



PC-CO-005-005

IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF COLORADO

Civil Action No. 79-K-1093

FIDEL RAMOS, et al.,

Plaintiffs,

v.

RICHARD LAMM, et al.,

Defendants.

CONSENT ORDER

Being fully informed as to the underlying facts and legal claims of the plaintiffs and defendants, the Court enters this order upon the consent of the parties.

1. Introduction.

With the exception of the two issues referred to below in paragraph 27 of this order (access to the courts and attorneys fees), this consent order is intended to compromise and resolve all issues which have been raised in this case as reflected in the prior opinions of this Court and the Court of Appeals for the Tenth Circuit. See Ramos v. Lamm, 485 F. Supp. 122 (D. Colo. 1979), aff'd in part and rev'd in part, 639 F.2d 559 (10th Cir. 1980), opinion on remand, 520 F. Supp. 1059 (D. Colo. 1981). Nothing in this order shall constitute an admission or evidence of the level of services to which the prisoners are constitutionally entitled.

(a) It is the Court's intention to incorporate in this order those orders previously entered in this case which have not been rendered moot by the passage of time or changed circumstances. Nonetheless, the Court's prior orders remain in full force and effect to the extent they are not inconsistent with this consent order.

(b) This order shall apply to all prisoners who are presently incarcerated, or who will become incarcerated during the duration of this consent order, at any one of the three correctional facilities presently known as the Centennial Correctional Facility, the Shadow Mountain Correctional Facility, and the Colorado Territorial Correctional Facility (including the Diagnostic Unit), all located in Canon City, Colorado, described collectively as the "three facilities" and referred to individually as "CCF" "SMCF" and "CTCF" respectively.

(c) Provided that defendants are substantially in compliance herewith, this consent order, and defendants' obligations hereunder, shall terminate, and the case shall be deemed closed, 18 months after the order is entered by the Clerk of the Court.

(d) The purpose of this consent order is to modify and improve the conditions of confinement in CCF, SMCF and CTCF in the ways specified below. To the extent services or staffing at any of the three facilities are not specifically

addressed by this order, however, defendants agree to provide services and staffing of a quality and quantity substantially similar to that provided at the time that this consent order is entered. By the term "substantially similar" it is intended that the defendants will provide staffing and services comparable, but not necessarily identical, to those provided immediately prior to the entry of this order. Current staffing and service levels are set out in Exhibit A.

Physical Facilities and Sanitation.

2. No prisoner shall be confined in a cell which provides him individually less than 60 square feet of living space, except for (a) inmates confined to the Diagnostic Unit and provided that individual inmates housed in the Diagnostic Unit shall not be confined therein for more than six weeks, and (b) inmates confined to Cellhouse 3 at CTCF.

3. Lighting shall be provided in each cell at a level of approximately 30-foot candles for reading, writing and other activities; in no event, however, shall such lighting level drop below 25-foot candles. Lighting in other activity areas shall provide sufficient illumination to allow the inmates in the housing units to be able to perform the routines designed for those individual housing units.

4. Every living area which houses members of the plaintiff class shall be ventilated at a level of at least 10 cubic feet of fresh or purified air per minute per person.

5. A qualified architect or engineer shall evaluate the noise levels at Centennial Correctional Facility, Shadow Mountain Correctional Facility and Colorado Territorial Correctional Facility and recommend measures for reducing the noise levels in those institutions. Thereafter, defendants shall reduce such noise levels by implementing any reasonable measures recommended by the architect or engineer. An attempt will be made to reduce sound levels within the residential areas in which class members live to a level not to exceed 60 dB(A) during the day and 55 dB(A) at night.

6. All inmates shall have hot and cold water available to them in their cells or living areas (including common areas of Cellhouses 1 and 7 after renovation). All inmates other than those in Diagnostic Unit, shall be provided with the opportunity to shower at least 6 times per week. Inmates in Diagnostic Unit shall be provided the opportunity to shower at least three times per week. All toilets, lavatories, and showers shall be maintained in an operable condition and there shall be no cross-connections between the waste water system and the potable water supply.

7. Defendants shall designate specific Department of Corrections employees who, under the supervision of the Director of the Division of Adult Services or the Department of Corrections Inspector General, shall have the responsibility to insure maintenance of minimal health and sanitation standards at each institution in which class members are housed. This person shall have the responsibility for monitoring compliance with a written routine of daily housekeeping designed to insure that a minimal level of cleanliness is maintained at the institution, and that the presence of cockroaches, rodents, and other vectors of disease is minimized. This routine shall, at a minimum, provide the following:

(a) A schedule shall be set forth listing in reasonable detail the areas to be cleaned and the procedure for cleaning each area, including the frequency of cleaning, the specific person or persons assigned to clean each area and the procedure for procurement and maintenance of housekeeping equipment and supplies.

(b) Cleaning activities shall be supervised at all times by designated civilian staff.

(c) A checklist shall be devised for a daily inspection of all areas by a designated employee to insure that all areas are clean and sanitary. The employee shall certify in writing that he or she conducted the inspection.

(d) Where applicable, screens shall be maintained on windows and doors.

(e) Window panes shall be continually maintained in all areas.

(f) Structural defects, if any, which allow rodents to enter the buildings shall be cured.

(g) An effective vermin and pest control program.

(h) Access to household cleaning supplies is now and shall continue to be provided to inmates to maintain personal living areas in a sanitary fashion.

(i) Unsanitary mattresses and blankets shall be sanitized or replaced. Replacement mattresses shall be obtained which are manufactured from materials which are fire retardant, moisture resistant and easily cleanable. The designated employee(s) described in paragraph 7 above shall be responsible for insuring the continued sanitation of mattresses and other bed linens, and in no case should a mattress used by one inmate be used by another inmate without first being sanitized.

(j) Buildings, including roofs, ceilings, walls and floors shall be maintained in good repair.

8. A comprehensive written preventive maintenance manual shall be maintained which includes an inventory of all equipment and systems along with a schedule for regular inspection

and maintenance of said equipment and systems which meet the maintenance requirements of the manufacturer's specifications. The manual shall list the employees responsible for executing the plan and specific measures to be taken in maintaining each machine or system. Those persons shall be adequately trained for said duties. A checklist shall be developed and implemented for inspection and maintenance of each machine or system, and the person responsible for inspection and maintenance shall certify that the facts stated on the checklist are true.

9. Any of the three facilities which house class members shall meet applicable fire safety and prevention standards including those provided by the applicable version of the life Safety Code of the National Fire Protection Association or the equivalencies provided for therein.

(a) Defendants shall have the appropriate State and local fire officials inspect the facilities and procedures utilized for fire safety semiannually and consistent with the results of the inspections and the recommendations made by said officials, adequately provide for the safety of the inmates in case of fire. The facilities and procedures shall provide for the following:

(i) Specific provisions for adequate fire protection service.

(ii) Specific equipment such as fire extinguishers and fire hoses to be located at specific appropriate places within the institution and an inspection and preventive maintenance schedule for said equipment.

(iii) The specific responsibilities of staff and inmates in the event of a fire.

(iv) The required training drills to be given staff and inmates in fire safety.

(b) The Department of Corrections shall periodically submit its facilities and fire safety procedures to the appropriate State and local safety officers for inspection to insure compliance by each institution in which class members are housed with applicable fire safety and prevention standards, including those provided by the applicable version of the Life Safety Code of the National Fire Protection Association.

(c) Regular fire drills involving all inmates and staff shall be conducted at least once quarterly. In the event that such fire drills cannot be safely conducted, alternate methods may be taken to insure that the occupants can be expeditiously removed from the living units in case of fire. Any such alternate methods must be approved by the appropriate local fire safety official or some other qualified fire safety expert.

10. These three facilities operated by the Department of Corrections shall meet all applicable building and electrical codes.

11. All indigent prisoners shall be provided with soap, toothpaste, toothbrush, shaving materials and other personal hygiene items without charge.

12. Those class members who are not permitted to wear personal clothing shall be provided with an adequate supply of prison-issue clothing, including underclothing and socks. Defendants shall provide adequate equipment and services for laundering all clothing, whether prison-issue or personal.

13. Defendants shall maintain procedure for maintaining a record of inmate property and shall continue to provide personal footlockers or other secure storage.

14. Defendants shall provide to class members three wholesome and nutritious meals per day, prepared and served consistent with the laws, regulations and standards of the State of Colorado.

15. All food service operations used for the preparation of food served to prisoners housed at CCF, SMCF and CTCF must meet all applicable Colorado Department of Health standards and regulations, specifically including the "Regulations Regarding Food Service Establishments and Regarding Sanitary Standards and Regulations for Penal Institutions."

16. Defendants' plans for the renovation of Cellhouses 1 and 7, previously filed with the Court as Exhibit A to Plaintiffs' Motion for Relief from Injunction (August 10, 1984), are hereby approved.

17. On a semiannual basis during the term of this consent order, defendants shall arrange for representatives of the Colorado Department of Health to inspect conditions at the three facilities relating to health and sanitation. Any costs associated with these inspections shall be borne by defendants. If the representative recommends changes which the defendants fail or refuse to implement, plaintiffs bear the burden of proving to the Court that such changes are necessary for the health and safety of inmates.

Safety.

18. Within 120 days after this consent decree is executed, defendants shall use their best efforts to employ and train eight additional correctional officers for positions at CCF which were approved for the fiscal year commencing July 1, 1984, will staff a tower or observation post at SMCF with existing employees to enhance safety in the exercise yard, and at SMCF shall staff the connected housing unit control centers (which observe 96 inmates) with two correctional officers at all times prisoners are present in the dayrooms on both sides of the control centers.

19. All staff employed at institutions where class members are housed shall be provided with adequate pre-service and inservice training.

Physical and Mental Health Care.

20. Defendants shall provide adequate physical and mental health care to members of the plaintiff class. Defendants' plan for providing physical and mental health care, dated February, 1985, is hereby approved. A copy of the plan is attached as Exhibit B to this consent order.

Programs.

21. Within 120 days from the entry of this consent order, defendants shall provide programs for at least 90% of the eligible prisoners at each of the three correctional facilities. The average eligible inmate shall have the opportunity to participate in programs for an average of 5.5 hours per work day (or 27.5 hours in a normal work week). Defendants shall provide a total number of daily program hours at each facility equal to 5.5 hours times 90% of the eligible inmates at the respective facilities.

(a) For the purposes of this consent order, the term "programs" shall include but not be limited to jobs, work crews, educational services, other work assignments and similar

activities whether provided at or away from the facility by staff or volunteers. By way of example only, Exhibit C to this order is a description of the manner in which defendants presently plan to comply with the provisions of this paragraph at each of the three facilities.

(b) The term "eligible inmates" is defined to include prisoners in general population (including protective custody), but excluding those who either refuse or are unable for some medical or security reason to work or participate in other programs.

(c) Prisoners in the Diagnostic Unit, punitive segregation, and administrative segregation, are not "eligible inmates." Nonetheless, prisoners confined to administrative segregation shall be permitted to participate in appropriate programs, if the prisoner does not present a risk to the safety of inmates or staff and would not present a significant behavioral problem. Prisoners in administrative segregation shall be reviewed for participation in programs and retention in administrative segregation status each 60 days during the first six months of such segregation and each 90 days thereafter. Further, depending upon the protective and safety needs of particular individuals, inmates in CCF, protective custody/administrative segregation will be given equal access to programs and activities available to other inmates in administrative segregation.

(d) Inmates confined on death row shall be permitted to participate in such programs as are provided by law.

Double Bunking and Overcrowding.

22. At the time this consent order is entered, double bunking is occurring only in Cellhouse 3 at CTCF. As soon as Cellhouses 1 and 7 at CTCF are renovated and occupied, defendants will phase out and discontinue double bunking in Cellhouse 3. Thereafter, defendants will not double bunk at any of the three facilities during the term of this consent order.

23. Defendants agree to prevent overcrowding at CCF, SMCF and CTCF by limiting the population of those facilities as follows:

CCF -- 336 prisoners

SMCF -- 384 prisoners

CTCF -- 245 prisoners (652 prisoners after
Cellhouses 1 and 7 are renovated and occupied)

Grievance System.

24. Defendants shall amend the inmate grievance system to provide that a grievance officer shall hear the appeal at step three of the system. The grievance officer shall be an employee of an agency other than the Department of Corrections.

He or she shall review the grievance and the prior responses, make such inquiries as are appropriate (including contact with the inmate and officials of the Department of Corrections), and may request an investigation by the executive director of the Department of Corrections.

(a) The grievance officer may deny the grievance or may recommend to the executive director that the inmate receive part or all of the relief sought. If a recommendation is made to the executive director, he (or his designee) shall respond to the recommendation as step four in the grievance procedure. At the conclusion of this new step four of the grievance process the inmate shall be advised that he may file a lawsuit or seek the assistance of counsel if he disagrees with the result.

(b) This revised grievance process shall replace the current system by which complaints to the court or plaintiffs' counsel are referred to the defendants for investigation; such complaints shall be returned to the inmate to pursue through the grievance system unless the complaint involves an emergency regarding the health or safety of an inmate. This provision, which requires initial pursuit of grievances through the grievance system, is mandatory only for grievances relating to issues raised and disposed of in this case. Nothing in this provision shall be construed to deny to inmates their right to seek and employ legal counsel other than counsel of record for the plaintiff class.

(c) The files and records of the grievance officer shall be available to counsel for all parties. The grievance officer shall meet periodically with a representative of the Department of Corrections and counsel for all parties to evaluate this amendment to the grievance system.

(d) Time periods within which grievances shall be answered are as follows:

1. Step One: 30 calendar days
2. Step Two: 30 calendar days
3. Step Three: 25 calendar days
4. Step Four (Executive Director):
5 calendar days.

Additional Inspections and Reports.

25. In addition to all other inspections and reports required under this consent decree, the parties agree that the following shall be done at reasonable expense to the defendants'.

(a) Defendants shall supply, within six (6) months of consent decree approval, written certification that its February 1985 Health Services Plan (Consent Decree Exhibit B, hereinafter referred to as the "February Plan") has been fully implemented. To the extent that any February Plan requirements have not been then implemented, defendants shall report to plaintiffs on what deficiencies exist.

(b) Sixteen (16) months from the adoption of the consent decree qualified mental health and medical experts, agreed upon by the parties, shall conduct an inspection and report on the implementation and adequacy of the February Plan.

(c) Within six (6) months from the adoption of this consent decree matters in the consent decree which involve security shall be reviewed by a corrections expert agreed upon by the parties but without the requirement of a site visit.

(d) Within six (6) months of the adoption of this consent decree a corrections expert agreed upon by the parties and qualified in physical plant, environmental health and safety matters, shall inspect and report on such concerns. This expert shall conduct another such inspection 16 months from the adoption of the consent decree.

(e) Should any expert recommend changes which the defendants fail or refuse to implement, plaintiffs bear the burden of proving to the court that such changes are necessary to protect the health, safety or welfare of inmates.

Suspension During State of Emergency.

26. Any and all of the above-mentioned provisions may be temporarily suspended and given no effect by the Executive Director during a state of emergency. States of Emergency include situations threatening the security of the whole or a

significant part of the institution (e.g., inmate uprisings, natural disasters, etc.). The provisions of this Decree may not be suspended for a period greater than seventy-two (72) hours without judicial approval. Further, the eighteen (18) month period this Decree is to be in effect will be extended correspondingly for any period of time the Decree or its provisions have been suspended due to the declaration of a state of emergency.

Issues Not Covered By This Consent Decree.

27. The parties specifically intend that plaintiffs' claim for attorneys fees and issues relating in the scope of prisoners' constitutional right of access to the courts are not covered or affected in any way by this consent order.

Dispute Resolution.

28. In the event a dispute arises as to the meaning or enforcement of this agreement, counsel for the parties shall meet and attempt to resolve the dispute. If the parties are unable to resolve the dispute, either party may apply to the Court for an order interpreting or enforcing this consent order.

Dated: August 7, 1985.

BY THE COURT:

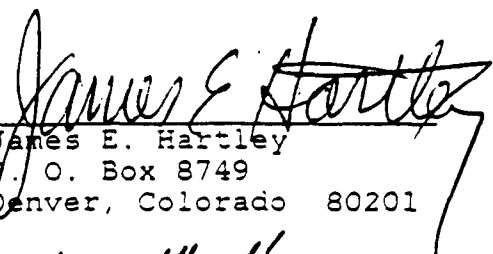
John L. Kane, Jr.
John L. Kane, Jr.
United States District Judge

APPROVED:

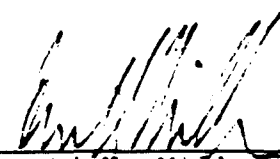
For the Plaintiffs

A.C.L.U. FOUNDATION OF
COLORADO, INC.

By

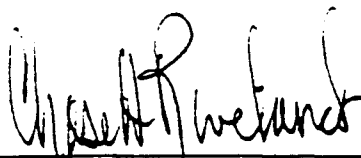

James E. Hartley
P. O. Box 8749
Denver, Colorado 80201

By


David H. Miller
815 East 22nd Avenue
Denver, Colorado 80205

For the Defendants

By


Chase Riveland
Executive Director
Colorado Department of Corrections

By

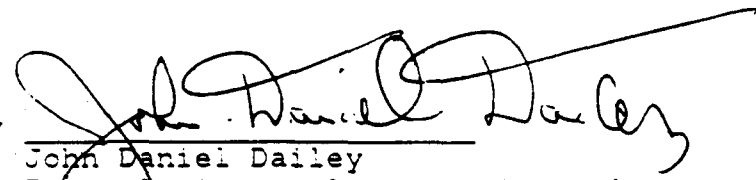

John Daniel Dailey
First Assistant Attorney General
1525 Sherman Street
Third Floor
Denver, Colorado 80203

EXHIBIT A

CURRENT STAFFING AND SERVICE LEVELS AT THE RAMOS FACILITIES

The organizational chart for the Department of Defense is structured as follows:

- SECRETARY OF DEFENSE**
 - ASSISTANT SECRETARY FOR**
 - PLANNING**
 - PERSONNEL**
 - COMPTROLLER**
 - LEGAL COUNSEL**
 - CHIEF OF STAFF**
 - JOINT CHIEFS OF STAFF**
 - DEPARTMENT OF THE ARMY**
 - DEPARTMENT OF THE NAVY**
 - DEPARTMENT OF THE AIR FORCE**
 - DEPARTMENT OF DEFENSE RESEARCH AND ENGINEERING**
 - DEPARTMENT OF DEFENSE HEALTH CARE**
 - DEPARTMENT OF DEFENSE CIVILIAN EMPLOYMENT**
 - DEPARTMENT OF DEFENSE SECURITY AGENCIES**
 - DEPARTMENT OF DEFENSE INTELLIGENCE AGENCIES**
 - DEPARTMENT OF DEFENSE LOGISTICS AGENCIES**
 - DEPARTMENT OF DEFENSE ACQUISITION AGENCIES**
 - DEPARTMENT OF DEFENSE FINANCIAL MANAGEMENT AGENCIES**
 - DEPARTMENT OF DEFENSE INFORMATION AGENCIES**
 - DEPARTMENT OF DEFENSE POLICY AGENCIES**
 - DEPARTMENT OF DEFENSE PROGRAM AGENCIES**
 - DEPARTMENT OF DEFENSE SPECIAL AGENCIES**
 - DEPARTMENT OF DEFENSE SUPPORT AGENCIES**
 - DEPARTMENT OF DEFENSE TRAINING AGENCIES**
 - DEPARTMENT OF DEFENSE WELFARE AGENCIES**

September 10, 1960

Appendix A

Director of Health Services
D. Kleinmeyer, Ph.D.

L. Dennis Kleinmeyer, Ph.D. 7/84

Sr. Secretary
J. Hamilton

Chief Medical Officer
J. McGarry, M.D. (.75)

Canon Medical Services
R. Moore, R.Ph., MPA

Canon Mental Health
D. Pearson, Ed.D.

BUCF Medical Services
N. O'Ryan, R.Ph.

BUCF Mental Health
D. Balle, M.A.

Pharmacy
A. Schenk, R.Ph.
C. Hume
J. Vaughan

Medical Records
R. Richardson, MCT
S. Szabo
Vacant

Dentistry
D. Smith, DDS
M. Powell, DDS
J. Clark, Asst.

Sr. Secretary
B. Armstrong

Lab Technician
Vacant

Security
Cpt. J. Lippio

CTCF
Sgt. B. Smith
Lt. J. Conner
Sgt. P. Lerner
Sgt. D. Plym
Sgt. J. Lingo (OCP)
Sgt. C. Mamey
Sgt. C. Galpin
Sgt. V. Heimer
Sgt. B. Heaney
Off. C. H. Indye (OCP)
Off. vacant (.7)

OCP
Lt. M. Louk
Sgt. B. Wilson
Sgt. M. Gallardo
Sgt. B. Har

Transportation
Sgt. R. Martinez
Sgt. C. Johnson
Sgt. A. Kuehl
Sgt. M. Watson

Nursing Director
E. Riley, R.N.

CTCF
K. Heard, RN
M. Arnold, RN
M. Parsons, RN
C. Clements, RN
P. Cobler, RN
J. Martinez, LPN
M. Martinez, LPN
C. Kohler, LPN (.5)
D. Jones, LPN
R. McCallister, LPN
vacant (.5)

PCF
J. Rogers, RN
E. Carey, LPN
M. Patterson, LPN

OCP
M. Richards, RN (.5)
L. Daino, RN
R. Matern, LPN
M. Koch, LPN

SHEP
M. Hall, RN
C. Swift, LPN
M. Lingo, LPN
B. Potts, LPN

OCEP
M. Parker, RN
M. Reimaster, LPN
E. Hauryluck, LPN
K. Bruse, LPN (.5)

Chief Medical Officer
L. Rao, M.D.

G. Carlson, PA (CTCF)
J. Casserly, PA (CTCF)
R. Hbert, PA (OCP)
M. Cordell, NP (SHEP)
J. Hendrickson, NP (OCEP, OCP)
T. Rose, PA (PCF)
J. McGarry, M.D. (PCF)

Contracted Specialists:

T. Clower, M.D. (I.M.)
A. Demahli, M.D. (ENT)
J. Shroyer, M.D. (ORTH)
C. Harris, M.D. (RAH)
T. Smith, M.D. (HEPH)
K. Schenk, R.Ph. (PMAH)
J. Hykine, O.D. (OPTO)
M. Payne, DDS (O.SNG)

OCC
R. Quigley, M.D.

CTCF
D. Everett, M.D.
D. Usery, MEd
J. Arnold, MEd
C. Sanchez, Sr. Sec.
E. Fox, Sr. Sec.
vacant (.4)

OCP
T. Jewett, M.D. (.25)
D. Holt, M.A.
P. Irtone, M.S.
R. Kramer, MPH (PCF, OCP)

SHEP
P. Patton, Ph.D.
P. Hall, MEd

PCF
A. Sternberg, MD (.5)
R. Moore, Ph.D.
M. Navarro, MEd
Vacant
Vacant (CTCF)

OCEP
S. Hase, M.S.

Central Office
R. Warren, Ph.D.-Research (.5)

Contracted

J. Peter, DLA
B. Martinez, DLA
C. Olin, DLA
D. Leonard, ACC
B. Simmons, ACC

O. Hoffman, DDS
P. Hartman, RN
J. Hiltz, RN
P. Anderson, RN
M. Yale, RN
S. Oate, RN
D. Simmons (.5)

R. McGowan, M.D. (.8)

Contracted Camps - M.D.

Delta
Family Medical Practice

Rifle
J. Stah, M.D.

J. Black, Ph.D.
J. Heiny, M.A.
D. Simmons (.5)

Contracted

P. Urzeto, ACC
C. Brane, DLA (.5)

Delta
L. Yarns, LSM

Rifle
J. Stammel, M.A.

OCC
M. Knipperberg, MEd
A. Lebovitz, MEd

Columbia Center
P. Sloan, MEd

MEDICAL
SERVICES
STAFF

DEPARTMENT OF CORRECTIONS
Ramos Facility
 Health Care Staffing

<u>CCF</u>	<u>CURRENT FTE</u>
a) Mental Health	
Psychiatrist	0.3
Clinicians	1.5
Psychologist (Ph.D.)	0
Rec Therapist ** (1.0)	
D&A/A.A. *** (0.5/0)	
b) Physical Health	
Nurses RN	2.0
LPN	3.0
P.A.	1.5
M.D.	0.3
Dentist	0.2
Dental Asst.	0.2
Security	5.0
Subtotal	

SMCF

a) Mental Health	
Psychiatrist	0.2
Clinicians	1.0
Psychologist (Ph.D)	1.0
D&A/A.A. (0.5/0.4)	
b) Physical Health	
Nurses RN	1.0
LPN	2.5
P.A.	1.0
M.D.	0.25
Dentist	0.5
Subtotal	

- * Staffing includes modular and infirmary transition positions.
- ** Recreational therapist FTE from adult services.
- *** DA/AA staff are provided on contract.

CTCFCURRENT FTE

a) Mental Health

Psychiatrist	0.3
Clinicians	1.5
Psychologist (Ph.D.)	.5
D&A/A.A. (0.5/1.0)	

b) Medical

Nurses	RN	4.5
	LPN	2.0
P.A.		2.0
M.D.		0.25
Dentist		0.6
Dental Asst.		0.6
Subtotal		

INFIRMARY/CSH

a) Mental Health

Psychiatrist	0.2
Clinician	0.5
Psychologist	

b) Medical

Nurses	RN	5.0
	LPN	1.7
P.A.		0
M.D.		0.25
Security		10.2
Subtotal		

CENTRAL SERVICESCURRENT FTE

a) Mental Health

Director (Canon)	1.0
Secretary	1.0
Records	1.0

b) Medical

Director (Canon)	1.0
Secretary	1.0
Records	3.0
RN Supervisor	1.0
Physician (Canon)	
Pharmacist	1.0
Pharm Tech	2.0
P.A. (weekend)	0.7
Security Transportation (+2)	3.0
Security Supervisor	1.0
Lab Tech	
Subtotal	

c) DOC

Administrator (1.0)**	
Medical Director	0.25
Secretary (1.0)**	
Education/Research	0.5
Subtotal	

TOTAL

- * Two transport officers from Adult Services
** Correctional Administration line item



Richard D. Lamm
Governor

Colorado Department of Corrections

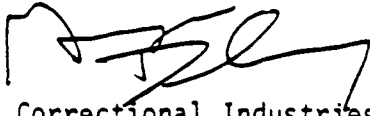
Springs Office Park, North Building
2860 South Circle Drive, Suite 2200
Colorado Springs, Colorado 80906
Telephone: (303) 579-9580



Chase Riveland
Executive Director

M E M O R A N D U M

FOR: RECORD -

FROM: George Delaney, Director 
Division of Correctional Industries

DATE: June 3, 1985

RE: Correctional Industries Programs in Ramos Facilities

As of June 3, 1985, the following correctional Industries' programs, staff and inmate assignments exist in the three Ramos facilities:

COLORADO TERRITORIAL CORRECTIONAL FACILITY

<u>Programs</u>	<u>Staff</u>	<u>Inmate Assignments</u>
Tag Plant	5.0	36
Sign Shop	2.0	12

CENTENNIAL CORRECTIONAL FACILITY

Print Shop	4.0	23
Sewing Shop	1.0	21
Glass Program/ Validation Tabs	1.0	12 (P.C. Inmates)

SHADOW MOUNTAIN CORRECTIONAL FACILITY

Wood Shop	5.0	65
Farm Equipment Repair	2.0	10

GD/rr

CORRECTIONAL INDUSTRIES

Director
Deaney

Marketing
Garcia
Chavez

Operations Manager
Francis

Production
Day Best
Lopez Wood

Transportation
Bunch
Hoffman

OVCF

Wood
Dent
Phillips
Clements

CCC

Grogg
Minners
Haber
Willis
Wilson
Bennett
(temp)

Delta

Beckley

FCF

Mosset
Veatch

FNMU

Burdges
Chess
Davies
Jennings
Kurelich
Ley
McCarthy
Hudran

CTCF

Allen
Bowers
Todd
Veach
Willard
Combs
Rupp

SCC

Wardlow
Bailey

CCF

Cater, W. *
Nish
Masse
Burrous
Hopkins
Tyler
Uhland

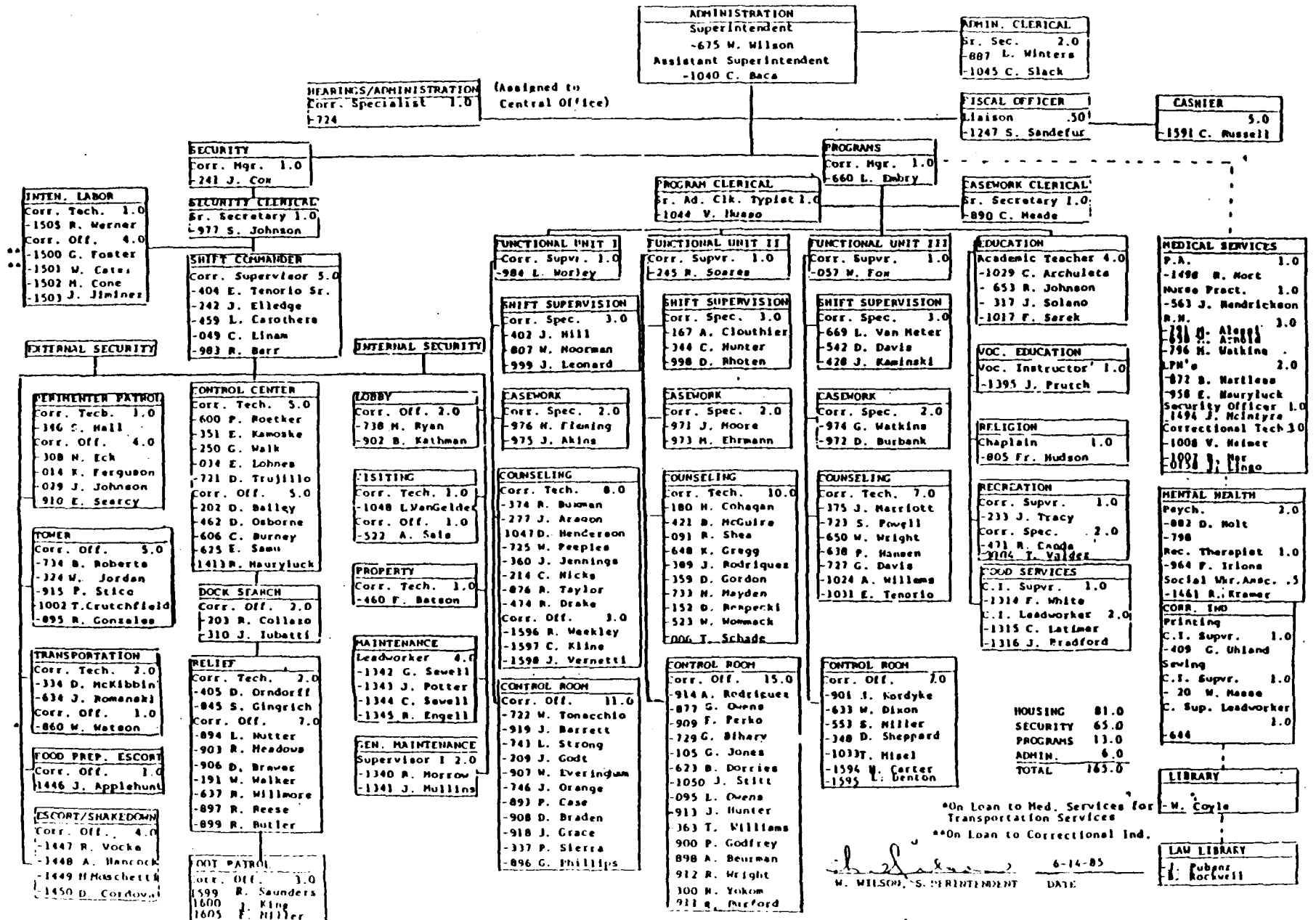
SMCF

Corning
Thorson
Bohrman
Gindro
Jacobs
Miller
Varner
Nestas (Voc Rehab - Temp)

Other
Williams
Clodfelter
Robinette
Weber
Canchola
Spradley
Firestone
Starika
Varner
Werner
Robinson
Files
Fulton
Heath

* Supervising CCF
inmates at Piggery

CENTENNIAL CORRECTIONAL FACILITY



CENTENNIAL CORRECTIONAL FACILITY

FUNCTIONAL UNIT I

Functional Unit I is comprised of Units A and B. Each unit has a capacity for forty-eight (48) inmates. Inmates assigned to this unit have a security designation of Maximum, Administrative Segregation, or Death Penalty and/or require protective custody. Staffing for Functional Unit I is listed below:

Functional Unit Supervisor	8 hrs. X 5 days	1.0 Staff
Specialist	16 hrs. X 7 days	3.0 Staff
A Control Officer	24 hrs. X 7 days	5.0 Staff
A Floor Technician	24 hrs. X 7 days	4.0 Staff
A Floor Officer	16 hrs. X 7 days	2.0 Staff
B Control Officer	24 hrs. X 7 days	5.0 Staff
B Floor Technician	16 hrs. X 7 days	4.0 Staff
B Floor Officer	16 hrs. X 7 days	2.0 Staff
Casemanager	16 hrs. X 5 days	2.0 Staff
	TOTAL	28.0 Staff

FUNCTIONAL UNIT II

Functional Unit II is comprised of subunits C, D and E. Each subunit houses forty-eight (48) inmates in three (3) pods of sixteen (16) inmates each. All inmates assigned to Functional Unit II are classified as General Population inmates. Staffing for Functional Unit II is listed below:

Functional Unit Supervisor	8 hrs. X 5 days	1.0 Staff
Specialist	16 hrs. X 7 days	3.0 Staff
C Control Officer	24 hrs. X 7 days	5.0 Staff
C Floor Technician	24 hrs. X 7 days	4.0 Staff
D Control Officer	24 hrs. X 7 days	5.0 Staff
D Floor Technician	16 hrs. X 7 days	3.0 Staff
E Control Officer	24 hrs. X 7 days	5.0 Staff
E Floor Technician	16 hrs. X 7 days	3.0 Staff
Casemanager	16 hrs. X 5 days	2.0 Staff
	TOTAL	31.0 Staff

FUNCTIONAL UNIT III

Functional Unit III is comprised of subunits F and G. Each subunit houses forty-eight (48) inmates in three (3) pods of sixteen (16) inmates each. All inmates assigned to Functional Unit III are designated as protective custody inmates per DOC Regulation 202-1. Staffing for Functional Unit III is listed below:

Functional Unit Supervisor	8 hrs. X 5 days	1.0 Staff
Specialist	16 hrs. X 7 days	3.0 Staff
F & G Control Officer	24 hrs. X 7 days	5.0 Staff
F & G Auxiliary Control Officer	8 hrs. X 7 days	2.0 Staff
F Floor Technician	24 hrs. X 7 days	4.0 Staff
G Floor Technician	16 hrs. X 7 days	3.0 Staff
Casemanager	16 hrs. X 5 days	2.0 Staff
	TOTAL	20.0 Staff

CENTENNIAL CORRECTIONAL FACILITY
SECURITY STAFFING PATTERN

Below is the listed security positions for Centennial Correctional Facility that are responsible for all the internal and external security as well as all the transportation.

Security Manager	8 hrs. X 5 days	1.0 Staff
Shift Commander	24 hrs. X 7 days	5.0 Staff
Centennial Control	24 hrs. X 7 days	5.1 Staff
Lower Control	16 hrs. X 7 days	3.4 Staff
Dock Control	24 hrs. X 7 days	5.1 Staff
Tower	24 hrs. X 7 days	5.1 Staff
Perimeter Patrol	24 hrs. X 7 days	5.1 Staff
Transport Sgt.	8 hrs. X 5 days	2.0 Staff
Escort Officer	8 hrs. X 7 days	1.7 Staff
Shakedown	8 hrs. X 7 days	3.4 Staff
Foot Patrol	16 hrs. X 7 days	3.0 Staff
Dock Search	16 hrs. X 7 days	3.4 Staff
Industry Control	8 hrs. X 5 days	1.0 Staff
Labor Gang Sgt.	8 hrs. X 5 days	1.0 Staff
Labor Gang Officer	8 hrs. X 5 days	4.0 Staff
Intake Control	8 hrs. X 5 days	1.0 Staff
Property Sgt.	8 hrs. X 5 days	1.3 Staff
Visiting Sgt.	8 hrs. X 3 days	1.0 Staff
Visiting Officer	8 hrs. X 3 days	1.0 Staff
Lobby Officer	8 hrs. X 7 days	1.7 Staff
Security Steward	8 hrs. X 7 days	1.7 Staff
Maintenance	8 hrs. X 5 days	2.0 Staff
Boiler Room	24 hrs. X 7 days	4.0 Staff
Security Secretary	8 hrs. X 5 days	1.0 Staff
		<u>64.0 Staff</u>

NOTE: One (1) Medical Transportation Officer on Loan to Infirmary

	<u>1.0 Staff</u>
TOTAL	65.0 Staff

CENTENNIAL CORRECTIONAL FACILITY

EDUCATION:

Education is provided to inmates by a teacher who is assigned to the functional unit. Other teachers may also provide specialized instruction. Areas of instruction include: Adult Basic Education, General Education Development, and Adult Performance Learning.

Four (4) FTE Teachers assigned to the education department.

RELIGION:

A Catholic chaplain is assigned full time to the facility. In addition to providing Catholic services, the chaplain is available to this unit for individualized religious counseling. A protestant chaplain from one of the other correctional facilities in Canon City is also available to provide services to this unit.

One (1) FTE Chaplain assigned to this area.

RECREATION:

Inmates have recreation within the dayhalls, small yards and the gym area. Groups of inmates participating in recreation can number up to sixteen (16) at one time. The types of activities provided include: Leisure time activities, weightlifting, handball, volleyball, table games, video games and music programs.

Three (3) FTE assigned to the recreation department.

VOCATIONAL EDUCATION:

Inmates are provided with a commercial arts program. The purpose of the commercial arts program is to acquaint inmates with art and teach basic drawing and painting skills.

One (1) FTE assigned to the Commercial Arts Program.

LIBRARY:

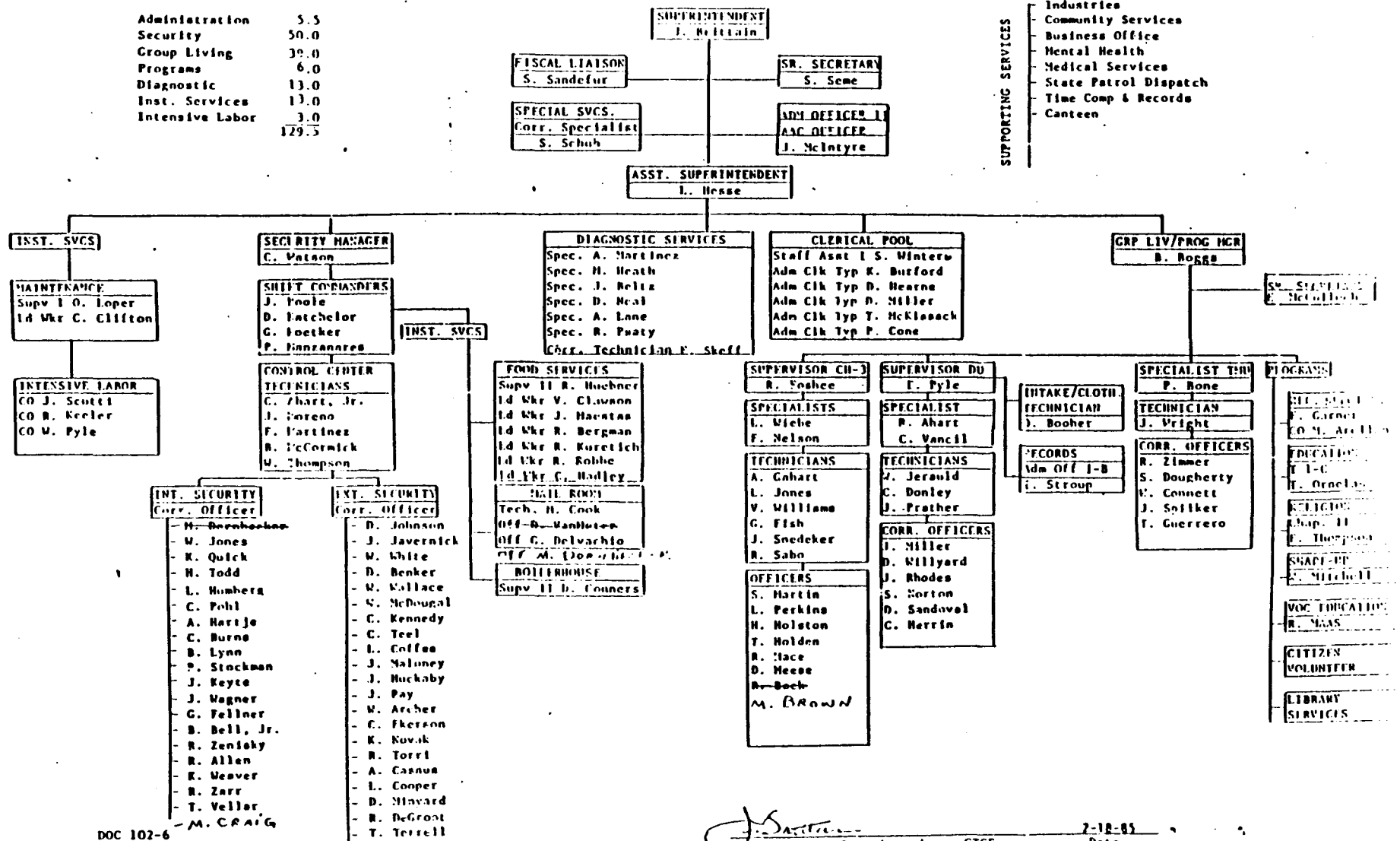
A librarian is assigned on a half-time basis to this facility. Library services are provided to this unit by the librarian.

Half-time position assigned to CCF Library.

COLORADO TERRITORIAL CORRECTIONAL FACILITY ORGANIZATIONAL CHART

Administration 5.5
Security 50.0
Group Living 30.0
Programs 6.0
Diagnostic 13.0
Inst. Services 13.0
Intensive Labor 3.0
129.5

SUPPORTING SERVICES
Industries
Community Services
Business Office
Mental Health
Medical Services
State Patrol Dispatch
Time Comp & Records
Canteen



DOC 102-6
CTCF 102-2
ACA 2-4013

Jim Brittain, Superintendent, CTCF
Approved 2-18-55

2-18-55
Date

Worship

Worship

Indulging eyes with downy hair
Nudge of poll: downy hair

COLORADO TERRITORIAL CORRECTIONAL FACILITY

EXPLANATION OF ORGANIZATION CHART

<u>SUPERINTENDENT</u>	1 FTE: 24-hour responsibility for facility and its operations.
<u>FISCAL LIAISON</u>	.5 FTE: Half-day Monday-Friday. Budget, Operating Plans, Fiscal issues & functions.
<u>SR. SECRETARY</u>	1 FTE: Superintendent's receptionist and clerical.
<u>SPECIAL SERVICES</u>	1 FTE: Facility Classification Officer. Coordinates and conducts facility tours. Some administrative assistance with correspondence, drafting procedures.
<u>ADMINISTRATIVE OFFICER II</u>	1 FTE: Disciplinary Officer.
<u>ASSISTANT SUPERINTENDENT</u>	.5 FTE: Split time as Assistant Superintendent and Director of Diagnostic Unit. 24-hour responsibility and next in command to Superintendent.
<u>MAINTENANCE</u>	2 FTE: 1 FTE responsible for all maintenance inside the security perimeter; 1 FTE for buildings and grounds outside the security perimeter.
<u>INTENSIVE LABOR</u>	3 FTE: Supervision of inmate Intensive Labor Crews.
<u>SECURITY MANAGER</u>	1 FTE: 24-hour responsibility for security functions.
<u>SHIFT COMMANDERS</u>	4 FTE: 8-hour shift responsibility for security functions. 1 FTE on each shift.
<u>CONTROL CENTER</u>	5 FTE: 1 FTE per shift; 24-hour, 7 days per week post.
<u>INTERNAL SECURITY</u>	19 FTE: 4-4-1 assigned to internal security functions/supervision. 1 assigned to North Gate day shift. 2 assigned to Main Entrance 11-hour post, 7 days per week. .6 assigned to Visiting Program. 3 assigned to Construction security.
<u>EXTERNAL SECURITY</u>	21 FTE: Towers 1, 4, 6, 9 - 24 hours, 7 days per week coverage.
<u>DIAGNOSTIC SERVICES</u>	6 FTE Programmers, 1 testing room supervisor.

(2)

DIAGNOSTIC CLERICAL POOL

6 FTE: All clerical preparation for files.

FOOD SERVICES

7 FTE: 6 assigned to CTCF on a 7-day schedule 5 a.m. to 6 p.m. 1 assigned to relieve vacations and sick days at CTCF, CCF, CWCf.

MAIL ROOM

3 FTE: Provide mail service for CTCF, CCF, SMCf.

BOILERHOUSE

1 FTE: 24-hour responsibility for Boiler-house operation.

CH-3

16 FTE: 3-4-2 pattern.

D.U.

14 FTE: 4-3-1 pattern.

MODULAR

7 FTE: 1-2-1 pattern.

RECREATION

2 FTE: Supervise Gym 8 hours daily, 7 days per week; supervise special yard activities (softball, etc.)

EDUCATION

1 FTE: 8 hours, 5 day volunteer GED program.

RELIGION

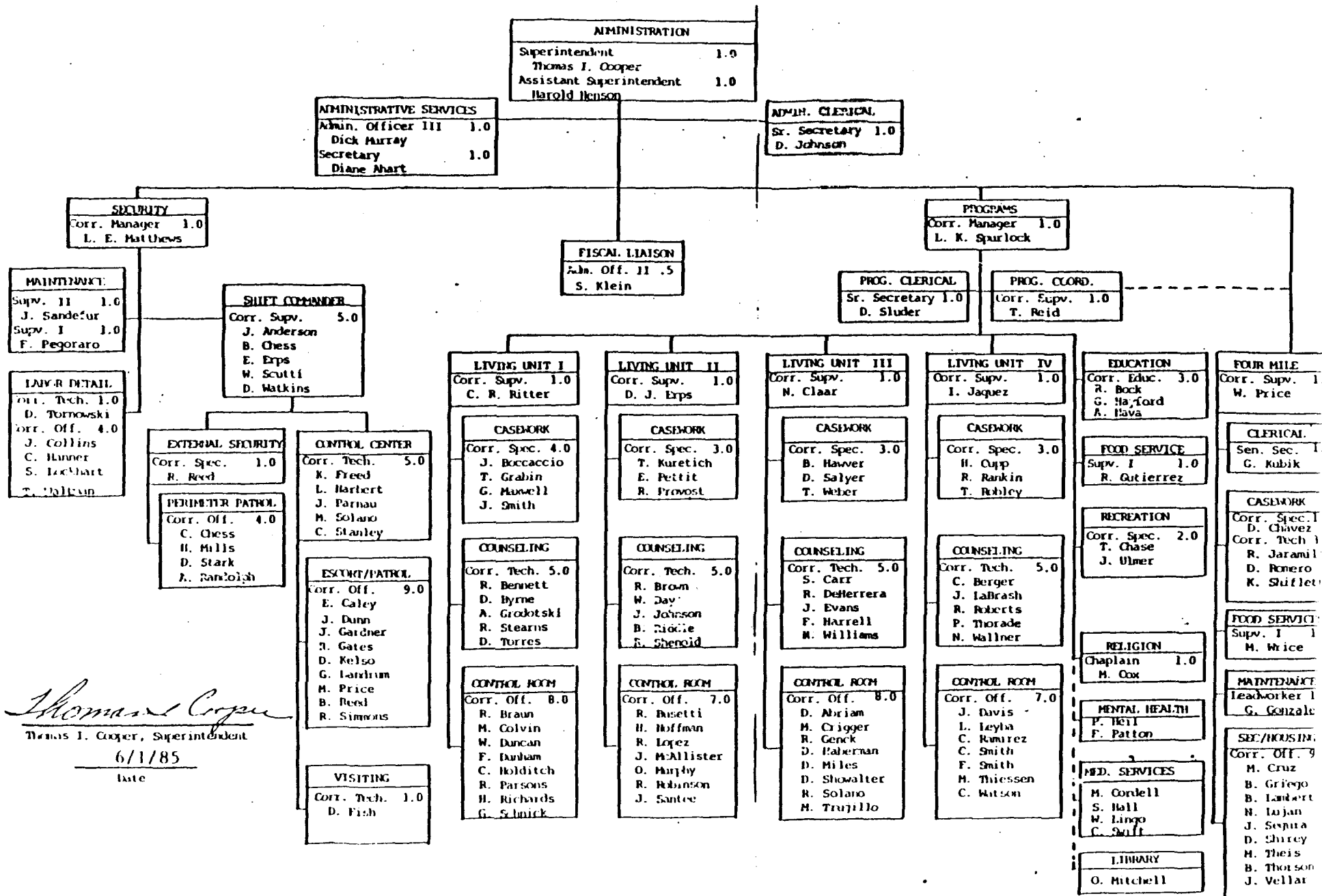
1 FTE: Full time Chaplain.

SHAPE-UP

1 FTE: Coordinates and supervises 12-15 inmates & Shape-Up Program.

VOC. ED.

1 FTE: 12 inmate students in Voc. Ed. Dental Prosthetics.



A. SECURITY

Allocated

Shift Commander (24 hr x 7 days)	5.0
Control Center Tech (24 hr. x 7 days)	5.0
Perimeter Patrol Officer (24 hr x 7 days)	5.0
Escort/Yard 1 (24 hr. x 7 days)	5.0
Escort/Yard 2 (16 hr. x 7 days)	3.0
Escort/Yard 3 (8 hr. x 7 days)	1.0
Visiting Tech (8 hrs. x 3 days)	.5
Visiting Officer (8 hrs. x 2 days)	.5
Sub-Total	25.0
Intensive Labor Tech	1.0
Intensive Labor Officer 1	1.0
Intensive Labor Officer 2	1.0
Intensive Labor Officer 3	1.0
Intensive Labor Officer 4	1.0
Maintenance 1	1.0
Maintenance 2	1.0
Security Manager	1.0
Total Security	33.0

B. HOUSING

Unit I

Supervisor (8 hrs. x 5 days)	1.0
Specialist (Orientation & Property)	1.0
Specialist (16 hrs. x 7 days)	3.0
Technician-Floor (24 hrs. x 7 days)	5.0
Officer Control ABC (24 hrs. x 7 days)	5.0
Officer Control DEF (16 hrs. x 7 days)	3.0
Sub-Total	18.0

Unit II

Supervisor (8 hrs. x 5 days)	1.0
Specialist-Floor (16 hrs. x 7 days)	3.0
Technician-Floor (24 hrs. x 7 days)	5.0
Officer Control ABC (16 hrs. x 7 days)	2.0
Officer Control DEF (24 hrs. x 7 days)	5.0
Sub-Total	16.0

Unit III

Supervisor (8 hrs. x 5 days)	1.0
Specialist-Floor (16 hrs. x 7 days)	3.0
Technician-Floor (24 hrs. x 7 days)	5.0
Officer Control ABC (16 hrs. x 7 days)	2.0
Officer Control DEF (24 hrs. x 7 days)	5.0
Sub-Total	16.0

B. HOUSING, cont.

Allocated

Unit IV

Supervisor (8 hrs. x 5 days)	1.0
Specialist-Floor (16 hrs. x 7 days)	3.0
Technician-Floor (24 hrs. x 7 days)	5.0
Officer Control ABC (16 hrs. x 7 days)	2.0
Officer Control DEF (24 hrs. x 7 days)	5.0
Sub-Total	16.0

Housing Manager (8 hrs. x 5 days)	1.0
Clerical (8 hrs. x 5 days)	1.0
Total Housing	68.0

C. PROGRAMS

Academic School 1	1.0
Academic School 2	1.0
Academic School 3	1.0
Religion	1.0
Recreation (12 hrs. x 7 days)	3.0
Food Service (8 hrs. x 7 days)	1.0
Total Programs	8.0

D. FOUR MILE MODULAR UNIT

Supervisor (8 hrs. x 5 days)	1.0
Case Manager Specialist (8 hrs. x 5 days)	1.0
Housing Technician (16 hrs. x 7 days)	3.0
Housing Officer 1 (24 hrs. x 7 days)	5.0
Housing Officer 2 (8 hrs. x 7 days)	2.0
Visiting Officer (8 hrs. x 3 days)	1.0
Clerical (8 hrs. x 5 days)	1.0
Maintenance (8 hrs. x 5 days)	1.0
Intensive Labor (8 hrs. x 5 days)	1.0
Food Service (8 hrs. x 5 days)	1.0
Total Four Mile	17.0

E. ADMINISTRATION

Superintendent	1.0
Assistant Superintendent	1.0
Hearing Officer	1.0
Clerical 1	1.0
Clerical 2	1.0
Fiscal Liaison	.5
Total Administration	5.5

GRAND TOTAL SMCF

131.5

EXHIBIT B

HEALTH SERVICES PLAN

COLORADO DEPARTMENT OF CORRECTIONS

HEALTH SERVICES PLAN

1985

This plan outlines the goals, objectives, scope of service, and basic program elements for health services within the Colorado Department of Corrections. This plan is intended to supersede all previous plans and is intended to outline those program elements and resources that the Department of Corrections intends to provide.

This plan and description of services anticipates the addition of resources as has been outlined in negotiations with the Ramos v. Lamm attorneys for the plaintiffs. In the spirit of these agreements the following resources, or the equivalent of such provided through contract services, will augment the resources that currently exist.

- 1.0 FTE Laboratory Technician
- 1.0 FTE Expanded Dental Technician
- 0.5 FTE Pharmacist
- 0.5 FTE Psychiatrist
- 1.0 FTE Psychologist
- 1.0 FTE Mental Health Clinician
- 1.0 FTE Drug & Alcohol Counselor

In addition to the above resources, this plan anticipates an additional \$15,000 per year in specialty contracts to provide additional on-site specialty clinics. Finally, the Health Services Advisory Committee will continue and a service review similar to that recently conducted by Drs. Metzner and Brettell, will be conducted in nine months and a second in eighteen months.

I. HEALTH SERVICES

A. Responsibility and Organization of Health Services.

The following section establishes the management philosophy and the authority and responsibility for the administration of health services within the Colorado Department of Corrections. The basic goal of Health Services is to provide inmates with health services that strive to maintain basic health and prevent significant deterioration. Health services are assumed to include but not be limited to, ambulatory, infirmary, hospital, health, drug and alcohol, and all related support services.

2. Responsibilities.

a. The Department of Corrections' Health Services is the designated health authority for the Department and is responsible for providing system-wide health care for all inmates who are incarcerated in major facilities and camps.

b. The Director of Health Services is responsible for supervising the fiscal budget, personnel, and system-wide health care operations of the Department. The Director will strive for a quality of health services that will maintain basic health and prevent deterioration, will assure accessibility of services to eligible inmates, and will assure a plan for continuity of care throughout the correctional system.

c. If the Director of Health Services is not a physician, a Medical Director who is a physician, will be appointed and will be responsible for medical policy and regulations, and will advise the Health Services Director on matters of budget, personnel, and professional operations.

d. The Director of Health Services and, on medical issues the Medical Director, shall have ultimate authority in health care treatment decisionmaking. They will act as the designated representatives for the Executive Director for said duties in paragraphs a., b., and c. above and shall be responsible to the Executive Director for the proper execution of said duties. The Director of Health Services and the Medical Director will meet with the Executive Director of the Department of Corrections at least quarterly to discuss health care issues and present statistical reports.

B. Goals and Objectives of Health Services.

The overall goal of the Colorado Correctional Health Service Program is to provide all inmates with health services that strive to maintain basic health and prevent significant deterioration. This overall goal is supported by the following objectives:

1. All departmental staff will assure that matters of medical and dental judgment are the sole province of the responsible physician, psychiatrist, and dentist respectively, noting that security regulations are applicable to health personnel. In instances where medical decisions conflict with important security issues and need further resolution, they will be appealed to the Chief Medical Officer for final review and decision. Medical treatment decisions by physicians, psychiatrists, dentists, physician's assistants, and registered nurses, are not subject to alteration or reversal by nonmedical personnel except in a state of emergency declared by the Executive Director. Access to medical services will be assured by all departmental staff, making certain that all requests for treatment are communicated to medical staff and

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- 10th
pages
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9. He de for continuity of inmate health care during his the Department of Corrections. A health record will be developed for each person entering the Department and will travel with that person to whatever facility assignment is made. The health record will accompany any inmate admitted to the Colorado State Hospital and will be available to contracted specialists who take part in the care of the inmate.

10. Preventive care provided by Health Services will include limited health education, inoculations, immunizations, public health measures to prevent the spread of disease, and instruction in self-care in health and illness as needed.

11. Chronic health care will be provided to inmates in the various facilities and, if necessary, in the infirmary.

12. Convalescent care will, in general, be provided in the infirmary, but upon medical/mental health clearance may be carried out in an appropriate facility.

13. Occasionally, when special medical and/or mental health problems occur which require close supervision by health care professionals, a staffing will occur. This plan, developed by health care professionals, will include directions to other personnel in care of these patients.

14. Medical and dental prostheses will be provided when the health of the inmate/patient would otherwise be significantly and adversely affected. This will be determined by the treating physician or dentist.

15. Health Services will provide consultation to the other divisions and organizational components of the Department of Corrections for the purpose of maintaining a healthy and humane environment.

16. It shall be the policy of the Department of Corrections to implement all Health Services' orders concerning inmate health.

17. It shall be the responsibility of Health Services personnel to issue concise and specific orders relative to the health care needs of inmates under their care and to assure that orders are properly disseminated to appropriate facility staff. Matters of medical judgment will remain the sole province of the responsible physician, psychiatrist, dentist, physician's assistant, or registered nurse, noting that security regulations are applicable to health care personnel. Treatment decisions made by the above-mentioned medical personnel are not subject to alteration or reversal by nonhealth care personnel, except as provided in paragraph B.1. of this Plan.

Director of Health Services
D. Kleinmasser, Ph.D.

L. Dennis Kleinmasser
L. Dennis Kleinmasser, Ph.D. 1/84

Sr. Secretary
J. Hamilton

Chief Medical Officer
J. McGarry, M.D. (.75)

Canon Medical Services
B. Moore, R.Ph., MPA

Canon Mental Health
D. Pearson, Ed.D.

BUCF Medical Services
N. Quinn, R.Ph.

BUCF Mental Health
D. Bello, M.A.

Pharmacy
A. Schenk, R.Ph.
C. Hume
J. Vaughn

Medical Records
R. Richardson, ART
S. Szabo
Vacant

Dentistry
D. Smith, DDS
M. Powell, DDS
J. Clark, Asst.

Sr. Secretary
B. Armstrong

Lab Technician
Vacant

Security
Cpt. J. Lippia

CTCF
Sgt. R. Smith
Lt. J. Cohen
Sgt. P. Lerner
Sgt. D. Flynn
Sgt. J. Lingo(OCP)
Sgt. C. Hume
Sgt. C. Galpin
Sgt. V. Heimer
Sgt. R. Hume
M. G. H. Hume(OCP)
OCP vacant (.7)
OCP
J. M. Lough
Sgt. B. Wilson
Sgt. M. Gallardo
Sgt. R. Hume

Transportation
Sgt. R. Martinez
Sgt. G. Johnson
Sgt. A. Kochl
Sgt. M. Watson

Nursing Director
B. Riley, R.N.

CTCF
K. Meard, RN
M. Arnold, RN
W. Parsons, RN
C. Clonens, RN
P. Cobler, RN
J. Martinez, LPN
M. Matless, LPN
C. Kohler, LPN (.5)
D. Jones, LPN
R. McCallister, LPN
vacant (.5)
PCF
J. Rogers, RN
E. Carey, LPN
M. Patterson, LPN

OCP
M. Richards, RN (.5)
I. Daino, RN
R. Watson, LPN
M. Koch, LPN

SNCF
M. Hall, RN
C. Smith, LPN
M. Lingo, LPN
B. Patis, LPN

OCP
M. Parker, RN
M. Rainwater, LPN
E. Maryluch, LPN
K. Rouse, LPN (.5)

Chief Medical Officer
L. Rao, M.D.

G. Carlson, PA (CTCF)
J. Casserly, PA (CTCF)
R. Hart, PA (OCP)
M. Cordell, NP (SNCF)
J. Hendrickson, NP (OCP, OCP SOC)
T. Ruse, PA (R.P)
J. McGarry, M.D. (PCF)

Contracted Specialists:

T. Clower, M.D. (I.M.)
A. Demahel, M.D. (ENT)
J. Shroyer, M.D. (ORTH)
C. Harris, M.D. (RAD)
T. Smith, M.D. (ORTH)
K. Schenk, R.Ph. (PMAR)
J. Hughes, O.D. (OPTO)
M. Payne, DDS (O.SG)
OCC
R. Quigley, M.D.

CTCF
D. Everett, M.D.
D. Ueery, M.D.
J. And Jo, M.D.
C. Saucado, Sr. Sec.
E. Puse, Sr. Sec.
vacant (.4)
OCP
T. Jewett, M.D. (.25)
D. Holt, R.A.
F. Irione, M.S.
B. Kramer, M.D. (PCF, OCP)

SNCF
P. Patton, Ph.D.
P. Hill, M.D.

PCF
A. Sternberg, MD (.5)
R. Hume, Ph.D.
M. Navarro, M.D.
Vacant
Vacant (CTCF)

OCP
S. Puse, M.S.

Central Office
R. Horton, Ph.D. Research(.5)

Contracted

J. Peter, D.A.
B. Martinez, D.A.
C. Olin, D.A.
B. Leonard, ACC
B. Simmons, ACC

O. Hoffman, DDS
P. Hartman, RN
J. Hultz, RN
P. Anderson, RN
M. Yale, RN
S. Chle, RN
D. Simmons (.5)

B. McGowan, M.D. (.8)

Contracted Camps - M.D.

Delta
Family Medical Practice
Rifle
J. Siah, M.D.

Contracted
P. Urreto, ACC
G. Kraus, D.A. (.5)

Delta
L. Yarns, LSW
Rifle
J. Scammell, M.A.

OCC
M. Knippenberg, M.D.
A. Lebovitz, M.D.

Columbine Center
P. Sloan, M.D.

ADDENDUM: HEALTH SERVICE STAFFING

In order to provide the services outlined in this Plan, the following services have been identified as being required in addition to those currently being provided. Typically, additional services are provided through FTE personnel additions; however, some services are equally or, in some cases, better provided through contracts and other arrangements.

The following is a description of the additional functions that are required for the Ramos facilities. The attached suggested FTE is for purposes of demonstrating a personnel estimate; however, it is recognized that the service may be provided in ways other than traditional FTE personnel allocations.

Services to be added as part of the Ramos settlement are as follows:

1. Medical lab supervision and operation by a licensed Technician. To be located at the Health Services Lab in the Territorial Facility. An equivalent of 1.0 FTE is anticipated to meet this need.
2. Expanded dental functions which focus on added screening and triage services in the Diagnostic Unit. To be located in the Territorial Facility serving primarily D.U. inmates. An equivalent of a fulltime Expanded Dental Assistant would meet this need.
3. Pharmacist services are anticipated that would provide relief coverage for the current Pharmacist, allow for increased pharmacy management time including cost control, formulary development, and consulting with medical providers. To be located in the centralized pharmacy at Territorial. This service would require the equivalent to 0.5 FTE.
4. Increased psychiatric services at Centennial and Shadow Mountain correctional facilities. The existing .25 Physician FTE currently used at CCF will be returned to Medical Services providing additional supervision to the physician's assistants, and an equivalent of 0.50 FTE psychiatric service will be added at CCF and some additional at SMCF.
5. Additional psychological services are needed to augment the mental health services at CCF. Primary assignment will be at CCF (0.8 FTE) and a secondary assignment will be at the infirmary (0.2 FTE).
6. Clinician day-to-day treatment evaluation services need to be augmented at the Shadow Mountain Facility. An MSW with treatment, crisis intervention, and evaluation skills will be assigned to the Shadow Mountain Facility.
7. Additional drug and alcohol services need to be provided at the Ramos facilities. A senior position is needed which, in addition to providing direct services, will coordinate drug and alcohol activities, all of which are contracted. Direct service involvement will be directed toward inmates at all Ramos facilities.

The following pages indicate current staff assignments with an additional column showing added FTE's or their equivalent in service, as part of this settlement.

DEPARTMENT OF CORRECTIONS
Ramos Facility
 Health Care Staffing

<u>CCF</u>		<u>CURRENT FTE</u>	<u>ADDED FTE</u>
a)	Mental Health		
	Psychiatrist	0.3	0.1****
	Clinicians	1.5	
	Psychologist (Ph.D.)	0	0.8
	Rec Therapist ** (1.0)		
	D&A/A.A. *** (0.5/0)		
b)	Physical Health		
	Nurses RN	2.0	
	LPN	3.0	
	P.A.	1.5	
	M.D.	0.3	
	Dentist	0.2	
	Dental Asst.	0.2	
	Security	5.0	
	Subtotal		

SMCF

a)	Mental Health		
	Psychiatrist	0.2	0.1
	Clinicians	1.0	1.0
	Psychologist (Ph.D.)	1.0	
	D&A/A.A. (0.5/0.4)		
b)	Physical Health		
	Nurses RN	1.0	
	LPN	2.5	
	P.A.	1.0	
	M.D.	0.25	
	Dentist	0.5	
	Subtotal		

* Staffing includes modular and infirmary transition positions.

** Recreational therapist FTE from adult services.

*** DA/AA staff are provided on contract.

**** 0.25 psychiatrist will be returned to Medical where it was originally borrowed, making M.D. total = 2.0 FTE, and Psychiatrist FTE = 2.0 FTE.

CTCFCURRENT FTEADDED FTE

a) Mental Health

Psychiatrist
Clinicians
Psychologist (Ph.D.)
D&A/A.A. (0.5/1.0)

0.3
1.5
.5

1.0

b) Medical

Nurses RN
 LPN
P.A.
M.D.
Dentist
Dental Asst.
Subtotal

4.5
2.0
2.0
0.25
0.6
0.6

1.0

INFIRMARY/CSH

a) Mental Health

Psychiatrist
Clinician
Psychologist

0.2
0.5

0.2

b) Medical

Nurses RN
 LPN
P.A.
M.D.
Security
Subtotal

5.0
1.7
0
0.25
10.2

<u>CENTRAL SERVICES</u>	<u>CURRENT FTE</u>	<u>ADDED FTE</u>
a) Mental Health		
Director (Canon)	1.0	
Secretary	1.0	
Records	1.0	
b) Medical		
Director (Canon)	1.0	
Secretary	1.0	
Records	3.0	
RN Supervisor	1.0	
Physician (Canon)		0.25
Pharmacist	1.0	0.5
Pharm Tech	2.0	
P.A. (weekend)	0.7	
Security Transportation (+2)	3.0	
Security Supervisor	1.0	
Lab Tech		1.0
Subtotal		
c) DOC		
Administrator (1.0)**		
Medical Director	0.25	
Secretary (1.0)**		
Education/Research	0.5	
Subtotal		
 TOTAL		

* Two transport officers from Adult Services

** Correctional Administration line item

DEPARTMENT OF CORRECTIONS
Colorado Territorial Correctional Facility
Canon City, Colorado 81212

C.T.C.F. PROCEDURE 405-22

January 1, 1984

Medical Services
MEDICAL EMERGENCIES

The purpose of this procedure is to establish guidelines for the initial treatment of Medical Emergencies at Colo. Terr. Corr. Facility.

1. RESPONSIBILITY: All employees of Colorado Department of Corrections
2. KEYSTONE: The keystone to saving life in a medical emergency is to get the offended patient to an area which can provide life-support measures and definitive treatment as soon as possible.
3. FIRST AID: Certain patients in a medical crisis should not be moved until professional help arrives. These types of injuries are discussed and reviewed thoroughly in the Red Cross First Aid Course. It is imperative that all staff be trained in first aid and be able to distinguish these kinds of injuries.
4. C.P.R.: Always apply the basic guidelines of C.P.R. which are to check:
 - a. Airways; make certain the patient's airway is clear
 - b. Breathing; take measures to ensure breathing (mouth-to-mouth resuscitation if necessary)
 - c. Circulation; if patient has no heart beat, initiate chest massage
5. DISPENSARY AND/OR INFIRMARY TREATMENT: When a medical crisis occurs at CTCF notify the dispensary at CTCF immediately. Describe the nature of the medical crisis and proceed as directed by the medical person in charge.
6. DISPENSARY AND/OR INFIRMARY HOURS OF OPERATION: The CTCF dispensary is open from 6:00 A.M. until 10:00 P.M. seven (7) days a week. If the medical crisis occurs when the CTCF dispensary is closed, then notify the Infirmary at C.T.C.F. of the problem. The Infirmary at C.T.C.F. is open twenty-four (24) hours a day, seven (7) days a week. Proceed with the emergency as directed by the medical person in charge. The phone numbers of these facilities are:
 - a. Fremont Correctional Facility Dispensary: 440
 - b. Colorado Territorial Correctional Facility Infirmary: 201, 202, 213
7. OUTSIDE HOSPITALIZATION: If a medical crisis occurs, at a distance from CTCF, or in an area where moving the inmate to the CTCF dispensary is not feasible within a short period of time, notify the CTCF dispensary or the Control Center of the crisis and proceed with the directions of the medical person in charge. These directions may include moving the affected person immediately to the nearest hospital emergency room. In this area those are:
 - a. St. Thomas More Hospital in Canon City
 - b. St. Joseph Hospital in Florence

SUPERCEDES: CTCF 405-22 dated March 17, 1981

OPR: ADM

DISTRIBUTION: 8

The transferring of a patient to an outside hospital is dependent upon suitable transportation being available for the crisis-at hand. If suitable transportation is not available, notify the C.T.C.F. Infirmary and they will arrange for transportation immediately.*

*See Item 9

8. AMBULANCE SERVICE: When ambulance service is needed, notify the Infirmary at C.T.C.F.. The Infirmary will call for the ambulance. This avoids duplicate calls and allows the people at the scene of the crisis to concentrate on the medical problem at hand. The Infirmary staff will place all calls that are required so that the ambulance will have rapid access and egress.* (This procedure is subject to alteration when direct phone lines are installed in the dispensaries.)

*See Item 9

9. ALTERNATE PROCEDURE FOR AMBULANCE SERVICE: When a medical emergency arises that obviously requires immediate care at an outside hospital and immediate contact cannot be made with the C.T.C.F. Infirmary, the F.C.F. medical staff, or in their absence, the security shift commander, will directly notify the ambulance service. In the event of telephone failure, the Control Center will contact Canon City Police Department by radio for ambulance service. The ambulance phone numbers are:

- a. Andrew Ambulance: 275-7583
- b. Arkansas Valley Ambulance: 275-1694

NOTE: This alternate procedure should be followed only when C.T.C.F. Infirmary cannot be reached.

The above procedures and guidelines are intended to help save lives. They are not to replace the good sound judgement and common sense of an employee during a medical crisis.

(4271, 4272)


JIM BRITTAIN
Superintendent

COLORADO INTER-CORRECTIONAL MEDICAL SUMMARY TRANSFER REPORT

Appendix C

NAME: _____ DATE OF BIRTH: _____ DATE: _____

DATE OF LAST EXAMINATIONS: (1) NURSING _____
 (2) PHYSICIAN _____
 (3) DENTAL _____

HOSPITALIZATIONS: YES _____ NO _____ IF YES, DATE OF LAST: _____

ALLERGIES: YES _____ NO _____ IF YES, EXPLAIN: _____

SPECIAL DIET: YES _____ NO _____ IF YES, EXPLAIN: _____

CURRENT MEDICAL/PSYCHIATRIC PROBLEMS: YES _____ NO _____ IF YES, EXPLAIN: _____

CHRONIC MEDICAL/PSYCHIATRIC PROBLEMS: YES _____ NO _____ IF YES, EXPLAIN: _____

CURRENT MEDICATION: YES _____ NO _____ IF YES, COMPLETE THE FOLLOWING

<u>NAME OF DRUG</u>	<u>DOSAGE</u>	<u>FREQUENCY</u>

GROSS TESTING (COMPLETE THE FOLLOWING):

<u>TEST</u>	<u>DATE</u>	<u>RESULTS</u>
V.D.R.L.		
T.B.		
TETANUS		
OTHER _____		

COOPERATION WITH MEDICAL/PSYCHIATRIC CARE RATING: POOR _____ GOOD _____ IF POOR, EXPLAIN

THIS FORM COMPLETED BY:

Signature _____

Facility _____

☐

SUICIDE RISK



URGENT

**Colo Inter-Correctional
Medical Summary Transfer Report**

**DELIVER TO MEDICAL DEPT.
AT ONCE**

May 9, 1983

Health Services

SCOPE OF OPTOMETRY SERVICES

The purpose of this regulation is to describe the extent of optometry services that will be provided to inmates sentenced to the Colorado Department of Corrections.

1. REFERENCES: Ramos v. Lamm, CA #77-K-1093 (1979); AMA 168.

2. RESPONSIBILITIES: It is the responsibility of the Health Services Administrator and the Medical Director to ensure that qualified optometry services are made available to residents of correctional facilities. Each facility will have a procedure for accessing optometry services.

3. PRINCIPLES:

a. Examinations: Department of Corrections Health Services will provide no more than one (1) routine eye examination every two years, unless otherwise deemed necessary by a physician.

b. Glasses:

(1) Department of Corrections Health Services will provide glasses for inmates only in State frames and clear, noncolored lenses.

(2) Department of Corrections Health Services will not be responsible for personal glasses, their replacement or repair.

(3) Inmates with personal glasses may request State frames and glasses.

(4) Contact lenses will not be provided by the State.
(ACA 2-4284, 2-4286)



JOHN J. PERKO
Executive Director (Interim)

OPR: HS
DISTRIBUTION: A

DEPARTMENT OF CORRECTIONS
Canon Correctional Complex
Colorado Territorial Correctional Facility
Canon City, Colorado 81212

C.T.C.F. PROCEDURE 405-11

January 1, 1984

Medical Services

DENTAL SERVICES

The purpose of this procedure is to assure relief of pain and treatment of infections, to restore and maintain the mouth and teeth in a health condition which allows adequate mastication and function.

1. REFERENCE: A.M.A. Standard #151
2. RESPONSIBILITIES: Dental services are provided under the supervision of a Director of Dental Services, who is a dentist licensed by this area.
3. INITIAL SCREENING: Initial screenings will be conducted within fourteen (14) days of incarceration at the Diagnostic Unit (D.U.). This examination will consist of a case history, intra and extraoral inspection of hard and soft tissues. Visual inspection of obvious caries, missing teeth, prosthesis; and teeth in obvious need of extraction; x-rays, e.g., bitewings and periapical if needed, and documentation by charting including indication as to the condition of the periodontium and occlusion. This system has been devised in order to deliver dental care to those inmates whose needs are most urgent. All inmates will be furnished information as to dental services available and clinic time schedules for their particular cellhouse.

Screening will be performed by a legally qualified provider (i.e., dental aide, dental hygienist or dentist), and findings will be classified according to the following classification system. (The classification will be indicated on the patient's chart, thus minimizing the need for re-examination upon arrival at this institution.)

4. CLASSIFICATION SYSTEM:

- a. Class I: This category includes:
 - (1) Dental emergencies defined as a situation where there is:
 - (a) severe pain
 - (b) hemorrhage
 - (c) evidence of infection, e.g., intra or extraoral swelling
 - (d) oralfacial trauma
 - (2) Suspected pathology, e.g., neoplasms requiring incisional or excisional biopsy and ulcerative lesions.
 - (3) Teeth requiring extraction:
 - (a) teeth decayed beyond the possibility of restoration presenting the potential for acute infection
 - (b) root fragments remaining
 - (c) impactions creating pathology to hard and soft tissues
 - (d) severely advanced periodontal disease with extreme bone loss and mobility of teeth

OPR: ADM
DISTRIBUTION: B
SUPERCEDES: CTCF 405-11 dated February 17, 1981

- b. Class II: This category includes: Teeth that can be restored on a routine basis
- c. Class III: This category includes cases requiring prosthetic procedures:
 - (1) edentulous patient without dentures or with ill-fitting dentures
 - (2) prosthetic appliances requiring repair or reline
 - (3) partially edentulous patients requiring construction of available removable appliances
- d. Class IV: This category includes patients requiring oral hygiene instruction and/or oral prophylaxis. Calcified deposits should be subclassified as light, moderate or heavy. Oral prophylaxis includes:
 - (1) scaling and rubber cut pumice polishing
 - (2) education in the proper utilization of oral hygiene implements and techniques
- e. Class V: This category is reserved for those residents requiring no treatment at initial screening time.

5. FACILITY ASSIGNMENT: After an inmate is assigned to this facility, he will be briefed on the facility's appointment or schedule system. Inmate then places a request for dental sickline and is placed on the waiting list for services and will be seen in the order of placement on the list. In the case of a dental emergency (painful, inflamed or infected teeth) the inmate need not wait but will be seen as the dental schedule access permits.

6. DENTAL SERVICES: The following dental procedures are offered by the Dental Departments of Canon Correctional Complex:

- a. Examination and x-rays
- b. Oral prophylaxis services
- c. Fillings in restorable teeth (no gold or ceramic services available)
 - (1) silver alloy
 - (2) natural colored composite material
- d. Upper and lower partial dentures
- e. Upper and lower complete dentures
- f. Denture repairs
- g. Simple extractions when teeth are beyond being restored
- h. Surgical cases beyond the scope of our dentists will be referred to qualified specialists
- i. Endodontic (root canal treatment) will be provided when deemed advisable by the dentist. Only anterior, bicuspids, if practical, but no molar teeth, will be treated with this method

(4253, 4288)


JIM BRITTAIN
Superintendent

EXHIBIT C

The Defendants currently provide programs for inmates housed at Centennial, Shadow Mountain, and Territorial Correctional Facilities. Under the Consent Order, Defendants are obliged to provide a total number of daily program hours at each facility equal to 5.5 hours times 90% of the eligible inmates at those facilities. The attached documents are intended to serve as an example only of how the Defendants presently plan to comply with the programs provisions of the Consent Order. The Defendants are not obligated to provide any particular types of programs at any of the above-mentioned facilities.

SHADOW MOUNTAIN CORRECTIONAL FACILITY

Shadow Mountain Correctional Facility, hereinafter referred to as SMCF, is a "close" security facility, which houses inmates who generally serve sentences long enough to complete curriculum requirements of vocational training with opportunity to experience practical application of such skills prior to release. The Correctional Industries Furniture Manufacturing Program is currently located at SMCF. The DOC proposes to relocate the Building Trades Program from Fremont Correctional Facility to SMCF because of its compatibility with the Furniture Manufacturing Program. Additionally, the DOC proposes to locate a new Vocational Cabinetry Program at SMCF. These three programs are expected to complement each other and provide the linkage for practical skill application upon completion of vocational training.

The adoption of this proposal will create thirty (30) new inmate positions at SMCF. Correctional Industries anticipates the creation of ten (10) new inmate assignments in the Furniture Manufacturing Program to meet increased demand, which will result in a total of forty (40) new inmate assignments. The DOC will implement these proposed changes within one hundred twenty (120) days of agreement with plaintiff's counsel.

SHADOW MOUNTAIN CORRECTIONAL FACILITY

Daily Inmate Work Schedule

Date December 3, 1984

Work Areas	Number of Assignments	Daily Hours Per Assignment	Days/ Week	Total Weekly Hours
Living Unit Clerk	4	3.0	5	60.0
Living Unit Housekeeping	28	3.5	7	686.0
Living Unit Laundry	8	2.5	5	100.0
Living Unit Laundry (Tailor)	2	3.0	5	30.0
Living Unit-Labor Grounds Maint.	8	2.0	5	80.0
Food Service Clerk	1	5.0	5	25.0
Food Service Cook's Helper	8	3.5	5	140.0
Food Service Utility Worker	35	3.5	5	612.5
Food Service Equipment Operator	3	3.5	5	52.5
Recreation Aides	6	4.0	5	120.0
Inmate Barbers	4	6.0	5	120.0
Control Center Clerks	2	7.0	7	98.0
Control Center Janitors	3	4.0	5	60.0
Inside Grounds Maintenance	10	5.5	5	275.0
Trash Crew	6	1.5	5	45.0
Work Labor Program	40	6.0	5	1200.0
General Library Clerk	2	3.0	5	30.0
Law Library Clerk	2	6.0	5	60.0
Maintenance/Electrician	3	6.0	5	90.0
Maintenance/Plumber	3	5.0	5	75.0
Maintenance Helper	2	5.0	5	50.0
Mental Health Clerk	1	5.5	5	27.5
Medical Clerk	1	6.0	5	30.0
Education Clerk	1	7.5	4	30.0
Para-Professional	5	7.5	4	150.0
Students	30	7.5	4	900.0

SHADOW MOUNTAIN CORRECTIONAL FACILITY

Page 2

Work Areas	Number of Assignments	Daily Hours Per Assignment	Days/ Week	Total Weekly Hours
Woodworker/Carpenter Shop	57	6.5	5	1,852.5
Garage/Equipment Maintenance	6	6.5	5	195.0
Construction/Bldg. Maintenance	20	6.5	5	650.0
TOTAL				7,844.0

SMCF Population	384
Admin. Seg.	16
Total Eligible	368 X 90%
Total Jobs Needed	331

SUMMARY

SHADOW MOUNTAIN CORRECTIONAL FACILITY

384	Capacity
-16	Segregation
<u>368</u>	Inmates eligible for employment
x.90	
<u>331</u>	Number of positions needed
x27.5	Hours per week
<u>9,102.5</u>	Number of hours needed
7,844.0	Hours currently provided
<u>1,258.5</u>	Number of hours needed to achieve goal
	487.5 Building Trades (15 positions)
	325.0 Furniture Manufacturing (10 positions)
	<u>487.5 Vocation Cabinetry (15 positions)</u>
<u>1,300.0</u>	Net increase in hours
41.5	Number of hours over goal
9,144.0	Total hours proposed

SHADOW MOUNTAIN CORRECTIONAL FACILITY

YARD AND DAY HALL SCHEDULE

The attached schedule reflects current circumstances at S.M.C.F. It is anticipated that the adoption of the proposed work programs will result in fewer inmates being available for afternoon yard periods because more inmates will be working. The Winter yard schedule is in effect from approximately the last Saturday in October to the last Saturday in April. The Summer yard schedule is in effect from approximately the last Saturday in April to the last Saturday in October, consistent with the change to and from Daylight Savings Time.

There is approximately 1.017 hours difference between the Summer schedule and the Winter schedule. For reasons of safety and security, inmates are not allowed in the yard during hours of darkness. It is not feasible to increase Day Room hours during Winter months to compensate for the decrease in yard hours because increased Day Room hours would interfere with other necessary activities, such as food service preparation, laundry exchange and canteen distribution.

SHADOW MOUNTAIN CORRECTIONAL FACILITY
RECREATION/YARD AND DAY ROOM ACTIVITIES

ACTIVITY	AVAILABLE NUMBER OF INMATES	HOURS DAILY	DAYS/ WEEK	TOTAL HOURS
<u>WINTER MONTHS</u>				
Weekend & Holiday Yard or Dayroom	368	4	2 (plus holidays)	2,944
Afternoon Yard or Day Room	186	2.5	5	2,325
Evening Day Room	368	3.5	7	9,016
A.S. Day Room	16	1	7	112
Total yard and day room hours/week in winter months				<u>14,397</u>

<u>SUMMER MONTHS</u>				
Weekend and Holiday Yard or Dayroom	368	4	2 (plus holidays)	2,944
Afternoon Yard or Day Room	186	2	5	1,860
Evening Yard or Day Room	368	2.5	5	4,600
Evening Day Room	368	1.5	7	3,864
A.S. Day Room	16	1	7	112
Total Yard and Day Room hours/week in summer months				<u>13,380</u>

COLORADO TERRITORIAL CORRECTIONAL FACILITY

Colorado Territorial Correctional Facility, hereinafter referred to as CTCF, is a medium/minimum security facility which houses two hundred forty-five (245) inmates. The Department of Corrections does not propose to make any changes in assigned program activities at this time at CTCF. Inmate assignments to programs at CTCF presently far exceed 90 percent and no significant reductions are anticipated.

Daily Inmate Work Schedule

Work Areas	Number of Assignments	Daily Hours Per Assignment	Days/Week	Total Weekly Hours
Tag Plant	35	6	5	1,050
Sign Shop	12	6	5	360
Maintenance Clerk	1	7	5	35
Tool Room Man	1	6.5	5	32.5
Electrician	1	6.5	5	32.5
Plumber	2	6.5	5	65
Welder	1	6.5	5	32.5
Preventive Maintenance	5	6.5	5	162.5
Inside Grounds	2	6.5	5	65
Unskilled Labor Crew	7	5.5	5	192.5
Skilled Labor Crew	10	6	5	300
Outside Grounds Crew	6	6	5	180
Boilerhouse	6	8	5	240
Pumphouse	1	8	7	56
Food Service	46	8	5	1,840
Administrative Housekeeping	3	5.5	5	82.5
Control Center Housekeeping	2	5.5	5	55
Canteen	3	6	5	90
Snack Bar	2	8	5	80
Training School Housekeeping	1	5.5	5	27.5
Recreation	8	3.5	7	196
Academic Para-Professional	2	8	5	80
Academic Housekeeping	1	4	5	20
Vocational Dental Para-Professional	1	6	5	30
Vocational Dental Clerk	1	6	5	30
Vocational Dental Students	12	6	5	360

COLORED TERRITORIAL CORRECTIONAL FACILITY

Page 2

Work Areas	Number of Assignments	Daily Hours Per Assignment	Days/ Week	Total Weekly Hours
Shape-Up	10	5.5	5	275
Law Library	2	8	5	80
Recreational Library	1	8	5	40
A.A. Clerk	1	6	5	30
Chaplain's Clerk	1	6	5	30
CH-3 Laundry	2	3	5	30
CH-3 Housekeeping	10	1	7	70
CH-3 Grounds	1	2	5	10
Modular Clerk	1	6.5	7	45.5
Modular Laundry	1	8	7	56
Modular Housekeeping	2	8	7	112
Modular Barber	1	3	7	21
Dental Clerk	1	5.5	5	27.5
Medical Laboratory	2	6	7	84
Housekeeping	2	5.5	7	77
X-Ray	1	6	7	42
Dental Laboratory	2	5.5	5	55
Condensate Return Line	3	6	5	90
CH-3 Barber	1	1	7	7
CH-3 Ramp Housekeeping	1	1	7	7

TOTAL 6883.5

CTCF Population 245
Admin. Seg. 5
Total Eligible 222 x 90%
Total Jobs Needed 220

SUMMARY

COLORADO TERRITORIAL CORRECTIONAL FACILITY

245	Capacity
- 3	Segregation Beds
<u>242</u>	- Inmates eligible for employment
x.90	
<u>218</u>	Number of positions needed
x27.5	Hours per week
<u>5,995</u>	
-6,883.5	Hours currently provided
<u>888.5</u>	Hours over goal

CENTENNIAL CORRECTIONAL FACILITY

Centennial Correctional Facility, hereinafter referred to as CCF, is a maximum security facility which houses the most dangerous and incorrigible inmates sentenced to the Department of Corrections. It also houses those inmates who have protective custody problems that cannot be adequately addressed at other facilities. Inmates who present extreme management problems at less secure facilities are regressed to CCF. For these reasons, the types of programs that are offered to inmates at CCF will be somewhat different than at other facilities. Security considerations are extremely important and all programs must be carefully controlled and structured.

There are always a significant number of inmates who simply refuse to work or participate in programs, regardless of program availability. Consequently, at any given time, there may be fewer inmates actually participating in a particular program than the program is designed to accommodate. Program opportunities are provided for the inmates but the DOC cannot guarantee that inmates will avail themselves of those opportunities.

CCF currently provides 5,607.35 hours per week of assigned activities for inmates. The DOC proposes to provide an additional 728.0 hours per week of assigned activities for inmates within one hundred twenty (120) days of agreement with plaintiff's counsel. It is believed that the proposed program assignments in conjunction with available voluntary programs reasonably and adequately addresses the issue of inmate idleness.

CENTENNIAL CORRECTIONAL FACILITY

Daily Inmate Work Schedule

Date 9/27/84

Work Areas	Number of Assignments	Daily Hours Per Assignment	Days/Weeks	Total Weekly Hours
Power Sewing	15	6.5	5	487.5
Print Shop	18	6.5	5	585.0
Glass Crew	12	7.0	5	420.0
Food Prep	17	10X4.5 1X6.25 1X3.75 1X6.5 1X5.5 1X7.0 2X6.0	5	430.0
Admin. Snack Bar	3	2X7.5 1X4	5	95.0
Labor Gang	30	6.5	5	975.0
Intake	2	1X2.5 1X7.0	5	47.5
Medical	1	7.0	6	42.0
Adm. Building	2	6.0	5	60.0
Visiting Room	1	3.0	7	21.0
Mall Maintenance	1	6.0	7	42.0
Trash Removal	2	1.0	7	14.0
Housekeeping (1)	28	5.0	5	700.0
Relief Housekeeping (1)	24	5.0	2	240.0
Laundry	2	1X3.5 1X5	5	42.5
Barber (2)	3	1X1 1X1.8 1X3.5	5	31.5
Commercial Arts	12	6.5	5	390.0
Gen. Pop. School	16	6.0	5	480.0
P.C. & Night School (3)	24	2.0	5	240.0
Library*	2	3.5	5	35.0
Law Library Prot. Cust.	2	5.3	3	31.8
Law Library Gen. Pop.	3	2X5.3 1X6	3 2	43.8
Gymnasium P.C.	3	4.15	5	62.25
Gymnasium G.P.	3	6.1	5	91.5

*Temporary Schedule

TOTAL 5,607.35

CCF Population 336
 Admin. Seg. 80
 Total Eligible 256 X 90%
 Total Jobs Needed 230

- (1) Includes housekeeping workers in Functional Unit I.
- (2) Includes barber in Functional Unit I
- (3) P.C. students receive individual instruction in units, night students are employed during the day.

CENTENNIAL CORRECTIONAL FACILITY

Daily Inmate Work Schedule

Date 12/17/84

Work Areas	Number of Assignments	Daily Hours Per Assignment	Days/Weeks	Total weekly Hours
Power Sewing	18	6.5	5	585
Print Shop	21	6.5	5	682.5
Glass Crew	12	7.0	5	420.0
Food Prep	22	12X4.5 1X6.25 1X3.75 1X6.5 2X5.5 2X7.0 3X6.0	5	567.5
Admin. Snack Bar	4	3X7.5 1X4	5	132.5
Labor Gang	40	6.5	5	1300.0
Intake	2	1X2.5 1X7.0	5	47.5
Medical	1	7	6	42.0
Adm. Building	2	6.0	5	60.0
Visiting Room	1	3.0	7	21.0
Mall Maintenance	1	6.0	7	42.0
Trash Removal	2	1.0	7	14.0
Housekeeping	20	6X5 9X4 2X1 3X5.5	5	422.5
Relief Housekeeping	18	6X5 3X5.5 9X4	2	165.0
Laundry	2	1X3.5 1X5	5	42.5
Barber	2	1X1.8 1X3.5	5	26.5
Commercial Arts	12	6.5	5	390.0
Gen. Pop. School	20	6.0	5	600.0
Prot. Cust. School (1)	20	6.0	4	480.0
Library*	2	3.5	5	35.0
Law				
Library Prot. Cust	2	2X5.3	3	31.8
Law				
Library Gen. Pop.	3	2X5.3 1X6	3 2	43.8
Gymnasium P.C.	3	4.15	5	62.25
Gymnasium G.P.	4	6.1	5	122.0

*Temporary Schedule

(1) Protective Custody school meets in the visiting room.

CCF Population 336
 Admin. Seg. 80
 Total Eligible 256 X 90%
 Total Jobs Needed 230

TOTAL 6335.35

CENTENNIAL CORRECTIONAL FACILITY

Daily Inmate Activity Schedule

Activity	Hours Per Week	Maximum Allowed Participants	Available Activity Hours
General Population Total of Cell Time	77	144	11088
Protective Custody Total of Cell Time	77	112	8624
General Population Yard	3	144	432
Protective Custody Yard	3	112	416
Gymnasium	2	256	512
Library	1	256	256
Law Library	Varies According to Individual Needs		
Protective Custody Drug & Alcohol	2	12	24
Protective Custody Veterans D & A	2	12	24
Protective Custody Stress Management	1	12	12
General Population Stress Management	1.5	12	12
General Population Psychotherapy	2	12	24
General Population Drug & Alcohol	1.5	12	18
General Population Drug & Alcohol	2	12	24
Protective Custody Alcoholics Anonymous	2	16	32
General Population Alcoholics Anonymous	2	16	32
General Population Literary Group	2X.5*	16	16
General Population Art Group	2X.5*	16	16
General Population Discussion Group	2X.5*	16	16
Protective Custody Literary Group	2X.5*	16	16
Protective Custody Bible Study	.75	12	9
General Population Catholic Services	1	20	20
General Population Protestant Services	1	20	20
General Population Islamic Services	1.5	20	30
General Population Night School	2	16	32

*Meets every other week

Date 12/17/84

SUMMARY

CENTENNIAL CORRECTIONAL FACILITY

336	Capacity
<u>-80</u>	Administrative Segregation
256	Inmates eligible for employment
<u>x.90</u>	
230	Number of positions needed
<u>x27.5</u>	Hours per week
6,325.00	Number of hours needed
<u>-5,607.35</u>	Hours currently provided
717.65	Number of hours needed to achieve goal
97.5	Power Sewing (3 Positions)
97.5	Print Shop (3 Positions)
137.5	Food Prep. (4 Positions)
37.5	Admin. Snack Bar (1 Position)
325.0	Labor Gang (10 Positions)
-277.5	Housekeeping
-75.0	Relief Housekeeping
-5.0	Barber
120.0	Gen. Pop. School (4 Positions)
240.0	Prot. Cust. School
<u>30.5</u>	Gymnasium (Gen. Pop.) (1 Position)
728.00	Net increase in hours
<u>10.35</u>	Number of hours over goal
<u>6,335.35</u>	Total hours proposed