches	NA					
Vibrating alarm clocks	NA					
Pagers	NA					
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.	NA					
Earphones for parole hearings	1	Re-Entry	NA		Request through Re-Entry Coordinator	In working order
Earphones for orientation videos	2	AC Program Administrators Office	NA		Request through ADA Coordinator	In working order

Documentation to provide	Date reviewed	Comments (problems revealed, solutions, etc.)
Grievances:		
Provide summary of ALL grievances by all deaf/HOH inmates. Covers formal, informal, withdrawn, etc.		██████████ 19-130 Inmate went to pill call to get ibuprofen and nurse said there was no order. He went to nurse at window and requested medicine, blood test , and x-ray. Nurse became verbal and told him he was in restricted area. Ask that nurse would talk to him in professional manner. Withdrew on 8/19/19 ██████████ 19-157 Inmate went to doctor complaining of pain in Hip. Provider wanted to perscribe medication that helps with pain. Inmate stated that the medicine in question is also a psych med and he wasn't taking med. They asked for him to sign refusal and he did. Requested to be given something for pain. Appealed all the way to heath care director and they concurred with decision. ██████████ 19-165 Inmate filed grievance that he needed a bottom bunk. Medical responded that he needed to come to sick call and he could be assessed for a bottom bunk. Inmate was satisfied with response on 9/18/19 ██████████ 19-193 Inmate claims that during a routine search and Lieutenant grabbed his private area Outside the kitchen. Camera was reviewed and concluded that search was done properly. Satisfied with response on 11/13/19 ██████████ 19-201 Inmate went to medical to receive hearing aids and was told there was a \$10 copay for hearing. Inmate request not to pay for hearing aids and to have hearing aids for both ears. It was appealed all the way through healthcare director. ██████████ 19-220 Inmate was taken to court and his property was never packed up. When he came back from court some of his property was missing. Requested property to be returned. satisfied with initial response 1/16/20 ██████████ 19-222 Inmate Claims that cane was issued though doctor at RCC. Claims a nurse harassed him betting she could get cane taken from him. The cane was taken and he requested to the cane back. Kim McDonald responded to grievance the cane was needed for long distances and this was discussed with the provider which came to the decision take his cane. Appealed to health care committee and they concurred with decision. Appealed to Healthcare director and still awaiting decision. Transferred On 2/19/20
Provide full documentation of all grievances that address hearing/hearing accommodation issues.	1/2/2020	Problem: ██████████ did not want to pay co-payment for Hearing Aids. On 11/11/2019, Informal Resolution referred to CPP 13.2 regarding co-payment. Appealed to Health Care Grievance Committee. On 11/22/2019, committee concurred with informal resolution. Appealed for Administrator Review. On 1/2/2020, medical director concurred with Health Care Grievance Committee.
Discipline		
For all disciplinary proceedings since July 2019 involving an inmate who signs, provide report of inmate name, date, and communication method for each.	N/A	RCC has not had any disciplinary proceedings involving an inmate who signs from July 2019-present.
Provide documentation for all disciplinary proceedings since July 2019 involving failure to obey an order, or failure to stand for count, or other communications difficulty by a deaf/HOH inmate.	8/20/2019, 10/22/2019	██████████, Category 3-02: Refusing to be housed at RCC; ██████████, Category 3-02: Refusing to be housed at RCC
VRI Log (provide).		

TTY instructions (provide)		
VRI instructions (provide)		
Any pages of the inmate handbook that address disability, and the date for that version of the handbook.		
The current Deaf/HOH brochure and any other documents provided to deaf or hard-of-hearing inmates.		
The medical request form currently provided to prisoners.		
Any memoranda, training, policy, etc. issued in 2019 or 2020 and addressing deaf/hard-of-hearing issues.		
A list of each use of an in-person sign-language interpreter from July 2019 to present, and any occasions in which such an interpreter was requested but denied.		

Western Kentucky Correctional Complex

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A ADA coordinator									
	Both	1	Who is the designated ADA coordinator?		Jacob Bruce	Y			
	Both	2	Has there been a time (since last audit) when there was no ADA coordinator appointed?			Y			
	Both	3	Is correct ADA coordinator on KyDOC website?			Y			
	Both	7	Is the information prominently posted in any housing unit where deaf/HOH inmates are held?			Y			
	Both	8	Did the ADA coordinator receive training?			Y			
	Both	9	Describe training			NA			
	Both	15	Does ADA coordinator retrieve or receive at least monthly reports on KOMS/medical records of deaf inmates?			Y			
	Both	16	Are additional inmates added to the coordinator's tracking list?			Y			
B Reporting obligations									
	Both	2	Does the ADA coordinator maintain a list of deaf and HOH inmates?			Y			
	Both	3	Is the list complete?			Y			
C Intake/Orientation - Corrections									
	HOH	1	Hard of hearing inmates			NA			
	HOH	2	Adequate process for knowing if someone HOH is arriving?		KOMS alert/medical file review	Y			
	HOH	3	Describe (The ADA Coordinator should receive automatic notifications.)			NA			
	HOH	4	Effective communications planned/provided? (Describe)			Y			
	Deaf		Deaf inmates			NA			
	Deaf	5	Adequate process for knowing if someone deaf is arriving?			Y			
	Deaf	6	Describe			NA			
	Deaf	7	Effective communications planning?			Y			
	Deaf	8	Effective communication provided?			Y			
	Deaf	9	Describe			NA			
	Deaf	10	Use of VRI interpreter when needed?		Hasn't occurred this period	Y			
	Deaf	11	Use of in-person interpreter when needed?		Hasn't occurred this period	Y			
	Both		Orientation videos			NA			
	Both	12	Captioned?			Y			
	Both	13	Shown in a quiet space?			Y			
	Both	14	Amplification if needed?			Y			
	Both	15	Accommodation for deaf/HOH inmates who are not literate? (Describe)		Headphones available/interp available	Y			
D Medical care: intake, care more generally, audiology services									
	Both		Notice to medical staff:			NA			
	Both		Other methods of access:			NA			
	Both	24	Do annual/routine physicals include hearing screening?			Y			
	Both	27	If screening indicated problem (1+ "yes" answers), is there further assessment?			Y			
	Both	29	Is further assessment timely (within several days)?			Y			
	Both		After assessment, does medical:			NA			
	Both	31	Note deaf or HOH status in ECW as alert?			Y			
	Both	33	Notify ADA coordinator?			Y			
	Both	34	Is notification prompt?			Y			

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	HOH		Audiology services/processes (See also Audiology Checklist)			NA			
	HOH	35	<i>Audiology services offered when needed?</i>			Y			
	HOH	36	<i>Timely? (60 days if no obstacles)</i>			Y			
	HOH	37	<i>Amplifier offered while waiting for hearing aid?</i>			Y			
	HOH	38	<i>Adequate addressing of obstacles to services</i>			Y			
	HOH	39	<i>Hearing aid provided when medically appropriate?</i>			Y			
			Summary						
	HOH		Hearing aid batteries			NA			
	HOH	48	<i>Available for free?</i>			Y			
	HOH	49	<i>In sufficient numbers?</i>			Y			
	HOH	50	<i>7 days/week?</i>			Y			
	HOH	51	<i>regardless of housing?</i>			Y			
Both	E		Information provided inmates						
		18	Settlement summary, settlement, and brochure available in law library? (Need to check)			Y			
Both	F		Notice re. deaf/HOH inmates						
Both		3	Notice posted outside housing units?			Y			
Both		4	<i>Include picture of ID card and other official indicator?</i>			Y			
Both		5	Cell/bed cards			NA			
Both		6	<i>Staff aware of corresponding need to alert?</i>			Y			
Both		8	<i>Each inmate has one if not waived?</i>			Y			
Both		9	<i>Provided timely?</i>			Y			
Both		10	<i>Replacements provided when needed?</i>			Y			
Both			KOMS alert?			NA			
Both		11	<i>Staff aware of use of KOMS</i>			Y			
Both		13	<i>Present for each deaf/HOH inmate? (Need to check)</i>			Y			
Both		15	<i>Updated timely</i>			Y			
Both			Individual ID cards			NA			
Both		16	<i>Staff aware of meaning?</i>			Y			
Both		18	<i>Provided to all deaf/HOH if not waived?</i>			Y			
Both		19	<i>Provided timely?</i>			Y			
Both		20	<i>Can the inmate carry the ID at all times?</i>			Y			
Both		21	<i>Prompt replacements provided?</i>			Y			
Both	G		Auxiliary Aids & Services Assessment						
Both			Identification to ADA Coordinator			NA			
			<i>Does the ADA coordinator receive timely notification upon intake of each deaf/hoh inmate?</i>			Y			
Both		1	<i>Does the ADA coordinator receive timely notification of other deaf/hoh inmates?</i>			Y			
			Does the ADA coordinator conduct an Auxiliary Aids and Services Assessment with every arriving or newly identified deaf/hoh inmate?			Y			
Both		3	<i>At this meeting, are each inmate's available methods of communication expressly ascertained and documented?</i>			Y			
Both		4	<i>At this meeting, does the ADA coordinator inform each inmate about available auxiliary aids and services?</i>			Y			
Both		5	<i>Are the auxiliary aids/services request forms explained?</i>			Y			

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	Both	7	Is appropriate communication used during this meeting? (oral and written; VRI; or visual descriptions)			Y			
	Both		Other assessments			NA			
	Both	8	For all deaf/hoh inmates who didn't receive an assessment on intake, has one been done?			Y			
	Both	H	Particular Auxiliary Aids & Services Provided						
	Both	1	On-person ID cards			Y			
	Both	2	Cell cards			Y			
	Both	3	Bed shaker		Not available	Y			
	Both	4	In-person alerts			Y			
	Both	5	Pager		Not available	Y			
	HOH	6	Phone volume adjust setting (available in <u>each</u> location where phones are available?)			Y			
	HOH	7	Amplifier for phone			Y			
	Both	8	Consideration of specific housing assignment to minimize communication difficulties?			Y			
	Both	9	Other amplification		FM transmitters for various purposes	Y			
	Both	10	Other (describe)		Describe:	NA			
	Both		General issues			NA			
	Both	19	All auxiliary aids/services maintained?			Y			
	Both	20	Have any been out of comission?			NA			
	Both	21	Describe -- which and for how long?			NA			
	Both	22	Inmates moving housing or transferred: not separated from hearing aid?			Y			
	Both	23	If (s)he has been, is replacement provided?			Y			
	Both	24	Promptly?			Y			
	Both	25	Has there been a direct threat determination?		None determined.	NA			
	Both	26	Describe			NA			
		27	Appropriately individuated (must consider specific degree of impairment and specific dangers posed)						
	Both	28	Appropriately reported to monitor?			Y			
	Both	I	Interpretation in general						
	Deaf		Qualified interpretation services available:			NA			
	Deaf	1	Is the process for using VRI/in-person interpretation communicated to inmates?			Y			
	Deaf	2	covers all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			Y			
	Deaf	3	Does the request form clearly encompass religious and other volunteer-provided programming?			Y			
	Deaf	4	Effective process for choosing qualified interpretation method?			Y			
	Deaf	5	primary consideration given inmates' preferences?			Y			
	Deaf		Standing arrangement with providers?			NA			
	Deaf	6	In-person?			Y			
	Deaf	7	VRI?			Y			
	Deaf		Is VRI availability:			NA			
	Deaf	8	flexible (regarding requests and usage)?			Y			
	Deaf	9	after hours when needed (not allowing for 48 hours of notice)?			Y			

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	Deaf	10	on weekends when needed (not allowing for 48 hours of notice)?			Y			
	Deaf	11	during emergencies (including medical emergencies) when needed (not allowing for 48 hours of notice)?			Y			
		12	Appropriate preparations made for use in RHU? Describe		Portable Laptop in interview room	Y			
	Deaf		VRI laptop functional?		Describe:	NA			
	Deaf	13	In general			Y			
	Deaf	14	Always checked for sufficient battery power?			Y			
	Deaf	15	Routine software updates?			Y			
	Deaf		VRI laptop has necessary items with it?		Describe:	NA			
	Deaf	16	Splitter?			Y			
	Deaf	17	Instructions?			Y			
	Deaf	18	Long power cord?			Y			
	Deaf	19	Usable as VRS?			Y			
	Deaf	20	VRI effectiveness tracked?			Y			
	Deaf	21	How?		Short questionnaire after use	Y			
		22	Information used to determine when in-person interpretation should be first recourse?			Y			
	Deaf		Is in-person interpretation available:			Y			
	Deaf	23	When VRI insufficient in programming, medical			Y			
	Deaf	24	Parole?			Y			
		25	Describe each time in-person interpretation has been offered		None who sign during this period	Y			
		26	Describe each time in-person interpretation has been denied.			Y			
	Deaf	27	Parole board notified of need for interpretation at least 7 days before?			Y			
	Deaf	28	Has facility relied on another inmate to interpret? (Reliance in non-emergency is non-compliant)		No inmates interpret	Y			
	Deaf	29	Describe			NA			
	Deaf	30	in an emergency? (in which time was of the essence and VRI was unavailable)			Y			
	Deaf	31	Communication with inmates uses inmate's preferred method?			Y			
	Deaf	32	Written communication is limited to only simple matters.			Y			
	Deaf	33	Written communication is not needed when inmate has low literacy			Y			
	Deaf		Qualified interpretation services available:			NA			
	Deaf	34	Does the request form clearly encompass religious and other volunteer-provided programming?			Y			
		35	for all inmate-staff communication when requested by inmate? (not limited to only certain encounters/communications/settings)			Y			
	Deaf	36	Is the process for using VRI communicated to inmates?			Y			
	Deaf	J	Hand Restraints						
	Deaf	1	Hand restraints ever used on inmate who signs?		None who sign this period	NA			
		2	Used for an appropriate reason? transportation to/from prison? Escort in/out of restrictive housing? Individualized finding of a security threat?			Y			

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	Deaf	3	Security procedure allows use of VRI by inmate who might ordinarily be restrained (in RHU, e.g.)			Y			
	Deaf	4	Necessary equipment purchased and installed?			Y			
	Deaf	5	Staff aware of the issue			Y			
	Deaf		Off-site medical care:			NA			
	Deaf	6	two-point hand restraint system used?						
	Deaf	7	restraints removed when necessary for medical communication?						
	Both	K	Non-auditory Alerts						
	Both	1	Does the prison have non-auditory alerts? (Describe)		Flashing lights for count, 5-min warning, chow, meds. In-person alerts for personal pages/emergencies	NA			
	Both	2	provided to all inmates who need it?			Y			
	Both	3	can and does it give alerts in real time?			Y			
	Both	4	sufficient to signal fire alarm?		fire alarms have flashing lights	Y			
	Both	5	sufficient to signal count alert?			Y			
	Both	6	programmed to signal different alerts?			Y			
	Both	7	used to notify of prison-wide events?			Y			
	Both	8	used to notify deaf or HOH inmates of events specific to them?			Y			
	Both	9	Have any requests for medically necessary non-auditory alerts been denied?		No denials.	Y			
	Both	10	Non-auditory alerts monitored to ensure they are working?			Y			
	Both	11	How often?			Y			
	Both	12	monitored/recorded formally?			Y			
	Both	13	Announcement boards			NA			
	Both	14	used to notify of schedule changes?			Y			
	Both	15	used consistently?			Y			
	Both	16	in all dormitories?			Y			
	Both	17	in gym?			Y			
	Both	18	in library?		library located in gym	Y			
	Both	19	audited and monitored?			Y			
	Both	20	In-person or personal system notification when an inmate misses a page?			Y			
	Both	21	Has any inmate missed announcements/alarms/ info only because of disability?		None reported	NA			
	Both	22	Were corrective steps taken to solve the problem in the future?			Y			
	Both	23	Sufficient to notify inmates in emergencies?			Y			
	Both	24	Plan to evacuate deaf or HOH inmates in emergency?			Y			
	Both	25	Does the plan account for how effective communication will be provided?			Y			
	Both	L	Telecommunications						
	Deaf		Videophones:			NA			
	Deaf	1	Installed?			Y			
	Deaf	3	Number of days out of service? (Specify)			NA			
		4	Describe any technical difficulties, and efforts to solve them.			NA			
	Deaf	5	When out of service, VRS used instead? Or describe other alternative offered			Y			

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			Describe how inmates are informed of alternatives, when videophone is out of service.		Describe:	NA			
	Deaf	6	Same times of access as non-deaf inmates?			Y			
	Deaf	7	Appropriate location?			Y			
	Deaf	8	Escort routinely provided (incl. after hours, weekends, emergency) if necessary?			Y			
		9	Available same hours as ordinary phones?			Y			
	Deaf	11	No more permission needed than that for hearing inmates using ordinary phones?			Y			
	Deaf	12	Advance request unnecessary?			Y			
	Deaf	13	Free?			Y			
	Deaf	14	Disciplinary oversight no more intense than regular phone calls?			Y			
		15	Has any inmate requested access to the videophones and been denied?	Inmate ██████ requested use of the videophone after having stated during his needs assessment that he did not know how to sign. ██████ claimed to have previously used the videophone at NTC. I verified with NTC that he did not have access to the videophone, and denied his request based upon his stated lack of sign language and no prior authorization.		NA			
		16	Denial appropriate? Explain the circumstances, including the inmate's name, the date, and the reason for the denial.	See above. Denial was ██████ 9/21/19.		Y			
	Both	17	TTY:			NA			
	Both	18	Installed?			Y			
	Both	19	Protocol for how to access TTY known to inmates and staff?			Y			
		20	Easy-to-understand, institution specific instructions made available WITH TTY?			Y			
	Both	21	Function -- days out of service? (Specify)			NA			
	Both	22	Access -- appropriate hours, days?			Y			
	Both	23	location substantially as accessible as conventional telephones for non-deaf inmates?			Y			
	Both	24	hard of hearing inmates allowed to access?			Y			
	Both	25	Permission needed?		compatible with Securus phones, and staff phone line must be utilized. No inmate has been denied use.	Y			
	Both	26	Has any request to use the TTY been denied? (Describe)			NA			
	Both	27	Money charged appropriate? (Describe)						
	Deaf	28	VRS via laptop			NA			
	Deaf	29	Available?			Y			
	Deaf	30	Known to relevant staff? (In RHU)			Y			
	Deaf	31	Used when appropriate?		None who sign this period	Y			
	Both	32	Phones			NA			
	Both	33	Amplification in every group of phones?			Y			
	Both	34	Portable amplifiers available to inmates who need them?			Y			
	Both	35	CapTel			NA			
	Both	36	If so, installed and working?			NA			
	Both	37	Appropriate for any particular inmate?		List names	NA			
		38	Request by any inmate denied?		List names	NA			

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	Both		TV/Movies			NA			
	Both	44	<i>Is captioning available?</i>			Y			
	Both	45	<i>Is captioning used?</i>			Y			
	Both	46	<i>Is the captioning checked regularly?</i>			Y			
	Both	47	<i>Are the checks of the captioning logged?</i>		logged in dorm logbooks each shift	Y			
	Both	48	<i>Recreational movies: Captioning turned on regularly (Describe)</i>		Movies displayed on instutional channel. Captioning can be turned on any TV that displays movies.	Y			
	Both	52	All technology/ equipment in good working order? (Describe problems)			Y			
	Both	53	Access to communication services for deaf inmates in segregated housing equivalent to non-deaf inmates of same status?			Y			
	Both	54	Does KDOC monitor communications of deaf or HOH inmates only to the same extent and with the same discretion as non-deaf inmates?			Y			
	Both	M	Miscellaneous Devices						
	Both	1	Devices available? (Describe)		Describe in detail	NA			
	Both	2	<i>devices in commissary list?</i>		Catalog available on request	Y			
	Both	3	<i>possibility to request other devices from ADA coordinator?</i>		Master list dictated by KYDOC	Y			
	Both	4	<i>facilitation of purchase?</i>			Y			
	Both	5	Purchase of any non-medically necessary device denied? (Describe)		No denials	NA			
	Both	6	<i>determined on case-by-case basis?</i>			Y			
	Both	7	<i>because security threat?</i>			Y			
	Both	8	<i>monitor notified?</i>			Y			
	Both	9	<i>reasoning explained?</i>			Y			
	Both		ADA coordinator maintains records			NA			
	Both	10	<i>of requests?</i>			Y			
	Both	11	<i>of denials?</i>			Y			
	Both	N	Disciplinary						
	Both	O	Grievances						
	Both	P	Training						
	Both		Types available			NA			
	Both	1	<i>CBT? (Using approved training?)</i>			Y			
	Both	2	<i>Who received? (Describe)</i>		All staff	NA			
	Both	3	<i>All appropriate staff?</i>			Y			
	Both	4	<i>Live training? (Information only)</i>		Memo sent via email, placed on staff information boards.	NA			
	Both	5	<i>Who received? (Describe)</i>		Describe:	NA			
	Both	6	<i>All appropriate staff?</i>			Y			

USE THIS SHEET FOR ENSURING THAT EACH DEAR/HOH INMATE IS GETTING APPROPRIATE ASSISTANCE												
Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)
			Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		HWH	Y	N	N	waived	Y	N/A	Y	Not requested	Not requested	Not requested
			Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C2-72	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		Released	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		NTC	Y	N	N	N	N	N/A	N	Not requested	Not requested	Not requested
		KSP	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		Released	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		B1-07	Y	N	N	waived	waived	N/A	Y	Not requested	Not requested	Not requested
		Released	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		A2-17	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		A1-08	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		C2-73	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		LLCC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		KSR	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		C2-39	Y	N	Y	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		Released	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		Released	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		LSCC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C1-24	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		SMU D-6	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		NTC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C1-14	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C2-76	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		A2-16	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		LSCC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		MRS	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C1-26	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		LLCC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C3-38	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C3-40	Y	N	Limited basis	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		Released	Y	N	Y (illiterate)	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		C3-56	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C2-60	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		EKCC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		LSCC	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		C3-24	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		A2-43	Y	N	Y (illiterate)	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		SMU B-2	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C1-23	Y	N	N	waived	waived	N/A	Y	Not requested	Not requested	Not requested
		C1-74	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		SMU F-5	Y	N								
		A2-13	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		B2-40	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		Parole	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		GRCC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C3-12	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		GRCC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		GRCC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Granted
		C3-04	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		LSCC	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested

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Name	ID	Housing location	Listed with KOMS ADA Precaution?	Signs to communicate (Y/N)	Low literacy? (So that written communication is not effective)	Has Deaf/HOH ID Card? (Y or waived)	Has Bed/Door Card? (Y or waived)	If signs to communicate, noted in KOMS precaution notes?	Auxiliary Aid Assessment meeting took place?	Bed Shaker? (Not requested; denied; granted)	Other Alert Device (Not requested; denied; granted)	TTY Access (Not requested; denied; granted)
		SMU E-4	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C1-62	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C1-39	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		KSP	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		Jail	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		Jail	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		C1-42	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		jail	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C1-18	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		LLCC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		A2-07	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		LAC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		A1-40	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C1-68	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C3-46	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		SOCD	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		LSCC	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C1-36	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C3-15	Y	N	N	waived	waived	N/A	Y	Not requested	Not requested	Not requested
		Parole	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		A2-03	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		A2-24	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C3-70	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C3-28	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		MRS	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		A2-44	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Granted
		B2-35	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		B2-50	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		C3-76	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C3-02	Y	N	N	waived	waived	N/A	Y	Not requested	Not requested	Not requested
		A2-48	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		C1-34	Y	N	Limited basis	Y	Y	N/A	Y	Not requested	Not requested	Granted
		A2-10	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		A2-23	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		HWH	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		CLRKB 06	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		CLRKA 17	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		Parole	Y	N	N	N	N	N/A	N	Not requested	Not requested	Not requested
		KCIW	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		CLNSB 45	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		CLRKB 36	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		MRS	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		CLNSA 48	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		HWH	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		MRS	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		CLRKA 16	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		CLNSB 28	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		CLRKB 44	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		CLRKB 34	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		CLRKA 11	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested
		Parole	Y	N	N	Y	waived	N/A	Y	Not requested	Not requested	Not requested
		jail	Y	N	N	Y	Y	N/A	Y	Not requested	Not requested	Not requested

Technology	How many	Where	When obtained	Specifications (URL)	How do inmates obtain access?	How well do they work?
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	10	Public TVs	In use since prior to 2017	https://www.ccrane.com/item/acc_trans_trans2/100106/digital_fm_transmitter_2_for_sending_near_broadcast_quality	Preinstalled/inmates tune in to FM frequency	Good
Phone amplifiers (not volume control: portable amplifiers)	5	Dorms/Operations	Whenever phones are open	https://www.amazon.com/Reizen-Portable-Telephone-Amplifier-30dB/dp/B00I5PV94S/ref=pd_sbs_121_4/134-6840137-9359611?_encoding=UTF8&pd_rd_i=B00I5PV94S&pd_rd_r=b63f3f96-6691-11e9-af2b-df456cd2a423&pd_rd_w=Hedu8&pd_rd_wg=4CL1N&pf_rd_p=588939de-d3f8-42f1-a3d8-d556eae5797d&pf_rd_r=XABEYJH2C66M6RY0449Q&psc=1&refRID=XABEYJH2C66M6RY0449Q	Check out from staff	Good
Captioned Telephone (CapTel)	N/A	N/A	N/A	N/A	N/A	N/A
Other amplifiers, amplification systems, or the like?	2	SAP	Fall 2019	https://www.amazon.com/Whole-House-FM-Transmitter-3-0/dp/B00GHWUHD0/ref=sr_1_1?keywords=whole+house+fm+transmitter&qid=1581956281&s=hpc&sr=8-1	Staff instructors utilize/inmates tune in to FM frequency	Good
Bed shakers	N/A	N/A	N/A	N/A	N/A	N/A
Vibrating watches	N/A	N/A	N/A	N/A	N/A	N/A
Vibrating alarm clocks	N/A	N/A	N/A	N/A	N/A	N/A
Pagers	N/A	N/A	N/A	N/A	N/A	N/A
Other non-auditory alerts or assistive devices currently in use or under consideration not mentioned above.	flashing dayroom lights	Each housing unit	Each announcement for count, 5-minute count warning, chow, and med call.	N/A	Staff flash lights	Great
Earphones for parole hearings	2	Operations/Collins	2018	https://www.sony.com/electronics/headband-headphones/mdr-rf995rk#product_details_default	Upon request at hearing	None requested
Earphones for orientation videos	2	Operations/Collins	2018	https://www.sony.com/electronics/headband-headphones/mdr-rf995rk#product_details_default	Upon request at orientation	None requested

EXHIBIT 3

RECEIVED FROM KSR



HEALTHCARE REQUEST

SOLICITUD DE SERVICIO DE SALUD

RECEIVED

Date: _____
 Initials: _____
 Time: _____

Name (Nombre): _____ ID # (Nº de identificación): _____

Living Unit / Dorm (Unidad): _____ Bed # (cama/cuarto): _____

- ☐ Medical (Medico) ☐ Behavioral Health (Salud Mental) ☐ Dental (Dental) ☐ Other _____
☐ Medication Refills (Suplemento / recarga de Medicamento) ☐ Eye Clinic (Clinica para la vision)

Nature of problem or Request (be specific) Naturaleza del problema o solicitud (sea específico)

I consent to be treated by Health Care Staff for the condition described. I understand that the facility may charge me for some of these services and may deduct it from my account during this current or future stays in the facility. I understand that I will receive health care regardless of my ability to pay.

Doy mi consentimiento para ser tratado por el personal de atención de salud para las condiciones descritas. Entiendo que la instalación me puede cobrar por algunos de estos servicios y pueden descontarlo de mi cuenta durante esta o futuras estancias. Entiendo que voy a recibir atención médica, independientemente de mi capacidad de pago.

Patient Signature (Firma del Paciente): _____ Date (Fecha): _____

if you are deaf or hard-of-hearing, do you need any communication assistance for this healthcare visit? (Si es usted sordo/a o padece de alguna disminución del oído (sordera parcial, por ejemplo), ¿necesita ayuda para comunicar sus voluntades cuando tiene una visita médica?)

☐ No ☐ Yes: Video Remote Interpreter (VRI) (via "purple" laptop) (Intérprete a distancia a través de un link de video (IRV) (a través del portátil morado)

☐ Yes: In-person qualified interpreter. Please explain why you need an in-person interpreter rather than VRI (Intérprete cualificado en persona (de carne y hueso). Por favor, explica por qué se necesita un intérprete presente en persona en vez del sistema IRV) _____

☐ Yes: Other (Please Specify) (Otro medio (favor de explicar a continuación) _____

*This is a confidential document and should only be placed in a designated area, medical box or given directly to medical staff.
 Este es un documento confidencial y sólo debe ser colocado en un área designada, caja médica o entregada directamente al personal médico.*

DO NOT WRITE BELOW THIS LINE

(TO BE COMPLETED BY TRIAGING STAFF)

TRIAGE: ☐ Emergent ☐ Urgent ☐ Routine Triage Date: _____ Initials: _____ Time: _____

INITIAL: ☐ Sick Call ☐ Nurse ☐ HCP ☐ Dentist ☐ Behavioral Health ☐ Eye Clinic ☐ Other _____

RESPONSE TO PATIENT / COMMENTS: _____

☐ Patient seen (if applicable)☐ Response sent to patient (if applicable)☐ Patient refused, Refusal Form completed☐ Patient released from custody☐ Does Patient require auxiliary aides? Yes NoCo-pay Charges: ☐ No ☐ Yes ☐ \$3.00 non-formulary medication - # of prescriptions _____ Total Cost \$ _____☐ \$3.00 Sick Call ☐ \$5.00 for glasses ☐ \$10.00 for appliances ☐ Other charges \$ _____

NOTE: Treatment information should not be noted above but should be documented on the appropriate treatment form(s)

Staff Signature _____

Date _____

(Print Patient Name) _____

Number _____

Date _____

Patient Signature _____



HEALTHCARE REQUEST
SOLICITUD DE SERVICIO DE SALUD

RECEIVED
Date: _____
Initials: _____
Time: _____

Name (Nombre): _____ ID # (Nº de identificación): _____

Living Unit / Dorm (Unidad): _____ Bed # (cama/cuarto): _____

☐ Medical (Medico) ☐ Behavioral Health (Salud Mental) ☐ Dental (Dental) ☐ Other _____

☐ Medication Refills (Suplemento / recarga de Medicamento) ☐ Eye Clinic (Clinica para la vision)

Nature of problem or Request (be specific) Naturaleza del problema o solicitud (sea específico)

I consent to be treated by Health Care Staff for the condition described. I understand that the facility may charge me for some of these services and may deduct it from my account during this current or future stays in the facility. I understand that I will receive health care regardless of my ability to pay.

Doy mi consentimiento para ser tratado por el personal de atención de salud para las condiciones descritas. Entiendo que la instalación me puede cobrar por algunos de estos servicios y pueden descontarlo de mi cuenta durante esta o futuras estancias. Entiendo que voy a recibir atención médica, independientemente de mi capacidad de pago.

Patient Signature (Firma del Paciente): _____ Date (Fecha): _____

*This is a confidential document and should only be placed in a designated area, medical box or given directly to medical staff.
Este es un documento confidencial y sólo debe ser colocado en un área designada, caja médica o entregada directamente al personal médico.*

DO NOT WRITE BELOW THIS LINE

(TO BE COMPLETED BY TRIAGING STAFF)

TRIAGE: ☐ Emergent ☐ Urgent ☐ Routine Triage Date: _____ Initials: _____ Time: _____

INITIAL: ☐ Sick Call ☐ Nurse ☐ HCP ☐ Dentist ☐ Behavioral Health ☐ Eye Clinic ☐ Other _____

RESPONSE TO PATIENT / COMMENTS _____

(TO BE COMPLETED BY HEALTHCARE STAFF - Perforation)

- ☐ Patient seen (if applicable) ☐ Patient outside of facility (hospital, court, etc.), reschedule upon return
☐ Response sent to patient (if applicable) ☐ Patient refused, Refusal Form complete
☐ Patient released from custody

Co-pay Charges: ☐ No ☐ Yes ☐ \$3.00 non-formulary medication - # of prescriptions _____ Total Cost \$ _____

☐ \$3.00 Sick Call ☐ \$5.00 for glasses ☐ \$10.00 for appliances ☐ Other charges \$ _____

NOTE: Treatment information should not be noted above but should be documented on the appropriate treatment form(s)

Staff Signature _____

Date _____

(Print Patient Name) _____

Number _____ Date _____

Patient Signature

EXHIBIT 4

GREEN RIVER CORRECTIONAL COMPLEX JOB ACTION REQUEST FORM

Revised 1/3/20

Inmate Name: _____ DOC#: _____ HOUSING: _____ Date: _____

Current Job Assignment: _____

The following action is requested:

- New Job/Program Assignment: _____
- **If you are deaf or hard-of-hearing, please notify your assigned unit staff in writing if you need any of the following assistance for your upcoming meeting: ****

- -Video Remote Interpreter (VRI) (via purple laptop)
- -In-Person qualified interpreter

(Please explain why you need an in-person interpreter rather than VRI)

----- Inmate does not fill anything out below this line -----

- Willing to Release From Current Assignment (circle): Y / N
- Termination from Present Job/Education Program Reason: _____

Current Supervisor: _____
Print Signature Date

- Willing to Hire (circle): Y / N
- Medical Clearance Needed (Circle): Y / N

Comments: _____

New Supervisor: _____
Print Signature Date

Classification Committee Use ONLY

- Inmate PREA Assessment Reviewed (circle): Y / N
- Control Work Form Needed (circle): Y / N
- Classification Committee Approved (Circle): Y / N

• Comments: _____

Chairman: _____
Print Signature Date

Committee: _____
Print Signature Date

EXHIBIT 5

ITEM	VENDOR	URL/Web Address	Serial and/or Model		Brand
BCC		Where Purchased			
Silent Call Signature Series Sidekick II Receiver with backup battery (BedShaker)	Amazon	https://www.amazon.com/Silent-Call-Signature-Sidekick-Receiver/dp/B0078848BY/ref=sr_1_1?crd=1ZNZ9HKI6TSKR&keywords=silent+call+signature+series&qid=1583521680&srefix=silent+call%2Caps%2C180&sr=8-1	ASIN: B0078848BY	UPC: 612750921452	Silent Call
Portable Phone Amplifiers	Amazon	https://www.amazon.com/Serene-Portable-Phone-Amplifier-30dB/dp/B001JSV7Z4/ref=sr_1_1?crd=29M9FW18Q2FT0&keywords=serene+portable+phone+amplifier&qid=1582307466&srefix=serene+porta%2Caps%2C185&sr=8-1	ASIN: B001JSV7Z4	UPC: 612750903014	Serene Innovations
Whole House FM Transmitter 3.0 for TV, Home, Stereo w/Stand & Microphone	Amazon	https://www.amazon.com/Whole-House-FM-Transmitter-Microphone/dp/B0742MMRKW/ref=sr_1_3_sspa?keywords=whole+house+fm+transmitter&qid=1582307068&sr=8-3-spons&psc=1&spLa=ZW5jcnlwdGVkUXVhbGlmaWVyPUFSKkhHV0JITENYNVImZW5jcnlwdGVkSWQ9QTAYMTcwMzU0QVhQRjdKWdaTDMmZW5jcnlwdGVkQWRJZD1BMlQ1NDk3MTJURzJUTTNENTY3TTAmd2lkZ2V0TmFtZT1zcF9hdGYmYWNoaW9uPWNSaWNrUmVkaXJlY3QmZG9Ob3RMb2dDbGljaz10cnVl	B0742MMRKW	4327117485	Whole House FM Transmitter
Pocket Talkers	Mckesson	https://mms.mckesson.com/sm/catalog.item.mck?id=662816&src=OE&add=0	UNSPSC: 42144000	Posey	8274
Sound Console	Musicians Friend	www.musiciansfriend.com		Si Expression	Soundcraft
PA Speakers	Musicians Friend	www.musiciansfriend.com	95797776075990100.00	EV-ELX-12P	Electro Voice
PA Speakers	Musicians Friend	www.musiciansfriend.com	55797781817110100.00	EV-ELX-12P	Electro Voice
PA Speakers	Musicians Friend	www.musiciansfriend.com	115283481725334000.00	EV-ELX 200	Electro Voice
PA Speakers	Musicians Friend	www.musiciansfriend.com	115283476096154000.00	EV-ELX 200	Electro Voice
Microphone	Musicians Friend	www.musiciansfriend.com		SM-58	Shure
Microphone	Musicians Friend	www.musiciansfriend.com		SM-58	Shure
Microphone	Musicians Friend	www.musiciansfriend.com		SM-58	Shure
Microphone	Musicians Friend	www.musiciansfriend.com		SM-58	Shure
Microphone	Musicians Friend	www.musiciansfriend.com		SM-58	Shure

ITEM	VENDOR	URL/Web Address	Serial and/or	Brand	Manufacturer
BCFC		Where Purchased	Model Number		
SOUND AMPLIFIER	MEDLINE	WWW.MEDLINE.COM	PSY8274	POSEY	MEDLINE
EARPODS W/ 3.5 MM HEADPHONE PULG	AMAZON	WWW.AMAZON.COM	MNHF2AM/A	APPLE	APPLE
CONNECT PAGING & MESSAGING TRANSMITTER	LONG RANGE SYSTEMS	WWW.LRSUS.COM	TX-7470	LRS	LRS
4 LINE ALPHANUMERIC STAFF PAGER	LONG RANGE SYSTEMS	WWW.LRSUS.COM	RX-E467	LRS	LRS
STEREO HEADPHONES W/ XBS PORT	AMAZON	WWW.AMAZON.COM	RP-HT227	PANASONIC	PANASONIC
MINICOM IV (TTY)	AMAZON	WWW.AMAZON.COM	305-007002	MINICOMB	ULTRATEC
CAPTIONED PHONE	AMAZON	WWW.AMAZON.COM	305-018113	CAPTEL	ULTRATEC
VIBRATING ALARM WATCH	AMAZON	WWW.AMAZON.COM	CAS109	CASIO	CASIO
POCKET TALKER	MCKESSON	MMS.MCKESSON.COM	662816	POSEY	MCKESSON
VIDEO RELAY SERVICE	LENOVO	WWW.LENOVO.COM	PD92230BNHU	THINKCENTRE	LENOVO

ITEM	VENDOR	URL/Web Address	Serial and/or	Brand	Manufacturer
EKCC		Where Purchased	Model Number		
Portable Telephone Amplifier	Amazon.com	https://www.harriscomm.com/portable-telephone-amplifier.html	SKU: HC-PA	Harris Comm.	Harris Comm.
Captioned Telephone	Captel	https://www.captel.com/captel/phones/captel-840/	Model 840	Captel	Captel
Bed Shakers	Amazon.com	https://www.amazon.com/Silent-Call-Signature-Sidekick-Receiver/dp/B0078848BY	Sidekick II	Silent Call	Silent Call
Vibrating Watches	Amazon.com	https://www.amazon.com/Tech-Tools-Vibrating-Personal-Shake-N-Wake/dp/B0027A573Q/ref=sr_1_1?keywords=shake+and+wake&qid=1582207386&sr=8-1	DX-H107	ShakeNWake	ThumbsUp!
Pocket Talkers	McKesson	Medical (Wellpath) orders these through their supply manager.	McKesson # 662816	Personal Sound Amplifier Posey	Posey
Headphones (Orientation & Parole)	Amazon.com	https://www.amazon.com/Panasonic-Headphones-RP-HT161-K-Lightweight-Long-Corded/dp/B075LT8YLR	RP-HT161-K	Panasonic	Panasonic
TTY	Harris Comm.	https://www.harriscomm.com/ultratec-supercom-4400-tty.html	Supercom 4400	Harris Comm.	Harris Comm.
Non-Auditory Alerts	Amazon.com	https://www.amazon.com/dp/B07X3JRWGB/ref=twister_B07R8KKX4V?_encoding=UTF8&psc=1	90092004-GW	Primelux	Primelux
Assisstive listening systems		https://www.amazon.com/gp/offer-listing/B018C0TVDG/ref=dp_olp_0?ie=UTF8&condition=all			
These are the two I am looking at. I would like to know what other institutions are using.		https://www.amazon.com/4-Person-Assistive-Listening-Neckloops-included/dp/B00XQ7MX9U/ref=olp_product_details?ie=UTF8&me=			

ITEM	VENDOR	URL/Web Address	Serial and/or	Brand	Manufacturer
GRCC		Where Purchased	Model Number		
Head Phones	Amazone	Amazon	Model Number WH-RF400	Sony	Sony
Bed Shaker And alarm	I LUV	Amazon	Sn 11C001151	I LUV	I LUV
Pocket Talker	Posey	Medical Department orders them	Model Number 8274	Posey	Posey
FM Transmitter	Whole House	Amazon	MN XOAWHFM3	Whole house	Whole house transmitters
Pocket telephone Amplifier	west stone hearing	Amazon	Pro	Primear	
Bed shaker fire alarm	Legacy Series/silent call	Amazon	SK09214	Silent call	Legacy
Shake up receiver vibrator	silent call	Amazon	SU5001-V	Silent call	Legacy
Fire alarm input transmitter	Silent call	Amazon	FA1004-3	Silent Call	Prime

ITEM	VENDOR	L/Web Address	Serial and/or Model Number	Brand	Manufacturer
KCIW	Where Purchased				
Pagers	Order Fulfillment	952 906-1105	TX-7470	Freedom	LRS
FM Transmitter	Amazon	Amazon	MN XOAWHFM3	Whole House	whole house transmitters
Pocket Talker	McKesson	RKTsysH3	E19156	William Sounds	McKesson
Portable Amplifiers	Amazon	Amazon	UA-30	Serene	Serene Innovations
Strobe Light Bed Shakers	Amazon	Amazon	Side Kick Receiver II	Silent Call Communication	Silent Call Communications
Vibrating Alarm Clocks	Amazon	Amazon	Side Kick Receiver II	Silent Call Communication	Silent Call Communications
Vibrating Watches	etailz	Amazon	Vibralite8	Vibralite	Vibralite

ITEM	VENDOR	URL/Web Address Where Purchased	Serial and/or Model Number	Brand	Manufacturer
KSP					
Sorenson	Sorenson Communications	www.sorenson.com	ASD041517	Sorenson	Sorenson
CapTel	Amazon	www.amazon.com	CapTel 840i	CapTel	Hamilton
Bed Shaker	Harris Communications	www.harriscomm.com	SC-Vib	Silent Call	Silent Call
Ear Phones (Parole Board)	Amazon	www.amazon.com	HT280	Avantree	Avantree
Ear Phones (Orientation Videos)	Amazon	www.amazon.com	HP100	Maxwell	Maxwell
Phone amplifiers	Amazon	www.amazon.com	30dB B00I5PV94S	Reizen	Hearing Technologies
Pager	Rapids	rapidswholesale.com	SKU# 6C437 / RX-E467	LRS	LRS
Pocket Talker	McKesson	https://mms.mckesson.com/product/662816/Posey-8274	662816	Posey	Posey
Wireless Microphone	Amazon	www.amazon.com	TR503	Retekess	Retekess

KSR					
ITEM	VENDOR	URL/Web Address	Serial and/or model	Brand	Cost (in case you need this)
FM radio transmitters, usable as an amplifier system, or other assistive listening device.	Whole House	www.wholehousefmtransmitter.com/	*Whole House Transmitter 3.0 *Whole House 3.0 Lavalier Microphone *Whole House Source FM Radio.	Whole House	\$124.99 per transmitter, \$12.99 per receiver, \$9.99 for microphone.
Portable Phone Amplifier	Maxiaids	www.maxiaids.com	Serene Portable Phone Amplifier 30db SKU: 909010	Serene	\$27.00 each
Captioned Telephone (CapTel)	Weitbrecht Communications (WCI)	www.weitbrecht.com	Item #- 757-000300 CapTel 840	Cap Tel	\$75.00 each
Pagers	Long Range Systems	LRSUS.com	RX-E467	Long Range	\$65.00 for pagers (do not work very well with thick walls)
Bed Shakers	Harris Communications and Silent Call	www.silentcall.com harriscomm.com	no model # SKU: SC-SS/SK2REC	Silentcall Sidekick II (with strobe light)	\$280 for the Receiver. \$100 for Transmitter and \$34 for shaker.
Vibrating Watches	Amazon	amazon.com	W-735H-1A2VCF Casio Super Illuminator Watch	Casio	Average \$22-32. Inmates may buy with special permission from ADA
Bed Shaker Alarm Clocks	Amazon	amazon.com	LLR010BRUS	Lielongren Bedshaker Alarm Clock	Average \$33. Inmates may buy with special permission from ADA
Headphones	Amazon	amazon.com	model #: N11	ARKARTECH Headset	\$25.99

Lee Adjustment Center					
ITEM	VENDOR	URL/Web Address Where Purchased	Serial and/or Model Number	Brand	Manufacturer
Active Listening Sytem - FM Transmitter and six receivers (additional receivers can be purchased separately)	B&H Photo-Video-Pro Audio	www.bhphotovideo.com	Model #ALS700	Hamilton Buhl	Hamilton Buhl
Portable phone amplifiers	Not known by ADA Coordinator, purchased by our Business Manager.	www.sereneinnovations.com	Model UA-30	Serene	Serene Innovations
Pocket Talker	McKesson	www.mckesson.com	Model #8274	Posey	Unknown
We allow HOH inmates to purchase the following items for what they cost us. The prices will vary from order to order since we purchase them through Amazon, but I try to get them at the lowest possible price.					
Vibrating watch	Amazon	www.Amazon.com	Model W735H-1AVC	Casio	Casio
Alarm Clock w/bed shaker	Amazon	www.Amazon.com	X00210G7Zp	Lielongren	Leilongren

ITEM	VENDOR	URL/Web Address	Serial and/or	Brand	Manufacturer
LLCC		Where Purchased	Model Number		
Pager Systems	NONE				
Pocket Talkers	Wellpath orders through McKesson				
Headphones	CDWG.org- CDWG.org	CDWG.org (https://www.cdwg.com/search/?key=headphones%7cKOSS%7CUR10i&searchscope=all&sr=1&ln=2)	3261351	UR 10I	KOSS
Portable Amplifiers	Maxiaids/ Am	SKU is 903010 @ maxiaids.com. (https://www.maxiaids.com/serene-portable-phone-amplifier-30db) Units can also be found cheaper on Amazon or through Allegromedical – Allegro ID 571631 Item: 0836217- (https://www.allegromedical.com/daily-living-aids-c519/portable-telephone-amplifier-p571631.html)	Maxiaids-903010 Allegromedical -0836217	Serene @ Maxiaids;	
Strobe Light Bed Shakers	Harris Comm	https://www.harriscomm.com/lifetone-hlac151-bedside-vibrating-fire-alarm-and-clock.html	SKU: HC-LIFET	Lifetone	Lifetone
Vibrating Alarm Clocks	Amazon	https://www.amazon.com/Sonic-Alert-SBB500SS-Extra-Loud-Flashing/dp/B000OOWZUK/ref=pd_di_sccai_1/137-8995759-9852061?encoding=UTF8&pd_rd_i=B000OOWZUK&pd_rd_r=6247c16f-3823-4923-9c8c-fadc43a5fc25&pd_rd_w=LwJBB&pd_rd_wg=nXYDh&pf_rd_p=e532f109-986a-4c2d-85fc-16555146f6b4&pf_rd_r=BGTXXA4D	SBB500SS	Sonic Bomb with pulsing alert lights	Sonic Alert
	Amazon	https://www.amazon.com/Sonic-Alert-Extra-Alarm-Shaker/dp/B000EX7LNM/ref=sr_1_1?keywords=Sonic+Alert+Dual+Alarm+with+Shaker&qid=1583357992&s=electronics&sr=1-1	SBB200SS	Sonic Alert Du	Sonic Alert

	Amazon	https://www.amazon.com/Sonic-Alert-SB300SS-Vibrating-Display/dp/B000EX5HRO/ref=sr_1_3?keywords=sonic+Bomb+extra+large+dual+alarm&qid=1583358175&s=electronics&sr=1-3	SBB300SS	Sonic Bomb Extra Large Dual Alarm	Sonic Alert
	Amazon	https://www.amazon.com/Tech-Tools-Vibrating-Personal-Shake-N-Wake/dp/B0027A573Q	PI-107		
Vibrating Alarm Watches	Amazon	https://www.amazon.com/Timex-T49851-Expedition-Vibration-Alarm/dp/B004GHLEMQ?th=1	T49851	Expedition	Timex
	Amazon	https://www.amazon.com/Casio-W735H-1AVCF-Super-Illuminator-Watch/dp/B00BS8U88W/ref=sr_1_2?keywords=casio+VIBRATING+WATCH&qid=1583356745&s=apparel&sr=1-2	W735H-1AVC	Super Illumina	Casio
	Amazon	https://www.amazon.com/TICCI-Vibrating-Medication-Reminder-Waterproof/dp/B07R6D4BF5/ref=sr_1_1?keywords=TICCI+watch+men&qid=1583356943&sr=8-1	TOOO3VB	8 Vibrating Al	TICCI
	Amazon	https://www.amazon.com/WobL-Waterproof-Vibrating-Watch-Black/dp/B07BMJF971/ref=pd_sbs_121_img_1/137-8995759-9852061?encoding=UTF8&pd_rd_i=B07BMJF971&pd_rd_r=dda721e4-4ecd-42e0-a1fa-bb2b74e72a0&pd_rd_w=rh67E&pd_rd_wg=ElBY9&pf_rd_p=5cfcfe89-300f-47d2-b1ad-a4e27203a02a&pf_rd_r=XY3EQEG391FK54BMGP09&pssc=1&refRID=XY3EQEG391FK54BMGP09	B07BMJF971	WobL + World's 9 Alarm Wristwatch	WobL+ World's
	Amazon or M	https://www.amazon.com/Tech-Tools-Vibrating-Personal-Shake-N-Wake/dp/B0027A573Q	PI-107	Shake-N- Wake	ShakeNWake Silent Vibrating Alarm Clock

FM Transmitters	Kingdom	https://www.kingdom.com/peavey-assisted-listening-system-4-receivers.html	PVALS4	Peavey Assisted Listening System - 4 receiver	Peavey
Alarm Devices	NONE				
SVRS	NONE				
CapTel Phones	CapTel.com // We are currently in the process of obtaining and installing phones.	https://www.captel.com/captel/phones/captel-840/	MODEL 840	CapTel 840	CapTel 840 Captioned Telephone

ITEM	VENDOR	URL/Web Address	Serial and/or	Brand	Manufacturer
LSCC		Where Purchased	Model Number		
Pocket Talker	McKesson	https://mms.mckesson.com/product/662816/Posey-8274	662816	Posey	Posey
Phone Amplifier	Harris Communications	https://www.harriscomm.com/portable-telephone-amplifier.html	HC-PA	Warner Tech Care	Warner Tech Care
Bed Shaker	Silent Call Communications	https://www.silentcall.com/collections/medallion	FA3-MC (transmitter), VIB-PJ (vibrator)	Medallion Series	Silent Call
Vibrating Alarm Clock	Maxi Aids	https://www.maxiaids.com/timeshaker-wow	394555	Time Shaker WOW	iLuv
Fire Alarm System	Cerberus Pyrotronics	https://www.cerbpyro.com	P/N315-092036-10	Cerberus Pyrotronics	Siemens MXL
VRS	Purple	COT	30900/1/SDPPI/20132558	Lenova All in One	Lenova
CapTel	CapTel	https://www.captel.com/captel/phones/captel-840i/	840i	CapTel	Ultratec
FM Transmitter **	Radio Shack	https://wholehousefmtransmitter.com/tv-fm-transmitter/	wht3	Stable PLL Technology	Stable PLL Technology
Speaker System (Chapel)	Musician's Friend	www.musiciansfriend.com	VS-1520	Behringer	Behringer
Speaker System (SAP)	Musician's Friend	www.musiciansfriend.com	BXL900A	Behringer	Behringer
**Information regarding our FM transmitters is sparse. The transmitters were					

ITEM	VENDOR	URL/Web Address	Serial and/or	Brand	Manufacturer
NTC		Where Purchased	Model Number		
FM Radio Transmitters (2)	www.ccrane.com	www.ccrane.com	FCC ID: YXEFT-007/ Model: FM Transmitter 2		C. Crane
Phone Amplifiers	McKesson	medical department orders	Item #662816	Posey Personal Sound Amplifier Item #662816	Manufacturer #8274
Captel Phones (2)	Amazon	www.amazon.com	401I2800063	Captel	Hamilton
Bed Shakers	Johnson Controls	Johnson Control 859-294-7233	VQ-VIBPJ	Johnson Controls/Simplex Grinnell	
Headphones	Amazon	www.amazon.com	X0027K7PJL	Vogek	Vogek
TTY	Ultratech TTY	unsure-contacted fiscal department for more information	30670208262	Ultratech TTY	TeleTypewriter
SVRS	Sorenson	www.sorensonvrs.com	E1400268180168640	ntouch	Sorenson
VRS	Purple Communications Inc.	www.zvrs.com	8SSS50G779695A1DG51M007J	23" Lenovo	Purple Prison Videophones

ITEM	VENDOR	URL/Web Address	Serial and/or Model Number	Brand	Manufacturer
RCC		Where Purchased			
Fire Transmitter with Battery	Silent Call Communications	http://www.silentcall.com	Signature Series Model #FA3-55	Medallion Series	Silent Call Communications
Bed Shaker	Silent Call Communications	http://www.silentcall.com	Signature Series Model #SK2-55	Medallion Series	Silent Call Communications
Bed Vibrator With Pin Jack	Silent Call Communications	http://www.silentcall.com	Model #VIB-PJ	Medallion Series	Silent Call Communications
Phone Amplifiers	MaxiAIDS	https://www.maxiaids.com	Serene Portable Phone Amplifier- 30dB	Serene	Serene Innovations

ITEM	VENDOR	URL/Web Address	Serial and/or	Brand	Manufacturer
WKCC		Where Purchased	Model Number		
FM Radio transmitters for TV/PA system	C. Crane	www.ccrane.com	FM Transmitter 2 (FM2)	C. Crane	C. Crane
Portable Phone Amplifier	Amazon	amazon.com	B00I5PV4S	Reizen	Reizen
Instructor FM transmitter with mic for SAP	Amazon	amazon.com	Whole House FM Transmitter 3.0	Whole House	Whole House
Wireless earphones for parole/orientation	Amazon	amazon.com	Sony mdr-rf995RK	Sony	Sony
Pocket Talker	McKesson	provided by Wellpath	Sound Amplifier	Posey	Posey
Vibrating Alarm Watch (purchasable by inmate)	Walmart	walmart.com	W735H-1AV	Sony	Sony
VRI/VRS (2 Kiosk, 2 Laptop)	Purple	www.zvrs.com	WKCC: MJ06UF3A/RC: DWM1742MN	Think Centre	Lenovo

EXHIBIT 6

Memo to: KDOC/ADA Coordinators
From: Margo Schlanger, Settlement Monitor
Re: Videophone and VRI interview questions
Date: May 1, 2020

The best way to evaluate whether videophones are working is by inmate interview—using an interpreter (VRI is fine). Here are interview questions:

1. Name and DOC number:
2. How often do you use the videophone?
3. How well is it working?
4. How do you get access?
5. Do you use it videophone-to-videophone or just on the relay? Why?
6. Are there any issues?
7. How often is it down and if so, what happens, do they offer you the laptop instead?
8. Can other prisoners see the person you're on the phone with?

VRI:

1. When was the last time you used it?
2. How often do you use it?
3. What do you use it for?
4. Have you used it for any of the following? If not, why not?
 - a. Classification
 - b. Discipline
 - c. Doctor's visit
 - d. Education
 - e. Conversation with unit administrator, corrections officer, etc.
5. Is it available when you want to use it?
6. Is it offered to you or do you have to ask?
7. How long does it take to get it ready?
8. Is it working okay?
9. Does everyone who uses it seem to know how to use it?